



MUNICIPALITY *of the*
COUNTY *of* KINGS

MUNICIPAL COUNCIL
Tuesday, April 2, 2024
Following Public Hearing
AGENDA

Video Recording Times Notes in Red
Audio only available due to technical issues [here](#)

1. Roll Call **1:39:20**
2. Approval of Agenda **1:40:51** Page 1
3. Disclosure of Conflict of Interest Issues **None**
4. Approval of Minutes **1:42:33**
 - a. March 5, Council Page 2
 - b. March 19, 2024 Special Council Page 13
 - c. March 20, 2024 Special Council - Budget Page 17
5. Business Arising from Minutes **1:43:32**
 - a. March 5, 2024 Council Page 2
 - b. March 19, 2024 Special Council Page 13
 - c. March 20, 2024 Special Council - Budget Page 17
6. Planning Advisory Committee Recommendations March 12, 2024 Page 25
 - a. Application to enter into a Development Agreement in East Dalhousie (File #23-07) **1:44:29**
 - b. Application to enter into a Development Agreement in Forest Hill (File #22-08) **1:45:58**
 - c. Application to enter into a Development Agreement in Scots Bay (File #21-25) **1:46:50**
 - d. Application to enter into a Development Agreement in North Kentville (File #23-09) **1:49:48**
 - e. Application to rezone Properties in Kingston (File #23-15) **1:50:53**
 - f. Application to enter into a Development Agreement in Port Williams (File #22-23) **1:51:52**
 - g. Application for a substantive amendment to a Development Agreement in Canning (File #23-12) **1:52:55**
 - h. Next Public Hearing Dates **1:59:52**
7. Administration
 - a. Proclamation Request: Heart Failure Awareness Week **2:00:53** Page 27
 - b. Village Commissioner Appointment to Greenwood Source Water Protection Committee **2:02:09** Page 29
8. Financial Services
 - a. Amendments to Policy FIN-05-003: Fees (adoption) **2:03:43** Page 31
 - b. Amendments to Policy FIN-05-024: Property Tax Sales (adoption) **2:04:58** Page 37
 - c. Amendments to Policy FIN-05-026: Tax Exemption for Non-Profit Organizations (adoption) **2:06:53** Page 39
9. Committee of the Whole Recommendation March 19, 2024 **2:09:06** Page 53
 - a. Award of Contract #24-06: Animal Control Enforcement Services
10. Nominating Committee Recommendation January 23, 2024 **2:15:33**
 - a. Citizen Appointment to Kings Regional Rehabilitation Centre Page 54
11. Board and Committee Reports **2:16:39**
 - a. Committees of Council Page 55
 - b. External Boards and Committees Page 56
12. Other Business **2:17:13**
13. Comments from the Public **2:20:46**
14. Adjournment **3:42:01**

**THE MUNICIPALITY OF THE COUNTY OF KINGS
MUNICIPAL COUNCIL
Tuesday, March 5, 2024
DRAFT MINUTES**

**Meeting Date
and Time**

A meeting of Municipal Council was held on Tuesday, March 5, 2024 at 6:00 p.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

1. Attendance

All Members of Council were in attendance, with the exception of Deputy Mayor Lutz, with notice.

Councillor Hirtle arrived at 6:41 p.m.

Roll Call

Results for Roll Call

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Zobia Jawed, Director, Environmental Svs & Climate Resilience
- Scott MacKay, Manager, Revenue
- Laura Mosher, Manager, Planning & Development
- Janny Postema, Municipal Clerk/Recording Secretary

Excuse Absence

On motion of Councillor Burgess and Councillor Armstrong, that Deputy Mayor Lutz's absence from the March 5, 2024 Council meeting be excused.

Motion Carried.

RC-2024-03-05-030

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-

District 8	Kevin Davison	For
District 9	Peter Allen	For

2. [Approval of Agenda](#)

On motion of Councillor Allen and Councillor Harding, that Council approve the March 5, 2024 agenda as circulated.

Motion Carried.

RC-2024-03-05-031

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Approval of Minutes**4a. [February 6, 2024 Council](#), [February 16, 2024 Special Council](#), and [February 20, 2024 Special Council](#)

On motion of Councillor Granger and Councillor Burgess, that the minutes of the February 6, February 16, and February 20, 2024 Council meetings be approved as circulated.

Motion Carried.

RC-2024-03-05-032

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

5. **Business Arising from Minutes**5a. [February 6, 2024](#)

There was no business arising from the February 6, 2024 minutes.

