



MUNICIPALITY *of the*
COUNTY *of* KINGS

COMMITTEE OF THE WHOLE

Tuesday, March 21, 2023

9:00 a.m.

AGENDA

Video Recording Times Noted in Red
Please click [here](#) to watch via YouTube

Audio Recording Times Noted in Green
Please click [here](#) to listen

1. Roll Call **N/A** 00:10
2. Approval of Agenda **N/A** 03:08 Page 2
3. Disclosure of Conflict of Interest Issues **None**
4. Approval of Minutes **N/A**
 - a. February 21, 2023 04:03 Page 3
 - b. March 1, 2023 04:38 Page 9
5. Business Arising from Minutes **None**
 - a. February 21, 2023 Page 3
 - b. March 1, 2023 Page 9
6. Presentations **N/A**
 - a. 9:05 a.m. Annapolis Valley Farmland Trust: Protecting Agricultural Land in Kings County 05:54 Page 14
 - b. 9:25 a.m. Annapolis Valley Regional Library: New CEO Introduction & Library Update 23:04 Page 15
7. Administration
 - a. Proclamation Request: Purple day for Epilepsy **N/A** 37:44 Page 16
 - b. Proposed Amendments to Policy PARS-08-002: Annual Volunteer Celebration & Awards 39:00 Page 18
 - c. Letter to Province re: Soldiers Memorial Hospital 00:00 45:07 Page 31
8. Engineering and Public Works, Lands and Parks Services
 - a. Sidewalk Construction Priority List 01:10 45:07 Page 34
9. Financial Services
 - a. Amendments to By-law 45: Street Lighting 11:37 56:43 Page 37
10. Budget and Finance Committee Recommendations February 16, 2023 Page 49
 - a. General Operating Accountability Report (Period Ended December 31, 2022) 19:00 64:10
 - b. Capital Accountability Report (for period ended December 31, 2022) 31:36 76:44



MUNICIPALITY *of the*
COUNTY *of* KINGS

COMMITTEE OF THE WHOLE

Tuesday, March 21, 2023

9:00 a.m.

AGENDA

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11. Correspondence **36:45** **81:52**
 - a. 2023-03-06 Minister Masland, Public Works re: Greenwich Traffic Study
12. Other Business **None**
13. Comments from the Public **None**
14. Adjournment **37:35** **83:11**

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**THE MUNICIPALITY OF THE COUNTY OF KINGS
COMMITTEE OF THE WHOLE
February 21, 2023
DRAFT MINUTES**

**Meeting Date
and Time**

A meeting of the Committee of the Whole was held on Tuesday, February 21, 2023 at 9:00 a.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

1. Attendance

All Members of Council were in attendance, with the exception of Councillor Winsor with notice.

Deputy Mayor Lutz chaired the meeting.

Results for Roll Call

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

Also in attendance were:

- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Trish Javorek, Director, Planning & Inspections
- Scott Quinn, Director, Engineering & Public Works, Lands & Parks
- Scott Mackay, Manager of Revenue
- Vicki Brooke, Policy Analyst
- Janny Postema, Municipal Clerk/Recording Secretary
- Chloe Austin, Administrative Assistant/Recording Secretary

Councillor Absence

On motion of Councillor Armstrong and Councillor Misner, that Councillor Winsor's absence from the February 21, 2023 Committee of the Whole meeting be excused.

Motion Carried.

COTW-2023-02-21-013

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For

District 8	Jim Winsor	-
District 9	Peter Allen	For

2. Approval of Agenda

On motion of Councillor Allen and Councillor Granger, that Committee of the Whole approve the February 21, 2023 agenda as circulated.

Motion Carried.

COTW-2023-02-21-014

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

3. Disclosure of Conflict of Interest Issues

No Conflict of Interest issues were declared.

4. Approval of Minutes

4a. [January 17, 2023](#)

On motion of Councillor Armstrong and Councillor Killam, that the minutes of the Committee of the Whole meeting held on January 17, 2023 be approved as circulated.

Motion Carried.

COTW-2023-02-21-015

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

5. Business Arising from Minutes

5a. [January 17, 2023](#)

There was no business arising from the January 17, 2023 minutes.

6. Presentations

6a. [Valley Region Solid Waste-Resource Management Authority Budget 2023-2024](#)

Andrew Wort, General Manager of Valley Waste, Dwight Whynot, consultant, and Sonny MacDougall, consultant, MNP presented the Valley Waste Budget 2023-2024 as attached to the February 21, 2023 Committee of the Whole agenda and provided a [presentation](#).

6b. [Kings Transit Authority Budget 2023-2024](#)

Andrew Wort, General Manager of Valley Waste, Dwight Whynot, consultant, and Sonny MacDougall, consultant, MNP presented the Kings Transit Budget 2023-2024 as attached to the February 21, 2023 Committee of the Whole agenda and provided a [presentation](#).

On motion of Councillor Misner and Councillor Killam, that Committee of the Whole receive the presentations on the Valley Region Solid Waste-Resource Management Authority Budget 2023-2024 and the Kings Transit Budget 2023-2024 as provided on February 21, 2023 for information.

Motion Carried.

COTW-2023-02-21-016

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

7. Administration

7a. [Amendments to Policy ADMIN-01-22: Council and Committee Videoconference](#)

Vicki Brooke, Policy Analyst, presented the Request for Decision as attached to the February 21, 2023 Committee of the Whole agenda and provided a [presentation](#).

On motion of Councillor Hirtle and Councillor Allen, that Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to adopt amendments to Policy ADMIN-01-022: Council and Committee Videoconference Policy.

Motion Carried.

COTW-2023-02-21-017

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For

District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

8. Financial Services

8a. [Amendments to Policy FIN 05-009: Personal Property Tax Exemption](#)

Scott MacKay, Manager of Revenue, presented the Request for Decision as attached to the February 21, 2023 Committee of the Whole agenda and provided a [presentation](#).

On motion of Councillor Misner and Councillor Armstrong, that Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to amend Policy FIN 05-009: Personal Property Tax Exemption, as detailed in the February 21, 2023 Request for Decision.

Motion Carried.

COTW-2023-02-21-018

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

9. Councillor Item

9a. [Aerial Spraying on North Mountain](#)

Councillor Killam presented the item as attached to the February 21, 2023 Committee of the Whole agenda.

There were six members of the public present and with the consent of the Committee, they were invited to speak.

Doug Kemp of Burlington clarified that the group was not seeking to ban the use of herbicides, but to have permissions required around the method of delivery (aerial spraying).

On motion of Councillor Killam and Councillor Granger, that Committee of the Whole recommend Municipal Council direct the CAO to investigate if it is within the Municipality's jurisdiction to make it mandatory for any aerial spraying to require the written permission of all adjacent landowners before spraying is permitted.

Motion Carried.

COTW-2023-02-21-019

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

10. Board and Committee Reports

- 10a. [Joint Accessibility Advisory Committee](#) Councillor Misner presented the report as attached to the February 21, 2023 Committee of the Whole agenda.
- 10b. **Fire Services Advisory Committee** Councillor Granger provided a verbal report.
- 10c. **Port Williams and Canning Source Water Protection Committees** Councillor Granger provided a verbal report.
- 10d. **Annapolis Valley Regional Library Board** Deputy Mayor Lutz provided a verbal report.
- 10e. **Annapolis Valley Trails Coalition** Deputy Mayor Lutz provided a verbal report.
- 10f. [Committees of Council & External Boards and Committees](#) On motion of Councillor Misner and Councillor Allen, that Committee of the Whole receive the Board and Committee Reports as attached to the February 21, 2023 Committee of the Whole agenda and as provided verbally.

Motion Carried.

COTW-2023-02-21-020

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

11. Other Business

Councillor Killam reported on receiving frequent complaints about the poor quality of cellular phone coverage on the North Mountain and inquired if

there were any action plans in place to improve coverage.

Deputy Mayor Lutz pointed out that this is a Provincial issue and recommended the Develop Nova Scotia (now [Build Nova Scotia](#)) website for the most current information.

12. Comments from the Public

Rick McMann of Victoria Harbour thanked Council for their consideration. He spoke about the state of Nova Scotia's hardwood forests and the dangers of creating a monoculture due to aerial spraying. He urged Council to lobby on behalf of the forests by whatever means that they can.

13. Closed Session & Adjournment

On motion of Councillor Hirtle and Councillor Misner, that Council adjourn to move into closed session in accordance with Section 22 (2) (e) *Municipal Government Act*: contract negotiations.

Motion Carried.

COTW-2023-02-21-021

Results

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	For

Council moved into closed session at 10:44 a.m. and adjourned at 11:13 a.m.

Approved by:

Emily Lutz
Deputy Mayor

Chloe Austin
Administrative Assistant/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

THE MUNICIPALITY OF THE COUNTY OF KINGS
SPECIAL COMMITTEE OF THE WHOLE
March 1, 2023
DRAFT MINUTES

**Meeting Date
and Time**

A special meeting of the Committee of the Whole was held on Wednesday, March 1, 2023 at 9:07 a.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

1. Attendance

All Members of Council were in attendance, with the exception of Councillors Harding and Misner with notice. Councillor Allen left the meeting at the end of the morning session.

