

THE MUNICIPALITY OF THE COUNTY OF KINGS
MUNICIPAL COUNCIL
May 3, 2016
AGENDA

Audio Recording Times Noted in Red
(minutes:seconds)

1. Roll Call **00:00**
2. Approval of Agenda **00:31** Page 1
3. Business Arising from MinutesPage 2
 - a. April 5, 2016 Council **None**
 - b. April 14, 2016 Special Council (Budget) **None** Page 17
4. Approval of MinutesPage 2
 - a. April 5, 2016 Council **04:40**
 - b. April 14, 2016 Special Council (Budget) **05:05** Page 17
5. AdministrationPage 31
 - a. Attendance at FCM Annual Conference June 2-5, 2016 **05:52**
 - b. Update on New Municipal Complex **14:15**
 - c. Update on LUB/MPS Public Engagement Sessions **18:00**
6. Recommendations from Budget and Finance Committee April 25, 2016Page 32
 - a. Award of Contract 16-05 Beaver & Carol Street Sewer Replacement **19:00** Page 33
 - b. First Reading to Amend Wastewater and Sewer By-Law 98 **20:33** Page 35
7. Engineering and Public Works, Lands and Parks ServicesPage 58
 - a. Amendments to Greenwood Water Utility Source Water Protection Committee Policy EPW-04-009 **92:41**
 - b. Surplus Infrastructure - Former Airport Lands **93:45** Page 63
8. Planning ConsiderationsPage 65
 - a. Council Project for Land Use Bylaw text and map amendments to rezone the former Municipal Airport property from T1 to M1 (File P16-01) **95:43**
 - b. Application to rezone property at 6013 and 6017 Hwy 1, Cambridge, from R1 to R4 (File 16-03) **100:15** Page 66
 - c. Appointment to the Port Williams Area Advisory Committee **101:18** Page 77
 - d. Next Public Hearing Date **102:05**
9. Recommendations from Committee of the Whole April 19, 2016Page 79
 - a. Recommendation to Create Fire Services Advisory Committee and Draft Terms of Reference **103:15**
 - b. Service to Sewer Customers **110:52**
 - c. Report on Sewer Laterals Page 80
 - d. Special Uses Provision **112:44**
10. CorrespondencePage 82
 - a. 2016-04-13 Waterville & District Volunteer Fire Department Banquet **123:10** Page 83
 - b. 2016-04-13 Women's Place - Bear River First Nation Missing Indigenous Women **123:50** Page 85
 - c. 2016-04-21 Valley Search & Rescue Celebration **125:30** Page 86
 - d. 2016-04-25 Pat Kemp - Volunteer Award Thank You **126:10**
11. In Camera **129:00**
 - a. Contract Negotiations
 - b. Contract Negotiations
 - c. Legal Advice
12. Adjournment
13. Comments from the Public **None**

MUNICIPAL COUNCIL

April 5, 2016

Meeting Date and Time

A meeting of Municipal Council was held on Tuesday, April 5, 2016 at 6:00 pm in the Council Chambers, Municipal Complex, Kentville, NS.

1. Attending

All Councillors were in attendance with the exception of Councillor Bishop who arrived at 6:15 pm.

Results for Roll Call

For 10
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

Also in attendance were:

- Tom MacEwan, CAO
- Marc Comeau, Municipal Solicitor
- Janny Postema, Recording Secretary

2. Approval of Agenda

On motion of Deputy Warden Hirtle and Councillor Lloyd, that Council approve the April 5, 2016 agenda.

Motion Carried.

Results

For 10
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

3. Business Arising from the Minutes

3a. Minutes of March 1, 2016

At the request of Councillor Winsor, the CAO provided an update on the series of workshops for the Land Use Bylaw and Municipal Planning

Strategy.

3b. **Minutes of March 7, 2016**

There was no business arising from the March 7, 2016 minutes.

4. **Approval of Minutes**

4a. **Minutes of March 1, 2016**

On motion of Councillor Atwater and Councillor Ennis, that the minutes of the Council meeting held on March 1, 2016 be approved.

Motion Carried.

Results

For 10

Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

4b. **Minutes of March 7, 2016**

On motion of Councillor Atwater and Deputy Warden Hirtle, that the minutes of the Special Council meeting held on March 7, 2016 be approved.

Motion Carried.

Results

For 9

Against 1

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	Against
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

5. **Administration**

5a. **Amendments to Policy for the Investigation and Adjudication of Complaints under the Code of Conduct**

The CAO presented the amended policy as attached to the April 5, 2016 Council agenda package.

On motion of Deputy Warden Hirtle and Councillor Atwater, that

**for Elected Municipal
Officials**

Municipal Council approve the amended Policy for the Investigation and Adjudication of Complaints under the Code of Conduct for Elected Municipal Officials as attached to the April 5, 2016 agenda package.

Motion Referred.

It was noted that Councillor Bishop arrived at 6:15 pm.

On motion of Councillor Muttart and Deputy Warden Hirtle, to refer the amendments to the Policy for the Investigation and Adjudication of Complaints under the Code of Conduct for Elected Municipal Officials to the April 19 Committee of the Whole.

Motion Carried.

Results

For 11

Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

**5b. New Minas Fire Department
Request for Noise Bylaw
Exemption for Rally**

On motion of Deputy Warden Hirtle and Councillor Best, that Municipal Council approve the exemption of the New Minas Noise Bylaw from 7:30am to 8:00pm on May 21 and 22, 2016 and October 8 and 9, 2016 for the New Minas Volunteer Fire Department four-wheel drive rallies.

Motion Carried.

Results

For 11

Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

5c. **911 Street Renaming Project Roll Out Plan**

On motion of Councillor Winsor and Councillor Atwater, that Municipal Council accept the recommendation of Public Safety Staff on the 911 Street Renaming Project as presented in the report dated April 5, 2016.

Motion Carried.

Results

For 10
Against 1

District	Name	Result
District 01	Kim MacQuarrie	Against
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

5d. **Annapolis Valley Trails Coalition**

The CAO provided an update.

6. **Planning Considerations**

6a. **Council Project for Land Use Bylaw text and map amendments to rezone the former Municipal Airport property from T1 to M1 (File P16-01)**

Laura Mosher presented the report as attached to the April 5, 2016 Council agenda package.

On motion of Councillor Best and Councillor Atwater, that Municipal Council give First Reading to, and hold a Public Hearing regarding the map amendment required to rezone the former Municipal Airport lands (PID 55517650 and 55158034) from the Airport (T1) Zone to the Light Industrial Commercial (M1) Zone as described in Appendix D of the report dated March 8, 2016.

Motion Carried.

Results

For 9
Against 2

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	Against
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	Against
District 11	Jim Winsor	For
District 12	Mike Ennis	For

On motion of Councillor Lloyd and Councillor Best, that Municipal Council give First Reading to, and hold a Public Hearing regarding amendments to the text of the Land Use Bylaw related to the regulations of the Light Industrial Commercial (M1) Zone as described in Appendix E of the report dated March 8, 2016.

Motion Carried.

Results

For 9

Against 2

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	Against
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	Against
District 11	Jim Winsor	For
District 12	Mike Ennis	For

6b. Next Public Hearing Date

On motion of Councillor Atwater and Councillor Lloyd, that Municipal Council approve that the next Public Hearing date be held on Thursday, April 28, 2016 at 6:00 pm.

Motion Carried.

Results

For 10

Against 1

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	Against
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

7. Recommendations from Committee of the Whole March 15, 2016

7a. Animal Protection Act

The CAO presented the report as attached to the April 5, 2016 Council agenda package.

The CAO read the draft letter regarding the Animal Protection Act. It was agreed that copies of the letter be sent to Mr. Keddy, the Kings County MLAs, and the SPCA.

On motion of Councillor Atwater and Councillor Lloyd, to direct the CAO to bring a draft letter to the April 5 Council to the Minister to address concerns regarding the Animal Protection legislation and its effect on farmers.

Motion Carried.

Results

For 10
Against 1

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	Against
District 11	Jim Winsor	For
District 12	Mike Ennis	For

7b. MEDF - Reserves

On motion of Councillor Ennis and Councillor Lloyd, that Council transfer \$4,000 from the MEDF Reserve to the 2015/2016 MEDF budget.

Motion Carried.

Results

For 11
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

7c. MEDF - Grand Pré Trails Society

On motion of Councillor Ennis and Councillor Muttart, that Council approve MEDF funding to the Grand Pré Trails Society in the amount of \$4,000 for the design and publishing of the Trails Book.

Motion Carried.

Results

For 11
Against 0

District	Name	Result
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District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

7d. **Trails Assistance Program
(TAP) Applications**

On motion of Councillor Lloyd and Deputy Warden Hirtle, that Council approve TAP funding for:

Village of Canning	\$2,282.70
Kings County Trails Society	\$11,855.00
Halls Harbour Community Association	\$2,147.50
Annapolis Valley Trails Coalition	<u>\$20,000.00</u>
In the total amount of	\$36,285.20

Motion Amended.

On motion of Councillor MacQuarrie and Councillor Ennis, to add “to allow for funding for the AVTC to be released in full once the 2016/17 budget is approved”.

Amendment Carried.

Results

For 11
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

On motion of Councillor Raven and Councillor Muttart, to add “that the \$20,000 payment to AVTC be contingent on confirmation of equivalent funding from other municipalities”.

Amendment Defeated.

Results

For 1
Against 10

District	Name	Result
District 01	Kim MacQuarrie	Against

District 02	Peter Muttart	Against
District 03	Pauline Raven	For
District 04	Brian Hirtle	Against
District 05	Wayne Atwater	Against
District 06	Warden Diana Brothers	Against
District 08	Dale Lloyd	Against
District 09	Bob Best	Against
District 10	Patricia Bishop	Against
District 11	Jim Winsor	Against
District 12	Mike Ennis	Against

On motion of Councillor Lloyd and Deputy Warden Hirtle, that Council approve TAP funding for:

Village of Canning	\$2,282.70
Kings County Trails Society	\$11,855.00
Halls Harbour Community Association	\$2,147.50
Annapolis Valley Trails Coalition	<u>\$20,000.00</u>
In the total amount of	\$36,285.20

conditional upon Council passing the 2016/17 budget, to allow for funding for the AVTC to be released in full once the 2016/17 budget is approved.

Motion Carried.

Results

For 10
Against 1

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	Against
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

7e. Special Projects Application

On motion of Councillor Best and Councillor Atwater, that Council approve Special Projects funding as recommended in the table attached to the March 15, 2016 agenda package conditional upon Council passing the 2016/17 budget.

Motion Carried.

Results

For 11
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For

District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

7f. **Nova Scotia Planning Directors Association Annual Conference May 18-20, 2016**

On motion of Councillor Lloyd and Deputy Warden Hirtle, that Council approve the attendance of 2 Councillors at the Nova Scotia Planning Directors Association Annual Conference May 18-20, 2016 in Halifax.

The Warden suggested that the names of the Council members who had won the nomination, Deputy Warden Hirtle and Councillor Atwater, be included in the motion.

On motion of Councillor Bishop and Councillor Raven, amend to allow the 4 Councillors who want to attend to go.

Amendment Defeated.

Results

For 4
Against 7

District	Name	Result
District 01	Kim MacQuarrie	Against
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	Against
District 05	Wayne Atwater	Against
District 06	Warden Diana Brothers	Against
District 08	Dale Lloyd	Against
District 09	Bob Best	Against
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	Against

On motion of Councillor Lloyd and Deputy Warden Hirtle, that Council approve the attendance of Deputy Warden Hirtle and Councillor Atwater at the Nova Scotia Planning Directors Association Annual Conference May 18-20, 2016 in Halifax.

Motion Carried.

Results

For 9
Against 2

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	Against
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For

District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	Against
District 12	Mike Ennis	For

7g. **Cell Phone Tower
Application Kingston**

On motion of Councillor Atwater and Councillor Lloyd, that Council decide not to lease municipal property to Eastlink for a cell phone tower in Ravenwood.

Motion Amended.

On motion of Councillor Ennis and Councillor MacQuarrie, that Council take a 5 minute recess.

Motion Carried by a majority of votes.

Council recessed at 7:58 pm and reconvened at 8:03 pm.

On motion of Councillor MacQuarrie and Deputy Warden Hirtle, to amend to “any companies”.

Amendment Carried.

Results

For 7
Against 4

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	Against
District 03	Pauline Raven	Against
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	Against
District 11	Jim Winsor	Against
District 12	Mike Ennis	For

On motion of Councillor Raven and Councillor Muttart, to defer the motion to obtain a legal opinion.

Motion Carried.

Results

For 7
Against 4

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	Against
District 05	Wayne Atwater	Against

District 06	Warden Diana Brothers	Against
District 08	Dale Lloyd	For
District 09	Bob Best	Against
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

It was agreed that the motion be deferred to the May Council.

8. Recommendations from Nominating Committee March 24, 2016

8a. Citizen Appointment - Planning Advisory Committee (Central Area)

Councillor Winsor presented the report as attached to the April 5, 2016 Council agenda package.

On motion of Councillor Winsor and Deputy Warden Hirtle, that Council appoint John Nichols to the Planning Advisory Committee to represent the Central Area for a term ending November 30, 2018.

Motion Carried.

Results

For 11
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

8b. Citizen Appointment - Race Relations and Anti- Discrimination Committee

On motion of Councillor Winsor and Councillor Atwater, that Council appoint Gladys Parsons to the Race Relations and Anti-Discrimination Committee for a term ending November 30, 2018.

Motion Carried.

Results

For 11
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For

District 11	Jim Winsor	For
District 12	Mike Ennis	For

8c. **Citizen Appointment - Race Relations and Anti-Discrimination Committee**

On motion of Councillor Winsor and Councillor Muttart, that Council appoint Gerard Tremere to the Race Relations and Anti-Discrimination Committee for a term ending November 30, 2018.

Motion Carried.

Results

For 10

Against 1

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	Against
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

8d. **Alternates on Planning Advisory Committee**

Councillor Lloyd volunteered to be an Alternate on the Planning Advisory Committee.

Deputy Warden Hirtle nominated Councillor Raven; Councillor Raven did not accept the nomination.

Councillor Best volunteered to be an Alternate on the Planning Advisory Committee.

On motion of Councillor Winsor and Deputy Warden Hirtle, that Council appoint Councillor Lloyd and Councillor Best as Primary and Secondary Alternate, respectively, to the Planning Advisory committee.

Motion Carried.

Results

For 11

Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For

District 12	Mike Ennis	For
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9. **Correspondence**

The CAO gave an overview of the correspondence as attached to the April 5, 2016 agenda package.

On motion of Councillor Lloyd and Councillor Atwater, that Council receive the Correspondence as attached to the April 5, 2016 agenda package.

Motion Carried.

Results

For 11

Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

- 9a. Bob & JoAnn Nickerson re:
Communications Tower
Ravenwood

For information.

- 9b. Alan Findlay re: Lake George
Development Agreement

In response to a question from Councillor Winsor, the CAO noted that a response had been sent to Mr. Findlay.

- 9c. NSCC Kingstec Nosh Gala
Event Invitation

For information.

