



MUNICIPALITY *of the*
COUNTY *of* KINGS

July 16, 2025

To: Mayor
Deputy Mayor
Councillors

Dear Members of Council,

Attached please find the agenda for the Committee of the Whole meeting scheduled for **Tuesday, July 15, 2025 at 9:00 a.m.** in the Council Chambers, 181 Coldbrook Village Park Drive, Coldbrook.

Members of the public can attend or watch live on YouTube: visit www.countyofkings.ca and click the "Watch Live" link.

Accommodations are available for this meeting: please submit your request at www.countyofkings.ca/accommodationsrequest.

Sincerely,

Haley Hutt
Administrative Assistant
Municipality of the County of Kings



MUNICIPALITY *of the*
COUNTY *of* KINGS

COMMITTEE OF THE WHOLE

Tuesday, July 22, 2025

9:00 a.m.

AGENDA

1. Roll Call
2. Approval of Agenda Page 2
3. Disclosure of Conflict of Interest Issues
4. Approval of Minutes Page 3
 - a. June 17, 2025
5. Business Arising from Minutes Page 3
 - a. June 17, 2025
6. Administration Page 13
 - a. Regional Sewer Update Page 18
 - b. New Policy HR-06-024: Pensions Page 20
 - c. District Meetings Page 24
 - d. Proclamation Requests for August 2025
 - e. New Policy ADMIN-01-025: Land Acknowledgement
7. Development Services Page 29
 - a. Housing Accelerator Fund Housing Accelerator Fund Disbursement Program Outline
8. Financial Services Page 41
 - a. Guarantee Resolution: Valley Region Solid Waste-Resource Management
9. Board and Committee Reports Page 55
 - a. Diversity Kings County Committee Page 56
 - b. Nova Scotia Solid Waste-Resource Regional Chairs - Priorities Committee Page 57
 - c. Valley REN Intercultural Workplace Training Immigration and Settlement Navigation Page 58
 - d. Valley REN LOC Meeting Page 59
 - e. Valley Regional Services Board (Kings Transit & Valley Waste) Page 60
 - f. Committees of Council Page 61
 - g. External Boards and Committees
10. Councillor Item Page 62
 - a. Regional Recreation Centre Engagement
11. Other Business
12. Comments from the Public
- 13m. Adjournment

Accommodations are available for this meeting: please submit your request at
www.countyofkings.ca/accommodationsrequest.

**THE MUNICIPALITY OF THE COUNTY OF KINGS
COMMITTEE OF THE WHOLE
Tuesday, June 17, 2025
DRAFT MINUTES**

**Meeting Date
and Time**

A meeting of the Committee of the Whole was held on Tuesday, June 17, 2025, at 9:00 a.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

1. Attendance

All Members of Council were in attendance.

Results for Roll Call

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Trish Javorek, Director, Planning & Inspections
- Martin Kehoe, Manager, Environmental Services
- Vicki Brooke, Policy Analyst
- Danielle Dulay, Inclusive Communities Intern
- Jadra Hannam, Program Accessibility & Inclusion Facilitator
- Amie Johnstone, Grants and Funding Administrator
- Molly Peppard, Recreation Intern
- Kristy Taylor, Procurement Officer
- Haley Hutt, Administrative Assistant/Recording Secretary

2. [Approval of Agenda](#)

On motion of Councillor Gates and Councillor Allen, that Committee of the Whole approve the June 17, 2025 agenda as circulated.

Motion Carried.

Results

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues** No Conflict of Interest issues were declared.

4. **Approval of Minutes**

4a. [May 20, 2025](#)

On motion of Councillor Sappington and Councillor Hiltz, that the minutes of the Committee of the Whole meeting held on May 20, 2025 be approved as circulated.

Motion Carried.

Results

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

5. **Business Arising from Minutes**

5a. [May 20, 2025](#)

There was no business arising from the May 20, 2025 minutes.

6. **Engineering & Public Works**

6a. [Update on Regional Sewer \(Presentation\)](#)

Scott Conrod CAO, and Martin Kehoe, Manager of Environmental Services, provided a [presentation](#).

On motion of Deputy Mayor Peckford and Councillor Gates, that Committee of the Whole receive for information the Regional Sewer Update presentation as provided on June 17, 2025.

Motion Carried.

Results

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

7. Administration

7a. [Summer Programming & Events in Community Development](#)

Molly Peppard, Recreation Intern, Danielle Dulay, Inclusive Communities Intern, and Jadra Hannam, Program Accessibility & Inclusion Facilitator, presented the Request for Decision as attached to the June 17, 2025 agenda and provided a [presentation](#).

On motion of Deputy Mayor Peckford and Councillor MacPherson, that Committee of the Whole receive the June 17, 2025 Briefing on Summer Programming and Events in Community Development as information.

Motion Carried.

Results

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Council took a short break from 10:17 - 10:27 a.m.

7b. [Kings Vision Grants 2025-2026](#)

Amie Johnstone, Grants and Funding Administrator, presented the Request for Decision as attached to the June 17, 2025 agenda and provided a [presentation](#).

On motion of Deputy Mayor Peckford and Councillor Lutz, that Committee of the Whole recommend Municipal Council approve the 2025-26 Kings Vision Grant allocations for the existing multi-year applications as described in Appendix A attached to the June 17, 2025 Request for Decision for a total of \$260,410.00.

Motion Carried.

Results

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

On motion of Councillor Sappington and Councillor Hiltz, that Committee of the Whole recommend Municipal Council approve the 2025-26 Kings Vision Grant allocations for the new application requests as described in Appendix B attached to the June 17, 2025 Request for Decision for a total of \$302,600.00.

Motion Amended

Amendment:

On motion of Councillor Lutz and Councillor Best, that the surplus funds of \$ 36,990.00 be awarded to the new applicant organizations in a manner proportionate to their initial requests.

Amendment Carried.

Results

For 8
Against 2

District	Name	Results
Mayor	Dave Corkum	Against
District 1	Everett MacPherson	Against
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Amended Motion:

That Committee of the Whole recommend Municipal Council approve the 2025-26 Kings Vision Grant allocations for the existing multi-year applications as described in Appendix A attached to the June 17, 2025 Request for Decision for a total of \$260,410.00 and that the surplus funds of \$ 36,990.00 be awarded to the new applicant organizations in a manner proportionate to their initial requests.

Amended Motion Carried.

Results

For 9
Against 1

District	Name	Results
Mayor	Dave Corkum	Against
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

8. Financial Services

8a. [Amendments to By-law 93: Private Road Maintenance & Improvement Charges](#)

Scott Conrod, CAO, presented the Request for Decision as attached to the June 17, 2025 agenda and provided a [presentation](#).

On motion of Councillor Harding and Councillor Allen, that Committee of the Whole recommend Municipal Council give First Reading to amend the Private Road Maintenance & Improvement Charge By-law, By-law 93, as outlined in the June 17, 2025 Request for Decision.

Motion Carried.

Results

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

8b. [Amendments to Policy FIN-05-006: Procurement](#)

Vicki Brooke, Policy Analyst, and Kristy Taylor, Procurement Officer, presented the Request for Decision as attached to the June 17, 2025 agenda and provided a [presentation](#).

On motion of Councillor Allen and Councillor Best, that Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1), *Municipal Government Act*, to amend Policy FIN-05-006: Procurement, as attached to the June 17, 2025 Request for Decision.

Motion Carried.

Results

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

On motion of Councillor Gates and Councillor MacPherson, that Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to repeal Policy EPW-04-010: Engineering Services Procurement.

Motion Carried.**Results**

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

8c. [Hantsport Volunteer Fire Department Capital Budget 2025/26](#)

Rob Frost, Deputy CAO, presented the Request for Decision as attached to the June 17, 2025 agenda and provided a [presentation](#).

On motion of Councillor Best and Councillor Lutz, that Committee of the Whole recommend Municipal Council approve the Capital Budget of the Hantsport Volunteer Fire Department for the fiscal year 2025/26 in the amount of \$272,292 and to reduce the 2025/26 Area Rate through use of the interest accrued on unpaid contributions to the Region of West Hants as described in the June 17, 2025 Request for Decision.

Motion Carried.**Results**

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

9. **Board and Committee Reports**

9a. [Diversity Kings County Committee](#)

Councillor MacPherson presented the report as attached to the June 17, 2025 Committee of the Whole agenda.

On motion of Councillor MacPherson and Deputy Mayor Peckford, that Committee of the Whole receive the Diversity Kings County Committee Report as attached to the June 17, 2025 agenda for information.

Motion Carried.**Results**

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

9b. [Joint Accessibility Advisory Committee](#)

Councillor Hiltz presented the report as attached to the June 17, 2025 Committee of the Whole agenda.

On motion of Councillor Hiltz and Councillor Allen, that Committee of the Whole receive the Joint Accessibility Advisory Committee Report as attached to the June 17, 2025 agenda for information.

Motion Carried.

Results

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

9c. **Police Advisory Board**

Councillor Sappington provided a brief report.

On motion of Councillor Sappington and Councillor Allen, that Committee of the Whole receive the Police Advisory Board Report as provided verbally for information.

Motion Carried.

Results

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

- 9d. **Annapolis Valley Regional Library Board** Councillor Lutz reported that the Annapolis Valley Regional Library Board AGM would be held June 19, 2025 and noted the launch of the Summer Reading Program.
- 9e. **Valley Regional Enterprise Network Liaison & Oversight Committee** Mayor Corkum noted the Annapolis Valley Regional Enterprise Network (Valley REN) AGM would be held on June 23, 2025.

On motion of Councillor Lutz and Councillor Hiltz, that Committee of the Whole receive the Board and Committee Reports as provided verbally for information.

Motion Carried.

Results

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

- 9f. [Committees of Council](#) For information.
- 9g. [External Boards and Committees](#) For information.
10. **Correspondence** Mayor Corkum presented the correspondence as attached to June 17, 2025 Committee of the Whole agenda.

On motion of Councillor Sappington and Councillor Gates, that Committee of the Whole receive the correspondence as attached to the June 17, 2025 agenda for information.

Motion Carried.

