



**2019 Eastern Kings  
Application Form  
Deadline: April 8<sup>th</sup> 2019 @ 4:30 p.m.**

**Date:** \_\_\_\_\_

**Project Name / Title:** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Postal Code:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**If approved, when will the project start? Month/\_\_\_\_\_ Year/\_\_\_\_\_**

**If approved, when will the project end? Month/\_\_\_\_\_ Year/\_\_\_\_\_**

**Total Funding Requested from EKAKHK Committee \_\_\_\_\_**

**Signature:** \_\_\_\_\_

**Please Note:** Groups will receive their funding in two instalments, 75% upon receipt of signed contract and the remaining 25% upon submission of an interim or final report. **Final Report will be due within 60 days of the completion of your event or program (Including receipts), or remaining 25% will not be distributed.**

***\*\*Groups who do not submit a final report will not be eligible for funding in following years\*\****  
**Please, no requests over \$750**

**Please answer all of the following questions listed below to be eligible for application review.**

1. How would you describe your project, expected goals and outcomes?
2. Who will participate? (Please include the estimated number of people and age range).
3. When and where will these activities occur?
4. How are you partnering with other community organizations, individuals or using existing resources to support your project?
5. How will you measure project successes that will allow you to report and record on the outcomes of the project?
6. How does the project involve inactive youth in physical activity?
7. Does the project offer an opportunity for leadership development for leaders or participants? Please explain.
8. How are you involving the targeted youth in the planning and or leadership of the project?
9. How will the project support physical activity and or physical literacy?
10. How you are creating supportive environments and policies?
11. How are you building on what is already available in the school, community and home by providing new opportunities (filling perceived “gaps”)?
12. Is this a duplicate service of another activity offered in your local community?
13. Is the project sustainable? Explain how.
14. Please use the attached budget form to submit your budget. Please ensure you identify the specific amount requested!

## AKHK Grant Application Budget

<u>Expenditures</u>	<u>Description</u>	<u>Cost</u>
Leadership		
Wage Subsidy		
Benefits		
Travel		
Training		
Administration		
Advertisement		
Equipment		
Facility/Room/Field Rental		
Child Care		
Other: Please List		
<b><u>TOTAL</u></b>		
<u>Revenues</u>	<u>Status</u>	
Federal Funding		
Municipal Funding		
Fundraising		
Donations		
Registrations		
In-kind Leadership/Training		
In-kind Facility / Rental Cost		
Other: Please List		
<b><u>AKHK Request</u></b>		

Are you or your organization directly contributing by volunteering money, time, or materials for this project? Yes  No

If yes, please specify: \_\_\_\_\_

If you do not receive funding from this source(s), can you still do the project? Yes  No

For what budget items will the AKHK grant be used? \_\_\_\_\_

For additional assistance or information please call the following departments:

Kings County, 902-690-6124	Wolfville, 902-670-0131
Kentville, 902-679-2539	New Minas, 902-681-6577
Canning, 902-582-2033	EKM Health Foundation, 902-542-2359

**Send completed application to:**

Kings County Recreation Services, P.O. Box 100, Kentville, NS, B4N 3W3

ATTN. Nichole Gilbert, Coordinator of Recreation Services,

[ngilbert@countyofkings.ca](mailto:ngilbert@countyofkings.ca), Fax: 902-679-0911

**Application deadline April 8<sup>th</sup>, 2019 by 4:30pm**