- 9d. Royal Canadian Legion
Branch 098 - 70th Anniversary
Banquet Invitation

For information.

- 9e. Village of Kingston re: Cell
Phone Tower Ravenwood

For information.

- 9f. Kingston Lions Club - 55th
Annual Charter Night Banquet
Invitation

For information.

- 9g. Lockett Vineyards Thank You
for Road Work

For information.

- 9h. Commissionaires Nova Scotia
- Corps Rapport

For information.

12. **Comments from the Public**

Derrick Shaffer, owner/operator, Shaffer Enterprises and Barbara Shaffer, co-owner.

10. **In Camera**

On motion of Councillor Best and Councillor Atwater, that Council move in camera to discuss two contractual matters, an acquisition of land and a sale of land matter.

Motion Carried.

Results

For 7

Against 4

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	Against
District 09	Bob Best	Against
District 10	Patricia Bishop	For
District 11	Jim Winsor	Against
District 12	Mike Ennis	Against

Council moved in camera at 8:45 pm and returned to open session at 11:18 pm.

10a. **Contract Negotiations**

On motion of Councillor Winsor and Deputy Warden Hirtle, that Council approve the Regional Sewer Agreement as presented on April 5, 2016.

Motion Carried.

Results

For 11

Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

11. **Adjournment**

On motion of Councillor Bishop and Deputy Warden Hirtle, there being no further business, the meeting adjourned at 11:20 pm.

Motion Carried.

Results

For 11
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

Approved by:

Warden Brothers

Janny Postema
Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

SPECIAL MUNICIPAL COUNCIL - BUDGET

April 14, 2016

Meeting Date and Time

A meeting of Municipal Council was held on Thursday, April 14, 2016 at 9:00 am in the Council Chambers, Municipal Complex, Kentville, NS.

1. Attending

All Councillors were in attendance.

Results for Roll Call

For 11
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

Also in attendance were:

- Tom MacEwan, CAO
- Janny Postema, Recording Secretary

2. Approval of Agenda

On motion of Councillor Atwater and Deputy Warden Hirtle, that Council approve the April 14, 2016 agenda.

Motion Carried.

Results

For 11
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

3. **Operating Budget**

Shawn West presented the report as attached to the April 14, 2016 Council agenda package.

Residential Tax Rate

On motion of Councillor Atwater and Deputy Warden Hirtle, to amend to "That the Residential Tax Rate be set at \$0.8505 on residential and resource properties and that the Commercial Tax Rate be set at \$2.267 on commercial properties".

Amendment Not Taken.

The Warden ruled that the amendment substantially changed the intent of the original motion and decided to not take the amendment.

On motion of Deputy Warden Hirtle and Councillor Atwater, to amend to "That the Residential Tax Rate be set at \$0.8505 on residential and resource properties".

Amendment Defeated.***Results***

For 4

Against 7

District	Name	Result
District 01	Kim MacQuarrie	Against
District 02	Peter Muttart	Against
District 03	Pauline Raven	Against
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	Against
District 09	Bob Best	For
District 10	Patricia Bishop	Against
District 11	Jim Winsor	Against
District 12	Mike Ennis	Against

On motion of Councillor Bishop and Councillor Winsor, that the Residential Tax Rate be set at \$0.853 on residential and resource properties.

Motion Carried.***Results***

For 7

Against 4

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	Against
District 05	Wayne Atwater	Against
District 06	Warden Diana Brothers	Against
District 08	Dale Lloyd	For
District 09	Bob Best	Against
District 10	Patricia Bishop	For
District 11	Jim Winsor	For

District 12	Mike Ennis	For
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Commercial Tax Rate

The Warden left the Chair and Deputy Warden Hirtle took the Chair at 10:04 am.

The Warden provided comments.

The Warden resumed the Chair and the Deputy Warden resumed his regular seat at 10:11 am.

The Warden left the Chair and Deputy Warden Hirtle took the Chair at 10:19 am.

On motion of Warden Brothers and Councillor MacQuarrie, to amend to “That the Commercial Tax Rate be set at \$2.267 on commercial properties”.

Amendment Tabled.

It was agreed by a show of hands that Judy Rafuse, Executive Director, Annapolis Valley Chamber of Commerce, be allowed to speak.

Ms. Rafuse provided comments.

The Warden resumed the Chair and the Deputy Warden resumed his regular seat at 10:21 am.

On motion of Councillor MacQuarrie and Councillor Ennis, to table the amendment regarding the commercial tax rate till after a discussion on the Business Park.

Motion Carried.***Results***

For 9

Against 2

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	Against
District 09	Bob Best	Against
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

On motion of Councillor MacQuarrie and Councillor Muttart, to allow Councillors to ask questions regarding the Business Park up to 10 minutes.

Motion Carried.***Results***

For 10
Against 1

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	Against
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

On motion of Councillor MacQuarrie and Councillor Muttart, to bring back the amendment regarding the commercial tax rate.

Motion Carried.

Results

For 11
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

On motion of Councillor Raven and Councillor Muttart, to amend to "That the Commercial Tax Rate be set at \$2.217 on commercial properties".

Amendment Defeated.

Results

For 4
Against 7

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	Against
District 05	Wayne Atwater	Against
District 06	Warden Diana Brothers	Against
District 08	Dale Lloyd	Against

District 09	Bob Best	Against
District 10	Patricia Bishop	For
District 11	Jim Winsor	Against
District 12	Mike Ennis	Against

On motion of Warden Brothers and Councillor MacQuarrie, to amend to "That the Commercial Tax Rate be set at \$2.267 on commercial properties".

Amendment Defeated.

Results

For 5

Against 6

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	Against
District 03	Pauline Raven	Against
District 04	Brian Hirtle	Against
District 05	Wayne Atwater	Against
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	Against
District 11	Jim Winsor	Against
District 12	Mike Ennis	For

On motion of Councillor Muttart and Councillor Winsor, that the Commercial Tax Rate be set at \$2.287 on commercial properties.

Motion Carried.

Results

For 9

Against 2

District	Name	Result
District 01	Kim MacQuarrie	Against
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	Against
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	For
District 11	Jim Winsor	For
District 12	Mike Ennis	For

Recess

On motion of Councillor Best and Councillor Lloyd, that Council recess till 1:00 pm.

Motion Carried.

Results

For 6

Against 5

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	Against
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	Against
District 09	Bob Best	Against
District 10	Patricia Bishop	For
District 11	Jim Winsor	Against
District 12	Mike Ennis	Against

Council recessed at 12:04 pm and reconvened at 1:02 pm.

Reconvene

It was noted that Councillor Bishop had left and that Councillor Raven returned at 1:06 pm.

On motion of Councillor Atwater and Councillor Best, that Council reconvene.

Motion Carried.

Results

For 9

Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	-
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

Fees Policy

On motion of Councillor Atwater and Deputy Warden Hirtle, that the Fees Policy for the Municipality be amended as follows:

- a) **The fees for Sewer Charges**
 - i. **Single family dwellings and like units be charged \$475.00;**
 - ii. **Vacant lots be charged \$140.00**
 - iii. **The flow rates be amended as follows:**
 - a. **Part 1 \$2.20**
 - b. **Part 2 \$2.50**
 - c. **Part 3 \$2.95**
- b) **The fees for Street Lights**
 - iv. **Centreville properties be charged \$0.00;**
 - v. **Canaan Heights properties be charged according to By-Law 97;**
 - vi. **All other properties be charged \$57.00.**

Motion Defeated.***Results***

For 1

Against 9

District	Name	Result
District 01	Kim MacQuarrie	Against
District 02	Peter Muttart	For
District 03	Pauline Raven	Against
District 04	Brian Hirtle	Against
District 05	Wayne Atwater	Against
District 06	Warden Diana Brothers	Against
District 08	Dale Lloyd	Against
District 09	Bob Best	Against
District 10	Patricia Bishop	-
District 11	Jim Winsor	Against
District 12	Mike Ennis	Against

On motion of Councillor MacQuarrie and Councillor Winsor, that the Fees Policy for the Municipality be amended as follows:

b) The fees for Street Lights

iv. Centreville properties be charged \$0.00;

v. Canaan Heights properties be charged according to By-Law 97;

vi. All other properties be charged \$57.00.

Motion Carried.***Results***

For 9

Against 1

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	Against
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

Sewer Bylaw 98

On motion of Councillor Winsor and Councillor Atwater, that the implementation of the application of Sewer Bylaw 98 paragraph 5.8(b) to apartment buildings and commercial businesses be deferred until April 1, 2017.

Motion Amended.

On motion of Councillor Muttart and Councillor Best, to amend to September 1, 2016.

Amendment Carried.**Results**

For 9
Against 1

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	Against
District 12	Mike Ennis	For

On motion of Councillor Winsor and Councillor Atwater, that the implementation of the application of Sewer Bylaw 98 paragraph 5.8(b) to apartment buildings and commercial businesses be deferred until September 1, 2016.

Motion Carried.**Results**

For 9
Against 1

District	Name	Result
District 01	Kim MacQuarrie	Against
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

Service Partners:
Kings Transit Authority

On motion of Councillor Atwater and Councillor Lloyd, that the 2016/17 Operating Budget for the Kings Transit Authority which includes \$1,580,300 Gross Expenditures, including \$437,940 from the County of Kings requirements under the Inter-Municipal Agreement be approved.

Motion Carried.**Results**

For 10
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For

District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

It was noted that Councillor MacQuarrie left her seat at 2:16 pm.

On motion of Councillor Winsor and Councillor Atwater, that the 2016/17 Capital Budget for the Kings Transit Authority with gross expenditures of \$302,500 be approved.

Motion Carried.

Results

For 9

Against 0

District	Name	Result
District 01	Kim MacQuarrie	-
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

**Service Partners:
Valley Waste Resource
Management**

On motion of Councillor Lloyd and Deputy Warden Hirtle, that the 2016/17 Operating Budget for Valley Waste Resource Management be approved at \$10,302,256 Gross Expenditures, \$7,452,756 Net Expenditures, which represents \$7,452,756 in Municipal Unit contributions.

Motion Carried.

Results

For 9

Against 0

District	Name	Result
District 01	Kim MacQuarrie	-
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For

District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

On motion of Councillor Best and Councillor Winsor, that a grant of \$4,333,778 be approved to fund the Municipality of Kings requirements under the Inter-Municipal Agreement in regards to the above recommendation for Valley Waste Resource Management.

Motion Carried.

Results

For 9

Against 0

District	Name	Result
District 01	Kim MacQuarrie	-
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

**Service Partners:
Kentville Fire Department**

It was noted that Councillor MacQuarrie returned to her seat at 2:19 pm.

On motion of Councillor Winsor and Councillor Raven, that an amended budget for the Kentville Fire Department in the amount of \$404,300 be approved.

Motion Carried.

Results

For 8

Against 2

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	Against
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	Against

**By-Law 99 Tax Exemption
For Non Profit Organizations**

On motion of Deputy Warden Hirtle and Councillor Atwater, that Council approve First Reading of By-Law 99 to include the addition of the following not for profit organizations: Canning Library & Heritage Centre; Hadassah House Society in Waterville; Valley

Search and Rescue North Kentville; and the Plank & Hammer Property in Cambridge.

Motion Carried.

Results

For 10
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

Recess

Council took a short break from 2:41 pm - 2:50 pm.

Personal Tax Exemptions

On motion of Councillor Best and Councillor Ennis, amend to adjust the policy for personal tax exemptions to increase the rebate amount to \$236 and the income threshold to \$34,000.

Motion Carried.

Results

For 10
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

Approval of Operating Budget

On motion of Councillor Atwater and Councillor Ennis, that the 2016/17 Operating Budget in the amount of \$44,929,100 Gross Expenditures, \$38,360,800 Net Expenditures, resulting in a tax levy of \$33,650,100 be approved (Appendix I).

Motion Carried.

Results

For 8
Against 2

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	Against
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	Against
District 12	Mike Ennis	For

4. Capital Budget

Approval of Capital Budget

The Warden left the Chair and Deputy Warden Hirtle took the Chair at 3:42 pm.

The Warden provided comments.

The Warden resumed the Chair and the Deputy Warden resumed his regular seat at 3:47 pm.

On motion of Councillor Best and Councillor Atwater, that the 2016/17 Capital Budget with Gross Expenditures of \$11,914,800 be approved (Appendix II).

Motion Carried.

Results

For 7
Against 3

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	Against
District 03	Pauline Raven	Against
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	Against
District 12	Mike Ennis	For

Temporary Borrowing

On motion of Councillor Atwater and Councillor Lloyd, that temporary borrowing be authorized for those projects funded by debt.

Motion Carried.

Results

For 10
Against 0

District	Name	Result
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District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

5. EPW, Lands & Parks Services

5a. Contract Award: 16-04 Canning 2016 Infrastructure Upgrades

Tim Bouter presented the report as attached to the April 14, 2016 Council agenda package.

On motion of Councillor Muttart and Councillor Atwater, that Municipal Council award the sewer upgrades included in Contract 16-04 to Howard Little Excavating Ltd. for the total price of \$171,351.54 + HST, conditional upon the Village of Canning awarding their portion of the project.

Motion Carried.

Results

For 10
Against 0

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For
District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	For
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	For
District 12	Mike Ennis	For

6. Adjournment

On motion of Councillor Winsor and Councillor Best, there being no further business, the meeting adjourned at 4:14 pm.

Motion Carried.

Results

For 8
Against 2

District	Name	Result
District 01	Kim MacQuarrie	For
District 02	Peter Muttart	For
District 03	Pauline Raven	For
District 04	Brian Hirtle	For
District 05	Wayne Atwater	For

District 06	Warden Diana Brothers	For
District 08	Dale Lloyd	Against
District 09	Bob Best	For
District 10	Patricia Bishop	-
District 11	Jim Winsor	Against
District 12	Mike Ennis	For

7. Comments from the Public Lane Myers, Greenwood Road.

Approved by:

Warden Brothers

Janny Postema
Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

THE MUNICIPALITY OF THE COUNTY OF KINGS

REPORT TO COUNCIL

Subject: FCM 2016 Annual Conference

From: Administration

Date: May 3, 2016

Background:

The FCM 2016 Annual Conference will be held June 2-5, 2016 in Winnipeg, MB.

The Policy Statement on FCM Conference Attendance states:

The CAO and the Warden will be given the opportunity, and will be encouraged, to attend the annual conference of the Federation of Canadian Municipalities each year.

Every effort will be made that each Councillor will be given the opportunity to attend a conference during the duration of his/her four (4) year term of office in council.

A schedule will be established for attendance, and a maximum of two (2) Councillors will be eligible to attend each year, which would include the sitting FCM member and the Warden.

The County does not currently have a sitting FCM member and Warden Brothers does not plan to attend the 2016 conference.

Cost Estimate Per Person:

Registration: \$ 959

Hotel: \$ 900

Airfare: \$1,000

Total Estimate \$2,859

Not including meals and ground transportation

Recommendation:

That Council approve the attendance of ____ Councillor(s) at the FCM 2016 Annual Conference on June 2-5, 2016 in Winnipeg, MB.