Results

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

10a. [2025-05-30 Farmers' Markets of Nova Scotia Request for Support](#)

On motion of Councillor Allen and Councillor Sappington, that Committee of the Whole recommend Municipal Council direct the Mayor to send a letter to the Provincial Government in support of the Nourishing Communities Food Coupon Program delivered through Farmers' Markets of Nova Scotia.

Motion Carried.

Results

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

11. **Councillor Item**

11a. [Uranium Mining in Nova Scotia](#)

Councillor Lutz presented the item as attached to the June 17, 2025 Committee of the Whole agenda.

12. **Other Business**

Councillor Best brought forward a motion to have a staff report created on community and district grants.

On motion of Councillor Best and Councillor Gates, that Committee of the Whole recommend Municipal Council direct the CAO to prepare a staff report on a Community / District level grant program.

Motion Carried.

Results

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

13. **Comments from the Public**

Three members of the public spoke to item 11a. Uranium Mining in Nova Scotia.

14. **Adjournment**

On motion of Councillor Gates and Councillor Allen, there being no further business, the meeting adjourned at 11:50 a.m.

Motion Carried.**Results**

For 10
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Approved by:

Dave Corkum
Mayor

Haley Hutt
Administrative Assistant/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

Request for Decision

TO	Committee of the Whole
PREPARED BY	Vicki Brooke, Policy Analyst
MEETING DATE	July 22, 2025
SUBJECT	New Policy HR-06-024: Pensions

ORIGIN

- First introduction to Committee of the Whole

RECOMMENDATION

That Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to adopt Policy HR-06-024 Pensions.

INTENT

For Committee of the Whole to review and recommend Council adopt a policy for pensions in accordance with requirements of s.45 *Municipal Government Act*.

DISCUSSION

[Section 45 *Municipal Government Act*](#) requires the Municipality to have a policy for pensions. The Act directs, in part:

(2) The council shall establish a pension plan to provide pensions for full-time employees in such manner as the council shall, by policy, determine.

(3) The council may, by policy, establish pension plans to provide pensions for some or all other employees of the municipality in such manner as the council may, by policy, determine.

(4) A pension plan may include employees of a board, commission or other body corporate established by the municipality alone or jointly with other municipalities.

(6) The municipality, the employees and, where a pension plan is established for the mayor or councillors, those for whom the pension plan is established, shall make contributions to the plan's cost.

(7) A pension plan may provide for annual increases in the pensions paid pursuant to the plan, but the increases shall not exceed the lesser of

(a) six per cent; or

(b) the percentage increase in the cost of living in the preceding year, as measured by the change in the Consumer Price Index for Canada prepared by Statistics Canada.

According to requirements of the Act and to formalize the current pension offerings, Staff have developed a proposed Policy. Highlights include:

- Distinction that the Policy applies to those non-Union employees of the Municipality who are permanent full-time or permanent part-time (working at least 17.5 hours per week). Pension details for Unionized employees are included in the Collective Agreement.

Request for Decision

- Participation in the Pension Plan may begin after six months of continuous employment. For non-Management, participation is mandatory; for Management, participation is optional.
- An option for the Municipality, at the discretion of the Chief Administrative Officer, to admit members from a board, commission or other body corporate established by the Municipality alone or jointly with other municipalities. In such cases, the external members determine the eligibility and contributions to be made by their employees.
- Establishment of a minimum 8% contribution to the Pension Plan for all members employed by the Municipality. Any amendment to contributions must be done in consultation with Plan members.
 - Relatedly, external members determine the contributions to be made by their employees.
- Requirement for periodic review of the Pension Plan to assess effectiveness, sustainability, and alignment with needs of the employer and employees.

Section 45 *Municipal Government Act* also provides:

(5) The council may, by policy, establish a pension plan to provide a pension for the mayor or councillors or both.

It has been the Municipality's convention to not provide a pension for any Members of Council; this practice is formalized in the draft Policy by not providing provisions for Members of Council to participate in the Plan. However, in a future review of Council's remuneration, it would be appropriate for that scope of work to consider pensions for Members of Council.

FINANCIAL IMPLICATIONS

- There are no anticipated financial implications of the recommendation. The draft Policy formalizes existing practices that have been in place for more than 10 years.

STRATEGIC PLAN ALIGNMENT

	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
✓	Other	Policy brings about compliance with <i>Municipal Government Act</i> .

ALTERNATIVES

- Committee may opt to return the draft Policy to staff for further consideration.

IMPLEMENTATION

- The Policy will be submitted to Council for consideration.
- If approved, the Policy will be posted on the Municipal website and accompanying internal processes updated as required.

Request for Decision

ENGAGEMENT

- There were no engagement activities undertaken as part of the recommendation. This Policy seeks to formalize the current pension program.
- Should Municipal Council provide notice to adopt the Policy, the seven days' notice provides an opportunity for further public comment.

APPENDICES

- Appendix A: Draft Policy HR-06-024 – Pensions

APPROVALS

Cathy Nichols, Manager, Human Resources	July 8, 2025
Rob Frost, Deputy Chief Administrative Officer	July 8, 2025
Scott Conrod, Chief Administrative Officer	July 15, 2025



Municipality of the County of Kings

Pensions

Policy Category	Human Resources	Most Recent Amendment	-
First Council Approval	To Be Determined	Future Review Date	Approval + 6 Years

1. Purpose

This Policy establishes and governs the pension plans provided by the Municipality of the County of Kings (Municipality) in accordance with requirements of the *Municipal Government Act* and the framework for the administration of pensions for non-union employees of the Municipality of the County of Kings (Municipality). This Policy ensures pension contributions and benefits comply with legislative requirements of the *Municipal Government Act*.

2. Scope

2.1 Pensions for Unionized employees shall be determined by provisions of the Collective Agreement.

2.2 Pensions for non-Union employees of the Municipality eligible for participation in the Municipality's pension plan, shall be defined by this Policy, particularly:

- Permanent full-time employees of the Municipality;
- Permanent part-time employees of the Municipality working at least 17.5 hours per week;

3. Policy StatementsEstablishment & Membership of Pension Plan

3.1 The Municipality shall maintain a Pension Plan (Plan) for all permanent full- and part-time employees, where part-time employees work at least 17.5 hours per week, of the Municipality in compliance with the *Municipal Government Act* and *Pension Benefits Act*.

3.2 The Municipality may provide a pension to all permanent full- or part-time employees of the Municipality after six months of continuous employment.

3.3 Non-Management non-Union employees shall be required to join the Plan after six months of continuous employment. Management shall be eligible to join the Plan after six months of continuous employment.

3.4 The Plan may include employees of a board, commission, or other bodies corporate established by the Municipality alone or jointly with other municipalities.

These external members shall determine eligibility of their employees to participate in the

DRAFT

Plan. Such admissions are at the discretion of the Chief Administrative Officer (CAO) in consultation with the Plan Administrator.

Members external to the Municipality shall determine the contributions to be made by their employees.

- 3.5 The CAO, in consultation with the Plan Administrator, may admit employees of the Municipality in advance of the standard eligibility time. In such cases, the CAO shall consider the employee's prior employment, market trends or competition, and critical skill recruitment.

Municipal Employee Contributions & Administration

- 3.6 Members of the Plan employed by the Municipality shall contribute not less than 8% of gross wages to the plan, to be equally matched by their employer. In the case of the Municipality, gross wages will be equally matched to a maximum of 8%.

Such contributions may be amended from time to time in consultation with Plan members and is subject to approval by Municipal Council.

- 3.7 The CAO shall be authorized to direct and execute all such contracts, Agreements, and arrangements necessary for the fair and efficient use of the Plan.

Governance and Compliance

- 3.8 The Municipality shall ensure the Plan and its administration comply with applicable Provincial and Federal legislation and regulations.
- 3.9 The Municipality shall periodically review the Plan to assess its effectiveness, sustainability, and alignment with the needs of the employer and employees. Such reviews shall consider best practices, legislative changes, and financial viability of the Plan to ensure it remains competitive and beneficial for stakeholders.

4. Responsibilities

- 4.1 Council will:
 - 4.1.1 ensure the Municipality has a current and comprehensive Policy for pensions; and
 - 4.1.2 review and amend this Policy as required.
- 4.2 The Chief Administrative Officer will:
 - 4.2.1 implement this Policy; and
 - 4.2.2 identify and propose revisions to this Policy.

5. Amendments

Date	Amendments
Date, 2025	Policy Created.

Suer

TO	Committee of the Whole
PREPARED BY	Lindsey Halliday, Community Engagement Specialist
MEETING DATE	July 22, 2025
SUBJECT	District Meetings

ORIGIN

- [ADMIN-01-013 Community Engagement Policy](#)
- Previous District Meetings held in 2019 and 2023

RECOMMENDATION

That Committee of the Whole recommend Municipal Council approve the District Meetings initiative as described in the July 22, 2025 Request for Decision.

INTENT

To provide Committee of the Whole with information regarding the intention to host District Meetings in each of the nine Districts beginning in the Fall of 2025.

DISCUSSION

District Meetings aim to strengthen the connection between residents and their elected officials through face-to-face conversation at a District level. These meetings create a low barrier local forum where residents can learn about Municipal projects and plans, ask questions about Municipal business, and provide input on how they wish to be communicated with in the future.

District Meetings were last hosted in the fall of 2023, with all Districts participating except for District 9 (due to scheduling conflicts). An average of twenty community members attended in each District. In 2023 District Meetings were used as a mechanism to inform the public about current and upcoming Municipal projects, as well as informing community members about the Strategic Plan.

Previous District Meetings allowed time for questions and input from community members. There is further opportunity for District Meetings to discuss large projects, a new Strategic Plan if approved, and develop and implement an organization-wide Community Engagement Strategy.

Feedback received from these District Meetings will help shape the development and implementation of an organization-wide Community Engagement Strategy, as well as garner other questions or concerns of residents.

District Meetings will be held on a weekday evening, in a community hall within the given District. The format will allow for:

- The Mayor and/or District Councillor to share Municipal projects, successes, and future plans with their community,
- Facilitated discussions regarding residents' questions or concerns, future projects, and future community engagement.

Upon approval, the Mayor and Council will be provided with a series of dates to begin scheduling sessions.

A comprehensive agenda will be provided to Council in advance of the meetings, with an opportunity to provide feedback on areas of interest to their District.

