

**MUNICIPALITY OF THE COUNTY OF KINGS
SPECIAL MUNICIPAL COUNCIL**

**May 25, 2017
AGENDA**

**Audio Recording Times Noted in Red
(Minutes: Seconds)**

1. Roll Call **12:00**

2. Approval of Agenda **13:45** Page 1

3. Financial Services Page 2
 - a. Approval of Operating Budget **18:20-45:40, 51:30** Page 7
 - b. Village of Cornwallis Square Loan Guarantee **45:45**

4. Administration Page 8
 - a. Grand Pré Trail Project **123:00**

5. Engineering and Public Works, Lands and Parks Services Page 9
 - a. Contract Award: 17-04 Rafuse Road Sewer Replacement **130:45**

6. Correspondence Page 11
 - a. Foleaze (Folease) Park Sub-Division Roads **15:50**

7. Comments from the Public **136:30**

8. Adjournment

RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

May 16, 2017

OPERATING BUDGET

a.	Fees Policy	<p>That the Fees Policy for the Municipality be amended as follows:</p> <ul style="list-style-type: none"> I. The fees for Sewer Charges <ul style="list-style-type: none"> a. Single family dwellings and like units be charged \$475.00; b. Vacant lots be charged \$140.00 c. The flow rates be amended as follows: <ul style="list-style-type: none"> i. Part 1 \$2.35 ii. Part 2 \$2.80 iii. Part 3 \$3.25 II. The fees for Street Lights <ul style="list-style-type: none"> a. Centreville properties be charged: \$3.00 b. Canaan Heights properties be charged according to By-Law 97; c. All other properties be charged \$34.00
b.	Greenwood Water Utility	<p>That the 2017/18 Operating Budget for the Greenwood Water Utility which includes \$959,000 of Gross Operating Expenditures and Contributions to Capital be approved.</p>
c.	Kings Transit Authority (Operating Budget)	<p>That the 2017/18 Operating Budget for the Kings Transit Authority which includes \$1,623,498 gross expenditures, including Kings County contribution of \$442,664 under the Inter-Municipal Agreement be approved.</p>
d.	Kings Transit Authority (Capital Budget)	<p>That the 2017/18 Capital Budget for the Kings Transit Authority including Kings County contribution of \$48,000 under the Inter-Municipal Agreement be approved.</p>
e.	Valley Waste Resource Management Authority	<p>That the Operating Budget for 2017/18 for the Valley Waste Resource Management Authority be approved at the 2016/17 levels of \$10,302,256 gross expenditures including the Kings County contribution of \$4,333,778.</p>
f.	Kentville Volunteer Fire Department	<p>That an amended budget for the Kentville Fire Department including Kings County contribution of \$409,960 under the Inter-Municipal Agreement be approved.</p>
g.	By-Law 99	<p>That Council approve first reading of amendments to the Schedules of By-Law 99 to add the United Church of Canada North Mountain Tapestry property (PID 55095434; AAN# 04718119); to remove the Valley Search & Rescue now inactive property in Cambridge (PID# 55517668; AAN# 10474426); and to remove the Garland Community Hall (PID# 55071252; AAN# 01642278) which has been sold.</p>
h.	Approval of Operating Budget	<p>That the 2017/18 Operating Budget with Gross Expenditures of \$45,753,100 (Appendix 1) be approved.</p>
i.	Tax Rate Residential/ Resource	<p>That the tax rate be set at \$0.853 per \$100 of assessment on residential and resource properties.</p>
j.	Tax Rate Commercial	<p>That the tax rate be set at \$2.287 per \$100 of assessment on commercial properties.</p>

Appendix 1
2017/18 Proposed Operating Budget

Revenues	45,753,100
Expenditures	<u>45,753,100</u>
Surplus (Deficit)	<u><u>-</u></u>

Appendix 1

Proposed Operating Budget - Revenue Summary

	2015/16 Approved Budget	2015/16 Actual	2016/17 Approved Budget	2017/18 Recommended Budget	Base Budget \$ Change	Budget % Change
Revenue						
Tax Revenue	33,226,300	33,297,000	33,650,100	34,516,900	866,800	2.6
PILT	4,064,100	4,209,700	4,094,300	4,132,200	37,900	0.9
Interest on Investments/Taxes	307,400	331,400	316,400	322,400	6,000	1.9
Area Rates	1,411,500	1,443,200	1,509,600	1,380,700	(128,900)	-
Services Charges, etc	121,500	149,200	134,800	137,700	2,900	2.2
Rental Income	264,200	183,600	3,000	3,000	-	-
Fund Balances and Transfers	437,100	193,100	276,500	46,500	(230,000)	(83.2)
Departmental Revenue	4,970,400	5,088,800	4,944,200	5,213,700	269,500	
Total Revenue	44,802,500	44,896,000	44,928,900	45,753,100	824,200	2.1

