

ASSET MANAGEMENT COMMITTEE

AGENDA

Tuesday, September 22, 2026

1400hrs

Municipality of the County of Kings – Council Chambers

Items	Description	Required Action	Responsible	Page
1.	Meeting to Order & Land Acknowledgement		Chair	
2.	Roll Call		Chair	
3.	Election of Chair and Vice Chair Positions	Decision	Chair	
4.	Approval of Agenda	Decision	All	
5.	Disclosure of Conflict-of-Interest Issues	Disclosure	All	
6.	Approval of Minutes – April 9, 2026	Decision	All	
7.	Business Arising from Minutes – April 9, 2026	Discussion	All	
8.	New Business			
	a. OpenGov Software Implementation Update		Brad	
9.	Correspondence	Receive for Info	All	
10.	Other Business	Discussion	All	
11.	Comments from the Public			
12.	Date of Next Meeting – March 2 nd , 2027	Decision		
13.	Adjournment	Decision		

Land Acknowledgement

The Municipality of the County of Kings is in Mi'kma'ki, the ancestral, unceded, and current territory of the Mi'kmaq Peoples. The Municipality of the County of Kings is a neighbour to Annapolis Valley First Nation and Glooscap First Nation, as well as a diverse urban and rural Indigenous population. We are all treaty people and commit to upholding the Peace and Friendship Treaties and working towards reconciliation in all areas of the Municipality.

Accommodation is available for this meeting: please submit your request at www.countyofkings.ca/accommodationsrequest.

**THE MUNICIPALITY OF THE COUNTY OF KINGS
ASSET MANAGEMENT COMMITTEE
Thursday, April 9th, 2026
MINUTES**

Meeting Date and Time **A meeting of the Asset Management Committee was held on Thursday, April 9th, 2026, at 09:00 a.m. in the Council Chambers at the Municipal Complex in Coldbrook, Nova Scotia.**

1. Roll Call

Meeting Called to Order Councillor Harding called the meeting to order at 09:02 a.m. and took roll call.

Committee Members: Tim Harding, Councillor, Municipality of the County of Kings (Chair / voting member)
Peter Allen, Councillor, Municipality of the County of Kings (Vice Chair / voting member)
Doug Gates, Councillor, Municipality of the County of Kings (voting member)

Municipality of the County of Kings: Mayor Corkum
Brad Carrigan, Director of Engineering & Public Works
Tyler Honeywood, Manager of Financial Reporting
Stephanie Elliott, Recording Secretary

Regrets: Chad West, Manager of Information Technology

2. Land Acknowledgment The Chair read the Land Acknowledgement.

3. Approval of the Agenda **On motion of Councillor Harding and Councillor Allen, that the April 9th, 2026, agenda be approved as circulated.**

4. Disclosure of Conflict-of-interest issues None

5. Approval of Previous Minutes **On motion of Councillor Allen and Councillor Gates, that the October 7th, 2025, minutes be approved as circulated.**

Motion Carried

6. Business arising from Minutes None

7. New Business **On motion of Councillor Allen and Councillor Gates, that the**
a. Asset Management **Asset Management Committee accept the Briefing on the**
Software Onboarding Update **Asset Management Software Onboarding Update dated April 9, 2026, for information.**

Motion Carried

8. Next meeting

TBD

9. Adjournment

On motion of Councillor Allen and Councillor Gates, there being no further business, the meeting adjourned at 09:25 a.m.

Motion Carried

Approval:

Asset Management Committee