Request for Decision

Such discussions in the preliminary planning period will help foster positive relationships and ensure the Municipality is reaching residents in a way that is meaningful to them.

FINANCIAL IMPLICATIONS

- The project can be delivered within the existing budget; anticipated costs include:
 - Facility Rentals (if required)
 - Promotional Material (flyers, signage)
 - Food and beverages
 Estimated cost per meeting \$250-\$500.

STRATEGIC PLAN ALIGNMENT

ü	Strong Communities	
	Environmental Stewardship	
	Economic Development	
ü	Good Governance	Develop and adopt Engagement Strategy
	Financial Sustainability	
	Other	

ALTERNATIVES

- Municipal Council may choose not to host District Meetings, in which case the Community Engagement Strategy will be built on best practice (based on the International Association for Public Participation Manual).

IMPLEMENTATION

- August 2025: District Meetings scheduled with Councillors and advertised to the public
- September 2025 – January 2026: District Meetings held
- January – February 2026: “What we heard report” created and beginning stages of Community Engagement Strategy
- April 2026: Community Engagement Strategy prepared for consideration of Council

ENGAGEMENT

- This is an engagement session involving community feedback on the Municipality’s Strategic Plan and Operations.

APPENDICES

- None

APPROVALS

Rob Frost, Deputy Chief Administrative Officer

July 11, 2025

Scott Conrod, Chief Administrative Officer

July 15, 2025

TO	Committee of the Whole
PREPARED BY	Danielle Dulay, Inclusive Communities Intern
MEETING DATE	July 22, 2025
SUBJECT	Proclamation Requests for August 2025

ORIGIN

- [Strategy for Belonging](#)
- [Proclamations Policy COMM-02-003](#)

RECOMMENDATIONS

That Committee of the Whole recommend Municipal Council proclaim August 1, 2025, as Emancipation Day across the Municipality of the County of Kings.

That Committee of the Whole recommend Municipal Council proclaim August 15, 2025, as National Acadian Day across the Municipality of the County of Kings.

INTENT

To present the proclamation requests to Council for adoption.

DISCUSSION

Emancipation Day was officially recognized in Canada on August 1, 2021, marking the date the Slavery Abolition Act of 1833 took effect across the British Empire in 1834.

Many Canadians remain unaware that both Black and Indigenous people were subjected to slavery within Canada, often believing that the country was solely a safe haven for those escaping enslavement. In reality, slavery was practiced in several parts of Canada, including right here in Kings County. Even after Emancipation came into effect, freedom was not immediate or complete, only enslaved children under the age of six were freed, while others were forced to continue working unpaid for 40 hours a week under the guise of “apprentices” as part of their “compensation payment” to their former owners. In Nova Scotia, terms like “servant” or “Negro servant” were commonly used in place of “slave”, though the conditions of lifelong forced labour remained unchanged. Documentation also reveals the presence of brutal punishment and abuse inflicted on enslaved people in the province.

Emancipation Day events are held to honor the memory of ancestors who endured more than 250 years of enslavement. The day serves as a powerful reminder of the resilience of African Canadians and their ongoing pursuit for racial justice. Although slavery was officially abolished, systemic discrimination and inequities continue to persist through both laws and social practices. Emancipation Day also gives us the opportunity to learn more about Canada’s collective and complete history, and to reflect and engage in the fight against intersectional forms of anti-Black racism and discrimination.

National Acadian Day on August 15, 2025, commemorates and celebrates the rich heritage of Acadian communities, descendants of French settlers who arrived in the 17th century. It also honours their resilience in the face of adversity, including the Great Expulsion (*Le Grand Dérangement*) of 1755-1764, during which thousands were forcibly removed from their homes by the British at a time when human rights were not protected by law as they are today. The day has been celebrated since 1881 following

Request for Decision

the first National Convention of the Acadians in Memramcook, New Brunswick, where it was decided that National Acadian Day would be distinct from other French-Canadian celebrations.

This occasion is marked by vibrant community festivals and family events, most notably the tradition of “*Tintamarre*”, where participants march through the streets making noise to demonstrate the vitality and solidarity of the Acadian people. This observation also invites non-Acadian individuals to immerse themselves in Acadian culture through music, dance, food, and traditional customs, while also celebrating their unique identity and recognizing their contributions to the country’s cultural fabric.

National Acadian Day fosters a sense of community and identity among generations of Acadians, promoting the preservation and revitalization of the Acadian French language, traditions, and cultural practices.

FINANCIAL IMPLICATIONS

- There are no financial implications for this decision.

STRATEGIC PLAN ALIGNMENT

✓	Strong Communities	Aligned with Strategy for Belonging
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
	Other	

ALTERNATIVES

- Committee of the Whole may choose not to adopt any or all proclamations.

IMPLEMENTATION

- Publish proclamations to the Municipality’s website and/or social media platforms.

ENGAGEMENT

- Social media awareness building for all approved proclamations.

APPENDICES

APPROVALS

Brittany Traynor, Manager, Community Development	July 10, 2025
Rob Frost, Deputy Chief Administrative Officer	July 10, 2025
Scott Conrod, Chief Administrative Officer	July 15, 2025

APPENDIX A: Emancipation Day Proclamation

WHEREAS, Emancipation Day has been officially recognized and celebrated across Canada since August 1, 2021, serving as a vital opportunity to acknowledge and reflect on the often-overlooked history of slavery in Canada, its enduring impacts on individuals, families, and communities, and the ongoing pursuit of racial justice and equity; and

WHEREAS, through the Strategy for Belonging, the Municipality is committed to working to eliminate anti-Black racism and the on-going discrimination and prejudice that continues to exist in our Municipality as we work toward our vision of being “a community of communities where all people belong”; and

WHEREAS, the Municipality of the County of Kings is home to Cambridge, Pine Woods, and Gibson Woods, three historic African Nova Scotian communities;

THEREFORE, be it resolved that I, Mayor David Corkum, on behalf of Council, do hereby proclaim August 1, 2025 as Emancipation Day across the Municipality of the County of Kings.

Mayor David Corkum

APPENDIX B: National Acadian Day Proclamation

WHEREAS, National Acadian Day has been celebrated since August 15, 1881, following the first National Convention of the Acadians; and

WHEREAS, National Acadian Day serves as an opportunity to celebrate the cultural, historical, and agricultural contributions of Acadian communities, including the construction of extensive dyke systems that transformed low-lying marshlands into fertile farmland; and

WHEREAS, the Acadian people possess a distinct identity, separate from other French-Canadian communities, defined by their unique language, traditions, heritage, and cultural practices, which deserve continued recognition and celebration; and

WHEREAS, through the Strategy for Belonging, the Municipality is committed to promote equity, diversity and inclusion through the vision of being “a community of communities where all people belong”;

THEREFORE, be it resolved that I, Mayor David Corkum, on behalf of Council, do hereby proclaim August 15, 2025 as National Acadian Day across the Municipality of the County of Kings.

Mayor David Corkum

TO	Committee of the Whole
PREPARED BY	Charissa Kleine Deters, Diversity Specialist
MEETING DATE	July 22, 2025
SUBJECT	New Policy ADMIN-01-025: Land Acknowledgement

ORIGIN

- [Toward Equity & Diversity: A Strategy for Belonging in the Municipality of the County of Kings.](#)
- [Strategy for Belonging Implementation Plan.](#)

RECOMMENDATION

That Committee of the Whole recommend Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to adopt Policy ADMIN-01-025: Land Acknowledgement.

INTENT

For Committee of the Whole to review and consider recommending adoption of a Land Acknowledgement Policy.

DISCUSSION

A Land Acknowledgement is a formal statement recognizing the past, present, and future stewards of the Land, in this case the Mi'kmaq Peoples. The practice of Land Acknowledgements is based on traditional protocols carried out by Indigenous communities across Canada, which were intended as a way for guests to the territory to show their respect for and pay homage to the Indigenous community with whom they are visiting and engaging.

Following the Truth and Reconciliation Commission and Calls to Action, Land Acknowledgements are increasingly used by institutions in Canada as practice of reconciliation and to bring awareness to a shared colonial history. The Peace and Friendship Treaties were signed over a period between 1725 and 1779 to guide the relationships between non-Indigenous people and the Mi'kmaq in this region, while maintaining Mi'kmaw rights to their Lands and sovereignty. Acknowledgments are a starting place to take accountability as an institution under the covenant of these Treaties. They help redefine how people position themselves in relation to the land, and they act as an introduction for non-Indigenous people to the land's colonial past and present, and the importance of Indigenous self-governance of their territories.

The policy includes a Land Acknowledgement statement, contextual information to support understanding, and directives for how the Municipality will implement the practice.

The Strategy for Belonging established the need for a Land Acknowledgement practice. This Policy is a result of research on best practices, local history, and Indigenous ways of knowing. Scholarly experts provided feedback on the language and approach to this practice. Consultation continued beyond the initial 14 months that informed the Strategy for Belonging, resulting in a Policy that was created to reflect the Municipality's ongoing commitment to building meaningful and respectful relationships with Indigenous communities.

FINANCIAL IMPLICATIONS

- There are no financial implications.

STRATEGIC PLAN ALIGNMENT

x	Strong Communities	Implementation of the Strategy for Belonging
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
	Other	

ALTERNATIVES

- Committee may choose to amend the proposed Policy.
- Committee may choose to not recommend adoption the Land Acknowledgement Policy. In this case, further discussion would need to occur with Council regarding the action in the Strategy for Belonging.

IMPLEMENTATION

- Proposed Policy will be submitted to Municipal Council for review.
- If approved, the Policy will be posted on the Municipal website and accompanying internal processes updated as required.
- If approved, a Standard Operating Procedure to guide meaningful and reflective use of Land Acknowledgements will be developed.

ENGAGEMENT

- Engagement with Indigenous Communities included:
 - Community engagement that informed the Strategy for Belonging, which included discussions with Glooscap First Nation, Annapolis Valley First Nation, and the Confederacy of Mainland Mi'kmaq.
 - Approval from Kwilmu'kw Maw'Klusuagn, the Mi'kmaq Rights Initiative acting on behalf of the Assembly of Nova Scotia Mi'kmaw Chiefs.
- Consulted with subject matter experts including: Dr. Lauren Beck, Canada Research Chair in Intercultural Encounter (Mount Allison); and Kelsey Jones, Director, Indigenous Black & Mi'kmaq Initiative (Dalhousie University).