5b. [February 16, 2024](#)

There was no business arising from the February 16, 2024 minutes.

5c. [February 20, 2024](#)

There was no business arising from the February 20, 2024 minutes.

6. [Planning Advisory Committee Recommendations February 13, 2024](#)

- 6a. **Application to rezone properties located at 496/498 and 500/502 Mosher Street (PIDs 55109698, 55109680), Kingston (File # 23-15)**

Councillor Armstrong, Chair of the Planning Advisory Committee, presented the recommendations as attached to the March 5, 2024 Council agenda.

On motion of Councillor Armstrong and Councillor Killam, that Municipal Council give First Reading to and hold a Public Hearing regarding the application to rezone the properties located at 496/498 and 500/502 Mosher Street (PIDs: 55109698, 55109680), Kingston from the Residential One Unit (R1) Zone to the Residential Mixed Density (R3) Zone, as described in Appendix D of the report dated January 31, 2024.

Motion Carried.

RC-2024-03-05-033

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

- 6b. **Application to enter into a Development Agreement at 1441 Church Street (PID 55037188), Port Williams (File #22-23)**

On motion of Councillor Armstrong and Councillor Davison, that Municipal Council give Initial Consideration to and hold a Public Hearing regarding entering into a Development Agreement to permit the addition of a restaurant, event venue and an expanded commercial area within an existing building at 1441 Church Street (PID 55037188), Port Williams as described in Appendix C of the report dated February 8, 2024.

Motion Carried.

RC-2024-03-05-034

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

- 6c. **Application for a substantive amendment to a**

On motion of Councillor Armstrong and Councillor Granger, that Municipal Council give Initial Consideration to and hold a Public

Development Agreement registered on vacant land in the southeast quadrant of the intersection of J Jordan Road and Summer Street (PIDs 55008627, 55354385, 55551758), Canning (File# 23-12)

Hearing regarding amendments to an approved Development Agreement registered on a vacant parcel in the southeast quadrant of J Jordan Road and Summer Street (PIDs 55354385, 55008627 and 55551758), Canning, which is substantively the same (save for minor differences in form) as the draft set out in Appendix C of the report dated February 13, 2024.

Motion Carried.

RC-2024-03-05-035

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

6d. **Next Public Hearing Date**

Councillor Armstrong noted that the next Public Hearing was scheduled to be held on Tuesday, April 2, 2024 at 6:00 p.m.

7. **Administration**

7a. [Proclamation Requests: Amyloidosis Awareness Month, World Down Syndrome Day, World Press Freedom Day, World Autism Acceptance Month](#)

Janny Postema, Municipal Clerk, presented the Clerk Recommendations as attached to the March 5, 2024 Council agenda.

On motion of Councillor Armstrong and Councillor Allen, that Municipal Council proclaim March 2024 as Amyloidosis Awareness Month in the Municipality of the County of Kings.

Motion Carried.

RC-2024-03-05-036

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

On motion of Councillor Davison and Councillor Granger, that Municipal Council proclaim March 21, 2024 as World Down Syndrome Day in the Municipality of the County of Kings.

Motion Carried.**RC-2024-03-05-037****Results**

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

On motion of Councillor Killam and Councillor Harding, that Municipal Council proclaim May 3, 2024 as World Press Freedom Day in the Municipality of the County of Kings.

Motion Carried.**RC-2024-03-05-038****Results**

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council proclaim April 2024 as World Autism Acceptance Month in the Municipality of the County of Kings.

Motion Carried.**RC-2024-03-05-039****Results**

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

7b. [Amendments to By-law 108: Alternative Voting \(second reading\)](#)

On motion of Councillor Burgess and Councillor Armstrong, that Municipal Council give second reading to amendments to By-law 108: Alternative Voting, as attached to the March 5, 2024 Council agenda.

Motion Carried.

RC-2024-03-05-040

Results

For 6
Against 2

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	Against
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	Against

8. **Engineering and Public Works Services**

8a. [Aylesford AD2 Lift Station Upgrade – Design Revisions](#)

Brad Carrigan, Director of Engineering and Public Works, presented the Request for Decision as attached to the March 5, 2024 Council agenda and provided a [presentation](#).

On motion of Councillor Armstrong and Councillor Harding, that Municipal Council approve additional costs for design engineering of the Aylesford AD2 lift station infrastructure upgrade project in the amount of \$51,393 including non-rebated HST to CBCL for the preparation of drawings and tender specifications.

Motion Carried.

