

**THE MUNICIPALITY OF THE COUNTY OF KINGS
COMMITTEE OF THE WHOLE**

Tuesday, May 17, 2022

9:00 a.m.

AGENDA

**Audio Recording Times Noted In Red
(Minutes: Seconds)**

1. Roll Call 00:00
2. Approval of Agenda 00:40 Page 1
3. Disclosure of Conflict of Interest Issues 01:04
4. Approval of Minutes Page 2
 - a. April 19, 2022 01:20
5. Business Arising from Minutes Page 2
 - a. April 19, 2022 01:50
6. Presentations Page 13
 - a. 9:10 a.m. Diane Webber re: Zoning Change 02:07 Page 14
 - b. 9:30 a.m. Annapolis Valley Collaborative Committee re: Physician Retention & Recruitment 19:16
7. Administration Page 15
 - a. Proclamation Request: Access Awareness Week May 29 - June 4, 2022 72:01 Page 20
 - b. Proclamation Request: Indigenous Month June 2022 76:20 Page 23
 - c. Proclamation Request: Pride Month June 2022 79:43 Page 26
 - d. Remuneration for Elected Officials 85:47 Page 54
 - e. Fire Services Agreement for Berwick and District 122:34
8. Correspondence 132:35 Page 56
 - a. 2022-05-03 Mayor's Response to Port Williams Brownies Page 57
 - b. 2022-05-05 Annapolis Valley Regional Library Board CEO Retirement
9. Boards and Committee Reports 134:46 Page 58
 - a. Diversity Kings County Committee- April Page 59
 - b. Diversity Kings County Committee- May Page 61
 - c. Joint Accessibility Advisory Committee Page 62
 - d. Kings Transit Authority Board Verbal
 - e. Annapolis Valley Trails Coalition 135:57 Verbal
 - f. Nova Scotia Federation of Municipalities 137:10 Verbal
 - g. Landscape of Grand Pre Inc. Board 137:19 Page 63
 - h. Other - Committees of Council (See Attached Table) Page 64
 - i. Other - External Board and Committees (See Attached Table)
10. Other Business: Paper Copies of Agendas 138:24, Council Secure Site 139:02
11. Comments from the Public None
12. Adjournment 140:55

THE MUNICIPALITY OF THE COUNTY OF KINGS
COMMITTEE OF THE WHOLE
April 19, 2022
DRAFT MINUTES

**Meeting Date
and Time**

A meeting of the Committee of the Whole was held on Tuesday, April 19, 2022 at 9:00 a.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia and via videoconference.

1. Attendance

All Members of Council were in attendance, with the exception of Councillor Winsor with notice. Councillors Misner and Hirtle and Deputy Mayor Lutz attended via videoconference due to medical reasons.

Results for Roll Call

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Trish Javorek, Director, Planning & Inspections
- Scott Quinn, Director, Engineering & Public Works, Lands & Parks
- Laura Mosher, Manager, Planning and Development Services
- Terry Brown, Manager, Inspection & Enforcement Division
- Amie Johnstone, Grants and Funding Administrator
- Janny Postema, Municipal Clerk
- Joanna McGrath, Administrative Assistant/Recording Secretary

Councillor Absence

On motion of Councillor Allen and Councillor Armstrong, that Councillor Winsor's absence from the April 19, 2022 Committee of the Whole meeting be excused.

Motion Carried.

COTW-2022-04-19-068

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For

District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

2. [Approval of Agenda](#)

On motion of Councillor Armstrong and Councillor Allen, that Committee of the Whole approve the April 19, 2022 agenda as circulated.

Motion Carried.

COTW-2022-04-19-069

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Approval of Minutes**4a. [March 15, 2022](#), [March 16, 2022](#) & [March 23, 2022](#)

On motion of Councillor Armstrong and Councillor Granger, that the minutes of the Committee of the Whole meetings held on March 15, March 16, and March 23, 2022 be approved as circulated.

Motion Carried.

COTW-2022-04-19-070

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

5. **Business Arising from Minutes**5a. [March 15, 2022](#)

There was no business arising from the March 15, 2022 minutes.

5b. [March 16, 2022](#)

There was no business arising from the March 16, 2022 minutes.

5c. [March 23, 2022](#)

There was no business arising from the March 23, 2022 minutes.

6. **Presentations**6a. [Kings County Community Food Council: Coalition for Healthy School Foods](#)

Heather Morse and Becca Green-LaPierre of the Kings County Community Food Council provided a [presentation](#).

On motion of Councillor Harding and Councillor Killam, that Committee of the Whole receive the Kings County Community Food Council: Coalition for Healthy School Foods presentation as provided on April 19, 2022 for information.

Motion Carried.

COTW-2022-04-19-071

Results

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

On motion of Councillor Killam and Councillor Allen, that Committee of the Whole recommend Municipal Council endorse the Coalition for Healthy School Food.

Motion Carried.

COTW-2022-04-19-072

Results

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

6b. [Valley Regional Enterprise Network](#)

Jennifer Tufts, CEO, and Paul Dixon, Board Chair, provided a [presentation](#) on the Valley Regional Enterprise Network.

On motion of Councillor Granger and Councillor Allen, that Committee of the Whole receive the Valley Regional Enterprise

Network presentation as provided on April 19, 2022 for information.

Motion Carried.

COTW-2022-04-19-073

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

6c. **Landmark East Capital Campaign – Building on Success**

Karen Fougere, Head of School, provided a [presentation](#) on the Landmark East Capital Campaign 'Building on Success'.

On motion of Councillor Armstrong and Councillor Killam, that Committee of the Whole receive the Landmark East Capital Campaign – Building on Success presentation as provided on April 19, 2022 for information.

Motion Carried.

COTW-2022-04-19-074

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

7. Administration

7a. **Proclamation Request: Cole Wittenberg Day**

Janny Postema, Municipal Clerk, presented the Request for Decision as attached to the April 19, 2022 Committee of the Whole agenda.

On motion of Councillor Allen and Councillor Killam, that Committee of the Whole recommend Municipal Council proclaim June 9, 2022 'Cole Wittenberg Day' in the Municipality of the County of Kings.

Motion Carried.

COTW-2022-04-19-075

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

7b. [Proclamation Request:
Longest Day of SMILES®](#)

Janny Postema, Municipal Clerk, presented the Request for Decision as attached to the April 19, 2022 Committee of the Whole agenda.

On motion of Councillor Killam and Councillor Harding, that Committee of the Whole recommend Municipal Council proclaim June 19, 2022 'Longest Day of SMILES®' in the Municipality of the County of Kings.

Motion Carried.

COTW-2022-04-19-076

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

7c. [2021/2022 Kings Vision
Grant Award Change
Request: The Charles
Macdonald House of
Centreville Society](#)

Amie Johnstone, Grants and Funding Administrator, presented the Request for Decision as attached to the April 19, 2022 Committee of the Whole agenda and provided a [presentation](#).

On motion of Councillor Killam and Councillor Granger, that Committee of the Whole recommend Municipal Council receive the project status update from The Charles Macdonald House of Centreville Society.

Motion Carried.

COTW-2022-04-19-077

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For

District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

On motion of Councillor Harding and Councillor Armstrong, that Committee of the Whole recommend Municipal Council amend the June 15, 2021 motion related to the 2021/22 Kings Vision Grant award to The Charles Macdonald House of Centreville Society for the Charles Macdonald Concrete House Restoration initiative to the following:

- A total amount of \$21,000 with two pre-funding conditions,
 1. Confirmation of complete project funding is required.
 2. Confirmation from Province of Nova Scotia that project details do not contravene their Heritage Registry status and are approved.

Motion Amended.

Amendment:

On motion of Councillor Armstrong and Councillor Killam, that “A total amount of \$21,000” be amended to “The amount of \$42,000 over two years” and that “the Charles Macdonald Concrete House Restoration initiative” be amended to “the Charles Macdonald Concrete Emergency Roofing Repair Project”.

Amendment Carried.

Results

For 7
Against 2

District	Name	Results
Mayor	Peter Muttart	Against
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	Against
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

Amended Motion:

That the Committee of the Whole recommend Municipal Council amend the June 15, 2021 motion related to the 2021/22 Kings Vision Grant awarded to The Charles Macdonald House of Centreville Society for the Charles Macdonald Concrete Emergency Roofing Repair Project to the following:

- The amount of \$42,000 over two years, with two pre-funding conditions,

1. Confirmation of complete project funding is required.
2. Confirmation from Province of Nova Scotia that project details do not contravene their Heritage Registry status and are approved.

Amended Motion Carried.

COTW-2022-04-19-078

Results

For 8

Against 1

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	Against
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

Committee of the Whole took a brief break from 11:05 to 11:18 a.m.

8. Councilor Item

8a. [By-laws 12A Animal Control and 71A Dog](#)

Councillor Killam presented the Councillor Item as attached to the April 19, 2022 Committee of the Whole agenda.

On motion of Councillor Killam and Councillor Allen, that Committee of the Whole recommend Municipal Council direct the CAO to explore possible amendments to By-laws 12A and 71A to address barking dogs and crowing roosters in rural areas.

Motion Amended.

Amendment:

On motion of Councillor Killam and Councillor Allen, that “rural areas” be amended to “rural subdivision areas”.

Amendment Carried.

Results

For 6

Against 3

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	Against
District 2	Lexie Misner	Against
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	Against
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

Amended Motion:

That Committee of the Whole recommend Municipal Council direct the CAO to explore possible amendments to By-laws 12A and 71A to address barking dogs and crowing roosters in rural subdivision areas.

Amended Motion Tabled.

On motion of Councillor Hirtle and Councillor Armstrong, that Committee of the Whole table the motion related to By-laws 12A and 71A.

Motion Carried.**COTW-2022-04-19-079****Results**

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

8b. [Crosswalk Safety Issue](#)

Councillor Misner presented the Councillor Item as attached to the April 19, 2022 Committee of the Whole agenda.

On motion of Councillor Misner and Councillor Hirtle, that Committee of the Whole recommend Municipal Council request a staff report on safety issues in the area of Nichols Ave and identify possible funds available for proper crossing infrastructure to mitigate safety issues and ensure accessibility for all.

Motion Carried.**COTW-2022-04-19-080****Results**

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

8c. [Pre-94 Lots](#)

Councillor Killam presented the Councillor Item as attached to the April 19, 2022 Committee of the Whole agenda.

On motion of Councillor Killam and Councillor Harding, that Committee of the Whole recommend Municipal Council direct staff to review the policy regarding Pre-94 lots with the interest of extending time to allow building permits on these lots.

Motion Defeated.

COTW-2022-04-19-081

Results

For 2

Against 7

District	Name	Results
Mayor	Peter Muttart	Against
District 1	June Granger	Against
District 2	Lexie Misner	Against
District 3	Dick Killam	For
District 4	Martha Armstrong	Against
District 5	Tim Harding	For
District 6	Joel Hirtle	Against
District 7	Emily Lutz	Against
District 8	Jim Winsor	-
District 9	Peter Allen	Against

Councillor Killam was excused from the meeting at 12:14 p.m. to attend to a personal matter.

9. **Correspondence**

Mayor Muttart provided an overview of the correspondence as attached to the April 19, 2022 Committee of the Whole agenda.

On motion of Councillor Allen and Councillor Granger, that Committee of the Whole receive the correspondence as attached to the April 19, 2022 Committee of the Whole agenda.

Motion Carried.

COTW-2022-04-19-082

Results

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

9a. [Kings County Federation of Agriculture re: Rezoning in Scott's Bay](#)

For information.

10. **Board and Committee Reports**10a. **Kings Point to Point Transit Society**

Councillor Harding presented the report as attached to the April 19, 2022 Committee of the Whole agenda.

10b. **Valley REN Liaison & Oversight Committee**

Councillor Winsor presented the report as attached to the April 19, 2022 Committee of the Whole agenda.

10f. **Other: See Attached Table**

On motion of Councillor Harding and Councillor Allen, that Committee of the Whole receive the Board and Committee Reports as attached to the April 19, 2022 Committee of the Whole agenda.

Motion Carried.

COTW-2022-04-19-083

Results

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

11. **Other Business**

Councillor Misner moved the following motion:

On motion of Councillor Misner and Councillor Harding, that Municipal Council express sympathy and recognition for the anniversary of the April 18 & 19, 2020 Mass Shooting in the Province of Nova Scotia that changed the trajectory of rural life in our communities here in Nova Scotia.

Motion Carried.