THE MUNICIPALITY OF THE COUNTY OF KINGS

REPORT TO COUNCIL

Subject: Budget and Finance Committee Recommendations

Date: May 3, 2016

BF-1	Award of Contract 16-05 Beaver & Carol Street Sewer Replacement	Be it resolved that Municipal Council award Contract 16-05 to Mid Valley Construction (1997) Ltd. for the total price of \$186,960.00 + HST. <i>Report Attached.</i>
BF-2	First Reading to amend By-Law #98	Be it resolved that Municipal Council give First Reading to amend By-Law # 98 , being the Wastewater Sewer By-Law of the Municipality of the County of Kings , as attached to the May 3, 2016 Council agenda. <i>Report & Supplementary Report attached.</i>

Council

THE MUNICIPALITY OF THE COUNTY OF KINGS

REPORT TO BUDGET & FINANCE COMMITTEE

Subject: **Contract Award:** 16-05 — Beaver & Carol Street Sewer Replacement

From: **Engineering and Public Works**

Date: **April 25, 2016**

Background

On April 21, 2016, tenders were received for the replacement of approximately 440m of sanitary sewer gravity pipe and associated manholes and services along Beaver & Carol Streets, in Greenwood, Nova Scotia. The sanitary sewer in this area has been flagged for replacement due to the age, material and condition of the lines, verified by video inspection. These sewer lines have required increased maintenance due to numerous blockages caused by root infiltration. This report is being submitted to the Budget & Finance Committee for the award recommendation of Contract 16-05, to be forwarded to Council. An aerial photo of the project location is shown below:

Project Location



Discussion

The tender results were as follows:

Tenderer	Tenderer's Location	Price (before HST)
Dexter Construction Ltd.	Wolfville, NS	\$248,350.00
G.K. Morse Trucking Ltd.	Centreville, NS	\$217,479.20
Gary Parker Excavating Ltd.	Kingston, NS	\$424,500.00
Howard Little Excavating Ltd.	Cambridge, NS	\$218,944.75
Ivan H. Trimper Excavating Ltd.	Wilmont, NS	\$298,037.00
J.R. Eisener Contracting Ltd.	Fall River, NS	\$279,997.20
Mid Valley Construction (1997) Ltd.	Kingston, NS	\$186,960.00

Tenders were reviewed for mathematical checks and compliance by Engineering Services staff.

Financial Impact

This work will be funded from *Project #08-3410 — Sewer Collection System Line Replacements (GL #21-3-382-103)* in the approved 2016/17 Capital Budget, which has a total budget of \$850,000. To date, approximately \$206,000 has been committed to this project.

Recommendation

BE IT RESOLVED that the Finance and Budget Committee recommend that Municipal Council award Contract 16-05 to Mid Valley Construction (1997) Ltd. for the total price of \$186,960.00 + HST.

THE MUNICIPALITY OF THE COUNTY OF KINGS

REPORT TO BUDGET AND FINANCE COMMITTEE

Subject: Proposed Amendments – Bylaw 98 - Wastewater

From: Engineering and Public Works/Finance/Administration

Date: April 25, 2016

Synopsis

Staff has completed their review of By-Law 98 to address concerns that arose from its initial launch. The proposed amendments provide a more equitable share of the sewer rate between residential and commercial users of the Municipal Sewer systems. These amendments include a phased implementation over two years and some administrative updates.

Background

As Council is aware, By-Law 98 was originally implemented to replace By-Laws 27A and 27B. The main driver for replacing those bylaws was a fundamental imbalance in the sewer rate. Staff analysis shows that residential users, who comprise ~ 90% of the sewer customer base, are subsidizing commercial users and particularly large apartment buildings. For example, the current sewer rate for single family home is \$460 while a 12-unit apartment building is effectively paying, on a per unit basis, only \$117 or 25% of what a single family home pays.

By-Law 98, in its present form, does address this imbalance. However, there were concerns with the initial rollout and implementation particularly amongst apartment owners. Council decided to suspend the sewer rate aspects of By-Law 98 and directed Staff to perform further analyses to see if some of the concerns and suggestions could be accommodated.

Staff is submitting this report to the Budget and Finance Committee to report the results of the petition and gain Council direction on how to proceed.

Discussion

Apartment owners raised several concerns which included the following:

- Wanted ability to have their sewer rates based on meters readings
- Need for more advanced notice of changes to rate structure
- Timing of implementation to allow them to adjust rental rates
- Phased implementation of rate increases to limit “shock” (especially lower income renters)

Council directed Staff to review By-Law 98 to determine whether these concerns could be addressed.

Additional Research

Staff reviewed the sewer rate structure used by jurisdictions (i.e., Halifax Water, Kentville, New Minas, Windsor) that use meter readings to calculate their sewer rates. While there are some minor variations between the jurisdictions, all use a hybrid rate system consisting of a base rate and consumption rate. The base rate is a tiered system based on meter size which correlates with residential and commercial users. The consumption rate is based on water usage (“water in, water out”) as determined by the water meter.

The challenge we have is that the rate structure used in the other jurisdictions is not a “clean” transfer to our situation. They benefit from their residents being both customers of water and sewer utilities that they own. Many areas in the Municipality only have sewer service and no central water. In this application, water meters will provide more reliable data than a meter on the sewer lateral. It would also reduce administrative costs and the need to enter onto customer’s property by using water meters given our existing in-house capacity to “read” the meters remotely.

Staff also performed additional analysis of the existing customer base and refined the previous modeling done during development of the current version of By-Law 98. This was necessary to allow Staff to tailor any new hybrid system to our customer base and allow for a full comparison between the new system, the rates based on the current version of By-Law 98, and the current sewer rate system.

Proposed Rate Structure

Staff recommends a hybrid rate structure as follows:

1. The default sewer rate will be an updated version of the rate structure in the current version of By-Law 98.
2. Commercial customers can apply for a variance to use a Base Rate (minimum charge for all customers) plus a Discharge Rate to calculate their sewer rate.

Most of the current version of By-Law 98 can support this hybrid model which is consistent with the other jurisdictions reviewed by Staff. It does require amendments, particularly to Part 5 and Schedule “A”, to fully enable the proposed hybrid rate structure and the necessary tools to administer this system. There are other proposed amendments for more consistent administration of fees and charges between By-Law 98 and the Fee Policy relative to other bylaws.

A summary of the proposed amendments, with their rationale, are presented in Table 1 below. The specific amendments to By-Law 98 being proposed are shown in redline/strike out in the document attached to this report. Sewer rates for 2016 will remain as approved in the 2016/17 budget. Changes to the sewer rate will start taking effect in 2017 with full implementation by 2018.

Table 1 – Summary of Proposed Amendments to By-Law 98

Proposed Amendment	Rationale
No changes in Rate for Single Family Dwellings (SFD) and each unit in Semi-Detached Dwellings	<ul style="list-style-type: none"> B98 created to fix inequities in current system Analysis reaffirmed 40,000 gallon baseline currently being used for sewer rates
Hybrid Model for most non-residential users <ul style="list-style-type: none"> Default will be Schedule “A” Owner may apply, for a fee, to switch to Base Rate + Discharge Rate model <ul style="list-style-type: none"> March 31 cutoff each year Cannot switch back once they are metered 	<ul style="list-style-type: none"> Hybrid model allows flexibility Commercial users can decide which model to use Application process allows for controlled uptake
Revise Schedule “A” to create two “Unit” tables: <ul style="list-style-type: none"> Unit rates effective 2017 only Unit rates effective 2018 	<ul style="list-style-type: none"> Allows phase-in of changes to commercial “Units” More time to communicate changes to users
Base Rate (changes to Schedule “A”) <ul style="list-style-type: none"> SFU, Duplexes – Keep “Unit” = 1.0 Most commercial – Phased change to “Unit” = 1.5 <ul style="list-style-type: none"> “Units” that are reduced will take full effect in 2017 “Units” that are increasing will be phased in over 2 years (fully implemented in 2018) 	<ul style="list-style-type: none"> Analysis reaffirmed 40,000 gallon baseline currently being used for sewer rates Holds residential rates, “normalizes” others in new system Reflects greater operational and administrative burden of non-residential customers Commercial Base Rates increase but have greater capacity to absorb
Discharge Rate (changes to Part 5 & Schedule “A”) <ul style="list-style-type: none"> Based on water meter readings <ul style="list-style-type: none"> Meter readings if property serviced by a public water utility Otherwise, must install meter on each well Charged for water consumption > 40,000 imp gal 	<ul style="list-style-type: none"> Consistent with “water in, water out” system used by other municipal units Consistent with current provisions in B98
Reduce “Unit” for apartment units from 1.0 to 0.6	<ul style="list-style-type: none"> Further analysis using applicable Greenwood water meter data supports the reduction
Reduce “Unit” for daycare facilities to 1.5 x Base Rate only	<ul style="list-style-type: none"> Further analysis showed facilities could see large increases, not intended outcome for these facilities given financial pressures and value they provide to community
Addition of automatic car wash bay to Service Station, Gas Station, and Gas Bar	<ul style="list-style-type: none"> Operation is more seasonal in nature Automated process More predictable flow rates More secure
Require all Stand Alone Car Wash Facilities not on a public water utility to install a meter on each well within 6 months of passing of these amendments	<ul style="list-style-type: none"> Difficult to define a proper “Unit” Operation is more seasonal in nature Manual operation more difficult to predict discharge volumes Facilities is less secure
Delete Schedule “C” (Fees) and enable them in Fees Policy	<ul style="list-style-type: none"> More consistent with current practice and bylaws
Addition of empty lots to Schedule “A” (remove from Fee Schedule)	More consistent with current practice and bylaws (including parts of B98)
Addition of Semi-Detached Dwelling	<ul style="list-style-type: none"> Proposed change for apartments require clearer definition (i.e., duplex vs home with apartment) Duplexes still treated as two individual units

Financial Considerations

Year	Rate	Change \$	Change %
1998	\$ 185		
1999	\$ 174	- \$11	- 6%
2000	\$ 174	-	-
2001	\$ 139	- \$ 35	- 20%
2002	\$ 146	\$ 9	7%
2003	\$ 160	\$ 14	10%
2004	\$ 174	\$ 14	9%
2005	\$ 200	\$ 26	15%
2006	\$ 247	\$ 47	24%
2007	\$ 300	\$ 53	22%
2008	\$ 330	\$ 30	10%
2009	\$ 355	\$ 25	8%
2010*	\$ 373	\$ 18	5%
2011*	\$ 392	\$ 19	5%

There is no capacity to reduce the Base Sewer Rate.

This conclusion has been reached by present Staff and the two previous Finance Managers for the Municipality. The Sewer Rate has historically not provided sufficient funds to fund the reserve account.

The table to the left is reproduced from a sewer rate history and forecast presented at the March 10, 2010 Council Budget session.

As noted at the time, the impact of rate cuts had a negative impact on the sewer rate and made it unsustainable. As noted in the table, it took considerable effort to bring the sewer rate back to some level of sustainability. At present, the sewer rate is almost entirely funding operating costs with some funding going to reserves.

Previous analyses and one presentation at Jan 2014 COTW all point to the need for all of Gas Tax to go to sewer capital work to

sustain annual sewer rates annual adjustments to a 3.25% “cost of living” to cover operating costs and provide some funding to replenish the sewer reserves which is badly underfunded.

As of April 1, 2015, the sewer reserve balance was \$3,758,536. The Municipality has accumulated depreciation of \$18,718,240. **This leaves a net deficit in the sewer reserves of \$14,959,704.** This is our one “red flag” Provincial Indicator.

In short, the sewer rate is barely sustainable in our present situation. The proposed changes will help rebalance the rates for a more equitable system. Any contributions resulting from the proposed amendments are simply making up for an unsustainable sewer rate and the lost funding for reserves over the years. Apartment owners in particular have benefited from the previous rate structure.

Financial Impact

Overall, the proposed amendments will provide a more equitable distribution of the revenue requirements. They will have a neutral impact on residential customers with the Base Rate being held steady. On average, commercial customers will see a 50% increase if they stay

non-metered. Commercial customers already on meters will see a 50% increase in their Base Rate. For our 12-unit apartment example, the rate would go from ~\$1,400 (\$117 per unit) to ~\$4,000 in 2018 (\$333 per unit). The current sewer rate for single family home is \$460.

Overall, the proposed amendments will contribute \$221,700 of revenue by 2018 in the transition from By-Laws 27A and 27B. This is down from \$376,100 that was projected if By-Law 98 was implemented in its present form. By Policy, any surpluses are put into reserves. The annual 3.25% “cost of living” adjustment that Council has already consented to is applied to all customers and is not affected by the proposed changes.

Recommendation

BE IT RESOLVED THAT BUDGET AND FINANCE COMMITTEE recommend that Municipal Council give First Reading to amend By-Law # 98, being the Wastewater By-Law of the Municipality of the County of Kings, as attached to the April 25, 2016 Budget and Finance Committee agenda.

THE MUNICIPALITY OF THE COUNTY OF KINGS

REPORT TO MUNICIPAL COUNCIL

Subject: **Supplementary Report
Proposed Amendments – Bylaw 98 - Wastewater**

From: **Engineering and Public Works/Finance/Administration**

Date: **May 3, 2016**

Synopsis

This supplementary report is presented to provide additional background information requested regarding the proposed amendments to By-Law 98.

Background/Discussion

Staff presented its proposals for amendments to By-Law 98 to the Budget and Finance Committee at its April 25, 2016 meeting. While the Committee did approve the motion recommending Council go to first reading, both Committee members and Councilors in attendance had asked for clarification on several items. Below is the additional background information.

Customer Base

The breakdown of our sewer customer base for the 2015/16 billing cycle was:

- Single family dwellings – 4,886
- Semi-detached – 333 (666 units)
- Apartments - 108 (877 units)
- Commercial properties – 76
- Schools – 10
- Vacant Lots – 691

Billing Information

Property tax bills are issued twice a year – an interim bill in May and the final bill in Sept. The interim bill is based on 50% of the previous year's taxes. The bill in Sept is the current year's assessment times the applicable tax and area rates, less payment made on the interim bill. The sewer bill is itemized on the Sept tax bill.

Overview of Sewer Infrastructure

The challenge with making comparisons between our wastewater assets and other municipal units in the area is the amount and geographic reach of our wastewater infrastructure and the population it serves.

The Municipality owns and operates eight (8) sewer treatment plants (STPs), of varying sizes and processes, in the following communities.

- Regional which services Kentville, New Minas, Coldbrook, Greenwich, Meadowview, part of North Kentville
- Hants Border which services the communities of Hantsport and Hants Border

- Avonport
- Canning which services Canning, Habitant and Kingsport
- Aldershot which services Aldershot, part of North Kentville, and Centreville
- Aylesford
- Waterville which services Michelin and most of Cornwallis Square
- Greenwood which services the Village and CFB Greenwood

The wastewater collection system consists of about 219 kilometers of sewer pipe (159km of gravity main, 60km of forcemain) and 72 lift stations throughout the County. Over 75% of the pipe will be 40 years or greater within next 5 years. By current industry standards, while pipe is expected to last well over 40 years, this milestone is considered a “tipping point” where pipe failure, when it happens, is expected to be rapid and catastrophic.