Councillor Winsor attended virtually via Microsoft Teams.

Results for Roll Call

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	-
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Trish Javorek, Director, Planning & Inspection (afternoon session)
- Scott Quinn, Director, Engineering & Public Works, Lands & Parks
- Terry Brown, Manager, Inspection & Enforcement
- Laura Mosher, Manager, Planning & Development
- Janny Postema, Municipal Clerk/Recording Secretary

Councillor Absence

On motion of Councillor Allen and Councillor Hirtle, that Councillors Harding's and Misner' absence from the March 1, 2023 Special Committee of the Whole meeting be excused.

Motion Carried.

COTW-2023-03-01-022

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	-
District 6	Joel Hirtle	For

District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

2. [Approval of Agenda](#)

On motion of Councillor Allen and Councillor Granger, that Committee of the Whole approve the March 1, 2023 agenda as circulated.

Motion Carried.

COTW-2023-03-01-023

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	-
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Morning Session**4a. [Strategic Projects and Key Performance Indicators Update](#)

Greg Barr, Director of Finance & IT, presented the Briefing as attached to the March 1, 2023 Committee of the Whole agenda and provided a [presentation](#).

CAO Conrod, Deputy CAO Frost, and Directors Barr and Quinn presented the in progress and complete Strategic Projects and Key Performance Indicators.

The Committee took a short break from 10:41 to 11:02 a.m. It was noted that Deputy Mayor Lutz had to step out.

Following the break, CAO Conrod presented the Strategic Projects that did not have Key Performance Indicators.

The recommendation was deferred until after the Closed Session.

4b. [Proposed Strategic Projects for 2023 & 2024 and Key Performance Indicators](#)

Greg Barr, Director of Finance & IT, presented the Request for Decision as attached to the March 1, 2023 Committee of the Whole agenda and provided a [presentation](#).

CAO Conrod, Deputy CAO Frost, and Directors Barr and Quinn presented the proposed Strategic Projects and Key Performance Indicators for 2023 and 2024.

On motion of Councillor Granger and Councillor Armstrong, that Committee of the Whole recommend Municipal Council approve the

Proposed Strategic Projects for 2023 and 2024 and Key Performance Indicators outlined in the Request for Decision dated March 1, 2023.

Motion Carried.

COTW-2023-03-01-024

Results

For 6
Against 1

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	-
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	Against
District 9	Peter Allen	For

Lunch Recess

On motion of Councillor Granger and Councillor Armstrong, that Committee of the Whole recess for lunch.

Motion Carried.

COTW-2023-03-01-025

Results

For 7
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	-
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Jim Winsor	For
District 9	Peter Allen	For

Committee of the Whole recessed for lunch from 12:20 - 1:10 p.m.

It was noted that Councillor Allen left at the end of the morning session.

5. Afternoon Session

5a. Closed Session

It was noted that Deputy Mayor Lutz rejoined the meeting.

On motion of Councillor Armstrong and Deputy Mayor Lutz, that Council move into closed session in accordance with Section 22 (2) (c) *Municipal Government Act*: personnel matters.

Motion Carried.

COTW-2023-03-01-026

Results

For 6
Against 1

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	-
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	Against
District 9	Peter Allen	-

The Committee of the Whole moved into closed session at 1:11 p.m. and returned to public session at 2:28 p.m.

It was noted that Councillor Winsor left during the closed session.

Municipal-wide Complaint Tracking System

Director Javorek presented the Municipal-wide Complaint Tracking System project that had been marked 'private' but should be marked 'public'.

Motion re: Strategic Projects and Key Performance Indicators Update

On motion of Councillor Armstrong and Deputy Mayor Lutz, that Committee of the Whole recommend Municipal Council receive the Briefing on Strategic Projects and Key Performance Indicators dated March 1, 2023 for information.

Motion Carried.

COTW-2023-03-01-027

Results

For 6
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	-
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-
District 9	Peter Allen	-

6. Other Business

There was no other business to come before the Committee.

7. Comments from the Public

No members of the public were present.

8. Adjournment

On motion of Councillor Armstrong and Councillor Granger, there being no further business, Committee of the Whole adjourned at 2:38 p.m.

Motion Carried.

COTW-2023-03-01-028

Results

For 6
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Misner	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	-
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Jim Winsor	-

Approved by:

Peter Muttart
Mayor

Janny Postema
Municipal Clerk/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

Presentation to Committee of the Whole

Subject: Protecting Agricultural Land in Kings County
Organization: Annapolis Valley Farmland Trust (AVLTS)
Name of Presenter(s): Richard Melvin, Mark Tipperman
Date: Tuesday, Feb 21, 2023

Organization:

(Who) Summary of the organization you will represent:

Annapolis Valley Farmland Trust is a charitable, nonprofit organization, governed by a volunteer board. Its mandate is to preserve agricultural land by use of

Discussion:

(What) Brief summary of the topic you wish to discuss:

Provide council with a progress report of the work AVLTS over the past 10 years.

Request:

(Why) Please indicate the purpose of the presentation - is your organization requesting a commitment? (funding, letter of support, etc.) Or providing the presentation for information?

This ~~is~~ presentation is for information purposes only. (at this time).

Presentation to Committee of the Whole

Subject: New CEO Introduction & Library update
Organization: Annapolis Valley Regional Library
Name of Presenter(s): Julia Merritt, CEO
Date: March 21/23

Organization:

(Who) Summary of the organization you will represent:

AVRL provides public library service to the Counties of Kings,

Discussion:

West Hants, and Annapolis.

(What) Brief summary of the topic you wish to discuss:

Introduction of the new CEO Julia Merritt and a brief update on the library.

Request:

(Why) Please indicate the purpose of the presentation - is your organization requesting a commitment? (funding, letter of support, etc.) Or providing the presentation for information?

Presentation is for information purposes only.

COMMITTEE OF THE WHOLE
MEETING DATE

March 21, 2023

RECOMMENDATION

a.	Proclamation Request: Purple Day for Epilepsy	That Committee of the Whole recommend Municipal Council proclaim March 26, 2023 ‘Purple Day for Epilepsy’ in the Municipality of the County of Kings. <u>Proclamation attached</u>
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MUNICIPALITY *of the*
COUNTY *of* KINGS

PROCLAMATION

PURPLE DAY FOR EPILEPSY

March 26, 2023

WHEREAS, Purple Day is a global effort dedicated to promoting epilepsy awareness in countries around the world; and

WHEREAS, epilepsy is one of the most common neurological conditions, estimated to affect over 50 million people worldwide and 42 people in Canada are diagnosed every day; and

WHEREAS, one in ten persons will have at least one seizure during their lifetime; and

WHEREAS, the public is often unable to recognize common seizure types, or how to respond with appropriate first aid; and

WHEREAS, Purple Day will be celebrated on March 26 annually to increase understanding, reduce stigma and improve the quality of life for people with epilepsy throughout the country and globally;

THEREFORE, BE IT RESOLVED, that I, Mayor Muttart, on behalf of Municipal Council, proclaim March 26, 2023 to be **Purple Day for Epilepsy** in the Municipality of the County of Kings in an effort to raise awareness of epilepsy.

Signed this 21st day of March 2023,

Mayor Peter Muttart

Request for Decision

TO	Committee of the Whole
PREPARED BY	Vicki Brooke, MPA, Policy Analyst
MEETING DATE	March 21, 2023
SUBJECT	Proposed Amendments to Policy PARS-08-002: Annual Volunteer Celebration & Awards

ORIGIN

- [February 4, 2020 – Council approval of Policy PARS-08-002](#); review recommended by October 2023.

RECOMMENDATION

That Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to adopt amendments to Policy PARS-08-002: Annual Volunteer Celebration & Awards.

INTENT

For Committee of the Whole to review and recommend adoption of amendments of the Annual Volunteer Celebration and Awards Policy.

DISCUSSION

The Annual Volunteer Celebration & Awards Policy was adopted in February 2020. This Policy seeks to bring about a routine and prescribed volunteer acknowledgement event each year, and includes highly specific event details, e.g., requiring a seated meal and entertainment.

Administratively, the Policy does not provide for flexibility in timing, structure, organization, attendance, or more broadly, the type of event planned to celebrate the Municipality's volunteers. Additionally, Staff have faced operational challenges in planning and carrying out the volunteer celebration in recent years. As such, Staff are seeking flexibility in volunteer recognition programming through amending the Policy to reference only the annual awards to be given (Volunteer of the Year, Ted Meldrum Award, and Youth Volunteer of the Year), and a requirement that an annual volunteer recognition event be held.

FINANCIAL IMPLICATIONS

- There are no financial implications of the recommendation. Staff will continue to direct the funds specifically budgeted for the volunteer celebration to the annual event.

STRATEGIC PLAN ALIGNMENT

	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
✓	Other	Routine Policy and program review

Request for Decision

ALTERNATIVES

- The Committee may return the Policy to Staff for further consideration.

IMPLEMENTATION

- The Policy will be submitted to Council for consideration.
- Staff will plan a volunteer celebration for 2023 and present the program at a future Committee of the Whole meeting as information.

ENGAGEMENT

- No additional engagement activities have been undertaken as part of the recommendation.
- If Council proceeds with amending the Policy, Staff will survey Council for preferences, ideas, and general guidance on event details.

APPENDICES

- Appendix A: Policy PARS-08-002: Annual Volunteer Celebration & Awards, original
- Appendix B: Policy PARS-08-002: Annual Volunteer Celebration & Awards, with tracked changes
- Appendix C: Policy PARS-08-002: Annual Volunteer Celebration & Awards, with amendments incorporated

APPROVALS

Brittany Traynor, Manager, Community Development	March 15, 2023
Rob Frost, Deputy Chief Administrative Officer	March 16, 2023

Policy

PARS-08-002



MUNICIPALITY OF THE COUNTY OF KINGS

Annual Volunteer Celebration & Awards

Creation Date: October 2019

Approval Date: February 4, 2020

Revision Date: N/A

Policy Category: Parks & Recreation Services

Next Review Date: October 2023

1. Purpose

The Municipality of the County of Kings (the "Municipality") proudly supports the many volunteers that selflessly contribute time and resources to enriching and nurturing communities. This Policy establishes guidelines relating to planning and implementing an annual volunteer celebration.

This Policy ensures volunteerism is celebrated annually and that there are clear guidelines and fair opportunities for organizations to host the event across Kings County.

2. Policy

2.1 The Municipality will host a volunteer celebration each year during National Volunteer Week. The celebration will include a meal, entertainment, and award presentations for the following:

- All Volunteer of the Year nominees;
- Kings County Volunteer of the Year;
- Ted Meldrum Award; and
- Youth Volunteer of the Year.

2.2 Regions

The Municipality will be divided into three regions: Western Zone, Central Zone and Eastern Zone. These regions of the Municipality are depicted in Appendix A of this Policy. Each year the event will rotate to a different region.

2.3 Venue Selection & Procurement Policy FIN-05-006

The Procurement Policy shall guide the venue selection process. Venues that can accommodate the following criteria shall be considered on a rotating basis in order to support a variety of non-profit organizations.

A Request for Quotations (RFQ) shall be posted on the Municipality's website annually and sent to all known non-profit associations within the designated region meeting the following criteria:

- Full onsite service including:
 - full meal service (possibly in partnership with a separate entity);
 - clean up; and
 - space for entertainment.
- Submission of a written quotation for total cost of celebration:



MUNICIPALITY OF THE COUNTY OF KINGS

Annual Volunteer Celebration & Awards

- Without limitation, the RFQ shall be issued in accordance with the Municipality's Procurement Policy.

Priority will be given to a non-profit organization.

2.4 Invitation to Celebration

Each year, staff will make invitations available to all known organizations with volunteers to permit two volunteers from each organization to be honoured at the celebration.

Depending on available space and anticipated attendance, additional invitations may be available to for all members of Council for distribution to volunteers or community organizations.

2.5 Awards

The volunteer awards recognize individuals from the Municipality for their volunteer contributions.

Volunteer of the Year Award

The Volunteer of the Year Award shall honour one individual's contributions and dedication to their community through community service.

The selected volunteer shall be notified by the designated staff person and will be invited to attend the provincial volunteer awards ceremony.

Ted Meldrum Award

Ted Meldrum, a former employee of the Municipality, was an active volunteer – particularly in the recreation field. In memory of Ted Meldrum, this award shall honour one individual who demonstrates an enthusiasm for community through volunteerism.

The selected volunteer shall be announced at the volunteer celebration.

Youth Volunteer of the Year Award

The youth volunteer of the year award shall honour one youth's contribution and dedication to their community through community service. The award shall be open to all youth between the ages of 13-24 years of age.

The selected youth volunteer will be notified by the designated staff person.



MUNICIPALITY OF THE COUNTY OF KINGS

Annual Volunteer Celebration & Awards

Selection and Awarding

- A call for nominations for all awards will be issued in December each year. The call shall be posted on the Municipality's website and e-mailed to the community volunteer distribution list.
- All nominations will be reviewed by the Mayor and Deputy Mayor. Nominees will be assessed on the following criteria: variety of service, years of service, impact of service, and time committed to volunteerism.

3. Roles and Responsibilities

3.1 Municipal Council will:

- 3.1.1 allocate a budget for the Volunteer Celebration & Awards during annual budget deliberations;
- 3.1.2 distribute additional celebration invitations to deserving individuals and volunteer organizations within their districts who are not already invited;
- 3.1.3 serve attendees at the annual celebration event;
- 3.1.4 provide direction to the Chief Administrative Officer regarding future volunteer events; and
- 3.1.5 Mayor and Deputy Mayor will review and score applications and select volunteer award winners.

3.2 The Chief Administrative Officer will:

- 3.2.1 identify necessary revisions to this Policy; and
- 3.2.2 provide updates regarding volunteer celebrations to Council as necessary.

3.3 Staff will:

- 3.3.1 implement the Volunteer Policy;
- 3.3.2 annually reach out to local community groups for invitees/award applicants;
- 3.3.3 create an RFQ and post in a timely manner; reach out to local venues for proposals;
- 3.3.4 conduct and evaluate annual celebration to make any necessary adjustments for following year celebration.

4. Schedules

Appendix A: Area Boundary Map

Appendix B: Volunteer Scoring Criteria

Policy PARS-08-002

Appendix A

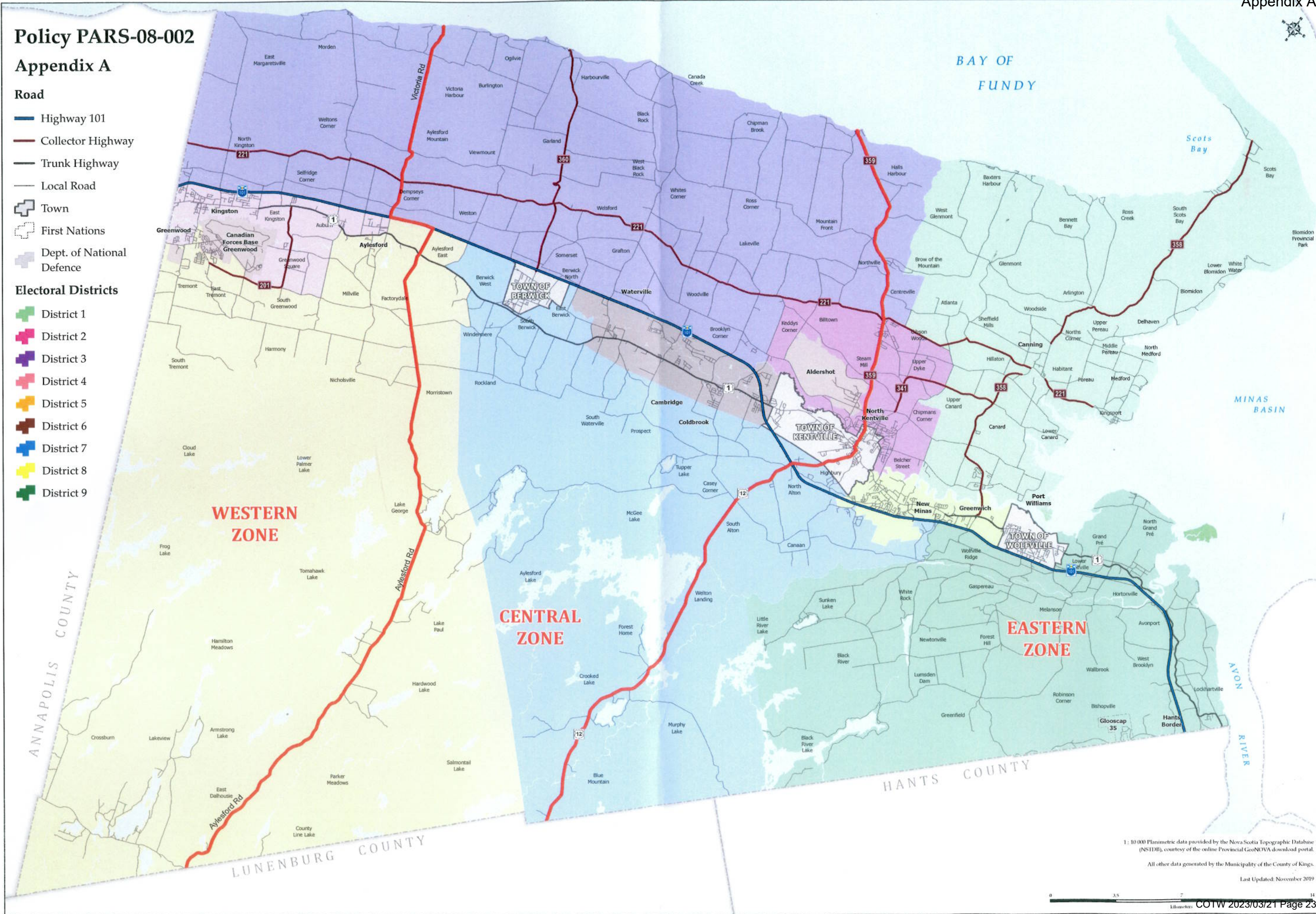
Road

- Highway 101
- Collector Highway
- Trunk Highway
- Local Road

- Town
- First Nations
- Dept. of National Defence

Electoral Districts

- District 1
- District 2
- District 3
- District 4
- District 5
- District 6
- District 7
- District 8
- District 9



1: 10 000 Planimetric data provided by the Nova Scotia Topographic Database (NSTDB), courtesy of the online Provincial GeoNOVA download portal.