COTW-2022-04-19-084

Results

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

Councillor Misner read the names of those whose lives were lost into the record: Gina Goulet, Joy & Peter Bond, Aaron Tuck, Emily Tuck, Jolene Oliver, Tom Bagley, Lisa McCully, Heidi Stevenson, Heather O'Brien,

Kristen Beaton (with child), Greg & Jamie Blair, Alanna Jenkins & Sean McLeod, Joanna Thomas, John Zahl, Joey Webber, Dawn & Frank Gulenchyn, Corrie Ellison, and Lillian Hyslop.

12. **Comments from the Public**

No members of the public were present.

13. **Adjournment**

On motion of Councillor Armstrong and Councillor Allen, there being no further business, the meeting adjourned at 12:21 p.m.

Motion Carried.

COTW-2022-04-19-085

Results

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	-
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

Approved by:

Peter Muttart
Mayor

Joanna McGrath
Administrative Assistant/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

Presentation to Committee of the Whole

Subject: Zoning Change to our land

Organization:

Name of Presenter(s): Diane Webber

Date: April 19, 2022

Organization:

(Who) Summary of the organization you will represent:

private land owner in Kings County

Discussion:

(What) Brief summary of the topic you wish to discuss:

Change in zoning by-law how we were not notified, how it has impacted us.

Request:

(Why) Please indicate the purpose of the presentation - is your organization requesting a commitment? (funding, letter of support, etc.) Or providing the presentation for information?

including pictures + power point presentation, will forward in near future.

Kindly

Diane webber

902- 599 3178

Presentation to Committee of the Whole

Subject: Physician Retention & Recruitment

Organization: Annapolis Valley Collaborative Committee

Name of Presenter(s): Breanna Hall, Physician Community Navigator

Date: May 17, 2022

Organization:

(Who) Summary of the organization you will represent:

The Annapolis Valley Collaborative Committee is a partnership of Kings South MLA Keith Irving, Town of Wolfville, County of Kings, Western Kings Memorial Health Society and the Annapolis Valley Chamber of Commerce. The collaborative was established in August 2019 as a regional approach focused on building on the strength of local communities and providing a more collaborative environment to attract and retain physicians and other healthcare workers to ensure our region has access to the health services they need.

Discussion:

(What) Brief summary of the topic you wish to discuss:

A brief update on what has been accomplished throughout the projects operationally in 2021 and a look towards the future of physician retention and recruitment in the Annapolis Valley.

Request:

(Why) Please indicate the purpose of the presentation - is your organization requesting a commitment? (funding, letter of support, etc.) Or providing the presentation for information?

Provide an annual report presentation.



Municipality of the County of Kings

Request for Decision

TO Committee of the Whole

PREPARED BY Terry Brown, Manager, Inspection & Enforcement

MEETING DATE May 17, 2022

SUBJECT Proclamation Request: Access Awareness Week May 29 - June 4, 2022

ORIGIN

- April 28, 2022 Accessibility Directorate e-mail notification of Accessibility Awareness Campaign
- [Policy COMM-02-003: Proclamations](#)

RECOMMENDATION

That Committee of the Whole recommend Municipal Council proclaim the week of May 29 to June 4, 2022 "Access Awareness Week" in the Municipality of the County of Kings.

INTENT

To present the proclamation to Council for approval per Policy COMM-02-003: Proclamations.

DISCUSSION

On April 28, 2022, an e-mail was received from the Nova Scotia Accessibility Directorate informing the Municipality and the Villages of the April 25, 2022 launch of the Accessibility Awareness Campaign "Access Includes Everyone in Everyday Life".

Section 4.1 of the Proclamations Policy states that:

"It is the policy of the Council to consider requests to proclaim certain causes, when such proclamation positively impacts the community."

With the adoption of "Our Joint Accessibility Plan", which confirms the Municipality's commitment to be accessible by 2030, staff believe this proclamation will assist in communicating the importance of awareness that 30% of Nova Scotians over the age of 15 identify as having at least one disability and that this affects us all.

Therefore staff and the Joint Accessibility Advisory Committee request that Council proclaim the week of May 29th to June 4th, 2022 "Access Awareness Week" as a way to begin this awareness, which will lead to a positive impact in our community.

FINANCIAL IMPLICATIONS

- No financial implications

STRATEGIC PLAN ALIGNMENT

	Strategic Priority	Description
✓	Vision Statement	"A community of communities where all people belong"
	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
	Other	



Municipality of the County of Kings

Request for Decision

ALTERNATIVES

- No alternatives are recommended.

IMPLEMENTATION

- Provide a copy of the signed proclamation to the organization.
- Post to Municipality's social media.

ENGAGEMENT

- No specific engagement initiative was undertaken as this item is guided by the Proclamations Policy.

APPENDICES

- Appendix A: April 28, 2022 e-mail from Nova Scotia Accessibility Directorate
- Appendix B: Access Awareness Proclamation

APPROVALS

Patricia Javorek, Director, Planning & Inspections May 6, 2022

Scott Conrod, Chief Administrative Officer May 10, 2022

From: Accessibility Directorate <Accessibility@novascotia.ca>

Appendix A

Sent: April 28, 2022 10:38 AM

To: Accessibility Directorate <Accessibility@novascotia.ca>

Cc: Almeda, Terri Lynn <TerriLynn.Almeda@novascotia.ca>; Stephenson, Julia <Julia.Stephenson@novascotia.ca>; Middleton, Amy M <Amy.Middleton@novascotia.ca>

Subject: Access Includes Everyone – Accessibility Awareness Campaign Toolkit

The Government of Nova Scotia is committed to achieving an accessible province by 2030. Awareness and capacity building is a key component of the strategy to achieve this important goal.

The Department of Justice's Accessibility Directorate is proud to announce the launch of its **Accessibility Awareness Campaign – “Access Includes Everyone in Everyday Life” on April 25, 2022.**

The Campaign's goal is to increase awareness of accessibility as a human right, challenge stigmas and remove barriers to accessibility through inclusive and diverse representations of disability. The campaign includes three video elements; print, online and digital ads; and a new website – <https://accessible.novascotia.ca>.

To promote the Campaign's launch, the Accessibility Directorate has developed a toolkit of promotional materials that feature real Nova Scotians with disabilities sharing their diverse experiences of accessibility.

We are pleased to share this resource with you, which includes digital graphics, printable posters, social media templates and more. Guidance and suggestions on how to use the toolkit are also included. We also invite you to join us on Monday, May 2, 2022 at 1:00 p.m. as we host an Information Session on the Campaign through Microsoft Teams. You can join us online [here](#). ASL interpretation and CART captioning will be provided; please let us know if you have any additional accessibility needs.

We encourage you to help us make Nova Scotia accessible and show your support for the Campaign **“Access Includes Everyone”** by sharing and using the toolkit to create your own materials and posts.

You can follow the Campaign on the Government of Nova Scotia’s [Twitter](#), [Facebook](#), [Instagram](#), [YouTube](#) and [LinkedIn](#) pages. Please feel free to like, share and subscribe!

For assistance or further information, please contact the Accessibility Directorate by phone at 902-424-8280 or by email at accessibility@novascotia.ca.

Warm regards,

Terri Lynn Almeda
Acting Executive Director

Nova Scotia Accessibility Directorate

Department of Justice
Phone: 902-424-8280



MUNICIPALITY *of the*
COUNTY *of* KINGS

PROCLAMATION

Access Awareness Week

May 29 – June 4, 2022

WHEREAS, Nova Scotia has the highest percentage of disabled residents in Canada with 30% over the age of 15 having at least one disability;

WHEREAS, The *Accessibility Act* of Nova Scotia has been enacted and the Department of Justice's Accessibility Directorate has launched its Accessibility Awareness Campaign of "Access Includes Everyone in Everyday Life";

WHEREAS, The goal is to increase awareness of accessibility as a human right, challenge stigmas and remove barriers to accessibility through inclusive and diverse representations of disability; and

WHEREAS, The Municipality, in partnership with the Villages of Aylesford, Canning, Cornwallis Square, Greenwood, Kingston, New Minas and Port Williams adopted "**Our Joint Accessibility Plan**"; and

WHEREAS, the Joint Accessibility Plan provides a framework for improving access to services, buildings, sidewalks, parks, trails and other infrastructure owned or operated by the Municipality or the Villages; and

WHEREAS, The Municipality is committed to removing barriers that may prevent people from full participation in our community;

THEREFORE, BE IT RESOLVED, that I, Mayor Muttart, on behalf of Municipal Council, proclaim the week of May 29 to June 4, 2022 "**Access Awareness Week**" in the Municipality of the County of Kings.

Signed this ____ day of [Month] 2022,

Mayor Peter Muttart



Municipality of the County of Kings

Request for Decision

TO Committee of the Whole

PREPARED BY Kenisha Gordon, Diversity Specialist

MEETING DATE May 17, 2022

SUBJECT Proclamation Request: Indigenous Month June 2022

ORIGIN

- [Strategy for Belonging](#)
- [Policy COMM-02-003: Proclamations](#)

RECOMMENDATION

That Committee of the Whole recommend Municipal Council proclaim June 2022 “Indigenous History Month” in the Municipality of the County of Kings.

INTENT

For Municipal Council to approve the proclamation request per the Proclamations Policy COMM-02-003.

DISCUSSION

The Municipality of the County of Kings is located in Mi'kma'ki the ancestral and traditional lands of the Mi'kmaq people.

The Municipality is home to two Indigenous communities, namely Glooscap First Nation and Annapolis Valley First Nation, as well as an urban Indigenous population.

The Municipality, through the Strategy for Belonging, commits to relationship building with community, promoting the diversity of the region, and supporting communities to tell their stories. In addition, section 4.1 of the Proclamations Policy states that: “It is the policy of the Council to consider requests to proclaim certain causes, when such Proclamation positively impacts the community.”

Official recognition of Indigenous History Month an important action toward truth and reconciliation. A proclamation of this kind also assists in increasing public awareness of Indigenous communities, heritage, language and culture, as well as the promotion of the cultural diversity within the Municipality.

Acknowledgement of Indigenous History Month as a positive impact on community and therefore recommend that Municipal Council Proclaim June 2022 Indigenous History Month in the Municipality of the Council of Kings.

FINANCIAL IMPLICATIONS

- No financial implications.

STRATEGIC PLAN ALIGNMENT

Check Applicable	Strategic Priority	Description
✓	Strong Communities	The official recognition of cultural and community dates of observance is an integral action development under the “Cultural Celebration and Reflection of Diversity” pillar of the Strategy for Belonging.
	Environmental Stewardship	



Municipality of the County of Kings

Request for Decision

	Economic Development	
	Good Governance	
	Financial Sustainability	
	Other	

ALTERNATIVES

- Council may choose not to proclaim June 2022 as Indigenous History Month.

IMPLEMENTATION

- Copy of approved proclamation to be shared on the Municipality's website and social media platforms.

ENGAGEMENT

- There was no direct community engagement for this initiative as this item is guided by the Strategy for Belonging and the Proclamations Policy.

APPENDICES

- Appendix A: Indigenous Month Proclamation

APPROVALS

Brittany Mastroianni, Manager, Community Development May 5, 2022

Rob Frost, Deputy Chief Administrative Officer May 5, 2022

Scott Conrod, Chief Administrative Officer May 10, 2022



MUNICIPALITY *of the*
COUNTY *of* KINGS

PROCLAMATION

INDIGENOUS HISTORY MONTH JUNE 1-30, 2022

WHEREAS, June is recognized in Canada as Indigenous History Month - a time to amplify the Indigenous community, their relationship with the land and contribution to the social, economic and political development of Canada; and

WHEREAS, the proclamation of Indigenous History Month is an opportunity to increase public awareness and pay homage to the Indigenous community; and

WHEREAS, Indigenous peoples are the original rights holders of the Land; and

WHEREAS, the Municipality of the County of Kings is located in Mi'kma'ki the ancestral and traditional lands of the Mi'kmaq people; and

WHEREAS, Mi'kmaq Treaty Rights and Reconciliation is a fundamental lens of the Strategy for Belonging; and

WHEREAS, the Municipality's vision is "a community of communities where all people belong"; and

THEREFORE, be it resolved that I, Mayor Peter Muttart, following the unanimous resolution of the Council of the Municipality of the County of Kings, do hereby proclaim the month of June 2022 to be Indigenous History Month in the Municipality of the County of Kings. I encourage residents, businesses and community groups to learn about the Indigenous community, their language, culture, ways of doings, and to take the opportunity to reflect on the story of the Municipality of the County of Kings and wider Nova Scotia's vibrant Indigenous Community.