The lift stations are of a similar vintage as the pipe systems and at one time were our most urgent asset class for renewal. Their superstructures have an expected 50 year lifespan but have similar failure concerns as sewer pipe. Their electrical and mechanical systems though only have an expected 20 year life span. We are in reasonable shape overall now with these assets due to two critical factors. First, the sewer capital program over the last decade concentrated on completing retrofits on our most critical lift stations. Last year was a transition year since we have caught up and can now focus on other assets. Second, Operations’ internal capacity has been built up over the same time period to a point that most maintenance activities can be performed in-house. This allows Operations to respond to customer concerns far more quickly and do far more preventative maintenance than before which helps extend the life of our assets.

For comparison purposes, we own approximately half the number of lift stations as Halifax Water does but our infrastructure only services 10% of the population. Here is a breakdown of the wastewater infrastructure in the other communities in Kings County.¹

- Berwick owns 1 STP, 5 lift stations and about 26km of sewer (gravity and force main)
- Kentville owns 4 lift stations and about 44km of sewer (gravity and force main)
- Wolfville owns 1 STP, 5 lift stations and about 43km of sewer (gravity and force main)
- Kingston owns 1 STP, 12 lift stations and about 19km of sewer (gravity and force main)
- New Minas owns 5 lift stations and about 43km of sewer (gravity and force main)
- Port Williams owns 1 STP, 3 lift stations and about 8km of sewer (gravity and force main)
- Combined there is 4 STPs, 33 lift stations and 174km of sewer (gravity and force main)

In short, we own and operate more wastewater infrastructure than every other town and village in Kings County combined. All of these communities have only one service area with higher populations both in total numbers and density.

What do the changes to Part 5 mean for the new rate structure?

The underlying premise of the rate structure is still based on every customer paying, at a minimum, the Base Rate which covers the provision of sewer service (treatment and collection). The Base Rate is still based on a single family home with an average annual discharge of 40,000 imperial gallons. While the current version of By-Law 98 does support a Base Rate + Discharge Rate structure, it does not readily allow customers not served by a Municipality owned water utility to use meters to calculate their sewer rate.

¹ Data from “Kings 2050 Infrastructure Assessment”, prepared by Hatch Mott MacDonald, December 2012.

Subsection 5.1(a) requires all lots that have buildings connected to sewer or front a road where there is sewer to pay a Sewer Charge. No change from the current Bylaw 98.

Subsection 5.1(b) covers residential homes and duplexes. No change in approach from the current Bylaw 98, just a clearer definition for semi-detached versus 2-unit apartments.

Subsections 5.1(c) through (g) inclusive deals with non-residential customers.

Subsection 5.1(c) requires stand alone car washes to shift to the Base Rate + Discharge Rate system and must have meters installed by June 30, 2017.

Subsection 5.1(d) states that for all other non-residential customers, Schedule "A" is the default method for calculating their sewer rate.

Subsection 5.1(e) is the mechanism to allow these customers to use water meters to calculate their sewer rates. It allows customers, for a fee, to apply to make the switch to a metered rate. It sets a deadline on when customers have to install the meters. The switch to the metered system is a "one-time offer" and the customer cannot switch back once they are approved.

Subsection 5.1(f) requires all buildings on a lot to have their sewer rate calculated and charged separately from any others on the lot. No change from the current Bylaw 98.

Subsection 5.1(g) requires customers whom request a switch to a metered system and are a metered customer of a water utility to release their water meter data to us to use to calculate their sewer rate.

What do the changes to Schedule "A" mean for the new rate structure?

The change to two tables facilitates Council's prior request to a phased implementation of the new rate structure. The change to 1.5 "Units" for non-residential customers is simply to reflect the greater administrative and operational demands that non-residential customers typically place on our systems.

The changes to the apartments should reduce the total number of "Units" that the customer had to pay under the previous system. All apartment buildings will pay a Base Rate like all other customers for the basic provision of the service. In response to Council and apartment owners' requests, the "Unit" for each apartment unit has been reviewed and Staff proposes to reduce it from 1.0 to 0.6. This is based on Staff's analysis of water usage for apartment customers in Greenwood. For our 12-unit apartment example, their total "Units" will reduce from 12 to 8.7.

Reserve Funding

The reserves need to be built up to plan for the eventual replacement of all of our wastewater infrastructure. As noted in the April 25 BFC report, we have an approximately \$15 million deficient in our sewer reserves. The *2016 Canadian Infrastructure Report Card* reports the target reinvestment rates recommended by asset management professionals is 1.0% to 1.3% of the total replacement value for linear wastewater assets. Historically, our reinvestment rate (up to 2012/13 budget) was only between 0.6% and 0.7%. What has kept the sewer reserve deficit from being worse than the present state is the transfer of sewer budget surpluses to reserves and a rise in the reinvestment rate starting in the 2013/14 budget to the 1.96% in the approved 2016/17 budget.

The reserves allow municipalities to pay for infrastructure replacement while reducing the "shock" to utility rates. The sewer rate "shocks" that our sewer customers have faced since 2002 can be

attributed in part to the lack of reserves to pay for the urgent repair or replacement of 20-30 lift stations needed over that time span.

What are the effective dates for all of the proposed amendments?

If the amendments are passed as is, the sewer rates for 2016 will remain as set in the recently approved 2016/17 Budget. As noted in Schedule "A", Table 1, which is the intermediate step to the new rate structure, become effective April 1, 2017 and expire March 31, 2018. Also in Schedule "A", Table 2, which is the full implementation of the new rate structure, takes effect April 1, 2018. This was done to facilitate Council's and the apartment owners' request for a phased implementation to allow them time to adjust their rental rates.

All of the other changes would take effect on October 1, 2016. The main consideration is for the changes to Part 5 that enables commercial users to apply to have their sewer rates calculated using water meter readings. This provides time to make that transition and allow for some meter readings to be taken prior to the second billing period in September. This was done to facilitate Council's and the apartment owners' request to allow use of meters to calculate sewer rates.

Changes to Proposed Amendments

Staff has reviewed the draft amendments since the April 25, 2016 Budget and Finance Committee and made some insubstantial wording changes and correcting an incorrect reference. The updated By-Law 98 is attached.

Recommendation

BE IT RESOLVED THAT MUNICIPAL COUNCIL receive this report for information.

MUNICIPALITY OF THE COUNTY OF KINGS



For By-Law information contact the Municipal Clerk

Tel: (902) 690-6133 Fax: (902) 678-9279 E-mail: municipalclerk@county.kings.ns.ca

BY-LAW # 98

WASTEWATER SEWER BY-LAW

SUBTITLE

A By-law to 1) prescribe standards and specifications for connecting to wastewater facilities owned by the Municipality of the County of Kings, 2) the conditions under which connections may be made, and 3) providing for the Recovery of Capital Costs of Installing a Sanitary Sewer System in certain communities in the Municipality of the County of Kings.

PREAMBLE & ENACTMENT

WHEREAS the Municipality has legislative authority and responsibility with respect to levying a Sewer Service Charge on taxable property assessments within a certain area, as well as imposing, fixing and providing methods of enforcing payment of charges, all to recoup the operating and maintenance costs of Municipality owned wastewater facilities;

AND WHEREAS the Municipality has legislative authority and responsibility with respect to levying a Sewer Service Charge on taxable property assessments within a certain area, as well as imposing, fixing and providing methods of enforcing payment of charges, all to recoup the municipal portion of the capital costs of installing a Sewer System;

AND WHEREAS the Municipality desires to enact a by-law to prescribe standards and specifications for connections to municipal wastewater facilities;

AND WHEREAS the Municipality desires to enact a by-law to impose, fix and provide for such a system and methods of enforcing payment of all such charges and fees in the communities requesting sewer services;

BE IT ENACTED by the Council of the Municipality as follows:

Part 1: TITLE

This Bylaw may be cited as the Wastewater Sewer Bylaw for the Municipality of the County of Kings, and shall apply to the Municipality of the County of Kings.

Part 2: INTERPRETATION

In this Bylaw the word "shall" is mandatory and not permissive. Word used in the present tense shall include the future. Words used in the singular shall include the plural except where otherwise indicated, and words used in the plural shall include the singular.

Part 3: DEFINITIONS

- 3.1 BUILDING means any dwelling, store, office, structure, or portion thereof that may require sewer services.
- 3.2 LOT means any piece or parcel of land on which a Building could be lawfully located.
- 3.3 OWNER as it refers to the owner of the property includes:
- i. A part owner, joint owner, tenant in common or joint tenant of the whole or any part of any Lot or Building;
 - ii. In the case of the absence of incapacity of the Person having title to the Lot or Building, a trustee, an executor, an administrator, a guardian, an agent, a mortgagee in possession or other Person having the care or control of any Lot or Building; and
 - iii. In the absence of proof to the contrary, the Person assessed for the property.
- 3.4 SINGLE UNIT DWELLING means a Building, or portion thereof, occupied or capable of being occupied as a home or residence by one or more Persons, containing one dwelling unit.
- 3.5 FIXED ROOF OVERNIGHT ACCOMMODATION means a Building or Buildings providing overnight accommodation to the travelling public, which may or may not contain an eating establishment.
- 3.6 PERSONAL SERVICE SHOP means a Building or part of a Building in which personal services are provided to individuals and, without limiting the generality of the foregoing, may include such establishments as barber shops and beauty parlors; but would not include facilities used for the manufacturing or fabrication of goods for sale.
- 3.7 CHAIR means a large fixed adjustable chair in which barbers and/or hair dressers seat their customers.
- 3.8 GROSS FLOOR AREA means the aggregate of the floor areas of a building above or below grade, measured between the exterior faces of the exterior walls of the building at each floor level but excluding car parking areas within the building, and for the purpose of this clause, the walls forming a court yard shall be deemed to be exterior walls.
- 3.9 MUNICIPALITY means the Municipality of the County of Kings.
- 3.10 COUNCIL means the Council of the Municipality.
- 3.11 ENGINEER means the Engineer of the Municipality and includes a person acting under the supervision and direction of the Engineer.
- 3.12 TREASURER means the Treasurer of the Municipality, and includes a person acting under the supervision and direction of the Treasurer.

- 3.13 PERSON includes a corporation and the heirs, executors, administrators or other legal representatives of a Person, but specifically excludes the Municipality.
- 3.14 SERVICE CONNECTION means a pipe and the necessary valves and protective boxes, connections, thaw wires, meters and any other material necessary and actually used to connect building to a Sewer System.
- 3.15 MUNICIPAL SERVICES SPECIFICATIONS MANUAL means the Manual adopted by Council pursuant to the Subdivision By-Law #60.
- 3.16 ACADEMIC CLASSROOM means a homeroom, a classroom in which pupils in the same grade or division of a grade meet at certain times under the supervision of a teacher, who takes attendance and administers other school business.
- 3.17 SEWER SYSTEM means the Municipality owned structures, pipes, meters, devices, equipment or other things used, or intended, for the collection, transportation, pumping or treatment of wastewater.
- 3.18 DAY CARE FACILITY means a Building other than a dwelling or part of a Building other than a dwelling where four or more people are cared for on a daily basis without overnight accommodation.
- 3.19 WASHROOM FACILITY means a bathroom containing toilet(s) connected to the Sewer System.
- 3.20 FOOD ESTABLISHMENT means a foodservice facility such as a restaurant, canteen, or cafeteria where foods are prepared and/or sold.
- 3.21 WATER UTILITY means a public water utility in any given area responsible for the delivery of water in that area.
- 3.22 CAR WASH FACILITY means a Lot to be used only to clean the exterior and/or interior of vehicles, including washing by hand, automated equipment, and automobile detailing.
- 3.23 SEMI DETACHED DWELLING means a residential building that contains two residential units, which is divided vertically by a wall extending ground to roof and which is separated by open space from other buildings, and each residential unit has an independent entrance.

Part 4: CONNECTIONS

- 4.1 No connection to the Sewer System shall be made unless a Sewer Permit has been issued by the Engineer and the Permit has not expired. A permit is valid for 365 days from the date of issuance, inclusive of that date. The Owner or his/her agent shall submit an application for a Sewer Permit allowing a Service Connection. The application shall be in the form prescribed by the Engineer. A Sewer Permit Application Fee, as set out by Policy of Council in Schedule "C", shall be submitted with the application. An

application is not complete until all information and supporting documentation, Fee and Deposit are received by the Engineer. Complete applications received by the Engineer before the effective date of this Bylaw shall be applications for the purposes of this Bylaw. Within 30 business days of receipt of a complete application, the Engineer shall approve the application if it complies with this Bylaw. If the application is refused, the Engineer shall inform the applicant, in writing, of the reason(s) for the refusal.

- 4.2 Where a Service Connection is not installed, the Owner shall be responsible for the construction of the Service Connection from the property line to the Building. The applicant shall not connect to the Sewer System without complying with the provisions of this Bylaw.
- 4.3 Every Person connecting to a sewer line shall construct the connection according to the requirements of the Municipal Services Specifications Manual, Municipal Building By-Law #72, and the National Plumbing Code of Canada, as determined by the Municipal Engineer.
- 4.4 A check valve shall be installed on the Service Connection in an accessible location if the basement floor elevation of the Building being connected is below the elevation of the manhole cover downstream of the point where the Service Connection enters the Sewer System.
- 4.5 A separate and independent Service Connection shall be provided for every Building. Multiple Buildings may utilize a common Service Connection if all of the following conditions are met:
- All Buildings utilizing a common Service Connection are located in whole on a single Lot
 - Provisions have been made that are satisfactory to the Engineer to prevent backflow conditions in the Buildings utilizing a common Service Connection.
 - Provisions have been made that are satisfactory to the Engineer to allow for mechanical cleaning of the common Service Connection.
 - Prior to installation, the Owner must submit a scaled site plan including property boundaries, easements, proposed and existing Building locations, driveway(s), and other topographical features of the Lot relevant to the installation as well as the proposed Service Connection arrangement, proposed pipe sizes, slopes and connection details.
 - The Owner must submit detailed “fixture unit” calculations as described in the current edition of the Canadian Plumbing Code for each Building in a form acceptable to the Engineer.
- 4.6 The Owner of a common Service Connection is responsible for all repairs and maintenance of the entire Service Connection up to the connection of the Sewer System.
- 4.7 All charges as described in this By-Law shall apply to all Buildings utilizing a common Service Connection as if each Building had an independent Service Connection.