APPENDICES

- Appendix A: Draft Policy ADMIN-01-25 - Land Acknowledgement

APPROVALS

Brittany Traynor, Manager, Community Development	July 11, 2025
Rob Frost, Deputy Chief Administrative Officer	July 11, 2025
Scott Conrod, Chief Administrative Officer	July 15, 2025

POLICY

ADMIN-01-025



Municipality of the County of Kings

Land Acknowledgement

Policy Category	Administration	Most Recent Amendment	-
First Council Approval	To Be Determined	Future Review Date	Approval + 2 Years

1. Purpose

The Municipality of the County of Kings (Municipality) is committed to recognizing the persistent oppression of Indigenous Peoples. This Policy establishes the practice of formally acknowledging the ancestral Indigenous Land Council, Committees, and Staff gather upon and recognizing the rich history and contributions of Mi'kmaq stewards of the Land. This practice is a small act of reconciliation and part of an ongoing commitment to recognize the impact Settler-Canadians have on Mi'kmaq Land.

2. Scope

This Policy applies to all official activities of the Municipality, including but not limited to Council and Committee meetings, municipal events, communications, proclamations, flag raisings, ground breakings, and building openings. This Policy shall also apply to any other circumstances where it is possible to acknowledge the traditional Mi'kmaq Land upon which Council, Committees, and Staff gather.

3. Definitions

3.1. **Committee:** means the Municipality's Committee of the Whole, and any committee of Council established or approved by Council on a special, standing or advisory basis, or a committee established by Provincial legislation.

3.2. **Land Acknowledgement:** a formal statement that affirms and respects Indigenous Peoples as past, present, and future stewards of this land and the enduring relationship that exists between Indigenous Peoples and their traditional territories

3.3. Land:

3.3.1. **Indigenous Understanding of Land (with a capital 'L'):** Refers to the Indigenous understanding of the Earth as a living entity, deeply connected to culture, spirituality, and community. This understanding of the proper noun "Land" extends to a sacred space of interconnectedness, where Land holds stories, histories, and responsibilities that bind Indigenous peoples to their past and future generations¹. The Mi'kmaq believed it was impossible for a person to own any part of the Earth and see

¹ Tuck, E., and McKenzie, M., *Place in Research: Theory, Methodology, and Methods* (London and New York: Routledge, 2015), 43.

themselves as stewards of the air, water, land, sea, and all living things making up ecosystems.²

3.3.2. **Eurocentric Understanding of land (with a lowercase ‘l’):** In a euro-colonial context, land is typically viewed as a resource to be owned, divided and exploited for economic or agricultural purposes. This understanding of land emphasizes property rights, legal ownership, and individual use, often disconnected from spiritual or communal values.

- 3.4. **Mi’kma’ki:** Pronunciation: MEEG – maw – GEE; noun, referring to the traditional name of the territory: “*We live in Mi’kma’ki.*”
- 3.5. **Mi’kmaq:** Pronunciation: MEEG – maw; Collective noun. Used when referring to the whole nation as a group: “*The Mi’kmaq of Eastern Canada.*”
- 3.6. **Mi’kmaw:** Pronunciation: MEEG – maw; noun, the singular version of Mi’kmaq: “*I am Mi’kmaw.*” Also used as an adjective: “*This is a Mi’kmaw basket.*” Refers to the language itself: “*She speaks Mi’kmaw.*”
- 3.7. **Reconciliation:** the process of repairing relationships between groups, particularly between Indigenous peoples and governments or settler communities, that have been damaged by historical injustices, colonialism, and discrimination; involves acknowledging past wrongs, taking responsibility for harm caused, and working toward healing and justice; often includes measures such as truth-telling and reparations, and ongoing efforts to build respectful, equitable, and mutually beneficial relationships; a long-term, ongoing commitment to address the legacy of colonialism and create a more just and inclusive future.
- 3.8. **Settler-Canadian:** the persons who historically invaded Indigenous land that became known as Canada, overtook it, and imposed ways of governance and infrastructure; also refers to the majority of people living in Canada, descendants of non-Indigenous peoples who chose to settle here, and as a result benefitted from the colonial system in place; excludes non-Indigenous people in Canada whose ancestors were not willing colonizers, as they were displaced themselves.
- 3.9. **Treaty:** an agreement made between the Crown and Indigenous groups that define ongoing rights and obligations on all sides. In Mi’kma’ki, the Peace and Friendship Treaties uphold Mi’kmaw rights to their Land and sovereignty.
- 3.10. **Unceded:** Land that was never legally ceded or given up to the Crown through a treaty agreement.

4. Policy Statements

- 4.1. The Municipality will incorporate a Land Acknowledgement as a regular practice at all meetings of Council, Committees, and at formal events hosted by the Municipality.

The Land Acknowledgement shall be both printed on the agenda and spoken aloud.

² Paul, Daniel. *We Were Not the Savages: Collision Between European and Native American Civilizations*. 4th ed. (Halifax: Fernwood Publishing, 2022), 29, 68.

- 4.2. The Municipality will include the Land Acknowledgement on corporate documents, communications, website, social media, and other documents as directed by the Chief Administrative Officer.
- 4.3. The Land Acknowledgement will be printed and posted where appropriate for special events. It will also be spoken at events such as proclamations, flag raisings, ground breakings, and building openings.
- 4.4. The Land Acknowledgement is not to be confused, conflated, or replaced with acknowledgements that recognize the history, contributions, and legacy of African Nova Scotians and people of African descent in Mi'kma'ki. Land Acknowledgements are a specific and traditional Indigenous protocol, rooted in the relationship between Indigenous Peoples and their ancestral territories.

While both Indigenous and African Nova Scotian communities have experienced systemic racism and oppression, their histories, experiences, and connections to the land are not the same and shall not be treated as such. These distinct acknowledgements serve different purposes and shall not be merged or substituted for one another.

- 4.5. The following Land Acknowledgement will be used:

The Municipality of the County of Kings is in Mi'kma'ki, the ancestral, unceded, and current territory of the Mi'kmaq Peoples. The Municipality of the County of Kings is a neighbour to Annapolis Valley First Nation and Glooscap First Nation, as well as a diverse urban and rural Indigenous population. We are all treaty people and commit to upholding the Peace and Friendship Treaties and working towards reconciliation in all areas of the Municipality.

5. Responsibilities

5.1 Council will:

- 5.1.1 ensure that the Municipality of the County of Kings has a Land Acknowledgement Policy.

5.2 The Chief Administrative Officer will:

- 5.2.1 administer and implement the Land Acknowledgement Policy;
- 5.2.2 identify necessary revisions to the policy in collaboration with staff and stakeholders; and
- 5.3.1 ensure this Policy adheres to best practices for Land Acknowledgements and with local Indigenous communities' preference and localized understanding.

6. Amendments

Date	Amendments

Request for Decision

TO	Committee of the Whole Mandy Burgess, Manager of Development
PREPARED BY	Trish Javorek, Director of Planning and Inspections Scott Conrod, CAO
MEETING DATE	July 22, 2025
SUBJECT	Housing Accelerator Fund Disbursement and Advocacy Program

ORIGIN

- August 15, 2023 [Application for Housing Accelerator Fund](#)
- December 12, 2024 [Council Orientation – Housing Accelerator Fund](#)
- January 21, 2025 [Housing Accelerator Fund – Temporary Waiver of Residential Building, Sewer, & Solar Permit Fees](#)

RECOMMENDATION

That Committee of the Whole recommend Municipal Council approve the Housing Accelerator Fund Disbursement and Advocacy Program as set out in the July 22, 2025 Request for Decision.

INTENT

For Committee of the Whole to review and consider the adoption of the draft Housing Accelerator Fund Disbursement and Advocacy Program.

DISCUSSION

Background:

The Municipality was awarded ~\$5.9M under the Federal Housing Accelerator Fund Program (HAF) in February of 2024. This Request for Decision proposes a program under which this funding can be dispersed.

The Federal program is being administered by the Canada Mortgage and Housing Corporation (CMHC) and is focused on investments in creating “missing middle housing”. In the context of Kings’ Land Use Planning Documents, missing middle means accessory dwelling units, secondary suites, two-unit dwellings, townhouses, multi-unit dwellings and residential units in commercial buildings (4 storeys or less). The use of this Federal funding is best suited within Growth Centres as set out in our Planning Documents.

Under contract with CMHC, the Municipality’s HAF program/funding is to be aligned with the following four streams:

1. Our approved HAF Action Plan (CMHC has approved seven initiatives to expedite housing – this stream is subject to a 20% cap)
2. Affordable Housing
3. Housing-Related Infrastructure, e.g., drinking water, wastewater; and
4. Community-Related Infrastructure, e.g., supportive infrastructure such as sidewalks, parks and recreation facilities

Request for Decision

Proposed Program:

In addition to the funding requirement associated with the Municipality's seven initiatives, direct spending in Municipal infrastructure, investments in the following four streams are being proposed:

- Non-repayable Contributions to Not-for-Profit and Co-operatives;
- Funding of Municipal Infrastructure;
- Private Sector Application Based Investment in Municipal Infrastructure; and
- Waiving of Permitting and Connection Fees

Appendix C of the appended program proposes budgeted allotments for each stream, application deadlines, substantial completion deadlines, and an indication of whether an approved application would be eligible for an advancement of funds. There is an overall February 2028 contracted delivery and claiming deadline contained within the Kings / CMHC contract.

The program also suggests that the Municipality and not an applicant lead certain amendment to Planning Documents relative to residential development. Under the program the Municipality is to advocate on behalf of private sector developers and housing interests in the not-for-profit and co-operative sectors for several listed items.

The appended program concludes with suggested Municipal involvement in Clements Park with said involvement being subject to certain conditions relative to land title and Federal funding for infrastructure.

FINANCIAL IMPLICATIONS

There are no financial implications to the Municipality. Funds for the proposed program streams will be expensed from the Housing Accelerator Funding.