Peter Muttart, Mayor, Municipality of the County of Kings



Municipality of the County of Kings

Request for Decision

TO Committee of the Whole

PREPARED BY Kenisha Gordon, Diversity Specialist

MEETING DATE May 17, 2022

SUBJECT Proclamation Request: Pride Month June 2022

ORIGIN

- [Strategy for Belonging](#)
- [Policy COMM-02-003: Proclamations](#)
- July 7, 2020 Pride Week Proclamation Request
- September 7, 2021 Community Flag Raising: Pride Week

RECOMMENDATION

That Committee of the Whole recommend Municipal Council proclaim June 2022 "Pride Month" in the Municipality of the County of Kings.

INTENT

For Municipal Council to approve the proclamation request per Proclamations Policy COMM-02-003.

DISCUSSION

The Municipality, through the Strategy for Belonging, commits to promoting the diversity of the region, and supporting communities to tell their stories. Additionally, section 4.1 of the Proclamations Policy states that: "It is the policy of the Council to consider requests to proclaim certain causes, when such Proclamation positively impacts the community."

Official recognition of Pride Month is an important action in increasing public awareness and support of 2SLGBTQ+ communities and cultural diversity within the Municipality.

Acknowledgement of Pride as an important act of allyship that will positively impact community and therefore the recommendation is that Municipal Council proclaim June 2022 Pride Month in the Municipality of the Council of Kings.

FINANCIAL IMPLICATIONS

- No financial implications.

STRATEGIC PLAN ALIGNMENT

Check Applicable	Strategic Priority	Description
✓	Strong Communities	The official recognition of cultural and community dates of observance is an integral action development under the "Cultural Celebration and Reflection of Diversity" pillar of the Strategy for Belonging.
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	



Municipality of the County of Kings

Request for Decision

ALTERNATIVES

- Council may choose not to proclaim June 2022 as Pride Month in the Municipality of the County of Kings.

IMPLEMENTATION

- Copy of approved proclamation to be shared on the Municipality's website and social media platforms.

ENGAGEMENT

- There was no direct community engagement for this initiative as this item is guided by the Strategy for Belonging and the Proclamations Policy.

APPENDICES

- Appendix A: Pride Month Proclamation

APPROVALS

Brittany Mastroianni, Manager, Community Development May 5, 2022

Rob Frost, Deputy Chief Administrative Officer May 5, 2022

Scott Conrod, Chief Administrative Officer May 10, 2022



MUNICIPALITY *of the*
COUNTY *of* KINGS

PROCLAMATION
PRIDE MONTH JUNE 1-30, 2022

WHEREAS is June recognised in Canada as Pride Month- a time to celebrate the contributions of persons from the 2SLGBTQ+ community, and increase efforts to build awareness; and

WHEREAS the Nova Scotia Human Rights Act prohibits all forms of discrimination, including those on the grounds sex, sexual orientation, gender identity and gender expressions; and

WHEREAS the Strategy for Belonging promotes equity, diversity and inclusion; and

WHEREAS the Municipality's vision is "a community of communities where all people belong;" and

WHEREAS the Municipality of the County of Kings acknowledges and celebrates the contributions of the 2SLGBTQ+ community, to the social, cultural and economic wellbeing of all Nova Scotians; and

WHEREAS the recognition of Pride is integral to fostering belonging, increasing public awareness of 2SLGBTQ+ community, their, contribution to community and layers of discrimination.

THEREFORE, be it resolved that I, Mayor Peter Muttart, following the unanimous resolution of the Council of the Municipality of the County of Kings, do hereby proclaim the month of June to be Pride Month in the Municipality of the County of Kings. I encourage residents, businesses and community groups to learn about the Pride community, participate in the activities and celebrations, and to take the opportunity to reflect on the story of the Municipality of the County of Kings and wider Nova Scotia's vibrant 2SLGBTQ+ Community.

Peter Muttart, Mayor, Municipality of the County of Kings



Municipality of the County of Kings

Request for Decision

TO Committee of the Whole

PREPARED BY Rob Frost, Deputy Chief Administrative Officer

MEETING DATE May 17, 2022

SUBJECT Remuneration for Elected Officials

ORIGIN

- [June 5, 2018](#) – Council Motion to review Council Remuneration
- [April 11, 2019](#) – CotW - RFD regarding Remuneration for Elected Officials (postponed until all Council present)
- [September 17, 2019](#) – CotW - RFD regarding Remuneration for Elected Officials (tabled)
- [December 17, 2019](#) – CotW - Briefing on MLA and MP Salaries
- [January 23, 2020](#) – CotW - RFD regarding Remuneration for Elected Officials
- [March 30, 2022](#) – Special Council – Request that staff update previous Remuneration report

RECOMMENDATION

That Committee of the Whole recommend Municipal Council adopt the proposed Council remuneration rates of \$85,355 for Mayor, \$56,402 for Deputy Mayor, and \$47,799 for Councillors for the Municipality of the County of Kings, as presented in the attached report titled Council Remuneration, and adjusted by CPI annually per Policy FIN 05-002, to be implemented with the newly elected Council in October 2024.

INTENT

For Committee of the Whole to consider the attached report and recommendations on remuneration of Councillors of the Municipality of the County of Kings in comparison with other Municipal counter parts.

DISCUSSION

On June 5, 2018, Council passed the following motion:

That Municipal Council approve revisions to Policy FIN-05-002: Councillor and Committee Remuneration and that staff return with more revisions at the September Committee of the Whole; and that Municipal Council direct that staff return with a recommendation for revisions to remuneration for members of Council and other issues.

To determine the correct remuneration for elected officials of a Municipality is not an easy task due to the complexity of today's Municipal governments. It is important that remuneration is attractive enough to appeal to a wide range of skills and backgrounds, while balancing that with the appropriate spending of Municipal tax dollars.

Staff completed a review of Council remuneration across Nova Scotia, and in other jurisdictions, and brought a report to Committee of the Whole in April of 2019. One member of Council was on leave due to an illness, and Council tabled the discussion until all of Council was present. The discussion was brought back to CotW in September of 2019, and the motion was tabled until January 2020.

At the January 23, 2020 CotW meeting the discussion was held again, with the following motion being moved and seconded and defeated.

That Committee of the Whole recommend Municipal Council adopt the proposed Council remuneration rates of \$72,039 for Mayor, \$46,796 for Deputy Mayor, and \$40,342 for Councillors



Municipality of the County of Kings

Request for Decision

for the Municipality of the County of Kings, as presented in the attached report titled Council Remuneration, to be implemented with the newly elected Council in October 2020.

At the Special Council Meeting of March 30, 2022, it was requested that the report be updated and brought back to CotW for discussion.

Various methods of comparisons were used, as shown in the attached report, to develop recommendations.

Result of Proposed Changes

Current level of Remuneration						
Position	Gross Salary	Federal Income Tax	Provincial Income Tax	Total Income Tax	CPP Employee Portion	Net Pay
Councillor	\$ 38,173	\$ 3,955	\$ 3,139	\$ 7,093	\$ 1,768	\$ 29,311
Deputy Mayor	\$ 45,613	\$ 5,071	\$ 4,251	\$ 9,322	\$ 2,148	\$ 34,144
Mayor	\$ 61,771	\$ 8,328	\$ 6,667	\$ 14,995	\$ 2,972	\$ 43,804

Proposed level of Remuneration						
Position	Proposed Gross Salary	Federal Income Tax	Provincial Income Tax	Total Income Tax	CPP Employee Portion	Net Pay
Councillor	\$ 47,799	\$ 5,399	\$ 4,578	\$ 9,976	\$ 2,259	\$ 35,564
Deputy Mayor	\$ 56,402	\$ 6,689	\$ 5,864	\$ 12,553	\$ 2,698	\$ 41,151
Mayor	\$ 85,355	\$ 13,163	\$ 5,769	\$ 18,932	\$ 4,175	\$ 62,249

Costs to the Municipality						
Current Gross Salary	Current CPP Employer Portion	Total Current Compensation	Proposed Gross Salary	Proposed CPP Employer Portion	Proposed Total Current Compensation	Proposed Difference
\$ 412,768.00	\$ 19,266.17	\$ 432,034.17	\$ 524,149	\$ 24,946.60	\$ 549,095.60	\$ 136,327.60

FINANCIAL IMPLICATIONS

- The proposed remuneration would result in an increase of \$136,327, which would be need to be adjusted by CPI if it were to be implemented for the 2024 Municipal election.
- No increase outside of CPI adjustment had been included in budgeting for the 2022-2023 fiscal year.

STRATEGIC PLAN ALIGNMENT

Strategic Priority	Description
Strong Communities	
Environmental Stewardship	
Economic Development	



Municipality of the County of Kings

Request for Decision

	Good Governance	
	Financial Sustainability	
✓	Other	Review of current policy

ALTERNATIVES

- Committee may recommend that there is a different, or no, increase in remuneration.
- Committee may recommend that the proposed changes become effective for the 2023-2024 fiscal year, which would allow for budgeting to occur.

IMPLEMENTATION

- Council remuneration to increase by CPI as per Policy FIN 05-002 for the 2022, 2023, 2024 fiscal year.
- New Council remuneration rates to be put in place for 2024 Municipal Election.

ENGAGEMENT

- There has been no community engagement on this topic.

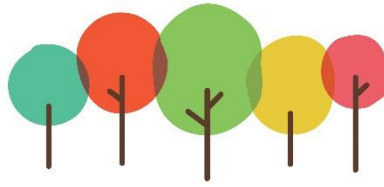
APPENDICES

- Appendix A: Council Remuneration – Updated April 2022

APPROVALS

Scott Conrod, Chief Administrative Officer

May 10, 2022



MUNICIPALITY *of the*
COUNTY *of* **KINGS**

MUNICIPALITY OF THE COUNTY OF KINGS

Council Remuneration

Review and Recommendation on Remuneration for the Council of the
Municipality of the County of Kings – Updated in April 2022

Rob Frost
4-29-2022

Background

To determine the correct remuneration for elected officials of a Municipality is not an easy task due to the complexity of and variation in today's Municipal governments. It is important that remuneration is attractive enough to appeal to a wide range of skills and backgrounds, while balancing that with the appropriate spending of Municipal tax dollars.

Council for the Municipality of the County of Kings (MoK) requested that a report on Councillor remuneration be completed and returned to Committee of the Whole for discussion and recommendation to Council.

The level of remuneration of any elected official can at times be a contentious issue, which emphasizes the importance of having a review done to show the appropriateness of the compensation. This review has used several methods of comparison to put forth recommendations contained herein.

Scope

The goal of this review is to consider current compensation, and future compensation compared to similar Municipal governments for the fairness and appropriateness of the work performed by the Mayor, Deputy Mayor, and Councillors.

More specifically:

- a. Evaluate the level of compensation for Mayor, Deputy Mayor, and Councillors, compared to similar organizations;
- b. Determine appropriate compensation package differences between Mayor, Deputy Mayor, and Councillors based on other Municipal counterparts; and
- c. Create recommendations regarding compensation, and future increases

Methodology

Methodology used for the review of Council compensation consists of the following:

- Comparisons to all other Nova Scotia Municipal Units including comparisons by:
 - o Remuneration by population
 - o Rank of Rural/ Regional Unit based on remuneration by population
 - o Remuneration per land mass (km²)
 - o Rank of Rural/ Regional Unit based on remuneration by land mass
 - o Remuneration by Uniform Assessment
 - o Rank of Rural/ Regional Unit based on remuneration per Uniform Assessment
- Comparisons of percentage remuneration for a Councillor, Deputy Mayor, and Mayor
- Comparisons on above available metrics with six comparable sized Municipal Units across Canada
- Comparison with recently produced remuneration reviews

Legal Authority

Council has the legal authority to provide for and fix the annual remuneration for Councillors of the Municipality, as shown in the following excerpt from the Nova Scotia *Municipal Government Act* (MGA). Further information and guidelines are provided in a related Information Bulletin #6.