- 4.8 The Engineer is authorized to enter at all reasonable times with reasonable notice upon any premises that are subject to this By-Law to ascertain compliance with this By-Law, including collection and verification of water meter readings, and inspection, repair or replacement of Municipality supplied water meters.
- 4.9 The Person to whom a permit has been issued, or his authorized agent or successor, shall notify the Engineer when the subject Service Connection is ready for inspection and connection to the Sewer System.
- 4.10 The Engineer shall inspect the subject Service Connection within three (3) business days of the receipt of notice. If the subject Service Connection or any portion thereof is not in compliance with this By-Law, the Engineer shall notify the Owner of the failed inspection and provide a description of all deficiencies noted and remedial actions required. Once all the remedial actions have been completed, the Owner may start the inspection process again.
- 4.11 Where a Service Connection is not to be installed in whole on a single Lot, the Owner of that Lot shall obtain and record at the Land Titles Registry Office or the Registry of Deeds a legal easement to allow for the installation and maintenance of the proposed Service Connection prior to its installation. A copy of this easement must be filed with the Engineer with the application.

Part 5: Sewer Service Charge

5.1

- a) Every Owner of a Lot upon which is located a Building connected to a Sewer System, or a Lot which fronts on any street or highway within which a Sewer System has been installed, shall pay to the Municipality a charge known as the Sewer Service Charge for the construction, operation, and maintenance of the Sewer System.
- b) The Sewer Service Charge for a Single Unit Dwelling and for each unit in a Semi-Detached Dwelling shall be determined in accordance with the following formula: Sewer Service Charge = Unit x Base Rate where "Unit" is determined from Schedule "A" and "Base Rate" is set by Policy of Council.
- c) The Sewer Service Charge for Car Wash Facilities shall be determined in accordance with the following formula:
Sewer Service Charge = 1.5 x Base Rate + Discharge x Discharge Rate where "Discharge" is the amount of wastewater exceeding the volume of forty thousand (40,000) imperial gallons per year according to a meter and where the "Base Rate" and "Discharge Rate" are both set by Policy of Council.
- i) The Owner of a Car Wash Facilities that is in legal operation and where there is no water meter installed at the time this Bylaw become effective must, at their expense, install a water meter, supplied by the Municipality, on each well that the Car Wash Facility receives water from by June 30, 2017.

- ii) New Car Wash Facilities must, at their expense, install a water meter, supplied by the Municipality, at time of construction if they are not a metered customer of a Water Utility.
 - d) The Sewer Service Charge for each Building except for Single Unit Dwellings, Semi-Detached Dwellings and Car Wash Facilities, shall be determined in accordance with the following formula: Sewer Service Charge = Unit x Base Rate where "Unit" is determined from Schedule "A" and "Base Rate" is set by Policy of Council.
 - e) The Owner of a Building described in 5.1 (d) may apply to the Engineer, no later than March 31 of each year, for a Service Charge Variance to have their Sewer Service Charge calculated and charged based on water meter readings.
 - i) If the Engineer approves the Service Charge Variance, the Sewer Service Charge shall be determined in accordance with the following formula: Sewer Service Charge = 1.5 x Base Rate + Discharge x Discharge Rate where "Discharge" is the amount of wastewater exceeding the volume of forty thousand (40,000) imperial gallons per year according to a meter and where the "Base Rate" and "Discharge Rate" are both set by Policy of Council.
 - ii) Where a meter is not installed, the Owner shall, at their expense, install a meter, supplied by the Municipality, on each well that the Building receives water. The Owner must install the meter(s) within 40 business days of the Engineer approving the Service Charge Variance.
 - iii) Once a Service Charge Variance has been approved by the Engineer, the Owner cannot apply to have their Sewer Service Charge changed to the method specified in 5.1 (d).
 - iv) The Sewer Service Charge Variance Fee, as set by Policy of Council, must be paid at the time the Owner submits their application to the Engineer.
 - f) In making the calculation referred to in subsection 5.1 (d) and 5.1 (e), the total Sewer Service Charge for each individual Building on the same Lot shall be calculated and charged for separately from any other Buildings on that Lot.
 - g) In making the calculation referred to in subsection 5.1 (d) and 5.1 (e), if the Building is a metered customer of a Water Utility, the Owner shall authorize the Water Utility to provide the Municipality the water meter data for the Building for purposes of calculating the Sewer Service Charge.
- 5.2 The Owner of a property situated within one hundred (100) feet of the upper end of termination of a Sewer System shall pay the same rate as if the Sewer System was to pass in front of such property.
- 5.3 The Sewer Service Charge shall form a first lien upon the lands in respect of which it is payable and shall have priority over every grant, deed, lease or other conveyance, and over every judgment, mortgage or other lien or encumbrance whatsoever affecting the property or the title thereto.

- 5.4 The Sewer Service Charge shall be due from the date by which the Service Connection must be made, and in the case of a connection existing at the time that this Bylaw is adopted, shall be due from that date.
- 5.5 Sewer Service Charge shall be payable on the dates for payment of the taxes in each year.
- 5.6 The Sewer Service Charge and interest thereon is collectable in the same manner as taxes and, at the option of the Treasurer, be collected at the same time, and by the same proceedings, as taxes.
- 5.7 In the event that any property liable for Sewer Service Charge is sold for non-payment of property taxes, the Municipality may deduct from the proceeds of such sale the full amount, for which such property is then liable for Sewer Service Charge, although the whole may not have been then payable.
- ~~5.8 a) In addition to the Sewer Service Charge, the Owner or occupier of every Building, other than a Single Unit Dwelling discharging into the Sewer System an amount of sewage exceeding the volume of forty thousand (40,000) gallons per year, shall be charged rates for each Building as set out by Policy;~~
- ~~b) For the purpose of determining the Sewer Service Charge in subsection 5.8 (a) the amount of sewage discharge shall be according to a meter where one is installed and where there is no meter installed it shall be determined in accordance with the following formula, where "Unit" is determined from Schedule "A" and "Unit Charge" is set by Policy of Council: Sewer Service Charge = Unit x Unit Charge;~~
- ~~c) In making the calculation referred to in subsections 5.8 (a) and 5.8 (b) the total Sewer Service Charge for each individual Building on the same Lot shall be calculated and charged for separately from any other Buildings on that Lot, as set out by Policy.~~
- 5.89 Every Person connecting to the Sewer System shall pay a non refundable Sewer Permit Application Fee as set out by Policy of Council in Schedule "C".
- 5.910 Every Person connecting to the Sewer System who requires the installation of a Service Connection from the property line to the Sewer System shall pay the Sewer Service Connection Fee as set out by Policy of Council stated in Schedule "C" for each Sewer Connection. The Sewer Service Connection Fee must be paid prior to the approval of the application.
- 5.1011 For any other service requests such as dye tests, the fees are as set out by Policy of Council set in Schedule "C".
- 5.1112 Notwithstanding sections 5.1 and 5.2, the Sewer Service Charge does not apply to any part of Wolfville Ridge Hamlet Phase 1 except those properties listed in Part 7.1.

Part 6: SEWER CAPITAL CHARGE

- 6.1 Part 6 shall apply only to those Sewer Systems as described in "Schedule B" and is limited to Sewer Connections applied for subsequent to the enactment of this By-Law.
- 6.2 Notwithstanding Part 5 and in addition to the requirements of Part 5 there shall be Sewer Capital Charge as herein described.
- 6.3 Every Owner of a Lot upon which is located a Building connected to a Sewer System identified in Schedule "B", or which Lot fronts on any street or highway within which a Sewer System identified in Schedule "B" has been installed, shall pay a charge known as the Sewer Capital Charge for the construction of the Sewer System. The Sewer Capital Charge relating to each such Sewer System is set out in Schedule "B".
- 6.4 The Sewer Capital Charge shall form a first lien upon the lands in respect of which it is payable and shall have priority over every grant, deed, lease or other conveyance, and over every judgment, mortgage or other lien or encumbrance whatsoever affecting the property or the title thereto.
- 6.5 The Treasurer shall notify the Owner of any such lands of the basis of the Sewer Capital Charge assessment and the amount payable.
- 6.6 In the event that any property liable for Sewer Capital Charge is sold for nonpayment of property taxes, the Treasurer may deduct from the proceeds of such sale the full amount for which such property is then liable for Sewer Capital Charge although the whole may not have been then payable.
- 6.7 The Sewer Capital Charge levied under this By-law shall be due sixty (60) days after filing of a certificate of completion by the Engineer, and payable on the date for payment of general rates in each year.
- 6.8 The Sewer Capital Charge levied under this By-law:
- a) Shall form a first lien upon the lands in respect of which it is payable; and
 - b) Is collectible in the same manner as taxes, and at the option of the Treasurer, be collectable at the same time, and by the same proceedings, as taxes.
- 6.9
- a) If an application for a Sewer Permit is received by the Municipality within 365 days of the date that the Engineer signed the certificate of completion, the Sewer Capital Charge may, at the election of the Owner of a property, be paid in installments over a period of up to ten (10) years, subject to an interest rate as set out by Policy in Schedule "C" on a declining balance;
 - b) If the Sewer Permit application is received after the 365-day period, the entire amount of the Sewer Capital Charge shall be due and payable upon application for the Sewer Permit;
 - c) If the Owner defaults in any one annual installment, the entire balance becomes due and payable; and
 - d) The Sewer Capital Charge will be indexed upwards yearly by the Sewer Capital Charge Index Rate as set out by Policy in Schedule "C".

Part 7: EXCEPTIONS

- 7.1 Notwithstanding any other part of this Bylaw, no new Service Connections shall be permitted to that part of the Sewer System located in Wolfville Ridge Hamlet Phase 1. The six properties in that Hamlet which currently benefit from a Service Connection are as follows:
- i. 3288 Greenfield Road, AAN 02543966, PID 55224018;
 - ii. 3284 Greenfield Road, AAN 02111985, PID 55224000;
 - iii. 3264 Greenfield Road, AAN 03889084, PID 55223994;
 - iv. 3275 Greenfield Road, AAN 05257824, PID 55190722;
 - v. 3287 Greenfield Road, AAN 04547233, PID 55190730;
 - vi. 3295 Greenfield Road, AAN 01901907, PID 55190755.

Part 8: REPEAL

- 8.1 Sewer Charge By-Law # 27A of the Municipality of the County of Kings entitled Sewer Charge By-Law and By-Law # 27B of the Municipality of the County of Kings entitled Sewer Connection By-Law is hereby repealed.

Part 9: EFFECTIVE DATE

- 9.1 This By-Law comes into force and effect on the first day of October, 2016. ~~fifteenth day of November, 2013.~~

SCHEDULE "A"**Table 1 – 2017 Sewer Service Charge Units (effective April 1, 2017 to March 31, 2018)**

Feature	Units
Single Unit Dwelling	1.0
Each unit in a Semi-Detached Dwelling	1.0
Multi-unit Development	1.0
Each unit in a Multi-unit Development	0.3
Each Academic Classroom in an Education Facility	1.0
Mobile Home or Mini Home not in a Licensed Park	1.0
Each site in a Mobile Home Park as per Municipal License	1.0
Commercial Campground and Trailer Parks	1.0 1.25
For each twenty (20) camp sites or fraction thereof add	1.0
Church, Church Hall, and Community Hall	1.0
Laundromat	1.0 1.25
For each washing machine add	0.2
Picnic Parks and Fairgrounds with Washroom Facility	1.0
Fixed Roof Overnight Accommodation	1.0 1.25
For each guestroom add	0.1
Food Establishment not licensed by NSLC or Alcohol & Gaming with up to twenty (20) seats	1.5
For each additional ten (10) seats or fraction thereof add	0.2
Premise licensed by NSLC or Alcohol & Gaming with up to ten (10) seats	1.5
For each additional five (5) seats or fraction thereof add	0.2
Drive-through Restaurant or Theatre with or without Canteen with one (1) Washroom Facility	1.0 1.25
For each additional Washroom Facility add	0.5
Service Station, Gas Station, and Gas Bar	1.0 1.25
For each convenience store add	0.5
For each automatic car wash bay	0.5
Each car wash bay in a self serve or automatic car wash	2.0
Personal Service Shop	1.0 1.25
For each Chair add	0.2
Hospital (includes any accessory uses such as a cafeteria)	1.0 1.25
For each bed add	0.4
Institutional Care and Vocational Facility other than a Hospital	1.0 1.25
For each Food Establishment add	1.0
For each five (5) bed or fraction thereof add	1.0
Day Care Facility with up to eight (8) people including staff and clients	1.0 1.25
For each additional five (5) people or fraction thereof add	0.2
Other Commercial or Institutional use	1.0
For each 1000 m ² of Gross Floor Area or fraction thereof add	0.5
Each Lot upon which no building has been constructed and not subject to final approval as a subdivision	
For every 200 feet of frontage or portion thereof that is not in active agricultural use	0.30
For every 1,000 feet of frontage or portion thereof that is in active agricultural use	0.30

Table 2 – Sewer Service Charge Units (effective April 1, 2018)

Feature	Units
Single Unit Dwelling	1.0
Each unit in a Semi-Detached Dwelling	1.0
Multi-unit Development	1.0 1.5
Each unit in a Multi-unit Development	0.6
Each Academic Classroom in an Education Facility	1.0
Mobile Home or Mini Home not in a Licensed Park	1.0
Each site in a Mobile Home Park as per Municipal License	1.0
Commercial Campground and Trailer Parks	1.0 1.5
For each twenty (20) camp sites or fraction thereof add	1.0
Church, Church Hall, and Community Hall	1.0
Laundromat	1.0 1.5
For each washing machine add	0.2
Picnic Parks and Fairgrounds with Washroom Facility	1.0
Fixed Roof Overnight Accommodation	1.0 1.5
For each guestroom add	0.1
Food Establishment not licensed by NSLC or Alcohol & Gaming with up to twenty (20) seats	1.5
For each additional ten (10) seats or fraction thereof add	0.2
Premise licensed by NSLC or Alcohol & Gaming with up to ten (10) seats	1.5
For each additional five (5) seats or fraction thereof add	0.2
Drive-through Restaurant or Theatre with or without Canteen with one (1) Washroom Facility	1.0 1.5
For each additional Washroom Facility add	0.5
Service Station, Gas Station, and Gas Bar	1.0 1.5
For each convenience store add	0.5
For each automatic car wash bay	0.5
Each car wash bay in a self serve or automatic car wash	2.0
Personal Service Shop	1.0 1.5
For each Chair add	0.2
Hospital (includes any accessory uses such as a cafeteria)	1.0 1.5
For each bed add	0.4
Institutional Care and Vocational Facility other than a Hospital	1.0 1.5
For each Food Establishment add	1.0
For each five (5) bed or fraction thereof add	1.0
Day Care Facility with up to eight (8) people including staff and clients	1.0 1.5
For each additional five (5) people or fraction thereof add	0.2
Other Commercial or Institutional use	1.0
For each 1000 m ² of Gross Floor Area or fraction thereof add	0.5
Each Lot upon which no building has been constructed and not subject to final approval as a subdivision	
For every 200 feet of frontage or portion thereof that is not in active agricultural use	0.30
For every 1,000 feet of frontage or portion thereof that is in active agricultural use	0.30

~~Sewer Service Charge = Unit * Unit charge~~

~~Where Unit is calculated using Schedule "A", and~~

~~Unit Charge is set by Policy and approved through Council each year.~~

SCHEDULE "B"**a) Greenwich Road South**

All Lots at Greenwich serviced by a Sewer System and without limiting the foregoing, the applicable portions of the following shall pay a Sewer Capital Charge of four thousand dollars (\$4,000) for each Lot and, in the case of public schools the sum of four thousand dollars (\$4,000) for each Academic Classroom.

b) Avonport

All Lots at Avonport serviced by a Sewer System and without limiting the foregoing, the applicable portions of the following shall pay a Sewer Capital Charge of four thousand dollars (\$4,000) for each Lot and, in the case of public schools the sum of four thousand dollars (\$4,000) for each Academic Classroom.

c) Wolfville Ridge Hamlet Phase 1

The six properties to which the Capital Charge of five thousand dollars (\$5,000) applies to are the following.

- i. 3288 Greenfield Road, AAN 02543966, PID 55224018;
- ii. 3284 Greenfield Road, AAN 02111985, PID 55224000;
- iii. 3264 Greenfield Road, AAN 03889084, PID 55223994;
- iv. 3275 Greenfield Road, AAN 05257824, PID 55190722;
- v. 3287 Greenfield Road, AAN 04547233, PID 55190730;
- vi. 3295 Greenfield Road, AAN 01901907, PID 55190755.

SCHEDULE "C"**FEES**

Type of Charge	Amount (\$)
Sewer Connection Fee	3000
Sewer Permit Application Fee	175
Dye Test Fee	100

INTEREST RATES

Capital Charge Interest Rate	0.67 percent per month compounded monthly
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CAPITAL CHARGE INDEX RATE

The Sewer Capital Charge will be indexed each year upwards by the increase in the Nova Scotia Consumer Price Index All Items from the date that the Engineer certified the Sewer System as complete.

THE MUNICIPALITY OF THE COUNTY OF KINGS

REPORT TO COUNCIL

Subject: DRAFT Policy Amendments
Greenwood Water Utility Source Water Protection Committee

From: Engineering and Public Works, Lands and Parks

Date: May 3, 2016

Background

Council established a Source Water Protection Committee (Committee) for the Greenwood Water Utility by Policy in 2012, amended in 2014. The Committee recently completed its mandated review of the Policy and is recommending 2 minor changes. This report and attached proposed policy updates are being submitted for your review.

Discussion

At its April 13, 2016 meeting, the Committee approved forwarding 2 minor changes to the Policy. Below is a summary of the proposed changes.

Committee composition:

The Planning Advisor is now represented by the Manager of Community Development or designate.

Engineering Advisor is now represented by the Manager of EPW, Lands and Park or designate.

The proposed Policy updates are reflective of the current Municipal management structure.

Financial Impact

None.

Recommendations

BE IT RESOLVED THAT THE GREENWOOD SOURCE WATER PROTECTION COMMITTEE recommend that Council amend Policy EPW-04-009 Greenwood Water Utility Source Water Protection Committee Policy, as attached to the May 3, 2016 Council agenda package.



MUNICIPALITY OF THE COUNTY OF KINGS

Greenwood Water Utility Source Water Protection Committee Policy

Creation Date: August 28, 2012

Approval Date: September 18, 2012

Revision Date: DRAFT – May 3, 2016

Policy Category: Engineering & Public Works

Next Review Date: September 2015

Replaces: September 2, 2014

1. Committee Mandate:

The function of the Greenwood Source Water Protection Committee (*"the Committee"*) is to advise Municipal Council and staff on the development and maintenance of a mutually beneficial, locally developed and administered Source Water Protection Program that protects the water source(s) of the Greenwood Water Utility (Utility).

2. Authority:

Nova Scotia Environment requires the Municipality to implement certain policies and procedures to safeguard the source waters of the Greenwood Water Utility as part of the Greenwood Water Utility's operating permits. Per Section 23(1) (c) and Section 24 of the Municipal Government Act, Municipal Council authorizes the formation of the Committee and authorizes it to conduct the activities outlined in this Policy on its behalf.

3. Definitions:

- 3.1 "EPW" means the Engineering and Public Works section of the Municipality of the County of Kings
- 3.2 "Source Water Protection Program" means a program developed by the stakeholders of a water utility to protect and monitor the health of a source water supply.
- 3.3 "Source Water Protection Area Boundary" means the area of land which contributes water to the Utility's production wells.

4. Committee Composition:

The Committee shall be composed of stakeholders of the Utility. The Committee will consist of the following:

- Planning Advisor (Municipality's Manager of Planning-Community Development or designate)

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MUNICIPALITY OF THE COUNTY OF KINGS

Greenwood Water Utility Source Water Protection Committee Policy

- Engineering Advisor (Municipality's Manager of ~~Engineering & Public Works~~ EPW, Lands and Parks or designate)
- District Councillor
- Citizen Representative appointed by Council for a two year term commencing in the Fall of the appointment year.
- A Commissioner from the Village of Greenwood appointed by Council for a two year term commencing on the first day of May, of the appointment year..
- Representative of Nova Scotia Environment
- Representative from the Greenwood Water Utility (employee of the Municipality)
- Representative from 14 Wing Greenwood (Ex officio)

The Chair shall be the District Councillor. The Vice – Chair will be appointed by members of the Committee.

5. Related Policies, Procedures and Legislation:

Environment Act 1994-95, Province of Nova Scotia

Greenwood Wellfield Approval for Water Withdrawal No. 2004-039399-A01, Province of Nova Scotia

Greenwood Water Utility Approval to Operate No. 2009-066399-A01, Province of Nova Scotia

Water for Life: Nova Scotia's Water Resource Management Strategy, Province of Nova Scotia

Water and Wastewater Facilities and Public Drinking Water Supplies Regulations, Province of Nova Scotia

6. Responsibilities

The Committee is responsible for advising Council about the following issues:

6.1 Source Water Protection Area Boundary

- a) Identify and delineate the source water supply area
- b) Assess the delineated boundary to ensure it adequately encompasses the source water supply area and meets the needs of the stakeholders.
- c) Recommend changes to the delineated area, as required, within the confines of the regulations.

6.2 Identify Potential Contaminates and Assess Risks

- a) Identify and document potential sources of contamination.

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MUNICIPALITY OF THE COUNTY OF KINGS

Greenwood Water Utility Source Water Protection Committee Policy

- b) Assess the risk they pose to the source water supply area.
- c) Recommend to staff and Council as appropriate any changes in laws, policies, or regulations governing the Utility.

6.3 Source Water Protection Management Plan

- a) Review and comment on the Plan and any proposed amendment thereto.
- b) Work with and consult community members and the Village of Greenwood when drafting the Source Water Protection Plan or revisions thereto.
- c) Work with staff to develop community education and awareness strategies on the Plan
- d) Review monitoring results at an acceptable frequency, at least annually, to verify the continued quality of the source water to ensure the management plan is effective and current to conditions within the supply area.

6.4 Compliance with Laws, Regulations and Guidelines

Review as required, reports from staff and others relating to the Utility's compliance with laws, regulations and other obligations governing the Source Water Protection Plan.

7. **Operating Procedures and Principles**

The Committee shall conduct itself in accordance with the following principles and procedures:

7.1 Committee Values

The Committee and staff are expected to operate in compliance with the Municipal Code of Conduct, and the policies, laws, and regulations governing the Municipality. The Committee is expected to use a consensus-based approach to its decision making.

7.2 Communications

The Committee members will maintain direct, open, frank communications with staff, Council and other key advisors as appropriate.

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MUNICIPALITY OF THE COUNTY OF KINGS

Greenwood Water Utility Source Water Protection Committee Policy

7.3 Policy Development

Review and comment on all applicable materials to help staff and Council to establish technically sound and achievable goals using a combination of management practices as referred by NSE; Acquisition of Land, By-laws, Best Management Practices, Contingency Plans, Designation, and Education. The Committee may invite experts or other appropriate resource person(s) to provide advice on matters before it and may in good faith rely upon any reports and findings they provide.

7.4 Meetings

Meetings shall be held semi-annually at a time to be established by the Committee. Special meetings may be convened throughout the year at the request of the Chair, the Utility Representative, or at the written request by a majority of the Committee's member. A copy of the minutes of each meeting shall be provided to each member in a timely fashion.

7.5 Accountability and Reporting

The Committee is accountable to Council. The Committee shall report to Council as often as necessary but at least annually. Reporting shall normally be done through the Committee's Chair.

7.6 Committee Self Assessment

The Committee shall annually review, discuss and assess its performance. The Committee will review this Policy on an annual basis and recommend any changes to this Policy that may be considered appropriate.

8. **Quorum and Decision Making:**

A quorum consists of a majority of the voting members of the Committee. The Committee shall use a consensus-based approach in its decision making. The Chair may put the matter to a vote if they deem that a consensus is not achievable. Each Committee member is entitled to one (1) vote and decisions shall be majority vote of those present. The Chair presiding at any meeting of the Committee shall have a vote in all matters considered by the Committee. In the event of a tie the motion is defeated. In the absence of the Chair of the Committee, the Vice-Chair will preside over the meeting.

MASTER

THE MUNICIPALITY OF THE COUNTY OF KINGS

REPORT TO MUNICIPAL COUNCIL

Subject: Surplus Infrastructure — Former Airport Lands

From: Engineering and Public Works

Date: May 3, 2016

Background

In preparation for the creation of the business park approved in the 2016/17 Capital Budget, Engineering has recently conducted an inventory of equipment and buildings located at the former airport lands. Some of the catalogued items, which were associated with the operation of the Waterville Airport, have been identified as surplus. This report is being submitted to Municipal Council for approval of the disposition of the surplus assets.

Discussion

Surplus equipment will be disposed of in accordance with Section 31 (2) (d) of the Municipal Government Act and Section 14 of the Municipality's Procurement Policy. The following items have been identified as surplus:

1. Former airport terminal/administration building
2. Runway lighting infrastructure (67 lights and conduit)
3. 2 above ground aviation fuel tanks
4. 1974 Snomaster Snowblower





Recommendation

BE IT RESOLVED THAT MUNICIPAL COUNCIL declare the following items located at the former airport lands as surplus:

- 1. Former airport terminal/administration building**
- 2. Runway lighting infrastructure (67 lights and conduit)**
- 3. 2 above ground aviation fuel tanks**
- 4. 1974 Snomaster Snowblower**

THE MUNICIPALITY OF THE COUNTY OF KINGS

REPORT TO COUNCIL

Subject: Planning Items

Date: May 3, 2016

A	Council Project for Land Use Bylaw text and map amendments to rezone the former Municipal Airport property from T1 to M1 (File P16-01)	<p>Be it resolved that Municipal Council gives Second Reading and approves the map amendment required to rezone the former Municipal Airport lands (PID 55517650 and 55158034) from the Airport (T1) Zone to the Light Industrial Commercial (M1) Zone as described in Appendix D of the report dated March 8, 2016.</p> <p>Be it resolved that Municipal Council gives Second Reading and approves the amendments to the text of the Land Use Bylaw related to the regulations of the Light Industrial Commercial (M1) Zone as described in Appendix E of the report dated March 8, 2016.</p>
B	Application to rezone property at 6013 and 6017 Hwy 1, Cambridge, from R1 to R4 – File 16-03	<p>Be it resolved that Municipal Council give First Reading and hold a Public Hearing regarding the map amendment to the Land Use Bylaw to rezone properties at 6013 and 6017 Highway #1, Cambridge, from the Residential Single Dwelling (R1) Zone to the Residential Medium Density (R4) Zone as described in Appendix E of the report dated April 12, 2016.</p> <p>* Report Attached</p>
C	Appointment to the Port Williams Area Advisory Committee	<p>Be it resolved that Municipal Council appoint Mr. Scott Leier to sit as a citizen member on the Port Williams Area Advisory Committee for a term ending November 30, 2017.</p> <p>* Report Attached</p>
D	Next Public Hearing Date	Tuesday, June 7, 2016 – 6:00 pm (prior to Council)



Municipality of the County of Kings Report to the Planning Advisory Committee

Application to rezone land at PID # 55157671 and 55359178 from R1 to R4. (File 16-03)

April 12, 2016

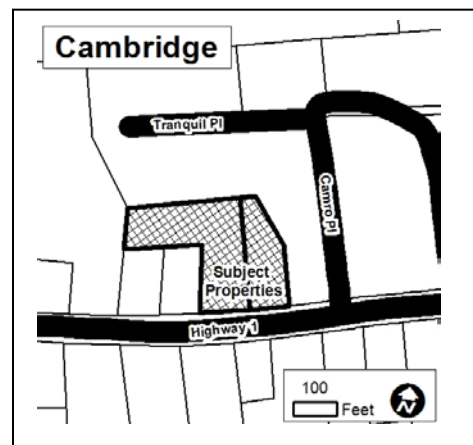
Prepared by: Andrew Reid, Planner

Applicant	Camro Place Ltd.
Land Owner	Kenneth C. Roscoe; Vernon and Anna Huntley
Proposal	Application to rezone land at PID # 55157671 and 55359178 from Residential Single Dwelling Zone (R1) to Residential Medium Density Zone (R4)
Location	6013, 6017 Highway 1, Cambridge
Lot Area	Total: 65,047 sq. ft (1.49 acres)
Designation	Residential
Zone	Residential Single Dwelling (R1)
Surrounding Uses	Predominantly Residential – low and medium density. Commercial uses to the west Highway #1.
Neighbour Notification	Staff sent notification letters to the 22 property owners within 500' of the subject property

1. PROPOSAL

The applicant, Camro Place Ltd., is proposing to rezone two properties from the Residential Single Dwelling (R1) zone to the Residential Medium Density (R4) zone. The proposed development consists of five semi-detached buildings (total of 10 dwelling units), which would extend the existing Camro Place neighbourhood. The applicant has submitted a site plan (Appendix B).

As the Residential Single Dwelling (R1) zone does not accommodate the proposal in terms of the building form and density, the applicant is seeking to rezone the properties to Residential Medium Density (R4) Zone, which would accommodate the proposal.



OPTIONS

In response to the application, the Planning Advisory Committee may:

- A. Recommend that Council approve the Land Use By-law map amendments, as proposed.
- B. Recommend that Council refuse the Land Use By-law map amendments.
- C. Provide alternative direction, such as requesting further information on a specific topic, or make changes to the Land Use By-law map amendments.

2. BACKGROUND

The two subject properties are within the Cambridge Growth Centre area, which was established in 1992. Municipal sewer was installed in the mid 1990s and the area has steadily expanded. The subject properties abut the Camro Place neighbourhood to the north and to the east. Expansion of Camro Place is documented in the previous proposals listed below:

- 1997 - File 97-22 - Rezoned property from R1 to R3 land to develop an eight unit apartment building.
- 2001 - File 01-19 - Rezoned property from R4 to R1 and R1 to R4.
- 2006 - File 06-28 - Rezoned property from R1 to R4.
- 2008 - File 08-27 - Rezoned property from R1 to R2.
- 2011 - File 11-06 - Rezoned property from R1 to R4
- 2014 - File 14-19 - LUB text amendment and rezoned three properties from R1 to R4.