STRATEGIC PLAN ALIGNMENT

✓	Strong Communities	Missing Middle Housing Development
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
	Other	

ALTERNATIVES

- Committee could suggest alternative program streams or set differing budget allocations to those recommended.

IMPLEMENTATION

- Formalize short fillable application sheets for program streams
- Promotion of the program streams and Municipal intake deadlines
- Formalize agreements with successful applicants

Request for Decision

- Commence statutory planning requirements to update amendments to Municipal Planning Documents
- Advance advocacy matters with the Provincial and Federal orders of government
- Conduct post program evaluation

ENGAGEMENT

- Summaries of the engagement sessions conducted with the private sector developers and organizations in the not-for-profit and co-operative sectors have been attached to appended draft program
- The post program evaluation will involve follow-up sessions with persons operating in the aforementioned sectors

APPENDICES

- Appendix A: Draft Housing Accelerator Fund Disbursement and Advocacy Program

Municipality of the County of Kings Housing Accelerator Fund Disbursement and Advocacy Program

Introduction

The following report deals with the establishment of a Municipality of the County of Kings (Kings/Municipality) program to disburse funds contracted to the Municipality under the Government of Canada's Housing Accelerator Funding Program (HAF). The HAF program, which is being administered by the Canada Mortgage and Housing Corporation (CMHC), is intended to provide funds to municipalities to incentivize housing growth.

This program is to be followed by the Municipality in the disbursement of approximately \$5.9M and is premised primarily on the CMHC contracted criteria and input received from representatives of those involved in housing from the private, not-for-profit, and co-operative sectors.

Background to Housing Density and Kings' Land Use Planning

Urban Environment

HAF focuses on housing densification. This Federal objective dovetails to the Municipality's overarching principle related to the use of Growth Centres to support residential development.

Growth Centres are regulated areas under the Municipality's Planning Documents that feature central service; an element required by high density housing. One of the benefits of Growth Centre policy is to alleviate development pressures on Agricultural and Resource based lands.

Densification of housing is best suited in serviced areas in that it makes the operation of infrastructure such as central potable water and sewer more efficient. This statement is premised on the infrastructure being capable of receiving additional connections.

Rural Environment

To preserve rural character, natural areas, mitigate use conflict, and to provide space for resource-based industries, there is less residential development in rural areas.

The Municipality's Land Use Planning Documents and the CMHC densification objective do not align with the use of HAF funding in agriculture and resource-based land-use zones. That is not to say however that properly planned residential development cannot be carried out in a thoughtful manner that supports the attributes stated above.

Sector Engagement "What we Heard"

Municipal representatives met with smaller groups representative of private sector developers and officials from the not-for-profit and co-operative sectors that are presently working in the development and supply of housing. "What we Heard Reports" from these sessions can found in Appendices A and B of this report.

While there were similarities in opinions raised by representatives among the sectors engaged, such as identification of Municipally held land and Municipal "upzoning" (see Municipally Lead By-

law Related Amendments section), there were also variations in suggestions, e.g., private sector support of Community-Related Infrastructure and Not-for-Profit and Co-operative suggestions that a portion of the HAF money be used to support their sectors.

Additionally, and while central to the supply of new housing, several of the suggestions raised by attendees are outside of the CMHC HAF program. Given the importance of the issues raised, the vast majority have been included in an advocacy section of this report.

Investment Strategy

1. Overview

Unless otherwise expressed:

- Applications under the Program Streams will be administered through a competitive based application process, i.e., use of submission deadlines with stated criteria for evaluation and selection;
- All approved applications must be completed within a stated sunset timeframe set out by the Municipality;
- In the event any approved application does not meet stated progress timelines, or there is lack of uptake under a program stream(s), funding assigned in those areas will be transferred to the Municipal Infrastructure Stream. This timed transfer is intended to ensure that the HAF funding can be spent and claimed to CMHC by the Municipality prior to the end of the contract with CMHC;
- All applications must pertain to projects physically based within the Municipality of the County of Kings;
- Funding of Program Streams will be limited to the stated amounts set in Appendix C;
- Most applications will be administered through a claiming procedure, e.g., approved applicants will need to submit proof of expended funds, while some of the program streams will permit an advancement of HAF funding to support the cash flow of the applicant (see Appendix C);
- The selection and award of competitive-based applications will be made by an approving body as listed in Appendix C; and
- All program streams are contingent on the HAF program. For greater clarity, at the expiration of the CMHC/MOK HAF contract, this program and its related funding streams cease.

2. Program Streams

2.1 Non-repayable Contributions to Not-for-Profit and Co-operatives

This stream will use HAF funding in an application-based competition for the Not-for-Profit and the Co-operative sectors that propose to decrease the amount of debt in favor of lower tenant rents, i.e., greater affordability through a HAF contribution.¹

Applicants will be evaluated based on their planned use of HAF money and the associated impact on the number and/or the cost of rents associated with affordable units, e.g., the HAF contribution will allow for the construction of additional units, and/or reduce the cost of rent to tenants by a stated amount.

2.2 Municipal Infrastructure

In this context “Municipal Infrastructure” means studies related to infrastructure owned by the Municipality or an identified Village, or direct investment (cost-sharing) in upgrades or extensions of infrastructure already designed or in progress.

2.2.1 Design Assistance

A need has been identified by the Village of Kingston to study and report on the capacity and potential expansion implication of their wastewater collection and treatment system. Additionally, the viability of a phased installation of the supply of central potable water in the Growth Centre has been raised.

2.2.2 Direct Investment in Municipal Infrastructure Already Designed/Commenced

This stream is intended to offset the cost to customers of the planned capital upgrades to the Greenwood Water Utility and to increase the availability of potable water in that community. The planned upgrades, a new treatment plant and a 5km transmission installation, will allow for servicing infill along the new line.

The Municipality’s Utility is undergoing significant capital upgrades, which to date have only qualified for Federal cost-sharing (40% of eligible costs), and \$1M under the Investing in Canada Infrastructure Program.

The funding in this stream will be used to bring cost-sharing up to the 66% that has been acquired under previous combined Federal and Provincial funding program received on other Municipal infrastructure projects.

2.2.3 Other Commentary

The Municipally owned Regional Wastewater System, and certain other of the Kings’ systems, have known deficiencies. Although study work has commenced on those systems, at this time the level

¹ In Canada, housing is considered “affordable” if it costs less than 30% of a household’s before-tax income (CMHC).

of upgrades and/or possible changes in technology is unknown and unlikely to be designed in a timeframe that matches the HAF sunset completion requirement.

2.3 Private Sector Applications for Municipal Infrastructure

There are two aspects to this stream, both are intended to be application based.

The first relates to just piped infrastructure. Applications under this streams would target extensions of Municipal central Infrastructure within existing public right-of-ways.

The second relates to piped infrastructure and new public roads. Under this stream, HAF funding would used to install public infrastructure to be turned over to the Municipality. In this instance, HAF funds would frontend infrastructure costs thereby allowing extra fiscal capacity for the developer to build additional units. The Developer would be required to repay the HAF contribution to the Municipality based on the number of occupancy permits issued as agreed to under contract. In the event a Developer was to default on the number of occupancy permits committed to under contract, they would forfeit their bond. Given the revolving nature of HAF money, this program is subject to a review and confirmation of acceptability by CMHC. This stream is shaped by provincial statutory limitations on a municipality's ability to provide direct financial contributions to the private sector.

Applications would be selected on the:

- Scale of proposed missing middle development
- Timing/completion of the construction; and
- Return on HAF investment

2.4 Permitting and Connection Fees

On February 18, 2025 Municipal Council approved the waiving of select permit application fees during the term of the Municipality's HAF program. Fees waived include building and sewer permit fees for multi-unit residential the residential portion of commercial mixed use buildings. Fees for residential solar projects were also waived.

This stream is being augmented to include the reimbursement of connection costs associated with residential developments that are greater than six-units during the term of the Municipality's HAF program.

2 Municipally Lead By-law Related Amendments

3.1 Upzoning

Both sectors engaged requested that the Municipality explore amendments to its regulatory framework to potentially permit more as-of-right development through Municipally lead rezonings (referred to as upzoning) and the repurposing of undeveloped open space land.

Private sector developers noted that the Municipality may not be realizing its full housing potential as developers are limiting themselves to constructing on parcels that align with present-day as-of-right permissions. Further comments were made about the protracted periods of time eroding

profitability, e.g., the amount of time and carrying costs associated with land assemblies as Planning Applications proceed through the complete process.

With respect to the review of converting Municipally held lots created through plans of subdivision (accepted as open space), approval to proceed would be subject to the drafting and Municipal Council approval of selection criteria, and a CMHC and legal review confirming use of HAF funding as a means to offset the value of the land being held in the Municipality's open space reserve.

3 Advocacy

Participants involved in the engagement sessions held with private sector, not-for-profit and co-operative sectors stressed the need for Municipal advocacy with other levels of government. In no specific the Municipality will advocate for:

- The Province of Nova Scotia to amend the *Assessment Act* to preclude the application of property tax on density-based housing units until a prescribed period has elapsed or until the year after occupancy permits have been issued. Without an income stream the carrying cost of construction and property tax can be onerous. The suggestion is to mitigate these costs by timing property taxes to post construction (revenue earning) periods. This seems to be particularly relevant to larger projects or projects that proceed over an extended period of time.
- An amendment to the Nova Scotia *Assessment Act* that enables a developer to subdivide a parcel but continue to receive assessment and municipal taxation at a bulk land rate until a change of ownership, a defined period of time has elapsed, or an occupancy permit has been issued. Developers typically do not seek final subdivision approval on all lots within their subdivision until the lots have been readied for construction or sale. Further, developers typically proceed with limited infrastructure installation under a phased approach, through multiple approved tentative plans of subdivision. Typically, this results in:
 - more administrative work (the processing of multiple applications – which can slow the approval process for development overall);
 - a more favourable property taxation for the developer in that a “final” plan causes each lot to be assessed at a higher assessment (a bulk land assessment compared to a serviced lot assessment). The present-day assessment protocol does not incentivize a developer to request a singular final plan of subdivision but rather to proceed in multiple phases. Multiple phases can lead to an inefficient infrastructure installation and cause problems at a future date.
- The Province of Nova Scotia and the Federal Government and/or their agencies to provide financial supports to not-for-profits and co-operatives who have submitted bonafide business plans designed to have their organization achieve a level of scale that reaches operational (financial) sustainability. Those engaged stressed their opinions that interim operational support is required to plan and administer the construction of larger scale developments that would lead to operational self sufficiency.