Council may make policies

23 (1) *The council may make policies*

- (a) respecting the date, hour and place of the meetings of the council and the notice to be given for them;*
- (b) regulating its own proceedings and preserving order at meetings of the council;*
- (c) providing for committees and conferring powers and duties upon them, except the power to expend funds;*
- (d) providing for and fixing
 - (i) the annual remuneration to be paid to the mayor or warden,*
 - (ii) the annual remuneration to be paid to the deputy mayor or deputy warden,*
 - (iii) the annual remuneration to be paid to councillors,*
 - (iv) that part of the salary or remuneration that is an allowance for expenses incidental to the discharge of the duties of such persons as elected officers of the municipality,*
 - (v) the deduction to be made from the remuneration of such persons, other than persons on parental accommodation, for missing more than three council or committee meetings in a year, and*
 - (vi) the rate per kilometre as a travelling allowance for such persons for actual distance travelled once each day to go to, and return from, every daily session of a meeting of the council or of a committee.**

(2) *The council may, by policy, require that where a council member is nominated or appointed by the council to a board, commission or other position or is otherwise appointed as a representative of the municipality, any remuneration from that position, excluding reimbursement of expenses, to which that council member is entitled shall be paid to the municipality.*

(3) *Where*

- (a) an expense by a council member is authorized by an expense policy adopted by the council; or*
- (b) no expense policy has been adopted by the council but the expense is supported by proof that it has actually been incurred, the expense may be reimbursed to the council member.*

Current Remuneration

With amendments to the Council and Committee Remuneration Policy effective January 1, 2019, and the annual adjustments, the current compensation for Mayor, Deputy Mayor, and Councillors for 2022-2023 is as follows:

Mayor	\$61,771
Deputy Mayor	\$45,613
Councillors	\$38,173

The most recent change to Councillor compensation occurred due to the removal of the one-third tax relief that had been provided to Municipal elected officials in the 1940s. With the one-third exemption being removed, the Municipality of the County of Kings adjusted compensation in 2019 to maintain the same net pay.

Historic Councillor Remuneration

Year	Mayor/ Warden	Deputy Mayor/ Warden	Councillors
2022	\$ 61771	45613	38173
2019	58766	43394	36316
2009	45000	33000	28000
1999	29000	20000	16000

The above table shows the remuneration for council based on policy for the past twenty three years. Note that the % increase over the 23 year period was 113% for the Mayor/ Warden position, 128% for the Deputy Mayor/ Deputy Warden, and 139% for Councillors over the same time frame.

These increases equate to an average increase of 3.34% per year for the Mayor/Warden position, an average increase of 3.65% per year for the Deputy Mayor, and an average increase of 3.9% per year for a Councillor position.

Alternative Methods of Compensation

Nova Scotia Municipalities are directed in the MGA as to how remuneration is paid to Councillors. As per the MGA section quoted above, and additionally the Information Bulletin on Council Remuneration and Expenses, all Municipalities are required to provide remuneration based on an annual amount. Many NS Municipalities do have some provision similar to MoK regarding having remuneration reduced for the occurrence of unexcused absences.

As the MGA dictates how Nova Scotia Municipalities may provide remuneration, any changes to how compensation could be provided would first need an amendment to the MGA. With this in mind, although other methods of remuneration across the Country were reviewed as part of this report, it does not add additional information to the discussion of remuneration under current legislation.

Comparisons

In order to come up with fair and reasonable remuneration for Council members, it was essential to look at the comparable Municipalities in a number of different ways.

When comparing MoK to other rural or regional Municipalities in the Province of Nova Scotia, MoK places third in almost every category. The Municipality of the County of Kings is the third largest based on Population, number of constituents per Councillor, Uniform Assessment, and Total. The one metric where MoK does not place third is the land mass (km²) where MoK ranks 11th out of the 24 rural and regional Municipalities, which shows that on average the districts are significantly more densely populated than all rural municipalities.

Comparison with Municipalities outside of Nova Scotia is difficult to consider as comparables for MoK due to the nature of differences in Provincial / Municipal requirements and responsibilities, operations, staffing, etc. From the original report in 2019, there was five Municipal units used for comparison from across Canada, which is summarized in a table in Appendix B, although again due to the differences in operations should only be considered as additional information (these numbers have not been updated).

When comparing Council remuneration within Nova Scotia, a consideration has to be made as to the role and responsibility of Councillors throughout Municipal units. As MoK ranks third for most major categories of comparison it is presumed the relative responsibility of each Municipal Council would follow that ranking. Anecdotally, and from a Nova Scotia perspective, it is believed that Kings has more physical infrastructure and a larger participation and ownership stake in Intermunicipal Service Corporations than many of its counterparts. MoK also has the largest number of villages in the province. Interestingly, MoK, in most categories, falls quite evenly between CBRM and the next largest rural Municipality.

As an example:

Population per Councillor (2021 Census)

HRM – 25,872
CBRM – 7,207
MoK – 4,792
Colchester – 3,004
Lunenburg – 2,322

Population per km²

HRM – 80
CBRM – 38
MoK – 23
Yarmouth - 17
West Hants – 16

Uniform Assessment

HRM – \$52,855,148,445

CBRM – \$5,096,660,973

MoK – \$4,019,832,951

Lunenburg – \$2,887,963,821

Colchester - \$2,692,227,859

Recommendation

As the Municipality of the County of Kings fits between the largest rurals and CBRM, this should be reflected in the consideration of setting Council remuneration.

It is recommended that a Councillor remuneration be set by taking the average of CBRM Councillor remuneration (\$51,702), and the average of the next highest paid Councillors (Colchester (\$43,897)).

The average between the remuneration of CBRM Council and the next highest rural (Mok not included) is **\$47,799**. It would be the recommendation of this report to use \$47,799 as the Councillor base amount for discussion as to implementation.

Based on the data, and other reports on remuneration, the common practice is to set the rate of the Mayor and Deputy Mayor as a ratio of Councillor remuneration. The average ratio of Councillor over Mayor/Warden rate for all regional and rural NS Municipalities is 56%, meaning that a Councillor rate is typically 56% of the Mayor/ Warden rate. This matches closely with recommendations of other reviews, such as the Governance Report prepared during the Pictou County Amalgamation, where the recommendation was that the Councillor remuneration be set at 50% of the proposed Mayor remuneration. Using a factor of 56%, and the above mentioned Councillor remuneration recommendation of \$47,799, the recommendation for a Mayor remuneration would be **\$85,355**.

As with setting the Mayor remuneration, the standard practice for determining the remuneration of the Deputy Mayor is as a ratio of Councillor remuneration. The average ratio of a Deputy Mayor/Warden remuneration as compared to Councillor remuneration for all rural and regionals in Nova Scotia is 118%. This once again matches very closely with recommendations from the Pictou report, which was to set the Deputy Mayor remuneration at 115% of a Councillor remuneration. Using a factor of 118%, and the above mentioned Councillor remuneration recommendation of \$47,799, the recommendation for a Deputy Mayor remuneration would be **\$56,402**.

Implementation and Review

It would be further recommended that the proposed remuneration be indexed and implemented for the Council that will be elected in October of 2024, and therefore will need consideration in the 2024-2025 budget deliberations. Between the receipt of this report and the new Council sworn in in 2024 the annual increase would occur as per Policy FIN-05-002 Council and Committee Remuneration Policy.

For future reviews of remunerations, it would be further recommended that each council set the rate of remuneration for the Council that will follow. Next review would take place in 2027 for the 2028 Municipal Election.

The rates indicated above would increase each year as per Consumer Price Index, November year over year, all goods in for the Province of Nova Scotia.

Result of Proposed Changes

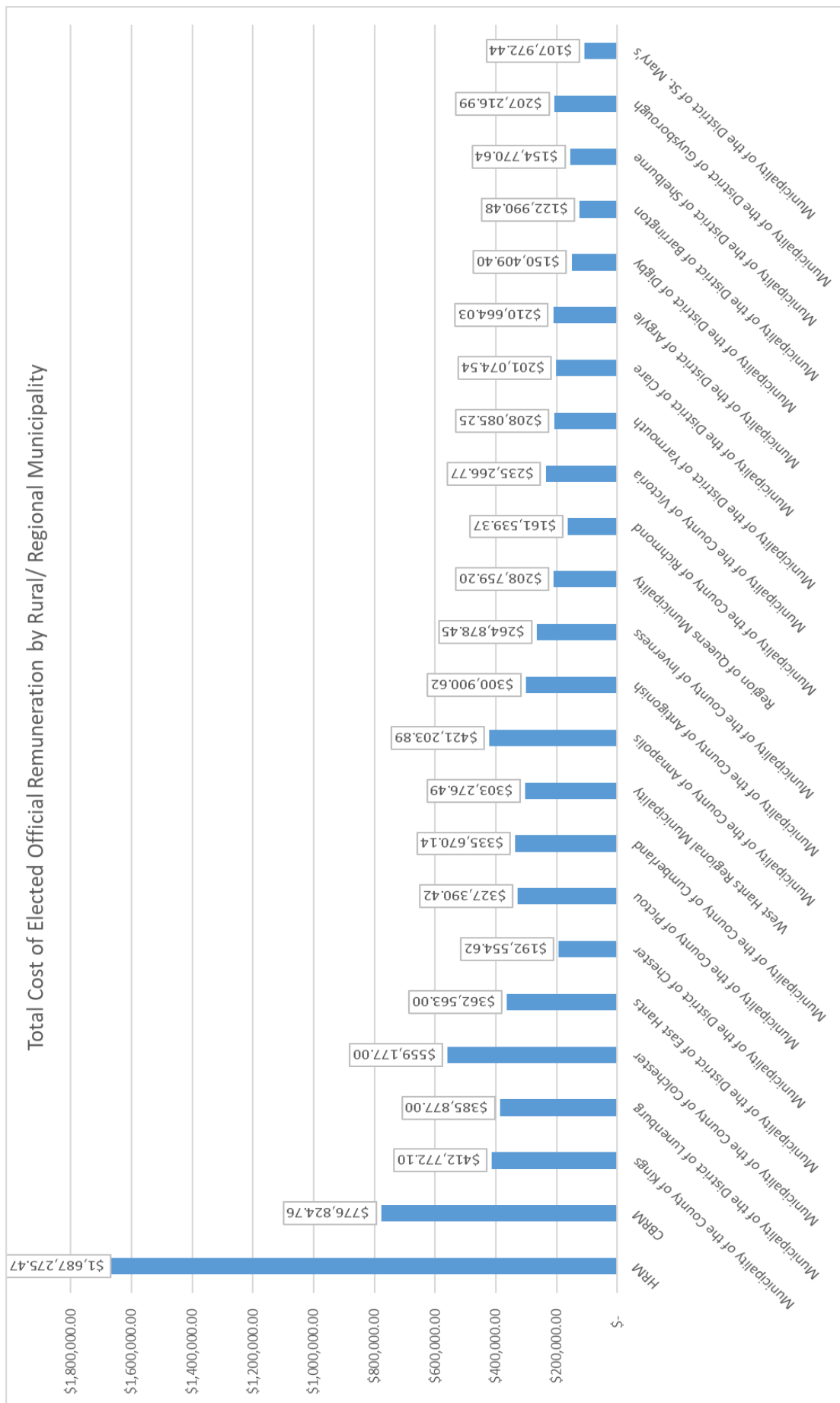
Current level of Remuneration						
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Councillor	\$ 38,173	\$ 3,955	\$ 3,139	\$ 7,093	\$ 1,768	\$ 29,311
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Mayor	\$ 61,771	\$ 8,328	\$ 6,667	\$ 14,995	\$ 2,972	\$ 43,804

