



Municipality of the County of Kings Kings Economic Advancement Fund

The Municipality of the County of Kings believes in supporting the work of community organizations through grants to non-profit organizations. Council has recently adopted a [Community Grants Policy](#). Please review the policy for details about the grant process including application evaluation and awarding.

The Kings Economic Advancement Grant helps to actualize innovative ideas and high-impact initiatives that are expected to create measurable economic benefit to Kings County. Initiatives must contribute to the economic vitality of the County.

Application Deadline

Applications are due no later than June 1st each year at 4:30 p.m. at the Municipal Complex (87 Cornwallis Street, Kentville). We encourage you to apply early and seek assistance as required.

Applications must be submitted on this form with all required information by the deadline. It is the sole responsibility of applicants to submit a complete application. Failure to submit a complete application by the deadline will exclude the application from consideration. Please note that submission of a request does not guarantee any funding.

If you have any questions our Finance Department is happy to assist you. Please contact us at grants@countyofkings.ca, 902-678-6141, or toll free at 1-888-337-2999.



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Section 1 – Applicant Information

Organization Name	
Primary Contact at Organization	
Organization's Mailing Address	
Organization's Physical Address (if different from mailing)	
Daytime Phone Number	
Email Address	

Section 2 – Total Request

Amount Requested	
Total estimated project cost	

Section 3 – About the Organization

What is the status of your non-profit organization?	<p><input type="checkbox"/> Unregistered non-profit organization</p> <p><input type="checkbox"/> Registered with the NS Registry of Joint Stocks as a non-profit, business, or community or professional society or association. (Grants are issued to the organization using the Registry of Joint Stocks information). (Registry number: _____)</p> <p><input type="checkbox"/> Registered Charity (ID number: _____)</p> <p><input type="checkbox"/> Municipal Government</p> <p><input type="checkbox"/> First Nations' Government</p>
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Section 4 – About the Project

Please tell us about the specific project to be undertaken.

How, and to what extent, will economic benefit accrue to the County? If relevant, please provide an economic impact assessment, description of employment opportunities, or analysis of increased local spending.



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How will there be a realized return on investment that exceeds the value of the request from the Municipality?

Projects are expected to bring about long-term benefit to the Municipality, community, or a community organization. Considering the following, how will this project bring about long-term benefits?

- A strengthening of local enterprise and community networks.
- How new business or prosperity will be attracted to Kings County on a continued basis.
- How collaboration and partnership among relevant stakeholders is fostered.
- Building or strengthening tourism or the economic capacity.
- How the Municipality's strategic priorities will be advanced.



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Section 5 – Budget & Funding the Project

Please attach an itemized budget that identifies:

1. Please complete a proposed budget using the pages at the end of the application. The total must be provided in Section 2. Please group the costs by pertinent category of expenditure and provide quotes.
2. How the applicant organization will be funding their portion of the project (including grants from the Federal or Provincial governments) and in-kind contributions/donations.

In-kind goods and services can now count for up to 50% of the applicant's contribution to the project (or 25% of the total). The remaining 50% of the applicant's share must be made in cash from any source. If any of the costs are estimated, please explain assumptions.

Section 6 – Supplemental Information

The Municipality requires particular budget information from applicants depending on the amount of the request.

For requests **less** than \$10,000, please provide a report of the organization's financial status (a budget showing all revenues and expenses).

For requests \$10,000 and above, please provide a current balance sheet and proposed budget/income statement.



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Section 7 – Declaration

<p>I/We are submitting this application for the purpose of obtaining financial assistance from the Municipality of the County of Kings. The statements contained in this application are, to the best of my/our knowledge, true and correct. I/We submit that all aspects of this proposed project will comply with existing municipal, provincial, and federal codes, guidelines, and laws. I/We acknowledge that any misrepresentation or misappropriation of funds will result in the grant being revoked.</p> <p>I/We understand that all or part of this application may be made available to the public in accordance with the federal Access to Information and Protection of Privacy Act and the provincial Freedom of Information and Protection of Privacy Act.</p>	
Applicant or Organization President (Printed)	Organization Secretary/Treasurer (Printed)
Applicant or Organization President (Signature)	Organization Secretary/Treasurer (Signature)
Date	Date

Section 7 – Submission

<p>Please mail or e-mail the complete application and documents to:</p> <p>Mailing Address: Municipality of the County of Kings PO Box 100 Kentville, NS B4N 3W3</p> <p>Email Address: grants@countyofkings.ca</p> <p>You may also drop the application off at 87 Cornwallis Street, Kentville</p>



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Project Name:	
Itemized Budget	Cost
	TOTAL
Applicant's Contributions to the Project	
In-Kind Good and Services (can be no more than 50% of the applicant's contribution)	Value
	TOTAL



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Project Name:	
Itemized Budget	Cost
	TOTAL
Applicant's Contributions to the Project	
In-Kind Good and Services (can be no more than 50% of the applicant's contribution)	Value
	TOTAL