

# MUNICIPALITY OF THE COUNTY OF KINGS



**For By-Law information contact the Municipal Clerk**

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## BY-LAW # 101

### SERVICE FEES FOR PAYMENT CARDS BY-LAW

1. This By-law shall be known as the "Service Fees for Payment Cards By-Law".
2. In this By-law:
  - a. "service fees" includes all fees levied against the user of the payment card when payments for Municipal services and activities are made using a payment card.
  - b. "payment card" refers to credit cards; specifically Visa, MasterCard and American Express.
3. As per section 172(1)(f) and 172(2)(i) of the Municipal Government Act, Council may, by By-law, charge or approve an administrative fee for the use of a payment card.
4. Where a payment card is used to pay for a Municipal service or activity, the following service fees for payment card processing are authorized:
  - a. a service fee of \$3.00 per payment for amounts \$100.00 or less for any service where the payment card transaction is permitted by the Municipality as of April 1, 2014; and
  - b. a service fee of \$3.00 per \$100.00 of the payment for amounts up to and including \$500.00 for any service where the payment card transaction is permitted by the Municipality as of April 1, 2014; and
  - c. a service fee of 2.65% per \$100.00 of the payment amount for payment card transactions that are between \$500.01 and \$2,000.00 for any service where the payment card transaction is permitted by the Municipality as of April 1; and
  - d. a service fee of 2.65% per \$100.00 of the payment amount up to \$2,000.00 and the applicable service fees listed above for bill payments greater than \$2,000.00 for any service where the payment card transaction is permitted by the Municipality as of April 1, 2014; and

- e. service fees that have been charged by third party service providers for payment card transactions prior to the date of this by-law.

History of this By-law

Enacted      April 8, 2014