Proposed level of Remuneration						
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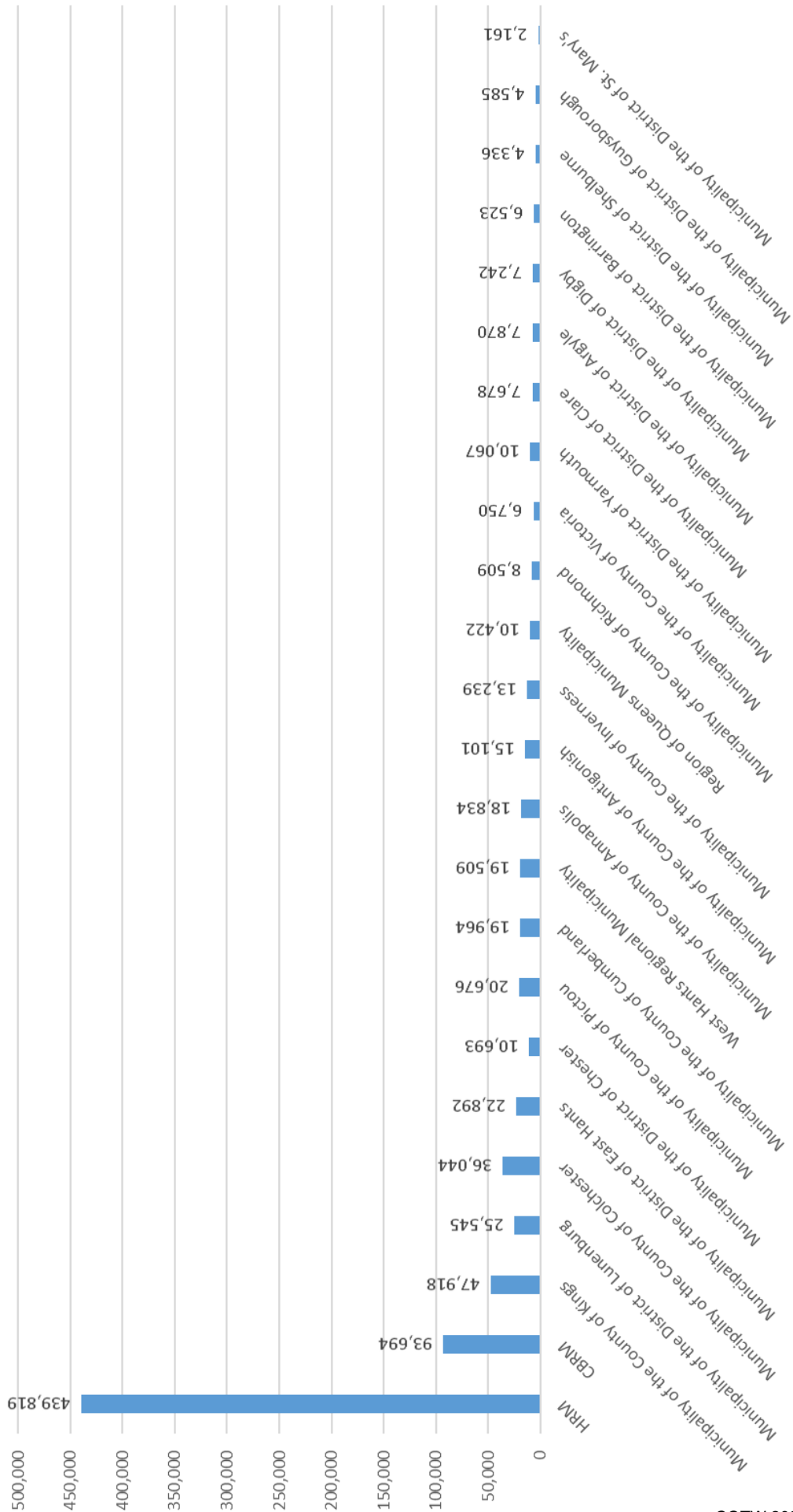
Costs to the Municipality						
Current Gross Salary	Current CPP Employer Portion	Total Current Compensation	Proposed Gross Salary	Proposed CPP Employer Portion	Proposed Total Current Compensation	Proposed Difference
\$ 412,768.00	\$ 19,266.17	\$ 432,034.17	\$ 524,149	\$ 24,946.60	\$ 549,095.60	\$ 136,327.60

Appendix A

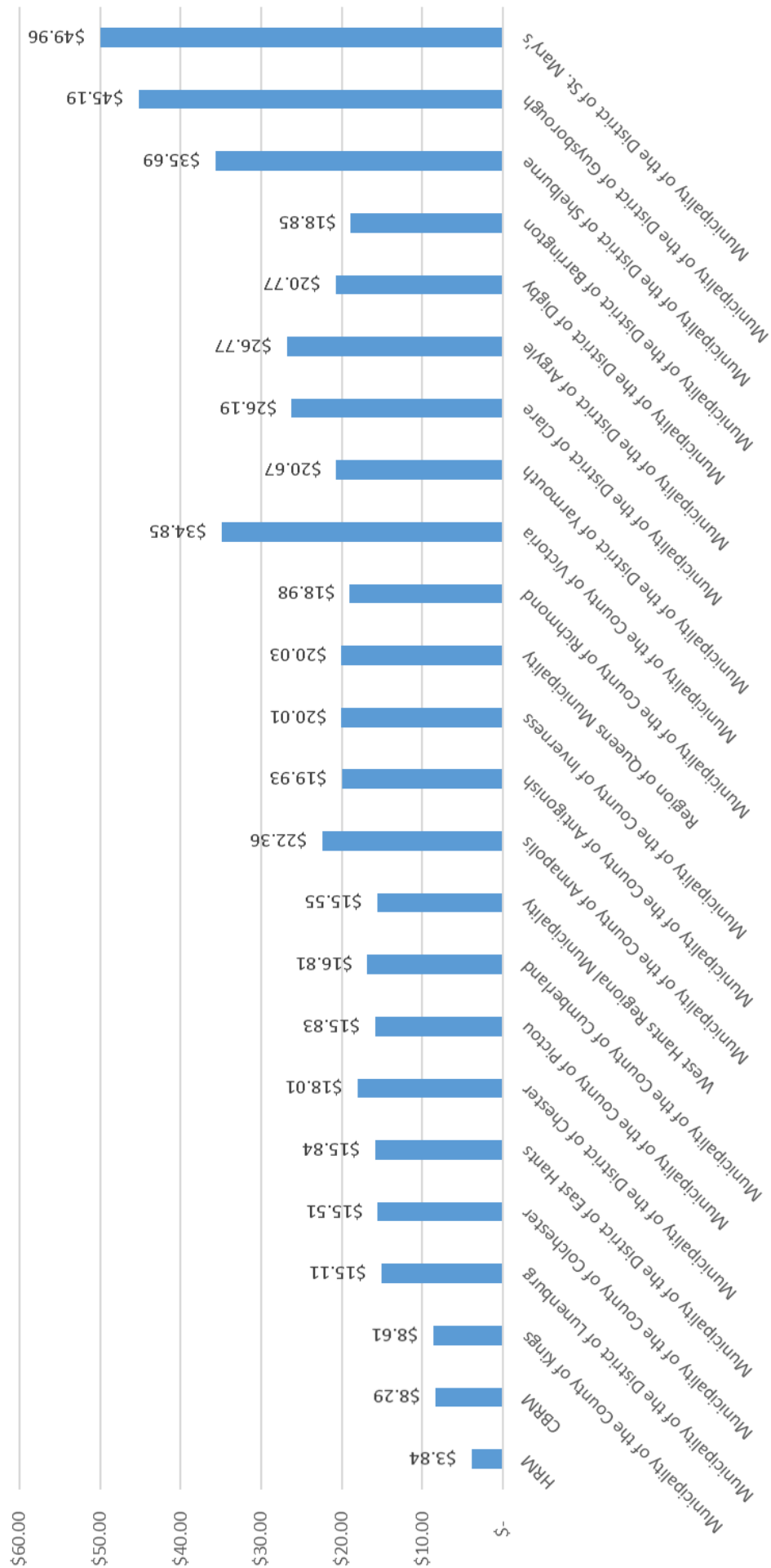
Charts Comparing Municipality of the County of Kings to other Rural and Regional Municipalities within Nova Scotia

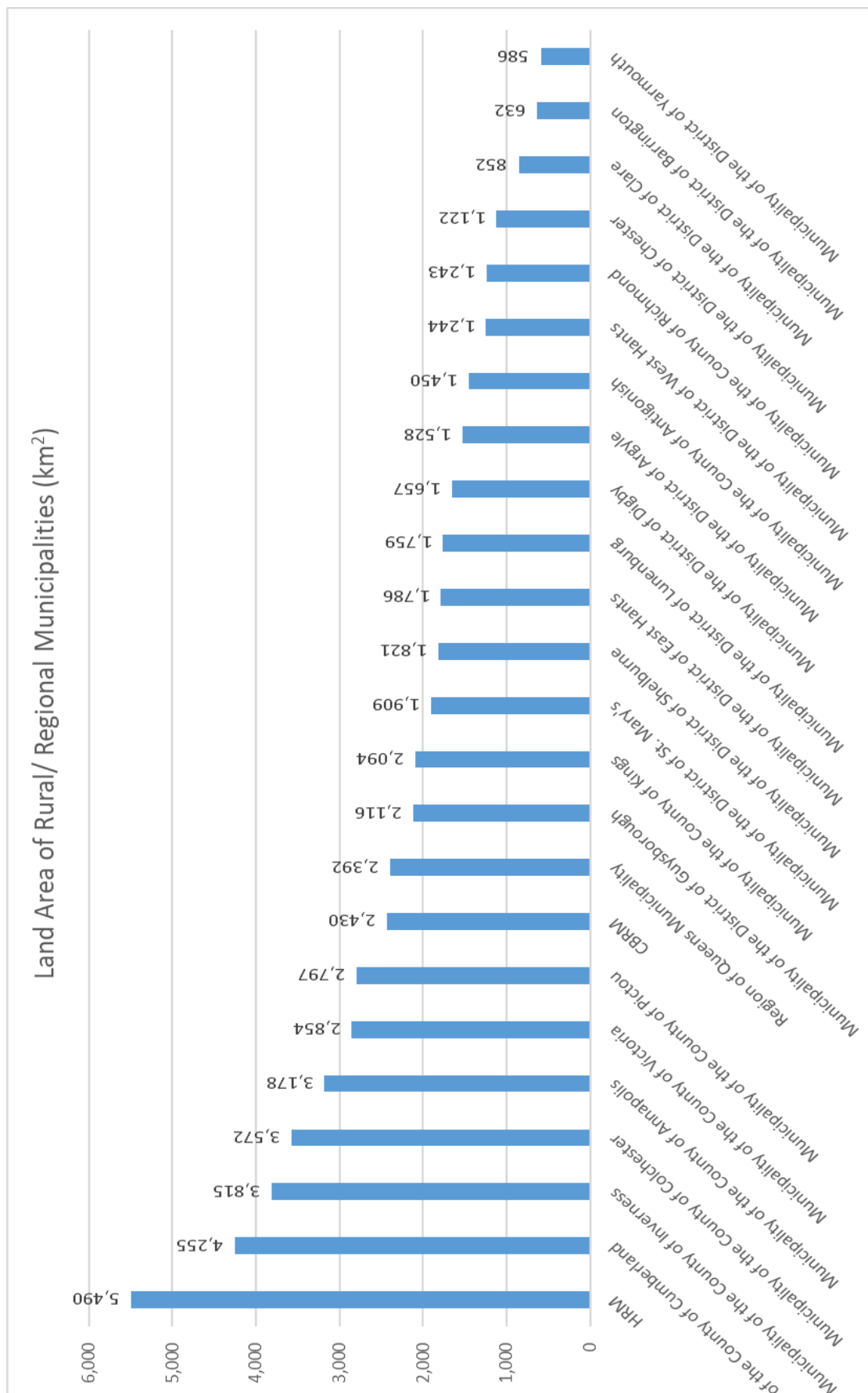


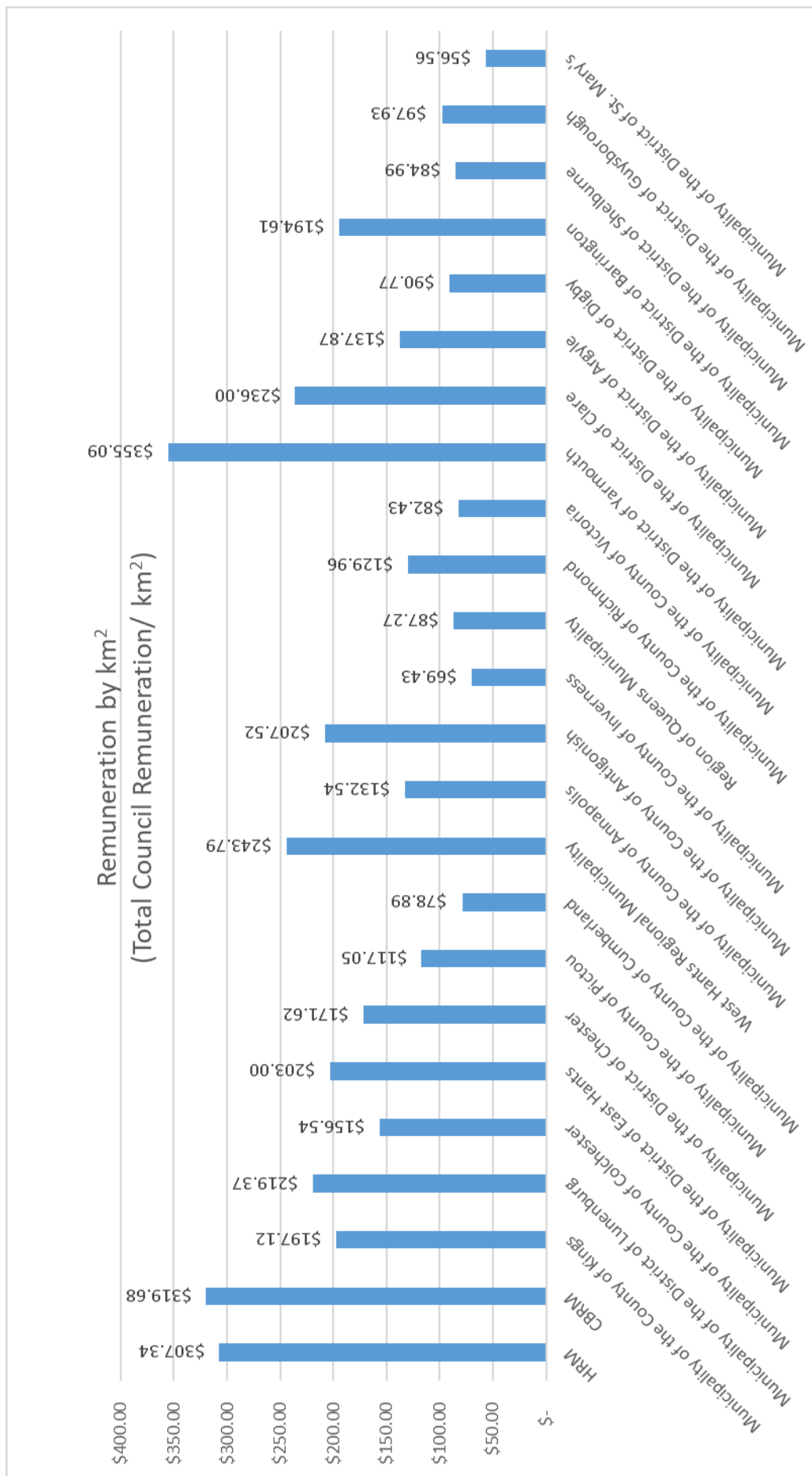
Population by Rural/ Regional Municipality



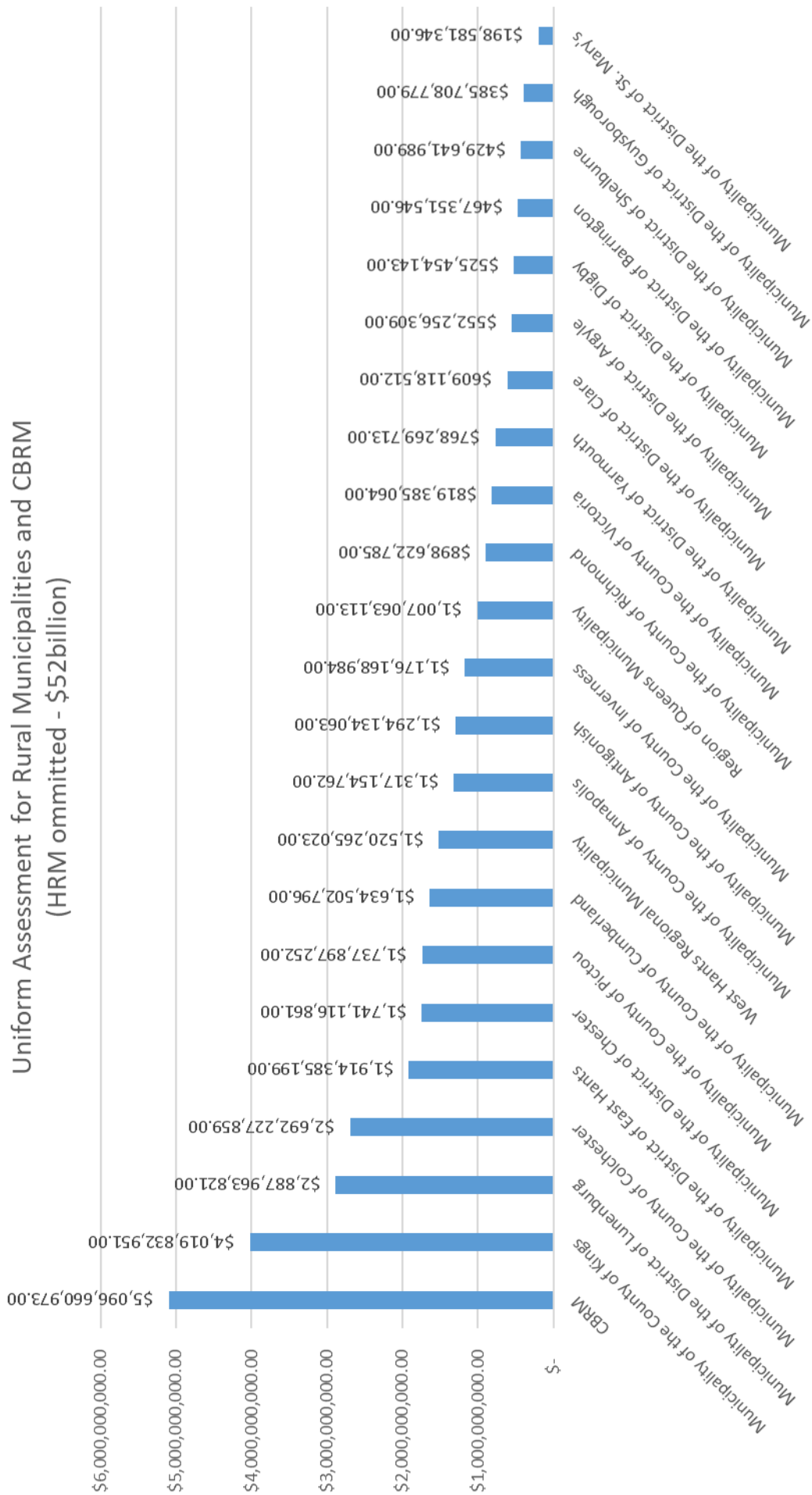
Remuneration per Population (Total Council \$/ Population)

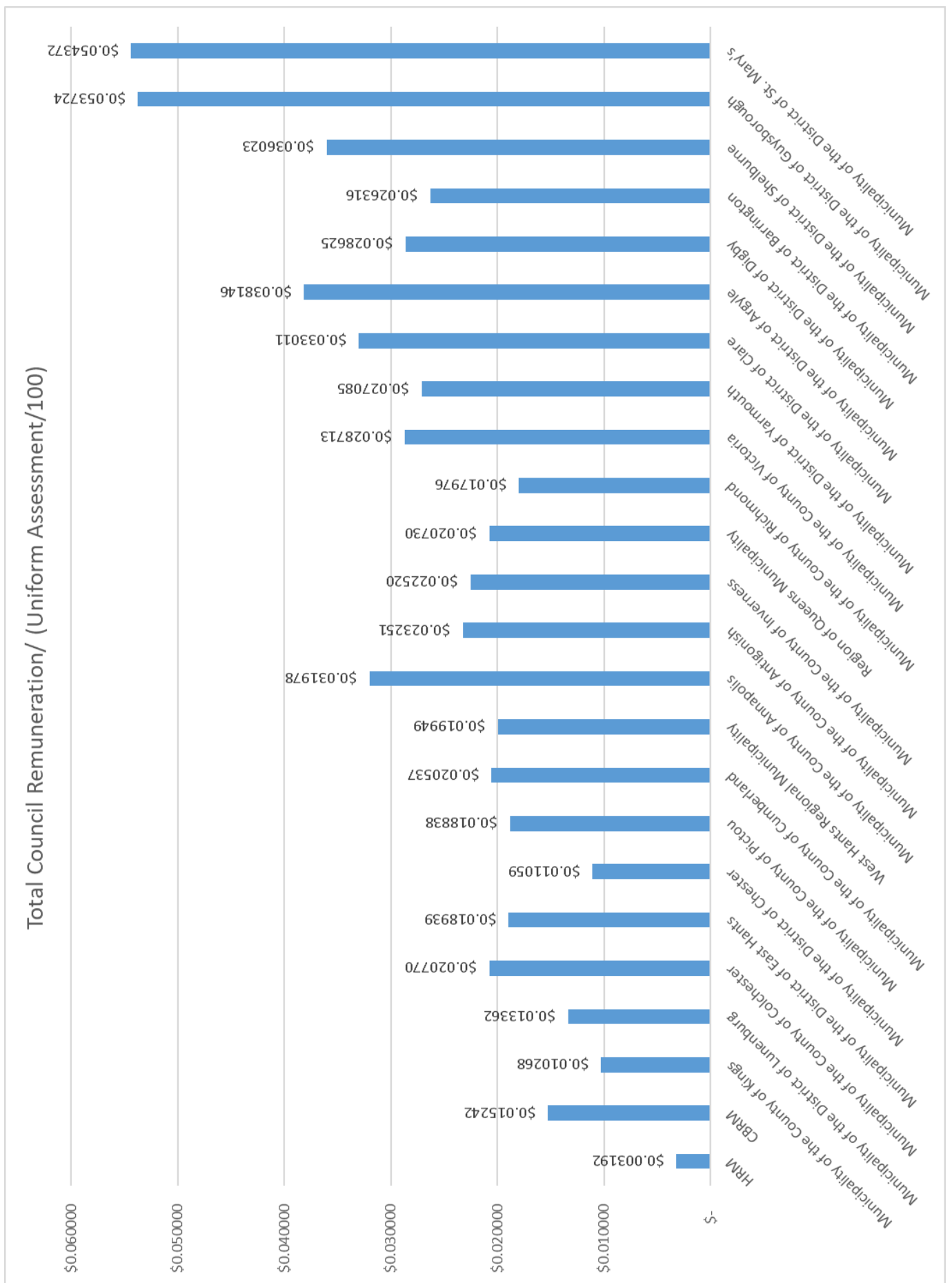






Uniform Assessment for Rural Municipalities and CBRM (HRM omitted - \$52billion)





Appendix B

Table of Comparable Municipal Units from
Across Canada

Municipality	Mayor/ Warden	Base Compensation	Deputy Mayor/Warden	Councillor	Number of Council (excluding Mayor and Deputy)	Total Cost of Remuneration	Councillor Pay as % of Mayor/Warden	Population	Land Area (km ²)	Total Expenses from 17/18 Consolidated Statements
Charlottetown PEI	Mayor	\$ 65,500.00	\$ 35,700.00	\$ 32,700.00	9	\$ 395,500.00	50%	44739	17.12	\$ 60,853,383.00
Chatam-Kent, Ontario	Mayor	\$ 93,000.00		\$ 28,266.00	17	\$ 573,522.00	30%	43550	2457	\$ 316,003,961.00
Rocky View County, AB	Warden (Reeve)	\$ 99,799.00	\$ 79,000.00	\$ 76,000.00	7	\$ 710,799.00	76%	39407	3836	\$ 104,338,200.00
Parkland County	Mayor	\$ 101,120.00		\$ 62,000.00	6	\$ 473,120.00	61%	32097	2390	\$ 83,225,940.00
West Vancouver, BC	Mayor	\$ 85,550.00		\$ 38,444.00	6	\$ 316,214.00	45%	42473	87.26	\$ 149,984,291.00
Averages		\$ 88,993.80		\$ 47,482.00		\$ 493,831.00	53%	40453.2	1757.5	\$ 142,881,155.00

Appendix C

Historic Increases of Municipality of the County of Kings Council Remuneration from 2019 Report

Historic Increases of Municipality of the County of Kings Council Remuneration

In 1999 the Council Remuneration for Warden, Deputy Warden, and Councillors was set at \$29,000, \$20,000, and \$16,000 respectively, as per Council motion in April 1999.

As per policy, these numbers increased at a rate of CPI until 2009. In 2009 accounting for the increase of CPI the remuneration was \$35,529, \$24,503, and \$19,602 respectively for Warden, Deputy Warden, and Councillors.

An additional increase was added to remuneration at this time to bring the remuneration to \$45,000, \$33,000, and \$28,000 respectively for the Warden, Deputy Warden, and Councillors. This represents a one time increase of 27% for Warden, 35% for Deputy Warden, and 43% for Councillors.