All other data generated by the Municipality of the County of Kings.

Last Updated: November 2019



**Policy PARS-08-002
Appendix B**

Municipality of the County of Kings - Volunteer of the Year

Volunteer Nominee	Variety of Service (10 Points)	Years of Service (10 Points)	Impact of Service (10 Points)	Time Commitment (10 Points)	Total
					/40
					/40
					/40
					/40
					/40
					/40
					/40
					/40

Municipality of the County of Kings - Ted Meldrum

Volunteer Nominee	Variety of Service (10 Points)	Years of Service (10 Points)	Quality of Service (10 Points)	Time Commitment (10 Points)	Total
					/40
					/40
					/40
					/40
					/40
					/40
					/40
					/40

Municipality of the County of Kings - Youth Volunteer

Volunteer Nominee	Variety of Service (10 Points)	Years of Service (10 Points)	Quality of Service (10 Points)	Time Commitment (10 Points)	Total
					/40
					/40
					/40
					/40
					/40
					/40
					/40
					/40

POLICY

PARS-08-002



Municipality of the County of Kings

Annual Volunteer Awards and Recognition ~~Celebration & Awards~~

Policy Category	Parks & Recreation Services	Most Recent Amendment	-
First Council Approval	February 4, 2020	Future Review Date	Approval + 3 Years

1. Purpose

The Municipality of the County of Kings (~~the "Municipality"~~) ~~proudly~~ supports the many volunteers that selflessly contribute time and resources to enriching and nurturing communities. This Policy establishes ~~guidelines relating to planning and implementing an annual~~ volunteer ~~celebration~~ awards to be given by the Municipality and a commitment to hold volunteer celebration(s) each year.

~~This Policy ensures volunteerism is celebrated annually and that there are clear guidelines and fair opportunities for organizations to host the event across Kings County.~~

2. Scope

This Policy applies to the Municipality's annual celebration of volunteers.

3. Policy Statements

3.1 ~~Each year, the~~ The Municipality will make a public call for volunteer recognition nominations ~~host a volunteer celebration each year during National Volunteer Week. The celebration will include a meal, entertainment, and~~ and make the following awards: award presentations for the following:

All Volunteer of the Year nominees;

- ~~Kings County Volunteer of the Year;~~
- ~~Ted Meldrum Award; and~~
- ~~Youth Volunteer of the Year.~~

Regions

3.2 ~~The Municipality will be divided into three regions: Western Zone, Central Zone and Eastern Zone. These regions of the Municipality are depicted in Appendix A of this Policy. Each year the event will rotate to a different region.~~

Venue Selection & Procurement Policy FIN-05-006

3.3 ~~The Procurement Policy shall guide the venue selection process. Venues that can accommodate the following criteria shall be considered on a rotating basis in order to support a variety of non-profit organizations.~~

~~A Request for Quotations (RFQ) shall be posted on the Municipality's website annually and sent to all known non-profit associations within the designated region meeting the following criteria:~~

DRAFT

- ~~Full onsite service including:~~
 - ~~full meal service (possibly in partnership with a separate entity);~~
 - ~~clean up; and~~
 - ~~space for entertainment.~~
- ~~Submission of a written quotation for total cost of celebration:~~
 - ~~Without limitation, the RFQ shall be issued in accordance with the Municipality's Procurement Policy.~~

~~Priority will be given to a non-profit organization.~~

~~Invitation to Celebration~~

~~2.4 Each year, staff will make invitations available to all known organizations with volunteers to permit two volunteers from each organization to be honoured at the celebration.~~

~~Depending on available space and anticipated attendance, additional invitations may be available to for all members of Council for distribution to volunteers or community organizations.~~

~~Awards~~

~~2.5 The volunteer awards recognize individuals from the Municipality for their volunteer contributions.~~

Volunteer of the Year Award

The Volunteer of the Year Award shall honour one individual's contributions and dedication to their community through community service.

The selected volunteer shall be ~~notified by the designated staff person and will be~~ invited to attend the provincial volunteer awards ceremony.

Youth Volunteer of the Year Award

The youth volunteer of the year award shall honour one youth's contribution and dedication to their community through community service. The award shall be open to all youth between the ages of 13-24 years of age.

Ted Meldrum Award

Ted Meldrum, a former employee of the Municipality, was an active volunteer – particularly in the recreation field. In memory of Ted Meldrum, this award shall honour one individual who demonstrates ~~an~~ enthusiasm for community through volunteerism.

~~The selected volunteer shall be announced at the volunteer celebration.~~

~~Youth Volunteer of the Year Award~~

~~The youth volunteer of the year award shall honour one youth's contribution and dedication to their community through community service. The award shall be open to all youth between the ages of 13-24 years of age.~~

~~The selected youth volunteer will be notified by the designated staff person.~~

Volunteer Award Recipient Nomination and Selection

3.2Selection and Awarding

A public call for nominations for all awards will be issued ~~in December~~ each year. Nominations shall, at a minimum, include the nominee's name, organization(s) they have volunteered with, and details of their volunteer work including impact. The call shall be posted on the Municipality's website and e-mailed to the community volunteer distribution list.

3.3 To be eligible, nominees must be volunteers with an organization in the Municipality and not have received the award for which they are nominated within the last five years.

3.4 All nominations will be reviewed by the Mayor and Deputy Mayor. Selection of award recipients shall be based on equal consideration of the following criteria: variety of service, years of service, impact of service, and time committed to volunteerism.

Volunteer Recognition Event

3.5 Each year, the Municipality shall host a volunteer recognition event(s). Such events shall embody the values of the Municipality as identified in the Strategic Plan.

4. Responsibilities

4.1 Municipal Council will:

- 4.1.1 allocate a budget for the Volunteer Celebration & Awards during annual budget deliberations;
- 4.1.2 ~~distribute additional celebration invitations to deserving individuals and volunteer organizations within their districts who are not already invited;~~
- 4.1.3 ~~serve attendees at the annual celebration event;~~
- 4.1.4 ~~provide direction to the Chief Administrative Officer regarding future volunteer events; and~~
- 4.1.5 ~~Mayor and Deputy Mayor will review and score applications and select volunteer award winners. ensure the Municipality has a current and comprehensive Policy for annual volunteer awards and recognition; and~~
- 4.1.3 review and amend this Policy as required.

4.2 The Chief Administrative Officer will:

- 4.2.1 ~~implement this Volunteer Policy; and~~
- 4.2.2 ~~provide updates regarding volunteer celebrations to Council. identify and propose revisions to this Policy. as necessary.~~

4.3 ~~Staff will:~~

- 4.3.1 ~~implement the Volunteer Policy;~~
- 4.3.2 ~~annually reach out to local community groups for invitees/award applicants;~~
- 4.3.3 ~~create an RFQ and post in a timely manner; reach out to local venues for proposals;~~
- 4.3.4 ~~conduct and evaluate annual celebration to make any necessary adjustments for the following year celebration.~~

Schedules

~~Appendix A: Area Boundary Map~~

~~Appendix B: Volunteer Scoring Criteria~~

6.5. Amendments

Date	Amendments

POLICY**PARS-08-002****Municipality of the County of Kings****Annual Volunteer Awards and Recognition**

Policy Category	Parks & Recreation Services	Most Recent Amendment	-
First Council Approval	February 4, 2020	Future Review Date	Approval + 3 Years

1. Purpose

The Municipality of the County of Kings (Municipality) supports the many volunteers that selflessly contribute time and resources to enriching and nurturing communities. This Policy establishes volunteer awards to be given by the Municipality and a commitment to hold volunteer celebration(s) each year.

2. Scope

This Policy applies to the Municipality's annual celebration of volunteers.

3. Policy Statements

- 3.1 Each year, the Municipality will make a public call for volunteer recognition nominations and make the following awards:

Volunteer of the Year Award

The Volunteer of the Year Award shall honour one individual's contributions and dedication to their community through community service.

The selected volunteer shall be invited to attend the provincial volunteer awards ceremony.

Youth Volunteer of the Year Award

The youth volunteer of the year award shall honour one youth's contribution and dedication to their community through community service. The award shall be open to all youth between the ages of 13-24 years of age.

Ted Meldrum Award

Ted Meldrum, a former employee of the Municipality, was an active volunteer – particularly in the recreation field. In memory of Ted Meldrum, this award shall honour one individual who demonstrates enthusiasm for community through volunteerism.

Volunteer Award Recipient Nomination and Selection

- 3.2 A public call for nominations for all awards will be issued each year. Nominations shall, at a minimum, include the nominee's name, organization(s) they have volunteered with, and details of their volunteer work including impact.

DRAFT

POLICY**PARS-08-002**

- 3.3 To be eligible, nominees must be volunteers with an organization in the Municipality and not have received the award for which they are nominated within the last five years.
- 3.4 All nominations will be reviewed by the Mayor and Deputy Mayor. Selection of award recipients shall be based on equal consideration of: variety of service, years of service, impact of service, and time committed to volunteerism.