RC-2024-03-05-041

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

On motion of Councillor Armstrong and Councillor Allen, that Municipal Council approve additional costs for geotechnical engineering near the Aylesford AD2 lift station to support the design of a new trenchless river crossing in the amount of \$15,435 including non-rebated HST to CBCL related to the preparation of tender specifications.

Motion Carried.**RC-2024-03-05-042****Results**

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

9. Financial Services

- 9b. [Amendments to Policy FIN 05-024: Property Tax Sales \(notice\)](#)

Scott MacKay, Manager of Revenue, presented the Request for Decision as attached to the March 5, 2024 Council agenda and provided a [presentation](#).

On motion of Councillor Armstrong and Councillor Granger, that Municipal Council provide seven days' notice, per s.48(1), *Municipal Government Act*, to amend Policy FIN-05-024: Property Tax Sales, as detailed in the March 5, 2024 Request for Decision.

Motion Carried.**RC-2024-03-05-043****Results**

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

Councillor Hirtle arrived at 6:41 p.m.

- 9c. [Amendments to Policy FIN 05-026: Tax Exemption for Non-Profit Organizations \(notice\)](#)

Scott MacKay, Manager of Revenue, presented the Request for Decision as attached to the March 5, 2024 Council agenda and provided a [presentation](#).

On motion of Councillor Allen and Councillor Davison, that Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to amend Policy FIN-05-026: Tax Exemption for Non-Profit Organizations, as detailed in the March 5, 2024 Request for Decision.

Motion Carried.**RC-2024-03-05-044**

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

- 9a. [Amendments to Policy FIN-05-009: Personal Property Tax Reduction \(adoption\)](#)

Mayor Muttart presented the Policy as attached to the March 5, 2024 Council agenda.

On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council adopt amendments to Policy FIN-05-009: Personal Property Tax Reduction as attached to the March 5, 2024 Council agenda.

Motion Carried.

RC-2024-03-05-045

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

10. [Committee of the Whole Committee Recommendations February 20, 2024](#)

- 10a. **March 2024 Proclamations**

Mayor Muttart presented the recommendations as attached to the March 5, 2024 Council agenda.

On motion of Councillor Burgess and Councillor Armstrong, that Municipal Council proclaim March 8, 2024 as International Women's Day; March 21, 2024 as International Day for the Elimination of Racial Discrimination; and March 31, 2024 as International Transgender Day of Visibility in the Municipality of the County of Kings.

Motion Carried.

RC-2024-03-05-046

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

10b. **Guaranteed Basic Livable Income**

On motion of Councillor Burgess and Councillor Killam, that Municipal Council call upon the Federal Government to respond to calls for an annual Guaranteed Basic Livable Income (GBLI) by either endorsing, committing to and enacting a GBLI or alternatively, giving the citizens of Canada cogent reasons why a GBLI cannot be implemented.

Motion Carried.

RC-2024-03-05-047

Results

For 8
Against 1

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	Against
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

11. **Board and Committee Reports**

- 11a. **Port Williams Source Water Protection Committee** Councillor Granger provided a verbal report from the meeting earlier today.
- 11b. **Kings Point To Point Transit Society Board** Councillor Harding provided a verbal report from the February 21, 2024 meeting.
- 11c. **Diversity Kings County** Councillor Burgess provided a verbal report from the March 4, 2024 meeting.
- 11d. [Committees of Council](#) For information.
- 11e. [External Boards and Committees](#) For information.

On motion of Councillor Davison and Councillor Allen, that Municipal Council receive the Board and Committee Reports as provided verbally on March 5, 2024 for information.

Motion Carried.

RC-2024-03-05-048

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

12. **Other Business**

Councillor Burgess noted that a resident of the Municipality would be turning 99 this year and that the family was hoping to receive 99 letters for her birthday. Mayor Muttart commented that he would send one on behalf of Council.

13. **Comments from the Public**

One member of the public was present, but no comments were provided.

14. **Adjournment**

On motion of Councillor Harding and Councillor Allen, there being no further business, the meeting adjourned at 6:59 p.m.

Motion Carried.

RC-2024-03-05-049

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

Approved by:

Peter Muttart
Mayor

Janny Postema
Municipal Clerk/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour

Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.
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DRAFT

THE MUNICIPALITY OF THE COUNTY OF KINGS
SPECIAL COUNCIL
Tuesday, March 19, 2024
Draft MINUTES

**Meeting Date
and Time**

A special meeting of Municipal Council was held on Tuesday, March 19, 2024 at 10:45 a.m. following a meeting of the Committee of the Whole in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

1. