



FIRE SERVICES ADVISORY COMMITTEE
Thursday, September 21, 2017, 7:00 pm
Orchards Room, Municipal Complex

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes June 15, 2017
4. Business Arising from Minutes June 15, 2017
5. Review of Fire District Maps
6. Review of Effectiveness of Fire Services Advisory Committee
7. Role of County in Delivery of Fire Services
8. Discussion of Recruitment Ad for Fire Services
9. Roundtable Discussion
10. Other Business
11. Next Meeting
12. Comments from the Public
13. Adjournment

FIRE SERVICES ADVISORY COMMITTEE
June 15, 2017
MINUTES

**Meeting Date
and Time**

A meeting of the Fire Services Advisory Committee was held on Thursday, April 20, 2017 at 7:00pm in the Orchards Room, Municipal Complex, Kentville, NS.

1. Call to Order

District	Name	Title
Aylesford	Shawn Carey	Chief
Berwick	Laurie Saunders	Chief
Canning	Mark Cruickshank	Deputy Chief
Greenwich	David Miller	Chief
Halls Harbour	David Watson	Chief
Hantsport	Paul Maynard	Deputy Chief
Kentville	Ryan MacEachern	Chief
Kingston	Watson Armstrong-Regrets	Chief/Chair
New Minas	James Redmond	Chief/Vice-Chair
Port Williams	Jason Stevens	Deputy Chief
Springfield	Jeff Vinot	Firefighter
Waterville	Wayne Johnstone (7:06pm)	Chief
Wolfville	Todd Crowell	Chief
District 5	Paul Spicer	Councillor
District 6	Bob Best-Regrets	Councillor
District 8	Jim Winsor	Councillor
District 9	Peter Allen for Bob Best	Councillor

Also in attendance were:

- Trish Javorek, Manager, Community Development
- Terry Brown, Supervisor, Building & Enforcement Services

Chief Redmond chaired the meeting in Chief Armstrong's absence.

2. Approval of Agenda

On motion of Deputy Chief Maynard and Councillor Spicer, that the June 15, 2017 agenda be approved.

For: 14
Against: 0

MOTION CARRIED.

3. Approval of Minutes April 20, 2017

On motion of Councillor Winsor and Councillor Allen, that the minutes of the Fire Services Advisory Committee meeting held on April 20, 2017 meeting be approved.

For: 14
Against: 0

MOTION CARRIED.

4. Business Arising from Minutes April 20, 2017

There was no business arising from the April 20, 2017 minutes.

5. Review of Fire District Maps

Chief Johnstone arrived at 7:06 pm.

Trish Javorek, Manager, Community Development, brought back the maps for the third review. The maps now only had one boundary outlining the Fire Districts, area rates, and 911/MSAG (Master Street Address Guide).

The maps were reviewed and Trish made note of some minor changes. She agreed to provide a list of accounts affected by the changes.

Chief MacEachern suggested that once finalized, all Fire Departments sign off on the boundary changes by way of, e.g., a letter of understanding as this was part of the Mutual Aid Agreement.

Trish and Terry agreed that something could be drawn up. The maps would be brought back to the next meeting for final agreement.

6. Citizen Members on Fire Services Advisory Committee (Section 5 of Terms of Reference)

Vice-Chair Redmond pointed out that Section 5 of the Terms of Reference stated that "On or about the first anniversary date of the establishment of the Committee, Council shall revisit the issue of Citizen Membership on the Committee and make any necessary amendments to the Terms of Reference".

The terms of reference were approved in June 2016 and it was therefore timely to consider a recommendation to Council at this point.

Chief Saunders suggested that the Committee get more established before adding members of the public.

Councillor Spicer asked why there were no Town Council representatives on the Committee.

Chief Saunders pointed out that Kentville and Wolfville had contracts but that Berwick was following the same procedures as the other Fire Departments in terms of billing, etc.

The Vice-Chair noted that if citizen members were to be added, one each should be appointed for East, West and Central Kings, which would increase membership to 19.

Chief Miller thought that appointing citizen members would not add value.

Terry Brown explained that most Committees of Council had citizen members, e.g. the Planning Advisory Committee and Police Services Advisory Committee and that this was working well. He noted that positions were advertised and applications reviewed by the Nominating Committee which then made appointment recommendations to Council.

Councillor Allen stated that citizen members on committees could bring knowledge not readily available to Councillors, but he did not see an advantage in this case.

Councillors Winsor and Spicer suggested that it would perhaps be more advantageous to add citizen members in a year's time.

On motion of Chief Miller and Chief Carey, that the Fire Services Advisory Committee recommend that Council revisit the issue of Citizen Membership on the Fire Services Advisory Committee on the second anniversary date of the establishment of the Committee.

For: 15

Against: 0

MOTION CARRIED.

7. Discussion re: WCB Funding/Reimbursement

Terry Brown stated that invoices for WCB reimbursement had to be submitted quarterly, along with a list of all active members as well as veterans. Receiving invoices late was problematic as they had to be paid in the current fiscal year.

Terry noted that 4 or 5 Fire Departments paid the WCB fees upfront and submitted invoices for reimbursement, whereas other Fire Departments paid the WCB fees out of their operating budgets. Terry planned to look into including the WCB funding in the operating budgets for all Fire Departments.

Chief Watson noted that the Halls Harbour Fire Department was back on track after some minor issues.

8. Roundtable Discussion

There were no items for the Roundtable Discussion.

9. Other Business

There was no other business to come before the Committee.

10. Next Meeting

Thursday, September 21, 2017
7:00 - 9:00pm
Orchards Room, Municipal Complex

11. Comments from the Public

Tristan Redden, resident of New Minas, made comments relating to the September 8, 2016 meeting. The comments were inappropriately made in open forum and are therefore not included in the minutes.

12. Adjournment

On motion of Chief MacEachern, there being no further business, the meeting adjourned at 8:02 pm.

For: 15

Against: 0

MOTION CARRIED.

Approved by:

Chief James Redmond
Vice-Chair

Janny Postema
Recording Secretary