Appendix 1

Proposed Operating Budget - Expenditure Summary

	2015/16 Approved Budget	2015/16 Actual	2016/17 Approved Budget	% of Total Budget	2017/18 Proposed Budget	% of Total Budget	Budget \$ Change	Budget % Change
Council	481,900	482,500	617,600	1.4%	460,600	1.0%	(157,000)	(25.4)
Office of the CAO	731,800	681,400	874,500	1.9%	998,000	2.2%	123,500	14.1
Finance	897,500	862,700	958,700	2.1%	1,023,700	2.2%	65,000	6.8
Information Technology	707,900	596,900	688,500	1.5%	704,200	1.5%	15,700	2.3
Human Resources	175,700	176,900	140,600	0.3%	166,600	0.4%	26,000	18.5
Public Works Administration	446,000	496,100	541,100	1.2%	552,300	1.2%	11,200	2.1
Municipal Sewer	2,249,500	2,182,700	2,280,400	5.1%	2,396,200	5.2%	115,800	5.1
Transportation Services	1,360,000	1,045,500	978,600	2.2%	940,500	2.1%	(38,100)	(3.9)
Facilities Management	514,300	453,700	363,700	0.8%	508,000	1.1%	144,300	39.7
Recreation Facilities Management	111,000	107,200	112,100	0.2%	108,800	0.2%	(3,300)	
Inspections & By Law Enforcement	712,100	667,500	747,500	1.7%	756,400	1.7%	8,900	1.2
Development	275,400	290,300	271,900	0.6%	275,300	0.6%	3,400	1.3
Planning Services	588,600	523,700	520,500	1.2%	415,600	0.9%	(104,900)	(20.2)
Recreation and Cultural Services	577,300	623,400	511,400	1.1%	544,700	1.2%	33,300	6.5
Emergency Measures	237,100	233,400	241,200	0.5%	214,600	0.5%	(26,600)	(11.0)
Police Protection	6,576,400	6,534,400	6,779,400	15.1%	7,038,400	15.4%	259,000	3.8
Fire Protection	2,478,900	2,456,000	2,527,700	5.6%	2,541,800	5.6%	14,100	0.6
Service Partners	5,180,900	4,813,900	5,079,600	11.3%	5,277,700	11.5%	198,100	3.9
Provincial Services	13,733,700	13,710,200	14,123,100	31.4%	14,185,300	31.0%	62,200	0.4
Area Rates	1,411,500	1,443,900	1,509,600	3.4%	1,380,700	3.0%	(128,900)	
Grants	1,631,400	1,434,900	1,673,600	3.7%	1,580,800	3.5%	(92,800)	
Corporate and Financial Expenses	828,900	714,000	595,400	1.3%	706,500	1.5%	111,100	18.7
Sub-total	41,907,800	40,531,200	42,136,700		42,776,700		640,000	1.5
Debt & Transfers to Reserves	2,894,700	4,364,800	2,792,200	6.2%	2,976,400	6.5%	184,200	6.6
Total	44,802,500	44,896,000	44,928,900		45,753,100		824,200	1.8

Appendix 1

COTW Recommendations of May 16/17				
Organization	Amount Requested	Staff Recommendation	COTW Recommendation	Adjustment in Budget
Grants				
Valley Sport & Multi Purpose	15,000	0	15,000	15,000
Kings Volunteer Resource	9,000	0	9,000	9,000
Kings Senior Safety	23,000	11,500	23,000	11,500
Free Spirit Riding	30,000	0	30,000	30,000
Kings County SPCA	15,000	0	15,000	15,000
Western Kings Rink	25,000	0	10,000	10,000
Glooscap Arena		0	10,000	10,000
Kings Mutual Centre		0	10,000	10,000
Kentville Skate Park	150,000	0	50,000	50,000
Recreation Needs Assessment	15,000	15,000	-	(15,000)
Valley Search & Rescue Capital Grant	100,000	0	100,000	100,000
J Class Roads	300,000	300,000	70,917	(229,083)
Valley Waste	4,469,083	4,469,083	4,333,800	(135,283)
Transfer to Reserves		240,000	358,866	118,866
Total	5,151,083	5,035,583	5,035,583	0.00