3. INFORMATION

3.1 Site Information

The Site Plan (Appendix B) illustrates the proposed road access and building configuration. The subject properties are proposed to be connected to municipal sewer and water service would be provided through on-site wells. The applicant is proposing to build four of the semi-detached buildings on the subject properties and one building on the existing Camro lands to north. The development would be accessed through a new driveway off Highway #1.

Property at 6013 Highway #1

The larger subject property at 6013 Highway #1 (PID # 55157671) was purchased and deeded to the applicant in 2015. This lot totals 44,653 sq. ft and fronts onto Highway #1. The majority of the lot is vacant and the front portion off Highway #1 has been cleared of all structures and vegetation. The grade is suitable for development and there is a wooded area to the northwest, where the property abuts the cemetery of Cambridge United Baptist Church.

Property at 6017 Highway #1

The applicant has obtained written permission from the current property owners to rezone the land at 6017 Highway #1 (PID #55359178). This smaller lot totals 20,394 sq. ft and is currently occupied by a one-unit dwelling and accessory garage.

3.2 Public Information Meeting

As required by Council's Planning Policies, the Municipality hosted a Public Information Meeting on March 23, 2016 at the Cambridge Community Centre. The meeting was chaired by District Councillor Bob Best and there were no concerns raised by the five members of the public in attendance. See Appendix C for meeting notes.

3.3 Requests for Comments

Staff sought feedback from internal and external departments on the application.

- Engineering and public works staff determined that the municipal sewer system has sufficient capacity to accommodate the proposed development. The applicant will be required to submit detailed design drawings with their sewer permit application.
- Municipal development officers reviewed the application and noted no concerns.
- The Nova Scotia Department of Transportation and Infrastructure Renewal found no concerns associated with the proposal in terms of road network, traffic generation, access to, and egress from the site.

4. POLICY REVIEW – LUB amendments

4.1 Enabling Policy

The proposal is enabled by Municipal Planning Strategy (MPS) policy 2.4.3.4:

Council may consider rezoning land from R1 to any other urban residential zone subject to the policies of this Section (2.4) and the policies for amending the Land Use Bylaw contained in Part 6 of this Strategy.

4.2 Urban Residential Objectives

As per the enabling policy, staff determined the proposal to be consistent with Section 2.4 of the MPS, specifically with regards to the following objectives:

2.4.1.1 To promote quality residential development.

➔ Existing Camro Place neighbourhood demonstrates the quality of the development.

2.4.1.2 To enhance the visual and social character of existing residential neighbourhoods.

➔ Expansion of Camro Place will improve upon the subject properties, in addition to providing housing.

2.4.1.3 To foster residential infilling and efficient development of serviced land.

➔ The site is within the Cambridge Growth Centre and has access to municipal sewer.

2.4.1.5 To encourage and provide for a wide range of residential accommodations and a variety of neighbourhoods.

➔ Camro Place provides semi-detached units, thereby increasing the types of housing available within the Cambridge Growth Centre.

2.4.1.7 To promote the harmonious integration of a variety of housing types and residential densities within neighbourhoods.

➔ In addition to creating new accommodations in the Cambridge Growth Centre, the R4 zone will enable flexibility for a variety of housing types.

2.4.1.9 To provide for higher density housing opportunities close to commercial and community services.

- The study site is in close proximity to the commercial and community facilities of Cambridge and Coldbrook.

4.3 General LUB amendment Policies

The proposal meets the general criteria in Section 6.2.2.1 (Appendix D), contemplated for all rezoning applications in terms of the cost incurred to the Municipality, the availability of municipal sewer, the site's location and proximity to other facilities, road network, distance from watercourses, and compatibility with the existing neighbourhood.

4.4 Land Use By-law

The proposed rezoning is consistent with the existing Camro Place neighbourhood, which is predominately zoned R4. The Residential Medium Density (R4) Zone permits up to 16 units per structure or 16 units per net acre and permits a variety of housing types including semi-detached, which is consistent with the density of the proposed development.

5. CONCLUSION

The proposed rezoning represents a further step in the expansion of the Camro Place development. Previous developments demonstrate the quality of the Camro Place neighbourhood. In terms of process, the proposal is consistent with the Urban Residential Objectives of the Municipal Planning Strategy and is consistent with the general criteria for rezoning.

6. STAFF RECOMMENDATION

Staff recommend that the Planning Advisory Committee approve the application by passing the following motion:

The Planning Advisory Committee (PAC) recommends that Municipal Council give First Reading and hold a Public Hearing regarding the map amendment to the Land Use Bylaw to rezone properties at 6013 and 6017 Highway #1, Cambridge, from the Residential Single Dwelling (R1) Zone to the Residential Medium Density (R4) Zone as described in Appendix E of the report dated April 12, 2016.

7. APPENDICES

Appendix A – Reference Zoning Map

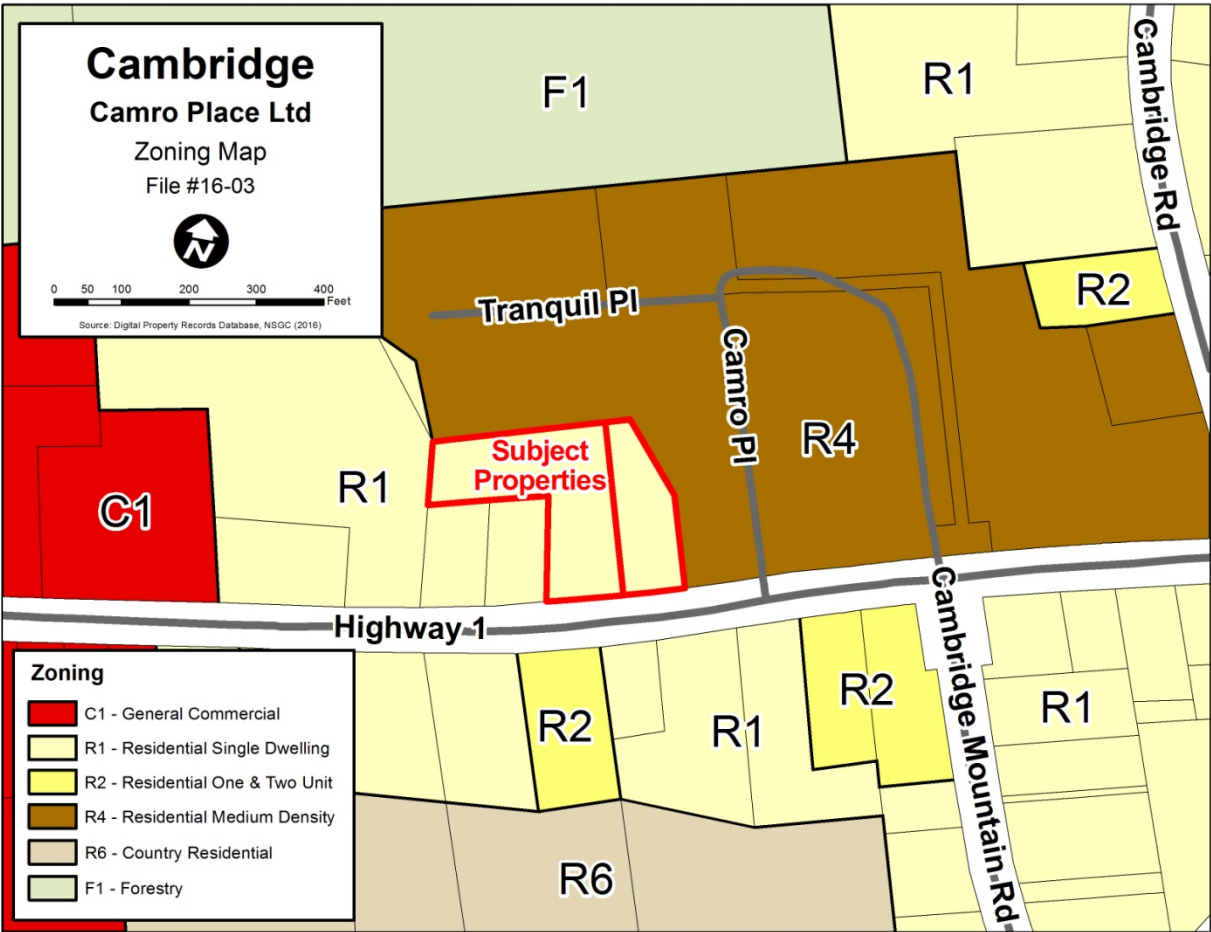
Appendix B – Site Plan Map

Appendix C – Notes from the March 23, 2016 Public Information Meeting

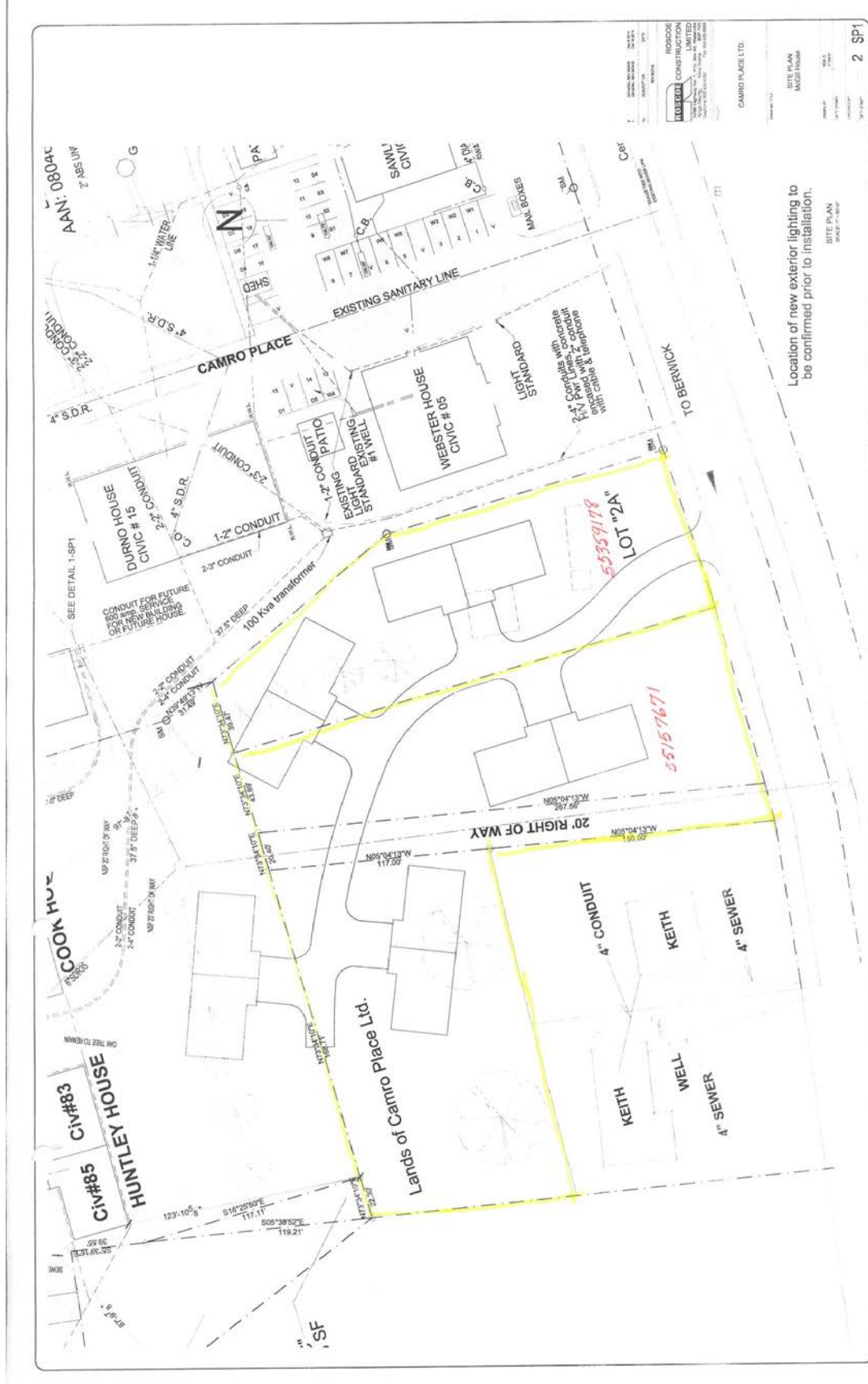
Appendix D – General Policies

Appendix E – Proposed Land Use Bylaw Map Amendments

Appendix A – Reference Zoning Map



Appendix B – Site Plan Map (submitted January 27, 2016)



Appendix C

MUNICIPALITY OF THE COUNTY OF KINGS

PLANNING AND DEVELOPMENT SERVICES

PUBLIC INFORMATION MEETING NOTES

Proposed Rezoning of Property at 6013 and 6017, Hwy 1, Cambridge, from R1 to R4 (File 16-03)

<i>Meeting, Date and Time</i>	A Public Information Meeting was held on Wednesday, March 23, 2016 at 7:00 p.m. at the Cambridge Community Centre, 5961 Hwy 1, Cambridge, NS.
<i>Attending</i>	In Attendance:
<i>Councillors</i>	Councillor Bob Best – District 9 Councillor Wayne Atwater – District 5
<i>Planning Staff</i>	Andrew Reid – Planner Laura Mosher – Supervisor of Planning and Development Services Cindy Benedict – Recording Secretary
<i>Camro Place Ltd. Representatives</i>	Ken Roscoe, President Kevin Roscoe
<i>Public</i>	5 Members
<i>Welcome and Introductions</i>	<p>Chair Councillor Bob Best called the meeting to order, introductions were made and the members of the public were welcomed to the meeting.</p> <p>The Chair explained that the Public Information Meeting provides an opportunity for interested citizens to express concerns and/or receive clarification on any aspect of the development proposal. No evaluation has been completed and no decisions have been made at this point.</p>
<i>Presentations</i>	<p>Andrew Reid provided a brief overview of the planning process and the criteria that will be used to evaluate the application by Ken Roscoe, Camro Place Ltd., to rezone properties at 6013 and 6017 Hwy 1, Cambridge, from Residential Single Dwelling (R1) to Residential Medium Density (R4).</p> <p>Kevin Roscoe showed development plans associated with the proposal.</p> <p>Following the presentations, the floor was opened for comments from the public.</p>
<i>Comments from the Public</i>	<p>Kevin Roscoe – Hwy 1, Cambridge</p> <ul style="list-style-type: none">• Inquired if future changes to the Municipal Planning Strategy and Land Use Bylaw would permit such a development under the current R1 Zone.

Laura Mosher responded that the R1 Zone is intended to remain for single unit dwellings. There may be additional opportunities for similar types of developments to be permitted by a development agreement as opposed to rezoning. Rezoning, however, will still be available.

Adjournment

There being no further discussion, the Chair thanked those in attendance and adjourned the meeting at 7:10 p.m.