4 Clements Park

Under the auspices of the HAF program, but not through a present-day funding stream, the Municipality will approach Canada Lands and the Department of National Defence about Municipal involvement in the re-development of Clements Park. More specifically, the Municipality will propose to either take title to the parcel or act as an agent of Canada Lands for the development of this parcel subject to the Federal Government providing phased funding for infrastructure installations.

The 140-acre parcel of land in the Greenwood, formally utilized for military housing has been listed by the Federal Government as an area for priority housing. Bedford Road and central servicing contained therein is owned by the Municipality and serves as the main access to the Federally held parcel. The 140 acres also contains two public schools, École Rose-des-Vents a primary to grade 12 school part of the Conseil Scolaire Acadien Provincial and Dwight Ross Elementary a primary to grade 5 school part of the Annapolis Valley Regional Centre for Education. Presently, Canada Lands is requesting public input on this parcel.

What We Heard



Thank you for attending the engagement session on May 5, 2025. Your feedback will help inform how the Municipality develops Housing Accelerator Fund investments and related programming.

Key Themes (no particular order)

Use HAF funding to invest in:

- Frontend infrastructure costs that support housing, e.g., roads, potable water, central sewer extensions
- Payment (or offset) of developer costs associated central sewer and potable water upgrades, connection costs to central infrastructure, or stormwater management
- Infrastructure investments where developments are permit ready
- Community infrastructure, e.g., a Wellness Centre and sidewalks
- Market research and recruitment tools, e.g., web and landing pages

Items related to Municipal Regulation:

- Municipally led upzoning
- Adjustment of frontage requirements to encourage more lots per foot of frontage
- Investigate changes to rural regulation, e.g., sanctioning of private roads
- Introduce flexibility in Municipal Specifications, e.g., cul-de-sacs
- Consider Industrial zoning for intensive livestock operations
- Adjust Infill measurements in A1 zones
- Growth Centre expansions
- Flexibility in development models, e.g., increasing built heights



What We Heard

Thank you for attending the engagement session on June 3, 2025. Your feedback will help inform how the Municipality develops Housing Accelerator Fund investments and related programming.

Key Themes (no particular order)

Use HAF funding to provide:

- Operational (management) funding to achieve sustainability
- Direct non-repayable capital contributions, e.g., to reduce debt to increase affordability
- Companion funding to Federal and Provincial programs, e.g., more funding towards net zero programs
- Tax relief for not-for profit operators
- Support to education/training providers re. property management

Other Items Municipal Consideration:

- Expand publicly available pre-approved building designs to include larger scale developments
- Identify and make available serviced Municipal parcels that are located in neighbourhoods that are walkable/accessible to community amenities & services
- Advocate for the Province to support not-for-profit and co-operative housing providers

Funding Disbursement Allotments

Table 1: Funding Program Streams

No.	Project Initiative Description	Budget	Deadline for Applications	Deadline for Substantial Completion	Approving Body	Eligible for Advance Funds
	CMHC Initiatives	\$425,000	On-going	February 2028	N/A	N/A
2.1	Non-Repayable Contributions to Not-for -Profit & Co-operatives	250,000	December 2025	December 2026	Staff Committee	Yes
2.2.1	Municipal Infrastructure Design (Kingston)	125,000	N/A	December 2026	EPW	N/A
2.2.2	Municipal Infrastructure Build (Greenwood Water)	3,800,000	N/A	December 2027	Finance	N/A
2.3	Private Sector Applications for Municipal Infrastructure	1,100,000	January 2026	August 2027	Municipal Council	Yes
2.4	Permitting and Connection Fees	200,000	On-going	August 2027	Municipal Council	No
	Total HAF Contributions	\$5,900,000				

**In the event any approved application does not meet stated progress timelines, or there is lack of uptake under a program stream(s), funding assigned in those areas will be transferred to the Municipal Infrastructure Stream. Funding of Program Streams will be limited to the stated amounts set above.*

Request for Decision

TO	Committee of the Whole
PREPARED BY	Scott MacKay, Manager of Revenue
MEETING DATE	July 22, 2025
SUBJECT	Guarantee Resolution: Valley Region Solid Waste-Resource Management

ORIGIN

- February 4, 2025 Municipal Council

RECOMMENDATION

That Committee of the Whole recommend Municipal Council approve the Municipality of the County of Kings' proportional share of the guarantee associated with the Valley Region Solid Waste-Resource Management Authority's (VWRM) Debenture as set out and appended to the July 22, 2025 Request for Decision.

INTENT

To have Municipal Council consider VWRM's request for the Municipality of the County of Kings (Municipality) to guarantee its proportional share of a debenture financing.

DISCUSSION

On February 4, 2025 Municipal Council approved Valley Region Solid Waste-Resource Management Authority's Fiscal 2025/26 Operating and Capital Budget. Within that budget, there was a guarantee requirement of \$1,465,000 of debt financing. Of that amount, the Municipality's share is \$853,730.

The Provincial debenture process requires municipalities to guarantee the long-term borrowing (debenture in this instance) of an Intermunicipal Services Agreement Corporation. The following details the guarantees being requested from each of the owners of VWRM. A Temporary Borrowing Resolution was executed on June 18, 2025 and is contained within the appendix.

DEBT FINANCING GUARANTEE REQUIRED		
Municipality of Kings	58.28%	\$853,730
Town of Kentville	8.10%	\$118,603
Town of Berwick	2.71%	\$39,739
Town of Middleton	1.90%	\$27,890
Town of Annapolis Royal	0.84%	\$12,347
Municipality of Annapolis	20.98%	\$307,328
Town of Wolfville	7.19%	\$105,363
	100.00%	\$1,465,000

Request for Decision

The following table breaks down what is being financed through this debenture issue.

CAPITAL SPENDING TIES TO DEBENTURE FINANCING		
PURPOSE	Loan Amount	Term (Years)
Cat 924K Loader - Solid Tires	\$400,000	5
Cat 906 Loader - Solid Tires, Grapple C&D Pile	\$200,000	10
HHW Container Replacement	\$60,000	10
HHW Prefab Structure	\$250,000	10
Press Upgrade	\$120,000	10
Tunnel Door	\$85,000	10
Warehouse	\$350,000	20
TOTAL	\$1,465,000	

FINANCIAL IMPLICATIONS

- Debenture guarantees have no financial impact on the Municipality, unless VWRM were to default on the loan, in which case the guaranteeing municipal partners would be responsible for their proportionate share of the net debts of the organization.
- Loan guarantees are not currently included in the evaluation of the Municipal Financial Condition Indicators and do not currently affect the Municipality's ability to borrow for its own purposes.

STRATEGIC PLAN ALIGNMENT

	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
✓	Other	To ensure VWRM is able to secure debenture financing to pay for budgeted capital expenditures at a preferred and fixed rate for the term of the debentures.

ALTERNATIVES

- No alternatives are recommended.

IMPLEMENTATION

- The Province requires that a Guarantee Resolution be duly passed at a meeting of the Council of the Municipality of the County of Kings.
- The Mayor and Municipal Clerk will sign the requested copies of the Guarantee Resolution and circulate to the appropriate parties.

ENGAGEMENT

Request for Decision

- The capital expenditures and financing sources were approved as part of the VWRM capital budgeting process.

APPENDICES

- Appendix A: Copy of the Debenture and Guarantee Agreement and Temporary Borrowing Resolution

APPROVALS

Scott Conrod, Chief Administrative Officer

July 15, 2025

VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY

TEMPORARY BORROWING RESOLUTION

Amount: \$1,465,000

Capital Projects: Detailed in Schedule "B"

WHEREAS the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

WHEREAS the Town of Berwick, the Town of Kentville, the Town of Middleton, the Town of Wolfville, the Town of Annapolis Royal, and the Municipality of the County of Kings entered into an inter-municipal services agreement pursuant to Section 60 of the Municipal Government Act;

WHEREAS the Authority pursuant to the inter-municipal agreement states that the body corporate shall be vested with the power to borrow money for the purpose of capital projects, the specific amounts and descriptions of which are contained in Schedule "B";

WHEREAS any borrowing and/or entering into debt obligations of the municipal body corporate must be approved by the municipal units and the Municipal Guarantee percentages and amounts for each of the six municipal parties are attached at Schedule "A"; and,

WHEREAS pursuant to Section 88 of the Municipal Government Act no money shall be borrowed by a municipality, village, committee by an inter-municipal agreement or service commission pursuant to this Act or another Act of the Legislature until the proposed borrowing has been approved by the Minister of Municipal Affairs has the approved the proposed guarantees;

BE IT THEREFORE RESOLVED

THAT under the authority of the intermunicipal services agreement entered into under Section 60 of the *Municipal Government Act*, and subject to the approval of the Minister of Municipal Affairs, the Authority borrow a sum or sums not to exceed One million four hundred sixty five thousand Dollars (\$1,465,000) for the purpose set out above;

THAT the sum be borrowed by the issue and sale of debentures of the Authority of an amount as the Authority deems necessary;

THAT pursuant to Section 92 of the Municipal Government Act, the issue of debentures be postponed and that a sum or sums not to exceed One million four hundred sixty five thousand Dollars (\$1 465 000) in total be borrowed from time to time from any chartered bank or trust company doing business in Nova Scotia;

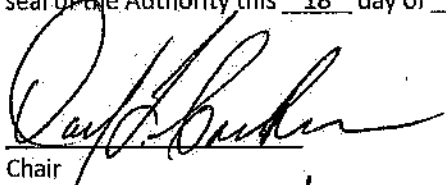
THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and,

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Valley Region Solid Waste-Resource Management Authority held on the 18 day of June, 2025.

GIVEN under the hands of the Chair and the Secretary and under the seal of the Authority this 18 day of June, 2025.