As per policy, remuneration increased at CPI until 2019, which brought the numbers to \$53,446, \$39,193, and \$33,255 for Mayor, Deputy Mayor, and Councillors. An additional increase was added to begin in January 2019 in order to offset the change to Federal Income Tax to maintain the same net remuneration for Council. This increase brought the remuneration to \$58,766, \$43,394, and \$36,316 for Mayor, Deputy Mayor, and Councillors, and equates to a 10%, 11%, and 9% increase respectively, although due to the mentioned Tax changes the net remuneration did not change.

Had remuneration increased only by Canadian Year over Year CPI without adjustments, over the same period the current compensation would have been \$42,271 (Mayor), \$29,152 (Deputy), and \$23,322 (Councillor). The difference from CPI increase and actual increase is \$16,495 (Mayor), \$14,241 (Deputy), and \$12,994 (Councillors).

Mayor/ Warden										
1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
\$ 29,000	\$ 29,928	\$ 30,143	\$ 31,289	\$ 31,940	\$ 32,620	\$ 33,302	\$ 33,858	\$ 34,664	\$ 35,066	\$ 35,529
										\$ 45,000
										27%
2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	
\$45,000	\$ 46,058	\$ 47,117	\$ 47,508	\$ 48,097	\$ 48,804	\$ 49,590	\$ 50,334	\$ 51,275	\$ 52,295	\$ 53,446
									Current	\$ 58,766
										10%

Deputy Mayor/ Warden										
1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
\$ 20,000	\$ 20,640	\$ 20,789	\$ 21,579	\$ 22,027	\$ 22,497	\$ 22,967	\$ 23,350	\$ 23,906	\$ 24,183	\$ 24,503
										33000
										35%
2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	
\$ 33,000	\$ 33,776	\$ 34,552	\$ 34,839	\$ 35,271	\$ 35,790	\$ 36,366	\$ 36,911	\$ 37,602	\$ 38,350	\$ 39,194
									Current	\$ 43,394
										11%

Councillors										
1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
\$ 16,000	\$ 16,512	\$ 16,631	\$ 17,263	\$ 17,622	\$ 17,997	\$ 18,373	\$ 18,680	\$ 19,125	\$ 19,347	\$ 19,602
										\$ 28,000
										43%
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
\$ 28,000	\$ 28,658	\$ 29,317	\$ 29,560	\$ 29,927	\$ 30,367	\$ 30,856	\$ 31,319	\$ 31,904	\$ 32,539	\$ 33,255
									Current	\$ 36,316
										9%

Appendix D

CotW Briefing on MLA and MP Salaries from December 2019



Municipality of the County of Kings

Briefing

TO Committee of the Whole

PREPARED BY Rob Frost, Deputy Chief Administrative Officer

MEETING DATE December 17, 2019

SUBJECT Remuneration for Elected Officials - MLA and MP Salary Information

ORIGIN

- June 5, 2018 - Council motion to review Council Remuneration
- April 11, 2019 - Committee of the Whole motion to table until all of Council in attendance
- September 17, 2019 Committee of the Whole motion to table until January 2020

RECOMMENDATION

That Committee of the Whole accept the Briefing 'Remuneration for Elected Officials - MLA and MP Salary Information' as information to be added to the Council Remuneration report as presented on September 17, 2019.

INTENT

To provide information regarding remuneration of elected officials for other levels of government as requested.

DISCUSSION

During discussion regarding Remuneration for Elected Officials at the September 17, 2019 Committee of the Whole meeting, Committee requested information regarding remuneration of elected officials for other levels of government.

Provincial Government

The Municipality of the County of Kings is covered by the three Provincial ridings of Kings North, Kings South, and Kings West.

Table 1

Riding	Kings North	Kings South	Kings West
Population (note from 2011 census as 2016 did not show breakdown)	19,842	21,252	19,495
Electors	15,848	17,377	15,019
Area (km ²)	483	591	1063
Current Representative	John Lohr	Keith Irving	Leo Glavine

The basic annual salary for a Member of the Legislative Assembly (MLA) is \$89,234.90. An additional salary may be paid if an MLA holds the position of Premier, Minister, Speaker or Leader, or Committee Chair, as shown in Table 2 below.



Municipality of the County of Kings Briefing

Table 2

Position	Salary
MLA	\$ 89,234
Additional Salary	
Premier	\$ 112,791
Speaker	\$ 49,046
Minister with Portfolio	\$ 49,046
Minister without Portfolio	\$ 49,046
Leader of the Opposition	\$ 49,046
Deputy Speaker	\$ 24,523
Leader of Recognized Opposition Party	\$ 24,523
Committee Payments	
Chair of Public Accounts	\$ 3,152
Chair of all other Committees of the House	\$ 2,101
Vice Chairs of all other Committees	\$ 525
House Leader	\$ 10,506
Deputy House Leader	\$ 5,253
House Leader of the Official Opposition	\$ 24,523
Deputy House Leader of the Official Opposition	\$ 5,253
House Leader of a recognized party	\$ 10,506
Deputy House Leader of a recognized party	\$ 5,253
Whip of each recognized party	\$ 5,253
Caucus Chair of each recognized party	\$ 10,506

Federal Government

The Municipality of the County of Kings is within two Federal ridings: Kings-Hants covers the Eastern part of the County, and West Nova covers a portion of the Western part of the County.

Riding	Kings-Hants	West Nova
Population	83,306	83,654
Electors	65,347	65,963
Area (km ²)	4,440	9,965
Current Representative	Kody Blois	Chris d'Entremont

A Member of Parliament (MP) receives a base annual salary of \$178,900. As with Provincial Government, there are additional salaries paid to MPs that hold particular positions such as Prime Minister, Speaker, Leader, etc. The Prime Minister receives an additional \$178,900, a Minister receives an additional \$85,500, and Chairs of committees receive an additional \$12,400.



Municipality of the County of Kings

Briefing

FINANCIAL IMPLICATIONS

- For information.

STRATEGIC PLAN ALIGNMENT

Check Applicable	Strategic Priority	Description
✓	Good Governance	Council Remuneration review was identified as an action item under good governance.
	Environmental Stewardship	
	Economic Development	
	Strong Communities	
	Financial Sustainability	
	Supports a Strategic Project	
	Supports a Core Program Enhancement	
	Not Applicable	

ALTERNATIVES

- For information

IMPLEMENTATION

- For information

COMMUNITY ENGAGEMENT

- As part of the discussion during the September 17, 2019 Committee of the Whole meeting, Councillors expressed an interest in consulting their constituents regarding remuneration.

APPENDICES

- None

APPROVALS

Scott Conrod, Chief Administrative Officer

Date: December 13, 2019



Municipality of the County of Kings

Request for Decision

TO Committee of the Whole

PREPARED BY Rob Frost, Deputy Chief Administrative Officer

MEETING DATE May 17, 2022

SUBJECT Fire Services Agreement for Berwick and District

ORIGIN

- Ongoing discussions regarding Fire Service funding

RECOMMENDATION

That Committee of the Whole recommend Municipal Council authorize the Mayor and CAO to execute a Fire Services Agreement with the Town of Berwick, and with the Berwick and District Volunteer Fire Department for operational funding requirements.

INTENT

For Committee of the Whole to discuss and recommend the approval of Fire Services Agreement(s) with the Town of Berwick (Town) and the Berwick and District Volunteer Fire Department (BDVFD) related to fire protection in the Berwick and District area.

DISCUSSION

In discussions with the Administration of the Town and with the BDVFD, it was discovered that although a practice was in place for how the Municipality paid a portion of the operating expenses in the Berwick Fire District, there has not been a formal agreement in place. As such there had been misunderstanding about how increases were to occur, as well as what were to happen in the case of an annual surplus or deficit. It was agreed that an agreement would assist in defining the aspects mentioned above.

Staff of the Town and Municipality met on a number of occasions to discuss what should be included in an agreement and developed a draft. There was initial consideration that the Berwick and District Fire Commission (Commission) be included in the agreement, and that the agreement would address capital needs as well. The Commission asked that the capital component remain as a separate agreement between the Town, BDVFD, and the Commission. As such this agreement only addresses operational funding with a clause stating that a separate agreement on capital could be developed in the future should the need arise.

The proposed agreement mirrors other fire agreements recently developed, including:

- The funding shares between the Town and the Municipality are based on call volumes within each of the respective areas (~30/70 split);
- Any surplus or deficit will be used to adjust the following year budgets; and
- 20-year term.

FINANCIAL IMPLICATIONS

- The operational funding for Berwick Fire District has already been captured in the 2022-2023 Budget.

STRATEGIC PLAN ALIGNMENT

	Strategic Priority	Description
	Strong Communities	
	Environmental Stewardship	



Municipality of the County of Kings

Request for Decision

	Economic Development	
✓	Good Governance	Reviews of Fire Service Funding.
	Financial Sustainability	
	Other	

ALTERNATIVES

- Committee may choose to continue to have Berwick submit budgets on an annual basis.

IMPLEMENTATION

- The Town will be discussing the agreement at their May Council meeting. Should the Town, Municipal Council and BDVFD agree, a final copy will be signed and used for future funding.

ENGAGEMENT

- Continued discussions with the Town, BDVFD, and the Berwick Fire Commission.

APPENDICES

- None

APPROVALS

Scott Conrod, Chief Administrative Officer

May 10, 2022



Tuesday, May 3, 2022

Port Williams Brownies
Community Centre
Port Williams NS
B0P 1T0

Dear Bella, Penelope, Emery, Kylie, Brooklyn, Chloe, Hitee, Tracey, Mollie, Anna and Elizabeth,

Thank you so much for your thoughtful letter of April 27th. It is inspiring to know that you are thinking about these important matters and sharing your concerns with us.

We promise to work very hard on the list that you have given to me.

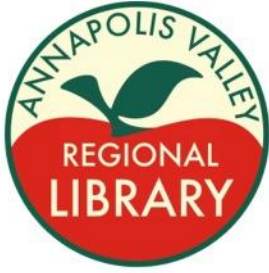
Some of the items on your list will require the help of our Provincial MLAs and others items will require the help of our Federal MPs, but we will share your concerns and suggestions with them as well – and maybe, with all of us working together, we will make progress!

Best wishes to you all.

Mayor Peter Muttart
Municipality of the County of Kings
RPM/slf

Phone: 902-678-6141 or 1-888-337-2999
Monday - Friday 8:30 a.m. - 4:30 p.m.
inquiry@countyofkings.ca

181 Coldbrook Village Park Drive,
Coldbrook, N.S. B4R 1B9



Annapolis Valley Regional Library

P.O. Box 510 236 Commercial Street Berwick, NS B0P 1E0

Phone 1-866-922-0229

www.valleylibrary.ca email: administration@valleylibrary.ca

May 5, 2022

Mayor Peter Muttart
County of Kings

Dear Mayor Muttart,

I am writing to inform you that I am retiring as the Chief Executive Officer with the Annapolis Valley Regional Library (AVRL), effective May 26, 2022. The AVRL Board has appointed Angela Reynolds as Acting Chief Executive Officer. She begins her term as of May 27, 2022 and will continue until December 31, 2022 while the Board completes the recruitment process. Angela's contact information is areynolds@valleylibrary.ca and 902-538-BOOK ext 1102.

Since arriving in Nova Scotia in August 2015, I have thoroughly enjoyed working with the County of Kings. You have supported the AVRL in our efforts to provide quality services to our citizens, and have been a highly valued partner in community development.

Finally, thank you for appointing excellent representatives to the Library Board! Their participation and wise counsel made the Library Board that much more effective.

Kindest Regards,

Ann-Marie Mathieu

THE MUNICIPALITY OF THE COUNTY OF KINGS

To: Committee of the Whole
Subject: Diversity Kings County Committee
From: Councillor Lexie Misner, Chair
Committee Meeting Date: April 4, 2022
COTW Meeting Date: May 17, 2022

On April 4, 2022 Diversity Kings County met virtually.

Kenisha Gordon presented the draft work plan to the committee and the committee was given an opportunity to give feedback on the proposed plan as drafted. The plan will go to the Manager of Community Development and then on to the CAO for final approval by June 2022.

Brittany Mastroianni gave an update on the Summer Intern for Inclusive Community support which has been filled and is expected to begin working with the Municipality May 9 until August 2022.

Implementation of the Strategy for Belonging will begin once final approval of Diversity Kings County Work plan.

Discussion was had about upcoming learning opportunities and the committee spoke briefly about the Diversity Calendar events happening in April.