RECOMMENDATION FROM COMMITTEE OF THE WHOLE
May 16, 2017

a.	Village of Cornwallis Square Loan Guarantee	That Council approve the Guarantee Resolution for the Village of Cornwallis Square in the amount of \$200,000 as attached to the May 16, 2017 Committee of the Whole agenda.
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RECOMMENDATION FROM COMMITTEE OF THE WHOLE
May 16, 2017

a.	Grand Pré Trail Project	<p>That Council approve that the Municipality enter into a lease for the Grand Pré Trail with the Windsor and Hantsport Railway Company that will include:</p> <ol style="list-style-type: none">1. A separate construction agreement with a maximum price of \$250,000;2. An automatically renewing lease term of 20 years;3. A lease rate of under \$7,500 for year 1 with an escalator of 3% or less for each future year;4. To be signed by the Mayor and CAO.
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THE MUNICIPALITY OF THE COUNTY OF KINGS

REPORT TO MUNICIPAL COUNCIL

Subject: Contract Award: 17-04 — Rafuse Road Sewer Replacement

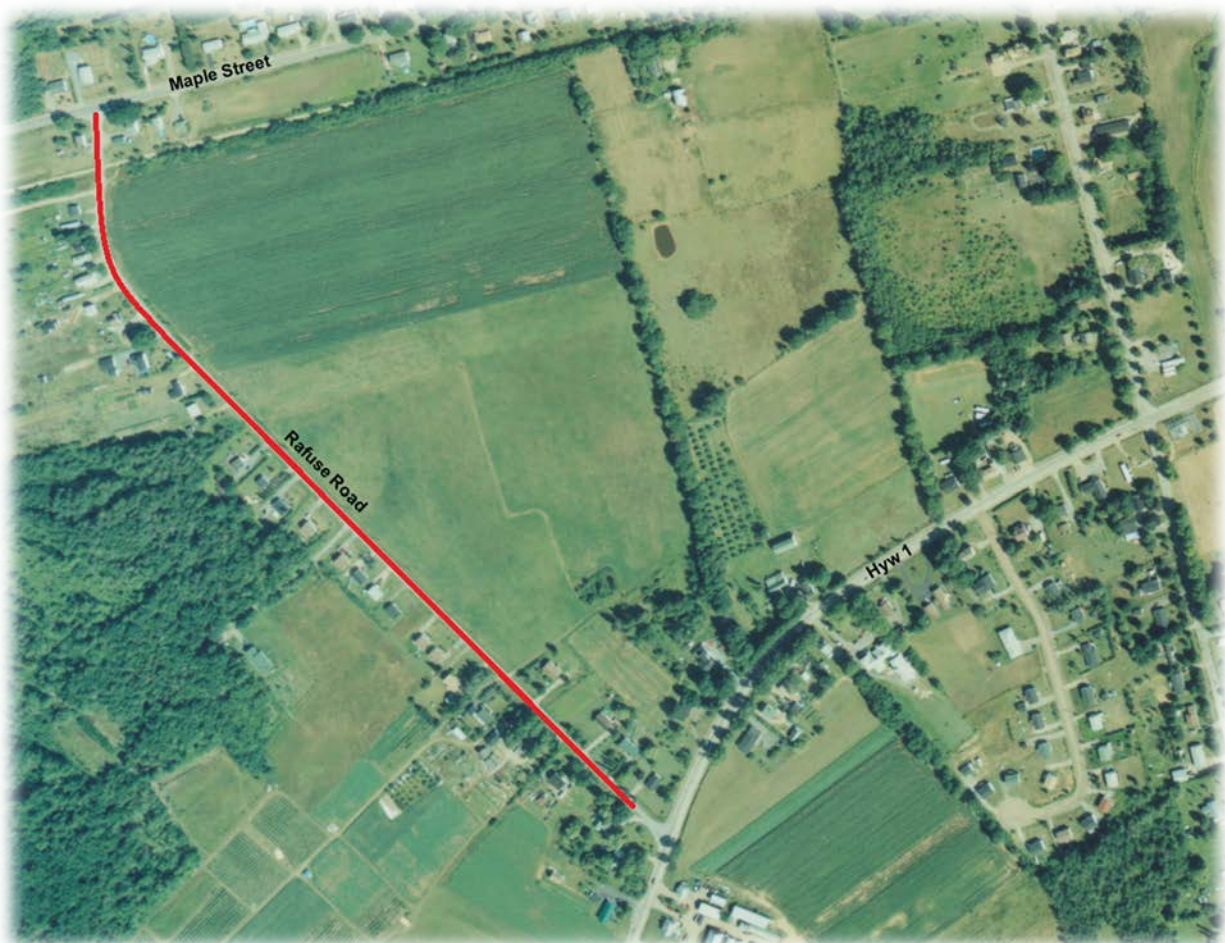
From: Engineering and Public Works

Date: May 25, 2017

Background

On May 11, 2017, tenders were received for the replacement of approximately 110m of sanitary forcemain and 755m of sanitary sewer gravity pipe and associated manholes and services along Rafuse Road, in Waterville, Nova Scotia. The sanitary sewer in this area has been flagged for replacement due to the age, material and condition of the lines, verified by video inspection. This report is being submitted to Council for the award of Contract 17-04. An aerial photo of the project location is shown below:

Project Location



Discussion

The tender results were as follows:

Tenderer	Tenderer's Location	Price (before HST)
Atlantic Road Construction & Paving Ltd.	Eastern Passage, NS	\$471,320.00
Dexter Construction Ltd.	Wolfville, NS	\$466,230.00
Gary Parker Excavating Ltd.	Kingston, NS	\$524,500.00
Howard Little Excavating Ltd.	Cambridge, NS	\$317,097.07
Mid Valley Construction (1997) Ltd.	Kingston, NS	\$521,500.00

Tenders were reviewed for mathematical checks and compliance by Engineering Services staff.

Financial Impact