Cindy L. Benedict
Recording Secretary

Appendix D – General Land Use Bylaw Amendment Criteria – MPS 6.2.2.1

In considering amendments to the Land Use Bylaw, in addition to all other criteria as set out in various policies of this Strategy, Council shall be satisfied:

Criteria	Comments
<i>a. the proposal is in keeping with the intent of the Strategy, including the intent of any Secondary Planning Strategy, and can meet the requirements of all other Municipal Bylaws and regulations</i>	The proposal satisfies Section 2.4 of the MPS, specifically Section 2.4.3.4, which enables the rezoning to occur.
<i>b. that the proposed rezoning is not premature or inappropriate by reason of:</i>	
<i>i. the financial capability of the Municipality to absorb any costs related to the development of the subject site</i>	Development should not incur costs to the Municipality; processing of the application is accounted for within the Department's budget.
<i>ii. the impact on, or feasibility and costs of, sewerage and water services if central services are to be provided, or adequacy of physical site conditions for private on-site sewer and water systems</i>	Access to existing municipal sewer service is available and has sufficient capacity for this development. On-site wells are the proposed water source.
<i>iii. the potential for creating, or contributing to, a pollution problem including the contamination of watercourses</i>	There are no pollution concerns posed by the proposal.
<i>iv. the adequacy of storm drainage and the effect on adjacent uses</i>	Engineering and Public Works did not recognize any concerns related to storm drainage.
<i>v. the adequacy and proximity of school, recreation, and any other community facilities</i>	The site is located in the Cambridge Growth Centre. Central Kings High School is under 1 km from the site and a number of commercial and recreational facilities exist in Cambridge and further out in Coldbrook.
<i>vi. the adequacy of street or road networks in, adjacent to, or leading to the subject site</i>	There are no concerns posed by the road network.
<i>vii. the potential for the contamination of a watercourse due to erosion or sedimentation</i>	Contamination of watercourses is not anticipated.

<i>viii. creating extensive intervening parcels of vacant land between the existing developed lands and the proposed site, or a scattered or ribbon development pattern as opposed to compact development</i>	The proposal will not create a scattered development pattern.
<i>ix. traffic generation, access to and egress from the subject site, and parking</i>	The Department of Transportation and Infrastructure Renewal found no concerns regarding traffic, access to and egress from the site.
<i>x. incompatibility with adjacent uses and the existing development form of the surrounding area</i>	The proposal is compatible with the overall development form in the area.
<i>xi. the potential for overcrowding on lakeshores or the reduction of water quality</i>	Not applicable.
<i>xii. the potential for contamination of, or interference with a designated groundwater supply protection area</i>	The site is not designated as or in proximity to a water supply zone.
<i>c. the proposed site is suitable for development in terms of steepness of grades, soil and geological conditions, location of watercourses, marshes, swamps, or bogs and proximity of highway ramps, railway rights-of-way and other similar factors that may pose a hazard to development</i>	The area has stable land suitable for development, as demonstrated by the previous single unit dwellings that occupied the two subject properties. Other factors are not applicable.

Appendix E
Proposed Land Use Bylaw Map Amendments

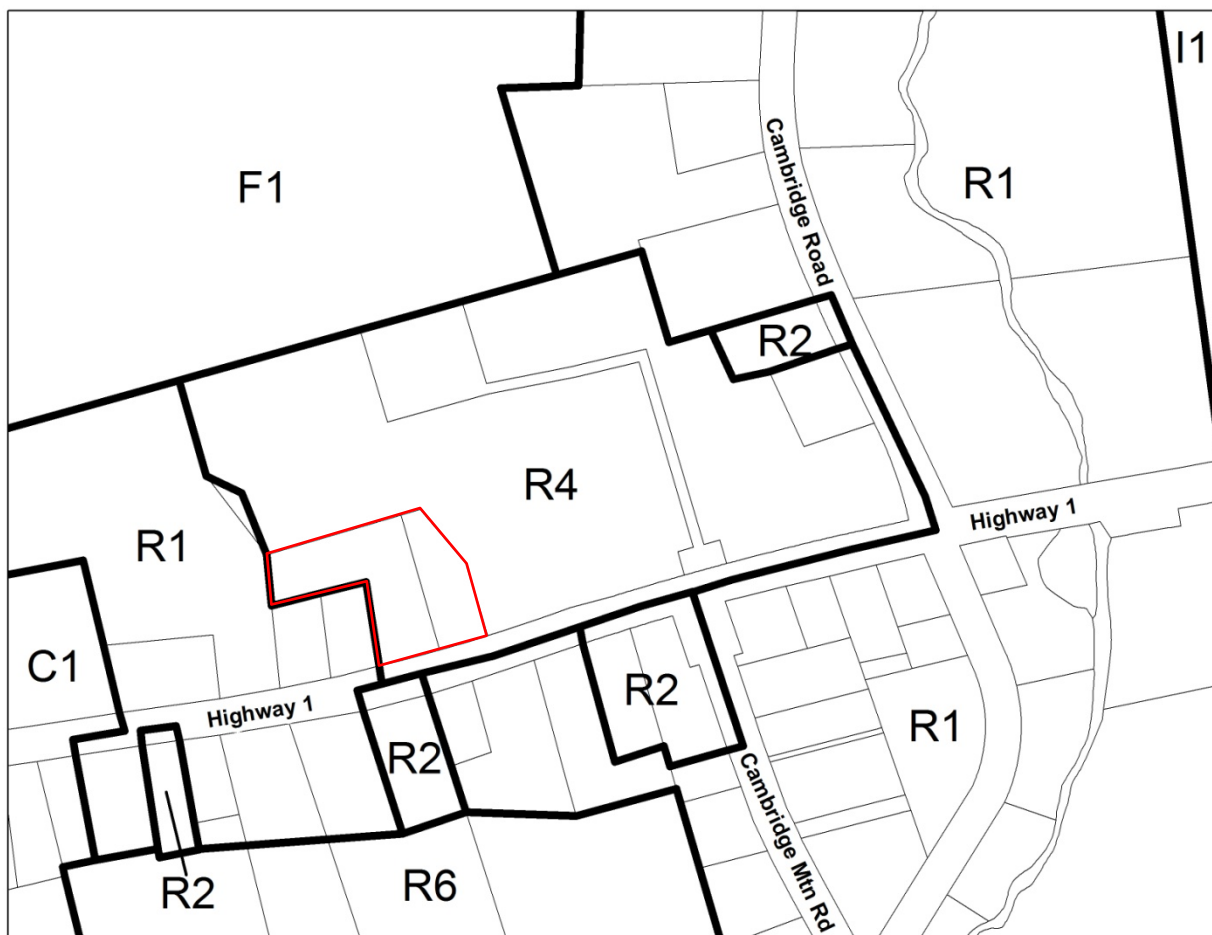
THE MUNICIPALITY OF THE COUNTY OF KINGS

AMENDMENTS TO BYLAW 75
COUNTY OF KINGS LAND USE BYLAW

Amendment to rezone two (2) properties from Residential Single Dwelling (R1) Zone to Residential Medium Density (R4) Zone.

BYLAW 75 Land Use Bylaw

1. Amend Schedule 2g, the Zoning map for the Growth Centre of Cambridge, by rezoning two properties with the PID#s 55157671 and 55359178 from Residential Single Dwelling (R1) Zone to Residential Medium Density (R4) Zone as shown on the inset copy of a portion of Schedule 2g below.



THE MUNICIPALITY OF THE COUNTY OF KINGS

REPORT TO PLANNING ADVISORY COMMITTEE

Subject: Appointment to the Port Williams Area Advisory Committee
File E-1-4

From: Planning and Development Services

Date: April 12, 2016

Issue

The Port Williams Area Advisory Committee is requesting the appointment of Mr. Scott Leier to sit as a citizen member on the Port Williams Area Advisory Committee. The letter from the Village Commission is attached.

Recommendation

The Planning Advisory Committee recommends that Council appoint Mr. Scott Leier to sit as a citizen member on the Port Williams Area Advisory Committee for a term ending November 30, 2017.



VILLAGE OF PORT WILLIAMS

1045 Hwy. #358

Box 153

Port Williams

Nova Scotia

B0P 1T0

March 24, 2016

Municipality of the County of Kings
PO box 100
87 Cornwallis Street
Kentville, NS b4N 3W3

Attention: Trish Javorek, Manager Community Development Services

Re: Citizen member position appointment – Village of Port Williams Area Advisory Committee

Dear Ms. Javorek,

Please be advised that Scott Leier has filled the vacant citizen member position on the Port Williams Area Advisory Committee.

Should you have any questions please feel free to contact me at the Village Office.

Sincerely,

Lewis Benedict.
Chairperson

RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

April 19, 2016

a.	Recommendation to Create Fire Services Advisory Committee and Draft Terms of Reference	That Council approve the establishment of the Fire Services Advisory Committee and further recommends that Council direct the CAO to meet with the Chief Officers Working Group to discuss the draft Terms of Reference for the Fire Services Advisory Committee including the issues of roles, responsibilities and membership of the Committee and to report back to Committee of the Whole in May 2016, to include representatives of all 13 Fire Departments.
b.	Service to Sewer Customers	That Council approve that a plain language handout be produced by EPW as an education tool for sewer customers to outline responsibilities of customers and the municipality.

THE MUNICIPALITY OF THE COUNTY OF KINGS

REPORT TO COUNCIL

Subject: Sewer Laterals

From: Tom MacEwan, CAO

Date: May 3, 2016

Background:

Questions have arisen regarding the responsibilities for costs and repairs of sewer laterals. After consulting with inhouse legal counsel, Administration has determined that the property owner's responsibility for the lateral ends at the property line. The Municipality maintains and is responsible for the lateral from the property line to the sewer main.

Summary:

Regardless of which side of the street a property is located, the property owner is responsible to pay for the construction, maintenance and repair of the sewer service connection and lateral up to the property line. The Municipality is responsible to pay for the construction, maintenance and repair of the sewer lateral from the property line to the sewer main. This may result in increased costs to the Municipality where aging sewer laterals running under the road for properties located on the opposite side of the street from the sewer main require maintenance and repairs.

Discussion:

Although not expressly stated in the current version of Bylaw 98 in force, it would seem that the intent of Council was to make the property owner responsible for the portion of the lateral commencing at the property line. It is noted that Section 4.2 states that "Where a Service Connection is not installed, the Owner shall be responsible for the construction of the Service Connection from the property line to the Building. The applicant shall not connect to the Sewer System without complying with the provisions of this Bylaw."

In addition, Section 4.6 states that "The Owner of a common Service Connection is responsible for all repairs and maintenance of the entire Service Connection up to the connection of the Sewer System." As a matter of statutory interpretation, where the legislative enactment makes a distinction applicable to only one category of property owner it can be inferred that property owners which do not hold a common Service Connection would not be responsible for the repairs and maintenance of the entire Service Connection up to the connection of the Sewer System. It is a logical inference that a property owner without a common service connection would be responsible for the repairs and maintenance of that portion of the lateral that the property owner was responsible for constructing in accordance with Section 4.2.

Exception:

The one exception which will result in the property owner being responsible for the cost of repairs to a sewer lateral beyond their property line is where the Municipal Engineer determines that the malfunction of the municipal sewer system (including the sewer main or the Municipality's portion of the lateral) is caused by a sewer service connection. In this instance, the Municipal Engineer may request the property owner to complete the repairs and if the property owner fails to do this the Municipal Engineer may cause the repairs to be made. This power is expressly granted under Part XIV of the MGA. In such an instance, the Municipality would seek redress.

WATERVILLE AND DISTRICT VOLUNTEER FIRE DEPARTMENT

APPRECIATION NIGHT BANQUET 2016

**You and one guest are cordially invited
To our Appreciation Night**

When: Saturday May 7th, 2016

Time: Reception 6:00pm - 6:45pm

Supper: 7:00pm - 8:30pm

Dance: 9:00pm - 1:00 am

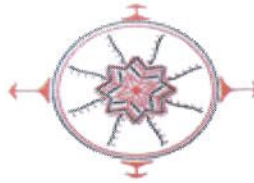
Music: B & S Dj Services



RSVP April 30, 2016

Darrel Geddes 902-538-3055

E-Mail Waterville Fire Dept<watervillefiredp@eastlink.ca



Dear Community Member:

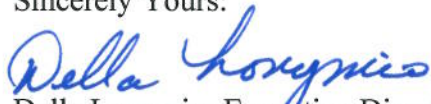
Your presence is being requested on May 10th from 11:00am to 3:00pm at Bear River First Nation community at 154 Reservation Road. We will be gathering to Honor the Missing and Murdered Indigenous Women in Canada.

In May of 2014, the RCMP released a report; Missing and Murdered Aboriginal Women: A National Operational Overview. The Canada Government has launched a national inquiry.

We are gathering to express through music, dance, and song, our respect for the women who have been lost to us. Their future potential is gone, but we want their names and their lives to be honored and recognized.

Please join us to begin the healing process and to make it known that we stand in solidarity with all the family and friends of the Missing and Murdered Indigenous Women. We pledge to do all that we can to alleviate the poverty and racism that has allowed this terrible stain on our history.

Sincerely Yours:


Della Longmire Executive Director


Wanda Joudry-Finigan Project Coordinator



**Kepmite'Imanej
Lnu'skwaq**

The
Women's Place
Resource Center
&
Bear River
First Nation

**will be
hosting**

HONORING OUR SISTERS

**MISSING AND MURDERED
INDIGENOUS WOMEN**

Tuesday, May 10, 2016

11:00 am - 3:00 pm

154 Reservation Road, Bear River

OPEN to the Public

902-467-0356

**Aq
Wjijaqamijua**





VALLEY SEARCH AND RESCUE

177 Middle Dyke Road, Port Williams NS, B0P 1T0
Serving the County of Kings

RECEIVED
APR 21 2016

Please join us!

In celebration of our new home and our 45 years of service,
Valley Search and Rescue cordially invites you to our open
house.

177 Middle Dyke Rd

Saturday, June 4, 2016

1:00 pm to 4:00 pm

Dedication and guest comments at 3:00 pm

We are proud to display and demonstrate our equipment and
our new base and hope you can stop by for a visit.

(Please note, address any correspondence to Valley Search and Rescue, 5876 Hwy
#1, Bldg #2, Cambridge, NS, B0P 1G0)

Contact: Cathy Diggins h:(902) 341-2259 c:(902) 670-4269
bobncat2@gmail.com

"That others may live."



April 25, 2016

Kings County Council

Attn.: Diana Brothers, Warden

% Janny Postema

jpostema@county.kings.ns.ca

Re: Ted Meldrum Volunteer of the Year Award 2016

It is with great humility that I extend my sincere appreciation to Kings County Council in being honoured with the 2016 Ted Meldrum Award for Volunteer of the Year.

As had been said before, people do not generally step up to volunteer thinking of the possibility of a future award; they usually have a passion which draws them to their chosen field of volunteerism. That being said, it is always gratifying to be acknowledged in any way, however small - a simple thank you, for instance. For that reason, I congratulate Kings County Council for publically honouring ALL community volunteers with a dedicated annual Volunteer Appreciation Dinner. I know that this event enriches the resolve of those who give freely of their time & energy to better their community.

I am truly honoured to have been chosen for this meaningful award which I treasure and consider one of my most meaningful lifetime achievements.

Sincerely,

A handwritten signature in blue ink, appearing to read "Pat Kemp".

Pat Kemp