Volunteer Recognition Event

- 3.5 Each year, the Municipality shall host a volunteer recognition event(s). Such events shall embody the values of the Municipality as identified in the Strategic Plan.

4. Responsibilities

- 4.1 Municipal Council will:
- 4.1.1 allocate a budget for the Volunteer Celebration & Awards during annual budget deliberations;
 - 4.1.2 ensure the Municipality has a current and comprehensive Policy for annual volunteer awards and recognition; and
 - 4.1.3 review and amend this Policy as required.
- 4.2 The Chief Administrative Officer will:
- 4.2.1 implement this Policy; and
 - 4.2.2 identify and propose revisions to this Policy.

5. Amendments

Date	Amendments



Office of the Mayor
PO Box 340, Middleton, NS B0S 1P0
Phone: (902) 825-4841 (Town Office)
Phone: (902) 825-4758 (Mayor)
Fax: (902) 825-6460
satkinson@town.middleton.ns.ca
www.discovermiddleton.ca

March 16, 2022

VIA EMAIL

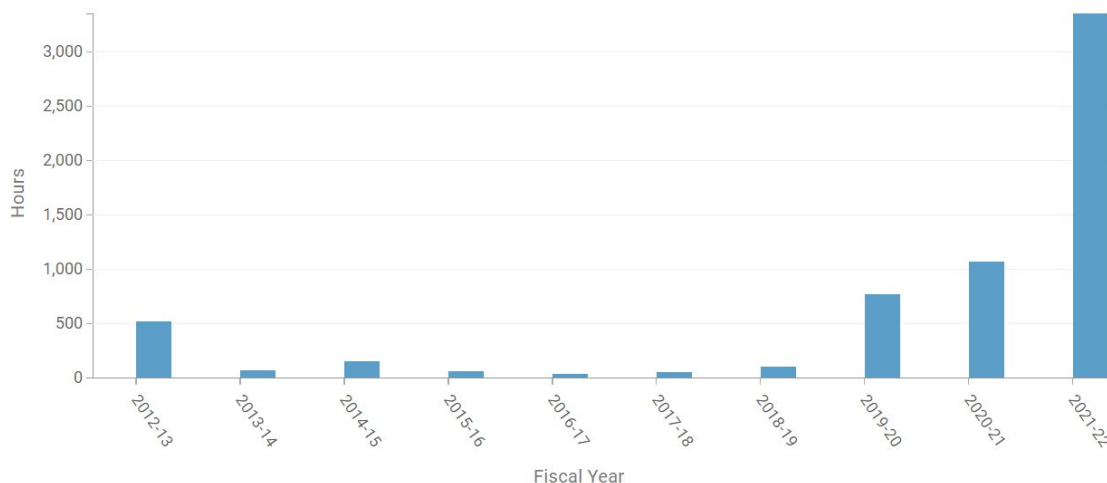
Honourable Tim Houston, Premier
Office of the Premier
PO Box 726
Halifax, NS B3J 2T3

Dear Premier Houston:

Re: Soldiers Memorial Hospital (SMH) Closures

The ER at Soldiers Memorial Hospital was a 24-hour service for many years. In the Fall of 2021, NS Health changed the opening hours of the ER at Soldier's Memorial Hospital to 7:00am – 1:30pm. This change was made to provide consistency to residents during a time where ER closures were frequent due to staff shortages as a result of the Covid-19 pandemic. However, over the past 2 years, Soldiers has not returned to a 24-hour ER. Somehow, these very limited hours have become the “regular” hours of the ER. This presents a number of problems:

- 1) **Frequent Closures:** even though the opening hours have been reduced from 24 hours, there are still frequent closures, sometimes for extended periods of time. For example, most recently, the ER was closed on March 4th and will not re-open until March 17th. In the chart below, temporary closures at SMH were very minimal, until 2019-2020 when the pandemic hit. In 2021-2022, the temporary closures more than tripled the closures during the height of the pandemic (skyrocketing to 3,354 hours).



Source: <https://data.novascotia.ca/Health-and-Wellness/Emergency-Department-Closure-Hours-by-Year/pkj5-hhwu>

- 2) **Lack of an available ER:** the above closures, and the restricted opening hours of the Soldiers ER when it is in fact open, leave very few options for residents. The Annapolis Community Health Centre (ACHC) ER was closed in July 2022, and downgraded to an Urgent Treatment Centre in October 2022 (it is only open from 9:00am-4:00pm on Mondays, Wednesdays, and Fridays). This closure and reduction of hours has increased the number of residents seeking medical attention at the Soldiers ER and Digby ER locations. However, when the Soldiers ER is closed, residents must travel to Digby or Kentville, which are almost 1.5 hours apart. The County of Annapolis has no Emergency Department when Soldiers is closed.
- 3) **Impact on Ambulance Services:** the closure of the ACHC ER and frequent closures of the Soldiers ER puts an increased pressure on Emergency Health Services. When Soldiers is closed, they must go to Valley Regional Hospital (VRH) in Kentville. This is 40 minutes away from Middleton, and because of delays at VRH, ambulances sit and wait to transfer patients (see photo below). This takes the ambulances out of circulation for extended periods of time, which means they cannot respond to calls to other residents in need while they are waiting in line to transfer patients. This all results in residents having less access to ambulance services.



Source: Valley Eye Facebook Page

- 4) **Impact on RCMP Services:** similar to the above situation with ambulance services, RCMP frequently have to take mental health patients to hospital. When the Soldiers ER is closed, they must drive to Kentville. This also impacts our community because our RCMP officers are spending more time on the road, and more time waiting in the VRH ER. This reduces the visibility of the RCMP in our Town and surrounding area and makes them less accessible when 911 calls come through.
- 5) **Impact on Community:** all of the above issues have a negative impact on residents in the catchment area for the Soldiers Memorial Hospital, which serves residents in both Kings and Annapolis counties, from Aylesford to Bridgetown. This catchment area is unique in that it has one of the largest percentages of residents in Nova Scotia without a family doctor. As of February 2023, 23.1% of residents in the catchment area have not been placed with a family doctor¹. Their only option for medical services is the Emergency Department at Soldiers Memorial Hospital. In addition, senior citizens live in this area, and either don't drive or can't afford to get transportation. When they do find a way to the Soldiers ER in Middleton, very often it is closed, and they do not have a drive or funds to be transported to Kentville.

¹ Source: www.nshealth.ca/sites/nshealth.ca/files/finding_a_primary_care_provider_in_nova_scotia_report_february_2023.pdf

- 6) **Impact on Economic Development:** having a viable hospital is critical for the success of economic development within the Town of Middleton. A hospital with an operating ER is an important component of our attraction efforts. The Provincial government tends to be generous in helping to finance economic development initiatives within the Town of Middleton through grant programs. However, the frequent closures of the ER will soon cause families to look elsewhere – Middleton will no longer meet their needs. This will have an overall negative impact on our Town, and it will be challenging to undo that type of negative news.

In addition to the above noted problems caused by reduced hours or temporary closures of the Soldiers ER, there has been very little to no communication from NS Health to the residents in the catchment area. In early February, public information sessions were held at the Middleton Fire Hall and were very well attended. Residents appreciated these sessions and the ability to ask questions.

However, what was the outcome of these public information sessions and what actions is NS Health now taking? Our residents want to know:

1. What is the general plan, including timelines, for Soldiers Memorial Hospital and its ER?
2. When will Soldiers ER return to a 24-hour ER, and is this the goal of NS Health?
3. What immediate actions is NS Health and/or the Province taking to address the problems noted above?

Our residents are very concerned that NS Health intends to shut down the Soldiers ER completely, or downgrade it to an “Urgent Treatment Centre.” This would not be acceptable. More regular communication from NS Health would help to educate residents on the steps being taken and your goals with regards to Soldiers Memorial Hospital.

I am available to meet with you to discuss the situation at your convenience. A meeting in Middleton would be welcomed.

Sincerely,

Mayor Sylvester Atkinson
Town of Middleton

Request for Decision

TO Committee of the Whole
PREPARED BY Scott Quinn, Director of EPW, Lands and Parks
MEETING DATE March 21, 2023
SUBJECT Sidewalk Construction Priority List

ORIGIN

- [April 5, 2022](#) – Municipal Council adopted current version of Policy EPW-04-014 Sidewalk Construction Project Prioritization (“Policy”)

RECOMMENDATION

That Committee of the Whole recommend Municipal Council approve the fiscal year 2023-2024 Priority List, as appended to the March 21, 2023 Request for Decision.

INTENT

For Municipal Council to adopt the recommended priority list for new sidewalk construction projects.

DISCUSSION

The Proposed 2023 Priority List with their internal “technical” priority scoring is presented in Appendix A. The projects listed are a compilation of prior requests as well as new projects identified through initiatives such as the recently adopted Active Transportation Project Prioritization Policy and “Safe-to-Schools” program.

The intent of adopting the Priority List is to help prioritize which new sidewalk projects are to be put forward annually for budget deliberations.