Chair


Secretary

VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY

TEMPORARY BORROWING RESOLUTION

Amount: \$1,465,000

Capital Projects: Detailed in Schedule "B"

SCHEDULE "A"

MUNICIPAL GUARANTEES

MUNICIPAL PARTNER	GUARANTEE PERCENTAGE	GUARANTEE AMOUNT
Municipality of the County of Kings	58.28%	853,730
Municipality of the County of Annapolis	20.98%	307,328
Town of Kentville	8.10%	118,603
Town of Wolfville	7.19%	105,363
Town of Berwick	2.71%	39,739
Town of Middleton	1.90%	27,890
Town of Annapolis Royal	0.84%	12,347
Total Capital Requirements for Borrowing Resolution	100	1,465,000.00

VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY

TEMPORARY BORROWING RESOLUTION

Amount: \$1,465,000

Capital Projects: Detailed in Schedule "B"

**SCHEDULE "B"
CAPITAL PROJECTS**

		Estimates \$
Heading:		
Item	Cat 924K Loader - Solid Tires	400,000
Item	Cat 906 Loader - Solid Tires, Grapple - C&D Pile	200,000
Item	HHW Container Replacement	60,000
Item	HHW Pre Fab Structure	250,000
Heading Sub Total:		910,000
Heading:		
Item	Press Upgrade	120,000
Item	Tunnel Door	85,000
Item	Warehouse	350,000
Item		
Heading Sub Total:		555,000
Heading:		
Item		
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Item		
Heading Sub Total:		0
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Heading Sub Total:		0
TOTAL REQUEST CONTAINED WITHIN THIS RESOLUTION		1,465,000

**VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY
MUNICIPAL PARTNER GUARANTEE RESOLUTION
COUNCIL OF
Municipality Of The County Of Kings**

Guarantee Share Amount: \$853,730

Purpose: Capital projects - capital budget 2025-2026

WHEREAS the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

WHEREAS the Authority has determined to borrow the aggregate principal amount of eight hundred fifty three thousand seven hundred thirty Dollars (\$853,730) for purpose of Capital projects - capital budget 2025-2026 ;

WHEREAS the Authority has requested the Council of the Municipality Of The County Of Kings, a municipality that executed the instrument of incorporation of the Authority, to guarantee said borrowing; and,

WHEREAS pursuant to Section 88 of the Municipal Government Act, no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs has approved of the proposed borrowing or debenture and of the proposed guarantee;

BE IT THEREFORE RESOLVED

THAT the Council of the Municipality Of The County Of Kings does hereby approve the borrowing of the aggregate principal amount of eight hundred fifty three thousand seven hundred thirty Dollars (\$853,730) for the purpose set out above;

THAT subject to the approval of the Minister of Municipal Affairs of the borrowing by the Authority and the approval of the Minister of Municipal Affairs of the guarantee, the Council unconditionally guarantee repayment of eight hundred fifty three thousand seven hundred thirty Dollars (\$853,730) for the purpose set out above; and

THAT upon the issue of the debentures, the Mayor and Chief Administrative Officer of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the Municipality Of The County Of Kings held on the ____ day of _____, 2025.

GIVEN under the hands of the Clerk and under the seal of the Municipality this ____ day of _____, 2025.

Clerk

**VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY
MUNICIPAL PARTNER GUARANTEE RESOLUTION
COUNCIL OF
Municipality Of The County Of Annapolis**

Guarantee Share Amount: \$307,328 Purpose: Capital projects - capital budget 2025-2026

WHEREAS the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

WHEREAS the Authority has determined to borrow the aggregate principal amount of three hundred seven thousand three hundred twenty eight Dollars (\$307,328) for purpose of Capital projects - capital budget 2025-2026 ;

WHEREAS the Authority has requested the Council of the Municipality Of The County Of Annapolis municipality that executed the instrument of incorporation of the Authority, to guarantee said borrowing; and,

WHEREAS pursuant to Section 88 of the Municipal Government Act, no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs has approved of the proposed borrowing or debenture and of the proposed guarantee;

BE IT THEREFORE RESOLVED

THAT the Council of the Municipality Of The County Of Annapolis does hereby approve the borrowing of the aggregate principal amount of three hundred seven thousand three hundred twenty eight Dollars (\$307,328) for the purpose set out above;

THAT subject to the approval of the Minister of Municipal Affairs of the borrowing by the Authority and the approval of the Minister of Municipal Affairs of the guarantee, the Council unconditionally guarantee repayment of three hundred seven thousand three hundred twenty eight Dollars (\$307,328) for the purpose set out above; and

THAT upon the issue of the debentures, the Mayor and Chief Administrative Officer of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the Municipality Of The County Of Annapolis held on the ____ day of _____, 2025.

GIVEN under the hands of the Clerk and under the seal of the Municipality this ____ day of _____, 2025.

Clerk

**VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY
MUNICIPAL PARTNER GUARANTEE RESOLUTION
COUNCIL OF
Town of Annapolis Royal**

Guarantee Share Amount: \$ 12,347

Purpose: Capital projects - capital budget 2025-2026

WHEREAS the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

WHEREAS the Authority has determined to borrow the aggregate principal amount of twelve thousand three hundred forty seven Dollars (\$ 12,347) for purpose of Capital projects - capital budget 2025-2026 ;

WHEREAS the Authority has requested the Council of the Town of Annapolis Royal , a municipality that executed the instrument of incorporation of the Authority, to guarantee said borrowing; and,

WHEREAS pursuant to Section 88 of the Municipal Government Act, no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs has approved of the proposed borrowing or debenture and of the proposed guarantee;

BE IT THEREFORE RESOLVED

THAT the Council of the Town of Annapolis Royal does hereby approve the borrowing of the aggregate principal amount of twelve thousand three hundred forty seven Dollars (\$ 12,347) for the purpose set out above;

THAT subject to the approval of the Minister of Municipal Affairs of the borrowing by the Authority and the approval of the Minister of Municipal Affairs of the guarantee, the Council unconditionally guarantee repayment of twelve thousand three hundred forty seven Dollars (\$ 12,347) for the purpose set out above; and

THAT upon the issue of the debentures, the Mayor and Chief Administrative Officer of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the Town of Annapolis Royal held on the ____ day of _____, 2025.

GIVEN under the hands of the Clerk and under the seal of the Municipality this ____ day of _____, 2025.

Clerk

**VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY
MUNICIPAL PARTNER GUARANTEE RESOLUTION
COUNCIL OF
Town of Berwick**

Guarantee Share Amount: \$39,739

Purpose: Capital projects - capital budget 2025-2026

WHEREAS the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

WHEREAS the Authority has determined to borrow the aggregate principal amount of thirty nine thousand seven hundred thirty nine Dollars (\$39,739) for purpose of Capital projects - capital budget 2025-2026;

WHEREAS the Authority has requested the Council of the Town of Berwick, a municipality that executed the instrument of incorporation of the Authority, to guarantee said borrowing; and,

WHEREAS pursuant to Section 88 of the Municipal Government Act, no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs has approved of the proposed borrowing or debenture and of the proposed guarantee;

BE IT THEREFORE RESOLVED

THAT the Council of the Town of Berwick does hereby approve the borrowing of the aggregate principal amount of thirty nine thousand seven hundred thirty nine Dollars (\$39,739) for the purpose set out above;

THAT subject to the approval of the Minister of Municipal Affairs of the borrowing by the Authority and the approval of the Minister of Municipal Affairs of the guarantee, the Council unconditionally guarantee repayment of thirty nine thousand seven hundred thirty nine Dollars (\$39,739) for the purpose set out above; and

THAT upon the issue of the debentures, the Mayor and Chief Administrative Officer of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the Town of Berwick held on the _____ day of _____, 2025.

GIVEN under the hands of the Clerk and under the seal of the Municipality this _____ day of _____, 2025.

Clerk

**VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY
MUNICIPAL PARTNER GUARANTEE RESOLUTION
COUNCIL OF
Town of Middleton**

Guarantee Share Amount: \$27,890 Purpose: Capital projects - capital budget 2025-2026

WHEREAS the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

WHEREAS the Authority has determined to borrow the aggregate principal amount of twenty seven thousand eight hundred ninety Dollars (\$27,890) for purpose of Capital projects - capital budget 2025-2026 ;

WHEREAS the Authority has requested the Council of the Town of Middleton, a municipality that executed the instrument of incorporation of the Authority, to guarantee said borrowing; and,

WHEREAS pursuant to Section 88 of the Municipal Government Act, no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs has approved of the proposed borrowing or debenture and of the proposed guarantee;

BE IT THEREFORE RESOLVED

THAT the Council of the Town of Middleton does hereby approve the borrowing of the aggregate principal amount of twenty seven thousand eight hundred ninety Dollars (\$27,890) for the purpose set out above;

THAT subject to the approval of the Minister of Municipal Affairs of the borrowing by the Authority and the approval of the Minister of Municipal Affairs of the guarantee, the Council unconditionally guarantee repayment of twenty seven thousand eight hundred ninety Dollars (\$27,890) for the purpose set out above; and

THAT upon the issue of the debentures, the Mayor and Chief Administrative Officer of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the Town of Middleton held on the ____ day of _____, 2025.

GIVEN under the hands of the Clerk and under the seal of the Municipality this ____ day of _____, 2025.

Clerk

**VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY
MUNICIPAL PARTNER GUARANTEE RESOLUTION
COUNCIL OF
Town of Wolfville**

Guarantee Share Amount: \$ 105,363

Purpose: Capital projects - capital budget 2025-2026

WHEREAS the Valley Region Solid Waste-Resource Management Authority (hereinafter referred to as the Authority) was incorporated on October 1, 2001 pursuant to Section 60 of the Municipal Government Act;

WHEREAS the Authority has determined to borrow the aggregate principal amount of one hundred five thousand three hundred sixty three Dollars (\$ 105,363) for purpose of Capital projects - capital budget 2025-2026 ;

WHEREAS the Authority has requested the Council of the Town of Wolfville , a municipality that executed the instrument of incorporation of the Authority, to guarantee said borrowing; and,

WHEREAS pursuant to Section 88 of the Municipal Government Act, no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs has approved of the proposed borrowing or debenture and of the proposed guarantee;

BE IT THEREFORE RESOLVED

THAT the Council of the Town of Wolfville does hereby approve the borrowing of the aggregate principal amount of one hundred five thousand three hundred sixty three Dollars (\$ 105,363) for the purpose set out above;

THAT subject to the approval of the Minister of Municipal Affairs of the borrowing by the Authority and the approval of the Minister of Municipal Affairs of the guarantee, the Council unconditionally guarantee repayment of one hundred five thousand three hundred sixty three Dollars (\$ 105,363) for the purpose set out above; and

THAT upon the issue of the debentures, the Mayor and Chief Administrative Officer of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the Town of Wolfville held on the ____ day of _____, 2025.