This work will be funded from the following account in the approved 2017/18 Capital Budget:

Account Name	GL#	Budget Amount (including 2016/17 carry-over)	Committed to Date
Collection System Line Replacements	21-3-382-103	\$1,150,000	\$801,628.72

The total tender price is \$330,681.76 at net HST, and includes a contingency amount of \$25,000 + HST, which will only be used as necessary for change orders approved by the Municipal Engineer. The budget for this project was set at \$300,000 in the 2017/18 Capital Budget. Staff recommend using the available carry-over funds from the 2016/17 Lift Station Replacements to keep this project within the overall program budget.

Recommendation

BE IT RESOLVED MUNICIPAL COUNCIL award Contract 17-04 to Howard Little Excavating Ltd. for the total price of \$317,097.07 + HST.

May 23, 2017

Council of the Municipality of the County of Kings
P.O. Box, 100, 87 Cornwallis Street
Kentville, NS
B4N 3W3

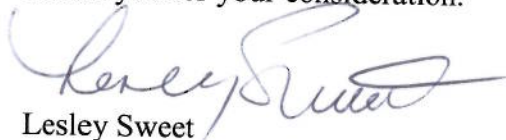


Dear Mayor and Councilors,

Re: FOLEAZE (FOLEASE) PARK SUB-DIVISION ROADS

I was listening to the MOK COTW meeting on May 16, 2017 when I heard, (under agenda item 11, Operating Budget Deliberations), that the DTIR had returned the MOK proposal for \$271,500 to cost share J-Class road resurfacing in 2017, setting the DTIR commitment at \$68,000. From the discussion, I understand that this leaves \$232,000 (\$300,000 in the budget for J-Class roads less \$68,000). On behalf of the Foleaze Park residents that have signed the petition to have our roads improved, (which was dated October 6, 2016 and received by Council), I am requesting that Council now propose that MOK cost share with DTIR in 2017, using the \$232,000 to get the Foleaze Park roads resurfaced.

Thank you for your consideration.


Lesley Sweet

Cc: Scott Quinn, Manager of Engineering and Public Works
Municipality of the County of Kings
P.O. Box, 100, 87 Cornwallis Street
Kentville, NS B4N 3W3

Cc: Richard Ramsay
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Kentville, NS B4N 3W3

Cc: John Lohr, MLA King's North
401 Main Street, Suite "A"
Kentville, NS B4N 1K7

Cc: Richard Lloyd, Area Manager
N.S. Department of Transportation and Infrastructure Renewal
67 Crescent Drive
New Minas, NS B4N 3G7