FINANCIAL IMPLICATIONS

- None at this time. Staff will bring forward a proposal for projects, based on the priority rankings, to be considered for 2023-2024 during the upcoming budget deliberations.

STRATEGIC PLAN ALIGNMENT

✓	Strong Communities	Sidewalks are part of the overall Active Transportation Plan
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
	Other	

ALTERNATIVES

- Council may amend the proposed Priority List.

Request for Decision

IMPLEMENTATION

- Staff will submit a proposal for budget deliberations for new sidewalk projects to be implemented in FY2023-2024 for Council's consideration.

ENGAGEMENT

- Sidewalks have been discussed at Council and Committee of the Whole on several occasions.

APPENDICES

- Appendix A: Internal "Technical" Priority Rankings

APPROVALS

Scott Conrod, Chief Administrative Officer

March 14, 2023

Sidewalk Ratings — 2023																	
Sidewalk Location	Environmental (50pts)					Social (50pts)						Financial (50pts)					Total Score
	Traffic Speed (15)	Traffic Patterns (10)	Connectivity (10)	Popula-tion (15)	Environ-mental Score	School Zones (15)	Area Services (5)	Acessibility (15)	Public Safety (5)	Equity, diversity and Inclusion (10)	Social Score	Scheduled Road Resurfacing (15)	Planned Underground Work (15)	Economic Benefit (10)	Asset Location (10)	Financial Score	
Greenwich Connector Rd. (Hwy 1 to Horton High)	15	10	5	5	35	15	3	15	5	5	33	0	0	5	10	15	83
Highway #1 (West Kings District High School to Morden Rd) **In Progress**	15	10	7	5	37	15	3	15	5	5	33	0	0	0	10	10	80
Bridge St Connector (Hwy 1 to Hwy 201)	5	10	10	15	40	0	5	15	5	0	20	0	0	10	10	20	80
Highway #1 (Tim Hortons to TOK Boundary)	8	10	10	8	36	0	5	15	5	0	20	0	0	10	10	20	76
Scott Dr **In Progress**	5	7	10	15	37	15	3	10	5	5	28	0	0	0	10	10	75
Port Williams Extension (Kars St to Harvest Moon Trail)	12	10	8	10	40	0	5	15	5	0	20	0	0	5	10	15	75
Lanzy Road	5	7	5	12	29	15	3	10	5	10	28	0	0	0	10	10	67
Highway 360 (Brooklyn St to Town Boundary)	15	10	3	5	33	0	3	15	5	5	18	0	0	5	10	15	66
Exibition St (Town Boundary to Valley Regional Hospital)	5	7	7	15	34	0	5	15	5	5	25	0	0	5	0	5	64
Brooklyn St (Sanford Rd to Hospital)	5	7	3	15	30	0	3	15	5	5	18	0	0	5	10	15	63
Highway #1 (Orchard St to Commercial St)	8	10	7	8	33	0	3	15	5	0	18	0	0	10	0	10	61
Highway 341 (Scott Dr to Lanzy Rd)	12	10	5	15	42	0	3	5	5	5	8	0	0	0	10	10	60
South Bishop Road (Trail to Loretta Ave)	5	7	5	8	25	0	3	15	5	5	28	0	0	5	0	5	58
Aalders Rd Extension	5	3	10	15	33	0	5	5	5	0	10	0	0	5	10	15	58
Poplar Dr, Pinecrest Dr & George St	5	3	3	8	19	15	3	10	0	5	28	0	0	0	10	10	57
Wolfville to Lightfoot	12	10	7	12	41	0	5	5	5	5	10	0	0	5	0	5	56
Sandford Rd	5	3	3	12	23	0	3	15	0	10	18	0	0	5	10	15	56
Greenfield Rd (Gaspereau River Rd to Slayter Rd)	12	7	0	5	24	15	3	10	5	5	28	0	0	0	0	0	52
Campbell Rd (Town Boundary to Lanzy Rd)	5	7	5	12	29	0	3	10	5	5	13	0	0	0	10	10	52
Middle Dyke Rd (Scott Dr to Aerie Dr)	12	7	5	12	36	0	3	10	5	5	13	0	0	0	0	0	49
New Canaan Rd (Falcon Dr to Prospect Rd)	15	7	3	5	30	0	3	10	5	0	13	0	0	5	0	5	48
Highway 341 (Lanzy Rd to Upper Church St)	12	10	3	12	37	0	0	10	5	5	10	0	0	0	0	0	47
Summer St (J Jordan to Chapel)	5	3	5	10	23	15	3	5	5	0	23	0	0	0	0	0	46
L.E. Shaw Extension	5	5	2	10	22	15	3	5	5	5	23	0	0	0	0	0	45
Rocknotch Rd Extension	12	3	3	5	23	0	0	5	0	0	5	0	15	0	0	15	43
Sherman Belcher Rd	8	7	5	8	28	0	3	10	5	5	13	0	0	0	0	0	41
Route 221 Extension (Pleasant St to Aboitueau Rd)	5	3	5	5	18	0	3	5	0	0	8	0	0	5	10	15	41
Avon Street	5	3	3	8	19	15	0	5	0	0	20	0	0	0	0	0	39
Deep Hollow Rd (Hwy 1 to Sunnyside Rd)	12	5	5	8	30	0	3	5	0	5	8	0	0	0	0	0	38
Highway 12 (Town Boundary to Prospect Rd)	12	7	3	5	27	0	0	5	5	0	5	0	0	5	0	5	37
Collins Rd Extension	12	3	3	10	28	0	3	5	0	0	8	0	0	0	0	0	36
Chapel Rd (Main St to Route 358)	5	3	5	10	23	0	3	5	5	0	8	0	0	5	0	5	36
North Avenue Extension	5	3	5	10	23	0	3	5	5	0	8	0	0	5	0	5	36
Waterville Mountain Rd	12	5	7	15	39	0	3	5	5	5	8	0	0	0	0	0	47
Prospect Rd (Hwy 12 to Village Boundary)	15	5	3	5	28	0	0	5	5	0	5	0	0	0	0	0	33
Lydiard Rd	5	5	5	8	23	0	3	5	0	5	8	0	0	0	0	0	31
Highway #1 (Fuller St to Willow St)	5	7	5	8	25	0	0	5	5	0	5	0	0	0	0	0	30
Lovett Rd (Kennith Ave to Laurie Lane)	12	5	3	5	25	0	0	5	5	5	5	0	0	0	0	0	30
Willow St (Hwy 1 to Town Boundary)	5	5	5	8	23	0	0	5	0	0	5	0	0	0	0	0	28
Orchard St (Hwy 1 to Town Boundary)	5	5	3	5	18	0	3	5	0	5	8	0	0	0	0	0	26

TO	Committee of the Whole
PREPARED BY	Scott MacKay, Manager of Revenue
MEETING DATE	March 21, 2023
SUBJECT	Proposed Amendments to By-law 45: Street Lighting

ORIGIN

- 1976 – *An Act Respecting Street Lighting Charges in the Municipality of the County of Kings, RSNS 1976, ch. 62* enacted
- April 5, 1977 – By-law 45 Street Lighting adopted
- July 26, 2022 – By-law 45 Street Lighting last amended

RECOMMENDATION

That Committee of the Whole recommend Municipal Council give First Reading to amend By-law 45: Street Lighting, as attached to the March 21, 2023 Committee of the Whole agenda.

INTENT

For Committee of the Whole to review and consider adoption of the proposed amendments to By-law 45: Street Lighting.

DISCUSSION

The Municipality of the County of Kings adopted its Street Lighting By-law, By-law 45, in 1977, pursuant to *An Act Respecting Street Lighting Charges in the Municipality of the County of Kings, RSNS 1976, ch. 62*. When the amended By-law was submitted to the Department of Municipal Affairs and Housing following Second Reading in July 2022, the Department identified a potential issue and recommended that the Municipality shift the authority of the By-law to the *Municipal Government Act* (MGA). Staff received a legal opinion that the MGA does have primacy over the 1976 Act and that any reference within the By-law should be to the MGA.

In summary, the legal opinion on the above matters and recommendation were to:

- Remove any reference within the By-law to the *1976 Act Respecting Street Lighting Charges in the Municipality of the County of Kings*;
- Refer only to the *Municipal Government Act*; and
- Make the necessary efforts to have the 1976 Act repealed since it is no longer used to guide the setting of streetlighting area rates.

Once these amendments are approved, tax billing will continue as it has in the past for those properties serviced with streetlighting, with a single Municipality-wide rate, but within compliance of the *Municipal Government Act*.

FINANCIAL IMPLICATIONS

- None

STRATEGIC PLAN ALIGNMENT

	Strong Communities	
--	--------------------	--

Request for Decision

	Environmental Stewardship	
	Economic Development	
✓	Good Governance	Updating of the Street Lighting By-law to ensure that appropriate enabling legislation is referenced and followed.
	Financial Sustainability	
	Other	

ALTERNATIVES

- None recommended.