Next meeting date is May 2, 2022 via Hybrid delivery.

THE MUNICIPALITY OF THE COUNTY OF KINGS

To: Committee of the Whole
Subject: Diversity Kings County Committee
From: Councillor Lexie Misner, Chair
Committee Meeting Date: May 2, 2022
COTW Meeting Date: May 17, 2022

Diversity Kings County met via hybrid delivery on May 2, 2022 with regrets given from two committee members.

The final draft of the work plan has been forwarded to the Community Development Manager and is expected to be released to the committee in the coming weeks once it has been approved by the CAO.

The committee went over the Diversity Calendar with events that happen in May & June. The Municipality will be recognizing both Pride Month and Indigenous History Month in June. Stay tuned for media campaigns, interviews and an online event.

This first week of May is Mental Health Week and we spoke briefly about some upcoming Mental Health Professional Development opportunities coming up at the end of the month which are Mental Health First Aid & an event held virtually by CMHA.

Kenisha Gordon gave a presentation on EDI Terminology Social Inclusion and Social Exclusion. There was a brief video to further explain the many layers of what Inclusion means. There were some substantial conversations surrounding these terms with committee members as well as members of the public.

The committee has requested the Chair to meet with Municipal Staff about R for Reparation and coming together with some ideas on town halls or doing some work around this learning opportunity.

Upcoming events were noted to be shared among our networks which were:

May 12 Moosehide Campaign – An Indigenous grassroots campaign which has taken off exponentially in the last few years. It is a call to action for all people to take a stand against violence towards Women and Children. Men in Indigenous communities fast on this day and there are many sacred ceremonies held across the country including Walks to End Violence. This is also highlighted as practical steps in the collective responsibility of reconciliation.

May 26 at 4 pm there will be a special event held in Kentville to honour Bryan Gibson. Bryan Gibson hails from Gibson Woods and was the first boxer of African descent from Nova Scotia to compete in the Olympics. He is the founder of the Evangeline Trail Boxing Club and has been an exceptional mentor in the community for many years. This honour is long overdue. A mural will be placed on the West facing wall of the Kings Arms Pub for everyone to learn and honour Bryan for years to come.

May 27 Aldershot Elementary School will be having an official dedication event for their outdoor classroom. The classroom will be named Pinewoods and honour the historical Black community which the school resides in. This event will take place the morning of May 27.

May 28 during the Apple Blossom Fest there will be a pop up event with Black Women of Excellence event highlighting Black Women in Business which is the first diverse event the Apple Blossom Fest has seen in its 88 years.

The next meeting of Diversity Kings County will take place June 6, 2022 via hybrid delivery.

THE MUNICIPALITY OF THE COUNTY OF KINGS

To: Committee of the Whole
Subject: Joint Accessibility Advisory Committee
From: Councillor Lexie Misner, Vice-Chair
Committee Meeting Date: April 13, 2022
COTW Meeting Date: May 17, 2022

The Joint Accessibility Advisory Committee met via Microsoft Teams on April 13, 2022. There were a few regrets from committee members and one community member not in attendance.

An update was given from the Municipal Partners as to whether or not their respective Councils have approved and adopted Our *Joint Accessibility Plan*. Members were reminded to ensure staff at their municipality were reporting this adoption to the Accessibility Directorate to ensure they were in line with the *Accessibility Act*.

On report from Terry Brown the Committee was given information on the public availability of the Accessibility Plan. It is located on the [Municipality of the County of Kings website](#) but all partners should make it available through their channels as well. Print copies are available for pick up or to be mailed.

The Accessibility Coordinator is expected to be hired by end of May, start of June as Council has approved the position in the 22/23 budget. Staff were finalizing the job description to ensure it is up to date and encompasses everything necessary to fill the position.

There was discussion about proposed amendments to the *Motor Vehicle Act* from communication from Nova Scotia Health via Municipal Staff which was included in the agenda package. This request was looking for a recommendation from the JAAC before proceeding with development of a Municipal By-law concerning motorized scooters.

Changes were made to the funding model for the Joint Accessibility Coordinator based on feedback from Village partners. This will see a small increase for MOK from 75% to 80% for the shared staff position.

The next meeting will take place May 11, 2022 in Council Chambers.

THE MUNICIPALITY OF THE COUNTY OF KINGS

To: Committee of the Whole
Subject: Kings Transit Authority Board
From: Lexie Misner, Councillor
Board Meeting Date: April 27, 2022
COTW Meeting Date: May 17, 2022

The Kings Transit Authority Board met on April 27, 2022 at the office in New Minas with hybrid delivery. One Councillor was not present with all others from Core and Partners present via Zoom.

BDO gave a presentation on their Audit process and what they would be working on as they went through the Audit process for the 21-21 Fiscal Year End. There was some discussion on how this would work with the change over with the Board. Erin was not there to give a definitive answer but the Chair will look into this further. The field work is set to begin May 16 with final date TBD.

Ridership reported at year-end - there were about 20 work orders in the last month that were completed. Bus 59 refurbish is set to be finished up. A term mechanic is working on getting donor buses road ready as they return from Truro with body work being completed. Donor bus 1 with the possibility of donor bus 2 should be on the road by the end of the month. RFP for the Wash Bay has been completed as stated in the budget. First site visit for that will be May 11.

Fuel continues to be significantly over budget. With the core running one less route there have been some savings but for the most part it is still exponentially over budget, which is reflected in the budget for the next fiscal year in hopes that we are able to stay within budget or closer to. 33.3 percent raise in ridership over this year, 22/23 looking at ridership increasing even more than that.

There is a co-op student helping the mechanic team and getting lots of things moving out the door quicker. There have been 4 new spare/part time drivers hired which has meant less downtime with illness. There was an issue with a route in Bridgetown which the GM has addressed and fixed.

An application has been submitted for Rural Transit Solutions which if approved will be used for new bus shelters for the core and partners. This will mean benches, shelter and heated shelters for long connection routes which would be a big change for those who are regular riders.

The next meeting will be held May 25, 2022.

Committee of Council Reports - May 17, 2022

Board/Committee	Chair/Reporting Councillor/ Members	Date Last/Next Meeting	Written Report
Asset Management Committee	Dick Killam, Joel Hirtle (Chair), Peter Allen	May 3, 2022 Next: June 13, 2022	Written report provided May 3, 2022
Audit Committee	June Granger (Vice-Chair), Lexie Misner, Dick Killam, Tim Harding	November 22, 2021 Next: Jan. 20, March 24, 2022	Written report provided December 7, 2021
Budget and Finance Committee	Peter Muttart, Emily Lutz, Joel Hirtle (Chair), Jim Winsor (Vice-Chair)	December 14, 2021 Next: Jan. 11, Feb. 8, March 8, April 12, May 10, 2022	Written report provided January 4, 2022
Centreville Area Advisory Committee	Lexie Misner, Dick Killam	May 5, 2021 Next: TBD	Written report provided June 1, 2021
Diversity Kings County	June Granger (Vice-Chair), Lexie Misner (Chair)	May 2, 2022 Next: June 6, 2022	Written report provided May 11, 2022
Fences Arbitration Committee	Peter Allen - Alternate	No meetings	
Fire Services Advisory Committee	June Granger (Reporting Councillor), Emily Lutz, Tim Harding	Next: December 2, 2021, Feb. 17, March 24, June 23, 2022	Verbal report provided January 4, 2022
Greenwood Water Utility Source Water Protection Committee	Tim Harding (Chair)	March 10, 2022 Next: September 15, 2022	Written report provided April 5, 2022
Joint Accessibility Advisory Committee	Lexie Misner (Vice-Chair)	April 13, 2022 Next: May 11, 2022	Written report provided May 11, 2022
Kingston Area Advisory Committee	Martha Armstrong	No recent meetings	Written report provided October 6, 2020
Lake Monitoring Committee	Tim Harding Alternate - Emily Lutz	July 22, 2020 Next: TBD	
Municipal Elections Advisory Committee	Janny Postema (Chair)	December 7, 2020 Next: TBD	Written report provided January 19, 2021
Nominating Committee	Martha Armstrong (Chair), Joel Hirtle (Vice-Chair), Peter Muttart, Peter Allen	December 6, 2021 Next: February 16, March 22, 2022	Written report provided January 4, 2022
Planning Advisory Committee	June Granger, Dick Killam (Vice- Chair), Martha Armstrong (Chair), Jim Winsor, Peter Allen Alternates - Lutz & Harding	Next: December 14, 2021, Jan. 11, Feb. 8, March 8, April 12, May 10, 2022	Verbal report provided March 8, 2021
Police Services Advisory Committee	June Granger, Joel Hirtle (Chair), Peter Allen (Vice-Chair), Dick Killam, Tim Harding	February 16, 2022 Next: June 15, 2022	Verbal report provided April 5, 2022
Port Williams Area Advisory Committee	June Granger	No recent meetings	
Regional Sewer Committee	Jim Winsor (Chair) Alternate - Joel Hirtle	January 27, 2022 Next: Feb. 7 & 24, March 17, April 21, 2022	Written report provided February 1, 2022
Sandy Court Source Water Protection Committee	Martha Armstrong	March 18, 2021 Next: March 24, 2022	

External Board and Committee Reports - May 17, 2022

Board/Committee	Reporting Councillor	Last / Next Meeting	Report
Annapolis Valley Regional Library Board	Emily Lutz Alternate - Lexie Misner	September 16, 2021 Next: Nov. 18, 2021	Verbal report provided May 3, 2022
Annapolis Valley Trails Coalition Board	Emily Lutz Alternate - Joel Hirtle		Verbal report provided May 3, 2022
Canning Source Water Protection Committee	June Granger	No recent meetings?	
Kentville Joint Fire Services Committee	Lexie Misner, Dick Killam, Peter Allen	March 17, 2022 Next: June 22, 2022	Written report provided April 5, 2022
Kentville Water Commission	Lexie Misner	February 2, 2022 Next: April 6, 2022	Written report provided February 15, 2022
Kings Point To Point Transit Society Board	Tim Harding	April 20, 2022 Next: May 18, 2022	Written report provided April 20, 2022
Kings Regional Rehabilitation Centre Board	June Granger, Lexie Misner, Martha Armstrong, Peter Allen	March 28, 2022 Next: April 25, 2022	Verbal report provided April 5, 2022
Kings Region Emergency Advisory Committee	Peter Muttart Dick Killam	April 25, 2022 Next: July 18, 2022	Written report provided April 25, 2022
Kings Transit Authority Board	Lexie Misner, Tim Harding, Jim Winsor Alternate - Peter Allen	April 27, 2022 Next: May 25, 2022	Written report provided May 11, 2022
Landscape of Grand Pré Inc. Member	Peter Allen Alternate: Jim Winsor		
Landscape of Grand Pré Inc. Board	Emily Lutz	September 9, 2021 AGM	Verbal report provided May 3, 2022
New Minas Secondary Planning Strategy Working Group	Jim Winsor (Chair), Emily Lutz	January 20, 2022	Verbal report provided April 5, 2022
New Minas Source Water Protection Committee	Jim Winsor	January 16, 2022 Next: Feb. 16, 2022	Verbal report provided April 5, 2022
Nova Scotia Federation of Municipalities Board	Emily Lutz	Next: Spring Conference May 4-6, 2022	Verbal report provided May 3, 2022
Port Williams Source Water Protection Committee	June Granger	No recent meetings	
Regional Recreation Facility Feasibility Study Working Group	Peter Muttart	November 1, 2021 Next: Dec. 6, 2021	Verbal report provided at November 2, 2021 Council
Trans County Transportation Society (West) Board	Martha Armstrong Alternate - Tim Harding	November 17, 2021 Next: TBD	Written report provided December 21, 2021
Valley Community Fibre Network (Authority) Board	Joel Hirtle	Next: TBD	Verbal report provided September 21, 2021
Valley Regional Enterprise Network Liaison & Oversight Committee	Jim Winsor, Chair	March 28, 2022 Next: April 20, 2022	Written report provided April 19, 2022
Valley Region Solid Waste-Resource Management Authority Board	Martha Armstrong (Chair) Alternate - Dick Killam	November 17, 2021 Next: Dec. 22, 2021	Written report provided December 21, 2021
Western Regional Housing Authority Board	Citizen Member only		
Wolfville Source Water Protection Advisory Committee	Peter Allen	January 13, 2021 Next: April 14, 2021	Written report provided January 19, 2021