GIVEN under the hands of the Clerk and under the seal of the Municipality this ____ day of _____, 2025.

Clerk.

TO	Municipal Council
FROM	Councillor Sappington
BOARD/COMMITTEE	Diversity
BOARD/COMMITTEE MEETING DATE	July 7, 2025
COUNCIL MEETING DATE	July 22, 2025

Community Member Roxy Peterson and I recently had went to the African Nova Scotian Justice Institute Justice Symposium and Roxy shared his recollections and thoughts.

I also spoke about my recent tour of the RCMP headquarters. I was pleasantly surprised by their inclusive atmosphere and how the day began with what seemed to be a sincerely heartfelt land acknowledgement.

Danielle Dulay, our Inclusive Communities Intern, shared her presentation on The White Paper. Members discussed that this was the first time some of us had heard of it and why being educated about this is so very important. The very issues that occurred then are still relevant today.

Diversity Specialist Grayson Parker presented “Words Matter.” This too, was quite the education. I must admit the history of some words came as quite a surprise to me. I will never look at the word “picnic” the same way again.

There are many inclusive community events going on throughout Kings County. It was suggested that everyone agree to attend a community event this summer in lieu of an August meeting. It was voted on and passed unanimously.

Our next meeting will be held in September.

Respectfully Submitted,
Councillor Christina Sappington

TO	Committee of the Whole
FROM	Mayor Corkum
COMMITTEE	NS Solid Waste-Resource Regional Chairs - Priorities Committee
COMMITTEE MEETING DATE	July 9, 2025
COTW MEETING DATE	July 22, 2025

Just an update of the Priorities Committee meeting held July 9, 2025.

It is interesting that at my first Valley Waste meeting as Mayor of Kings I was elected Valley Waste Chair. Because I was the Chair of Region 5 Valley Waste, I was then automatically put on the NS Solid Waste-Resource Regional Chairs Committee.

Then at my second Regional Chairs Committee meeting I was elected Vice Chairs. Because I'm Vice Chair now I found out I'm on the Priorities Committee, which reports and answers to priorities of the Regional Chairs Committee. Careful what you ask for...

Our first zoom Priorities meeting was July 9 mostly just to get to know each other. You'd be happy to hear there was nothing urgent to report. Main purpose is for each region to run things as efficiently as we can and share information.

TO	Committee of the Whole
FROM	Mayor Corkum
TRAINING	Valley REN Intercultural Workplace Training Immigration and Settlement Navigation
TRAINING DATE	July 9, 2025
COTW MEETING DATE	July 22, 2025

On July 9 I partially attended the Valley Regional Enterprise Network Intercultural Workplace Training Immigration and Settlement Navigation session, supporting both employers and newcomers with their unique set of immigration and settlement needs.

Put on by the VREN at the Kentville Rec Centre, there was an excellent facilitator, Mark, originally from Maine.

The main focus was respect. How can we provide newcomers to our country, area and place of business the support of labour needs.

TO	Committee of the Whole
FROM	Mayor Corkum
BOARD/COMMITTEE	Valley Regional Enterprise Network LOC meeting
BOARD/COMMITTEE MEETING DATE	July 14, 2025
COTW/COUNCIL MEETING DATE	July 22, 2025

Meeting was held July 14 at Kings County Council Chambers.

Emily Boucher presented update on AGM, Business Retention and Expansion (BRE) Diagnostic tool, and the plan to do a BRE program in the Fall.

We received an operations and activity update, most of which I reported in my AGM report previously.

We also had a presentation on a framework for regional marketing levy consultation report. Currently we are one of the tourism areas that does not have a regional approach. There will be a joint session of all the Councils in September to hear a presentation and discuss next steps.

Next meeting to be held in October.

TO	Committee of the Whole
FROM	Mayor Corkum
BOARD/COMMITTEE	Valley Regional Services Board Meeting
BOARD/COMMITTEE MEETING DATE	July 16, 2025
COTW/COUNCIL MEETING DATE	July 22, 2025

It was noted that this would be the last meeting for Dwight Whynot. A thank you to Dwight for his outstanding work for the organizations.

Kings Transit

- General Manager report was presented by Meg Hodges.
- A slight decline in ridership.
- Two motions were passed for Annapolis and Digby County re: REMO memorandum of agreements.
- Seven days notice was provided for two policies: KTA Policy Development Policy as well as Free Transit Policy.
- There was a discussion around rebranding which was deferred until next meeting.

Valley Waste

- General Manager report was presented.
- The Annual Renewal of Safety Policy was approved.

There was an in-camera session held at the conclusion of the meeting.

Committee of Council Reports - July 22, 2025

Board/Committee	Chair/Reporting Councillor/ Members	Last/Next Meeting	Report
Asset Management Committee	Peter Allen, Doug Gates, Tim Harding	September 3, 2024 Next: May 7, September 11, 2025	
Audit & Finance Committee	Dave Corkum, Everett MacPherson (Chair), Riley Peckford (Vice-Chair), Emily Lutz	May 6, 2025 Next: September 2025	Written report provided June 3, 2025
Diversity Kings County	Everett MacPherson (Vice- Chair) Christina Sappington (Chair)	June 2, 2025 Next: July 7, 2025	Written report provided June 17, 2025
Fences Arbitration Committee	Bob Best Alternate: Christina Sappington	No meetings	
Fire Services Advisory Committee	Peter Allen, Doug Gates, Riley Peckford (Reporting Councillor)	May 8, 2025 Next: September 18, 2025	Written report provided May 20, 2025
Greenwood Water Utility Source Water Protection Committee	Riley Peckford	March 20, 2025 Next: September 11, 2025	Verbal report to be provided April 1, written report April 15, 2025
Joint Accessibility Advisory Committee	Robbie Hiltz	June 11, 2025 Next: September 10, 2025	Written report provided June 17, 2025
Lake Monitoring Committee	Riley Peckford Alternate: Tim Harding	No recent meetings	
Nominating Committee	Dave Corkum (Chair), Peter Allen, Everett MacPherson, Riley Peckford	March 18, 2025 Next: TBD	Recommendations provided April 1, 2025
Planning Advisory Committee	Emily Lutz (Chair), Riley Peckford (Vice-Chair), Doug Gates, Everett MacPherson	June 10, 2025 Next: July 15, 2025	Recommendations provided July 8, 2025
Police Advisory Board	Bob Best, Robbie Hiltz, Christina Sappington	May 21, 2025 Next: September 17, 2025	Written report provided July 8, 2025
Regional Sewer Committee	Tim Harding Alternate: Everett MacPherson	June 19, 2025 Next: September 18, 2025	Verbal report provided July 8, 2025
Sandy Court Source Water Protection Committee	Tim Harding	February 25, 2025 Next: TBD	Written report provided March 18, 2025

External Board and Committee Reports - July 22, 2025

Board/Committee	Reporting Councillor	Last / Next Meeting	Report
Annapolis Valley Regional Library Board	Emily Lutz Alternate: Peter Allen	February 20, 2025 Next: March 17, 2025, AGM June 19, 2025	Verbal report provided June 17, 2025
Annapolis Valley Trails Coalition Board	Bob Best Alternate: Robbie Hiltz	August 2024	Verbal report provided September 3, 2024
Canning Source Water Protection Committee	Everett MacPherson		
Kentville Joint Fire Services Committee	Bob Best, Robbie Hiltz, Christina Sappington	March 20, 2025 Next: TBD	Written report provided April 1, 2025
Kentville Source Water Protection Advisory Group	Doug Gates	March 26, 2025	
Kentville Water Commission	Doug Gates	March 26, 2025	
Kings Regional Emergency Management Advisory Committee	Dave Corkum, Robbie Hiltz	April 22, 2025 Next: July 21, 2025	Written report provided May 6, 2025
Landscape of Grand Pré Inc. Member	Christina Sappington Alternate: Vacant		
Landscape of Grand Pré Inc. Board	Peter Allen	September 2024	Verbal report provided September 3, 2024
New Minas Source Water Protection Committee	Christina Sappington		
Nova Scotia Solid Waste-Resource Regional Chairs Committee	Dave Corkum (Vice-Chair)	June 26 & 27, 2025	Written report provided July 8, 2025
Port Williams Source Water Protection Committee	Doug Gates		Verbal report provided March 18, 2025
Valley Community Fibre Network (Authority) Board	Emily Lutz	Next: January 6, 2025	Written report provided May 6, 2025
Valley Regional Enterprise Network Liaison & Oversight Committee	Dave Corkum	AGM June 23, 2025 Next: July 14, 2025	Written report provided July 22, 2025
Valley Regional Services Board (Kings Transit & Valley Waste)	Dave Corkum	July 16, 2025	Written report provided July 22, 2025
Western Regional Housing Authority Board	Citizen Member only		
Wolfville Source Water Protection Advisory Committee	Peter Allen		

Committee of the Whole Agenda Item Request

TO	Committee of the Whole
FROM	Councillor Bob Best
PREFERRED MEETING DATE	July 22, 2025
DATE REQUEST SUBMITTED	June 26, 2025
TOPIC	Regional Recreation Centre Engagement

PREFERRED OUTCOME

✓	Recommend a motion to Council		Closed Session discussion
	Item received as information		Promote clarity of a program or Policy

BACKGROUND INFORMATION & DISCUSSION

Given the scale of the project, I feel there should be meetings convened in each District, and with the Towns and Villages.

SUGGESTED RECOMMENDATION

That Committee of the Whole recommend Municipal Council direct the CAO to organize public meetings related to the Regional Recreation Centre in each District, and with the Towns and Villages.

APPENDICES

- None