IMPLEMENTATION

- Reading, notice and publication requirements (the adoption process) related to by-laws are detailed within Part VII MGA.
- Minimum fourteen days' notice issued prior to Second Reading (no substantive changes can be made between First and Second Readings).
- Publication requirements (a by-law has the force of law only after the above and a notice is published in a newspaper that circulates in the Municipality).
- Amended By-law 45 filed with the Minister of Municipal Affairs and Housing and posted to the Municipal website.

ENGAGEMENT

- The minimum fourteen days' notice prior to Second Reading provides an opportunity for public comment prior to adoption.
- No further public engagement was undertaken with respect to this Request for Decision.
- Once adopted with amendments, staff will move to have the *Act Respecting Street Lighting Charges in the Municipality of the County of King* repealed.

APPENDICES

- Appendix A: An *Act Respecting Street Lighting Charges in the Municipality of the County of King*, RSNS 1976 ch. 62
- Appendix B: By-law 45 with proposed amendments

APPROVALS

Greg Barr, Director of Finance and IT

March 10, 2023

Scott Conrod, Chief Administrative Officer

March 14, 2023

An Act Respecting
Street Lighting Charges in the
Municipality of the County of Kings

(Assented to the 20th day of May, A.D. 1976)

Be it enacted by the Governor and Assembly as follows:

Interpretation

1 In this Act, unless the context otherwise requires,

(a) "dwelling" means a building or portion thereof designed or intended for, or occupied as a home, residence or sleeping place by one or more persons containing one or more dwelling units but shall not include a hotel, motel, travel trailer or other recreational vehicle or unit, but shall include cottages and cabins designed for seasonal and non-permanent occupancy only;

(b) "commercial property" means an industrial, farm or business property or property in respect of which there is a personal property assessment but shall exclude any property upon which a dwelling is located;

(c) "Municipality" means the Municipality of Kings;

(d) "street lighting by-law" means the by-law enacted by the Municipality under the provisions of this Act.

Street
lighting
by-law

2 Notwithstanding the provisions of the Municipal Act or any other general or special Act, but subject to the approval of the Minister of Municipal Affairs, the Council of the Municipality may make a street lighting by-law providing for

(a) the descriptions of areas within the Municipality in which street lighting has been or is to be installed by the Municipality;

(b) the levying of an annual flat rate street lighting charge to the assessed owners of dwellings and commercial properties as defined herein;

(c) a distinction in the flat rate charge for single and multiple dwellings and for different classes of commercial properties; and

(d) the manner of collection of the street light charges and that the charges become a lien on the whole of the property fronting on the street in the same manner and with the same effect as rates and taxes under the Assessment Act.

3 The total of the street lighting charges levied in an area under the provisions of the street lighting by-law provided for in Section 2 shall not exceed the total cost to the Municipality of the street lighting service in the area. Charges
for street
lighting

MUNICIPALITY OF THE COUNTY OF KINGS

For By-Law information contact the Municipal Clerk

Tel: (902) 678-6141 Fax: (902) 678-9279 E-mail: municipalclerk@countyofkings.ca



BY-LAW #45

STREET LIGHTING BY-LAW

SHORT TITLE

This By-Law may be cited as the *Street Lighting By-Law* and shall apply to the Municipality of the County of Kings, except for the area designated under By-Law 97 Canaan Heights Street Lighting By-Law.

PREAMBLE & AUTHORITY

WHEREAS the Municipality has ~~legislative the~~ authority ~~and responsibility under the~~ *Municipal Government Act* with respect to the levying of lienable Street Lighting Charges on taxable property assessments within certain areas, with the intent to recoup the operating and maintenance costs of street lighting installed by, or at the direction of, the Municipality, or those lights for which the Municipality has assumed responsibility;

AND WHEREAS the Municipality desires to enact a by-law to impose, fix, and provide for such a system and methods of enforcing payment of all such charges and fees in the communities requesting street lighting;

BE IT ENACTED by the Council of the Municipality of the County of Kings, pursuant to ~~RSNS 1976, ch. 62 the~~ *Municipal Government Act* (s.75), as follows:

DEFINITIONS

1. In this By-Law:

~~a. "Act" means An Act Respecting Street Lighting Charges in the Municipality of the County of Kings, RSNS 1976, ch. 62.~~

~~b.a.~~ "Municipality" means the Municipality of the County of Kings.

~~c.b.~~ "Owner" refers to the owner of a Property including:

- i. A part owner, joint owner, tenant in common or joint tenant of the whole or any part of land or a building fronting on a street;
- ii. In the case of the absence or incapacity of the person having title to the land or building, a Trustee, an executor, a guardian, an agent, a mortgagee in possession or a person having the care or control of the land or building; and
- iii. In the absence of proof to the contrary, the person assessed for the property.

~~d.c.~~ "Property" means buildings and structures erected or placed upon, in, over, under or affixed to land, including buildings and structures under construction or partially constructed, dwelling or commercial property as defined in the Act as defined in the Assessment Act s.2(1)(aa)(v).

STREET LIGHTING CHARGE

2. Every Owner of a Property that is within an area described in Schedule A shall pay an annual flat rate charge known as the Street Lighting Charge for the installation, operation, and maintenance of streetlights. Every owner of a Property that is within an area described in Schedule B shall pay an intersection pedestrian lighting charge.
3. The Street Lighting Charge for dwellings and commercial properties is set by Policy of Council, pursuant to s.48(2) *Municipal Government Act* in the Fees Policy FIN 05-003, s 4.3 and shall be reviewed annually.
4. The Street Lighting Charge, if not paid when due, shall become a lien on the whole of the property fronting on the street in the same manner and with the same effect as rates and taxes under the Assessment Act. Per the *Municipal Government Act* s.134, this may include recovery of any charges by way of tax sale.
5. Street Lighting Charges shall be based on the Municipality's fiscal year. Charges may be prorated according to the date of either the installation, acquisition, or assumption that is incurred part way through a fiscal year.
6. Street Lighting Charges shall be payable on the dates for payment of taxes each year.
7. The Street Lighting Charge and interest thereon is collectable in the same manner as taxes and, at the option of the Treasurer, shall be collected at the same time, and by the same proceedings, as taxes.
- ~~8. In the event that any property liable for street lighting charges be sold for non-payment of property taxes, the Municipal Clerk may deduct from the proceeds of such sale the full amount for which such property is then liable for street lighting charges for the present and prior year.~~

SCHEDULE A – STREET LIGHT CHARGE AREAS

The area within the Municipality serviced by street lighting, is comprised of several communities, as follows:

1. Halls Harbour

All property at Halls Harbour upon which there is a dwelling or which is a commercial property all or any portion of which has frontage on a street, road or highway and within 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portions of:

1. Highway 359
2. Cove Road
3. West Halls Harbour Road

2. South Berwick

All property at South Berwick upon which there is a dwelling or which is a commercial property all or any portion of which has frontage on a street, road or highway and within 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portions of:

1. Highway Number 1 running easterly between the Taylor Road intersection and the Windermere Road intersection.
2. Bentley Road running northerly from civic number 195 to Civic number 458.
3. Cleveland Road running northerly from civic number 770 to the junction of Windermere Road.
4. Lawrence Road in its entirety.
5. Kathleen Court in its entirety as well as abutting properties on Highway 1.

3. Kingston - Auburn

All property at Kingston and Auburn upon which there is a dwelling or which is a commercial property all or any portion of which has frontage on a street, road or highway and within 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portions of:

1. Highway 1 from the Aylesford Village boundary in the East to the Kingston Village boundary in the West.
2. Highway 201 from Highway No. 1 to civic number 2648.
3. Taylor Road in its entirety.
4. Palmer Road from Highway 1 to civic number 982.
5. Dorey Road from Palmer Road to civic number 255.
6. Morden Road from Highway No. 1 northerly to civic number 311.
7. Crocker Road, Richie Lane, West Road and Palmer Road Extension in their entirety.
8. Bennett Road running easterly from the Morden Road to Crocker Road.
9. All roads in the Green Acres subdivision in their entirety, including Cedar, Willow, Brockville and Pineo Streets.
10. Clairmont Road from Highway No. 1 to Highway 101.
11. Greenwood Road from Highway 1 to civic number 1935.
12. Dahlgren Crescent in its entirety.

4. Waterville - Cambridge

All property at Waterville and Cambridge upon which there is a dwelling or which is a commercial property all or any portion of which has frontage on a street, road or highway and within 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portions of:

1. Highway Number 1 from civic number 5250 in the West to civic number 6465 in the East.
2. Rafuse Road, Northview Drive, Park Street, Foster Street and Mill Street in their entirety.
3. Thompson Road from Highway Number 1 to civic number 869.
4. Black Rock Road from Highway Number 1 to civic number 1756.
5. Maple Street from Highway Number 1 to civic number 846.
6. Waterville Mountain Road from Highway Number 1 to civic number 1103.
7. County Home Road in its entirety.
8. Kaizer Lane in its entirety.
9. Riverside Lane in its entirety.
10. Cambridge Mountain Road from Highway Number 1 to the intersection of the Randolph Road.
11. Cambridge Road from Highway Number 1 to civic number 1131.
12. Cambridge Woods Subdivision including Maple Drive, Bentwood Crescent, Balsom Row in their entirety, and all of Birchcrest Drive with the exception of civic numbers 207 and 325.
13. Cambridge Village Subdivision including Durno Drive and Kinsman Avenue in their entirety as well as the properties on Hale Road, Peterson Street and Rand Street which abut Durno and Kinsman.

