



FIRE SERVICES ADVISORY COMMITTEE
Thursday, September 20, 2018, 7:00 pm
Council Chambers, Municipal Complex

AGENDA

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes May 17, 2018
4. Business Arising from Minutes May 17, 2018
5. Citizen Members on Fire Services Advisory Committee
6. Continuation of Employee and Family Assistance Program Discussion
7. Roundtable Discussion
8. Other Business
9. Next Meeting
10. Comments from the Public
11. Adjournment

FIRE SERVICES ADVISORY COMMITTEE

May 17, 2018

MINUTES

Meeting Date and Time

A meeting of the Fire Services Advisory Committee was held on Thursday, May 17, 2018 at 7:00pm in the Council Chambers, Municipal Complex, Kentville, NS.

1. Call to Order

| District | Name | Title |
|----------------|---------------------------------|------------------|
| Aylesford | Shawn Carey | Chief |
| Berwick | Laurie Saunders | Chief |
| Canning | Jeff Skaling | Deputy Chief |
| Greenwich | David Miller | Chief |
| Hall's Harbour | David Watson | Chief |
| Hantsport | Paul Maynard | Deputy Chief |
| Kentville | Ryan MacEachern | Chief |
| Kingston | Watson Armstrong regrets | Chief/Chair |
| New Minas | James Redmond | Chief/Vice-Chair |
| Port Williams | Philip Porter | Chief |
| Springfield | Thomas Lowe regrets | Chief |
| Waterville | Wayne Johnstone | Chief |
| Wolfville | Todd Crowell regrets | Chief |
| District 6 | Bob Best | Councillor |
| District 7 | Emily Lutz regrets | Deputy Mayor |
| District 5 | Paul Spicer for Emily Lutz | Councillor |
| District 8 | Jim Winsor regrets | Councillor |

Also in attendance were:

- Terry Brown, Manager, Building & Enforcement Services
- Janny Postema, Municipal Clerk/Recording Secretary

Presenters:

- Dan Stovel, Regional Emergency Management Coordinator
- Ian Sutherland, Account Executive, Morneau Shepell

Chief Redmond chaired the meeting in Chief Armstrong's absence.

2. Approval of Agenda

On motion of Chief Carey and Councillor Spicer, that the May 17, 2018 agenda be approved as circulated.

For: 12

Against: 0

MOTION CARRIED.

3. Approval of Minutes January 11, 2018

Deputy Chief Skaling pointed out an error in the January 11, 2018 minutes on page 5: "County-wide accountability **for** fall protection" should read "County-wide accountability **and** fall protection".

On motion of Deputy Chief Skaling and Chief Johnstone, that the minutes of the Fire Services Advisory Committee meeting held on January 11, 2018 meeting be approved as amended.

For: 12

Against: 0

MOTION CARRIED.

**Approval of Minutes
February 27, 2018**

On motion of Deputy Chief Skaling and Chief Johnstone, that the minutes of the Fire Services Advisory Committee meeting held on February 27, 2018 meeting be approved as circulated.

**For: 12
Against: 0**

MOTION CARRIED.

**4. Business Arising from
Minutes January 11, 2018**

There was no business arising from the January 11, 2018 minutes.

**Business Arising from
Minutes February 27, 2018**

Vice-Chair Redmond reported that Council approved the Fire Department budgets for 2018/19 at the requested 0.9% increase (or less if requested less).

**5. Presentation by Dan Stovel
re: Regional Emergency
Management Organization**

Dan Stovel, Regional Emergency Management Coordinator for the County of Kings, provided a presentation on the Regional Emergency Management Organization (REMO).

The presentation can be viewed [here](#).

Dan noted that the first Kings REMO Tabletop Exercise would be held on July 20 and would be based on a hurricane scenario.

Vice-Chair Redmond reported that he had met with Dan to discuss items in the Incident Command System (ICS) plan. He noted that he appreciated the 'bottom-up' instead of 'top-down' approach.

Deputy Chief Skaling asked whether ICS 200 and 300 training sessions could be scheduled during evenings and/or weekends. Dan responded that these could probably be held during weekends, but that Andrew Mitton organized the sessions. He added that ICS 100 training would take place on June 11 and 12.

**6. Presentation by Ian
Sutherland re: Employee
and Family Assistance
Program**

Ian Sutherland, Account Executive for Morneau Sheppel, provided a presentation on the proposed Employee and Family Assistance Program for Kings County Firefighters.

The presentation can be viewed [here](#).

Ian noted that counselling offices were available in Kentville and Wolfville and that employees could also go to Halifax for counselling.

Deputy Chief Skaling asked whether the premium based on 9% utilization would be adjusted if usage went over 9%. Ian responded that if the program for Kings County Firefighters would piggyback on the Municipality's program, it would align with that contract. He added that usage was reviewed at the time of renewal and that adjustments could be made then.

**7. Involuntary Destruction of
Property**

Terry Brown explained that the Municipality's [Involuntary Destruction of Property Policy](#) had been in place since 2002. Under this Policy, property owners were able to apply for a temporary property tax reduction in case of their property having been destroyed or partially destroyed by fire, storm, etc.

Terry noted that the County received notification of most property fires, but not all. Given that not all property owners were aware of this Policy, the County asked Fire Departments to notify Terry of any fires resulting in destruction or partial destruction of property. The County could then provide the Policy and application form to the property owner.

Janny Postema explained that applications were forwarded, along with written confirmation of the fire, to the Property Valuation Services Corporation, which then assessed the property damage and notified the County of the revised property value.

- 8. **Roundtable Discussion** No issues were brought forward for the Roundtable Discussion.
- 9. **Other Business** There was no other business to come before the Committee.
- 10. **Next Meeting** Thursday, September 20, 2018
7:00 - 9:00pm
Council Chambers, Municipal Complex
- 11. **Comments from the Public** There were no comments from the public.
- 12. **Adjournment** **On motion of Councillor Spicer and Deputy Chief Skaling, there being no further business, the meeting adjourned at 7:55pm.**

For: 12
Against: 0

MOTION CARRIED.

Approved by:

Chief James Redmond
Vice-Chair

Janny Postema
Recording Secretary