5. Morden

All property at Morden upon which there is a dwelling or which is a commercial property all or any portion of which has frontage on a street, road or highway and within 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portion of:

1. Morden Road from McNally Road to the French Cross Road.
2. Grove Street.
3. Lower Road.
4. Wharf Road.
5. French Cross Road from Lower Road to civic number 601.

6. Aldershot - North Kentville

All property at Aldershot and North Kentville upon which there is a dwelling or which is a commercial property all or any portion of which has frontage on a street, road or highway and within 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portion of:

1. Fox Hill subdivision including Watson Lane, Meadowland Court, Hunter Court, Hunter Street, Upland Court and Summerfield Court in their entirety. All of Fox

- Hill Avenue with the exception of civic numbers 141 and 145. All of Eagle Creek Road from Belcher Street to civic number 169.
 2. Neva Mae Place in its entirety, and Mahone Place from civic number 2 through civic number 23.
 3. Mee Road, Applecrest Drive, Charles Street, Richard Street, Morton Street, Frank Street, Stead Street, Bezanson Court and Applecrest Extension in their entirety.
 4. Scott Drive, Gracie Drive, Rosedale Avenue, Marie Crescent, Marie Court, Campbell Road, Camhill Court, D'Ell Road, Oakdene Avenue, Sesame Street and Elizabeth Drive in their entirety.
 5. Penny Lane from civic number 959 through civic number 967.
 6. Governor Court from Scott Drive to Rosedale Avenue.
 7. Nichols Avenue from the junction of Campbell Road to the Town of Kentville.
 8. Aldershot Road from civic number 1249 to the Town of Kentville.
 9. Lanzy Road, McKittrick Road, Owen Road, Schofield Road, Lamont Road, Woodworth Road, Marjorie Drive, Exhibition Street, Sanford Road, Randall Road Spencer Road, Tupper Road and Keddy Road in their entirety.
 10. Brooklyn Street from the junction of Keddy Road to the Junction of Tupper Road.
 11. Brook Street from the junction of Exhibition Street to civic number 358.
7. Greenwich
All property at Greenwich upon which there is a dwelling or which is a commercial property all or any portion of which has frontage on a street, road or highway and within 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portion of:
1. Highway Number 1 from civic number 9700, easterly to the Town of Wolfville.
 2. Deep Hollow Road from Highway Number 1 to the junction of Forsythe North Road.
 3. Forsythe North Road from the intersection of Deep Hollow Road to civic number 33.
 4. Kimbrough Court, Avon Lane, Greenwich Road, Blackberry Lane and Eden Row in their entirety.
 5. Highway 358 from civic number 28 through civic number 56.
8. Coldbrook
All property at Coldbrook upon which there is a dwelling or which is a commercial property all or any portion of which has frontage on a street, road or highway and within 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portion of:
1. Kenneth Avenue, Cumberland Drive, Joyce Street and Ward Street in their entirety.
 2. Lovett Road from civic number 2960 northerly to civic number 3030.
 3. Birch Court and civic numbers 2640 through 2651 on Poplar Drive.
 4. Newcombe Blvd.
 5. Coldbrook Village Park Drive.

6. Opportunity Lane.
9. Hants Border
All property at Hants Border upon which there is a dwelling or which is a commercial property all or any portion of which has frontage on a street, road or highway and within 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portions of:
1. Highway 1, from civic number 13974, easterly to the Kings/Hants County border.
 2. Avon Street, from the intersection of Highway 1 to the Kings/Hants County border.
 3. The property at 1521 Bluff Road.
10. Village of Port Williams
All property within the Village of Port Williams upon which there is a dwelling or which is a commercial property all or any portion of which has frontage on a street, road or highway and within 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portions of:
1. Blomidon View Drive.
 2. Dyke View Road.
11. Grafton
All property within the hamlet of Grafton upon which there is a dwelling or which is a commercial property all or any portion of which has frontage on a street, road or highway and within 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portions of:
1. Black Rock Road.
 2. Brooklyn Street.
12. Highbury
All property within the hamlet of Highbury upon which there is a dwelling or which is a commercial property all or any portion of which has frontage on a street, road or highway and within 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portions of:
1. Highbury School Road, from civic number 189 to civic number 346.
 2. Merritt Drive.
 3. Sunset Drive.
 4. LeMarchant Drive.
13. Centreville
All property within the Growth Centre of Centreville upon which there is a dwelling or which is a commercial property all or any portion of which has frontage on a street, road or highway and within 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portions of:

1. Morse Lane
2. Neville Court

~~for intersection pedestrian lighting.~~

~~All property within the Growth Centre of Centreville upon which there is a dwelling or which is a commercial property all or any portion of which is within 500 feet of the centre line of a street, road or highway and within 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portions of:~~

- ~~1. Morse Lane.~~
- ~~2. Neville Court~~

SCHEDULE B – INTERSECTION STREET LIGHT CHARGE AREAS**1. Centreville**

All property within the Growth Centre of Centreville upon which there is a dwelling or which is a commercial property all or any portion of which is within 500 feet of the centre line of a street, road or highway and within a 100 feet of the extremities of the area serviced by street lighting and without limiting the foregoing, the applicable portions of:

1. Highways 358 and 221, Saxon Street and Sherman Belcher Road
2. Lone Pine, White Pine and Pine Cone Drives
3. Lady Slipper Drive, Lacey Drive, Lauren Drive and Hannah Avenue
4. Lydiard Road, Natalie Street, Parkside Drive, Monica Crescent and Parkview Drive
5. Saratoga Drive, Millwood Drive and Seneca Street
6. Butler Road, Murray Drive, Morse Lane and Neville Court
7. Mary Avenue, Kaizer Lane, Anthony Avenue and Andrew Drive

History of this By-law

Enacted - April 5, 1977

Amended -	February 22, 1978	June 6, 1995	February 4, 2003
	April 7, 1981	October 3, 1995	August 5, 2003
	May 4, 1982	December 5, 1995	June 1, 2004
	September 7, 1982	July 6, 1993	July 5, 2005
	April 5, 1983	April 2, 1996	May 2, 2006
	April 16, 1985	June 4, 1996	June 6, 2006
	April 15, 1986	June 3, 1997	April 3, 2007
	February 19, 1990	March 2, 1999	May 1, 2007
	April 12, 1990	July 6, 1999	August 9, 2012
	October 2, 1990	July 4, 2000	April 4, 2017
	May 15, 1991	June 4, 2001	December 1, 2020
	August 6, 1991	December 4, 2001	July 26, 2022
	May 19, 1992	January 8, 2002	
	March 2, 1993	March 5, 2002	
	May 18, 1993	May 7, 2002	
	May 31, 1994	July 2, 2002	

By-law Amendments Since April 2017						
First Reading	Notice of Second Reading	Second Reading	Notice of Passing	Certified Copy to Minister	Approval/ Acknowledgement by Minister	Date of Repeal
Nov. 3, 2020	Nov. 10, 2020	Dec. 1, 2020	Dec. 8, 2020	Dec. 8, 2020	January 13, 2021	
July 5, 2022	July 9, 2022	July 26, 2022	Aug. 2, 2022	Aug. 2, 2022		

Committee Recommendations

COMMITTEE Budget and Finance Committee
COMMITTEE MEETING DATE [February 16, 2023](#)
COTW MEETING DATE March 21, 2023

RECOMMENDATIONS

a.	General Operating Accountability Report (Period Ended December 31, 2022)	<p>That Committee of the Whole recommend the General Operating Accountability Report (for period ended December 31, 2022) as an information item to Council.</p> <p>See Briefing: Q3/2022-23 Operating Accountability Report dated February 16, 2023 as included in the agenda package for details.</p>
b.	Capital Accountability Report (for period ended December 31, 2022)	<p>That Committee of the Whole recommend the Capital Accountability Report (for period ended December 31, 2022) as an information item to Council.</p> <p>See Briefing: Q3/2022-23 Capital Accountability Report dated February 16, 2023 as included in the agenda package for details.</p>



**Public Works
Office of the Minister**

PO Box 186, Halifax, Nova Scotia, Canada B3J 2N2

FEB 22 2023

His Worship Peter Muttart
Mayor, Municipality of the County of Kings
181 Coldbrook Village Park Drive
Coldbrook, NS B4R 1B9
mayor.muttart@countyofkings.ca

Dear Mayor Muttart:

Thank you for your email dated January 17, 2023, regarding traffic on Highway 1 between the Villages of Wolfville and New Minas.

Public Works is open to discussions on a joint traffic study along the Trunk 1 section that you have indicated in your letter. I will have local staff reach out to the Kings County Public Works department to set up a scoping meeting to get a better understanding of what the county would like to see included in the study.

Thank you once again for bringing your concerns forward. If you have any other comments or concerns, please contact Logan Webb, the local Area Manager, at logan.webb@novascotia.ca or 902-679-4308.

Sincerely yours,

Kim D. Masland
Minister

c: Dan Leopold, A/District Director, Western
Logan Webb, Area Manager, Kings County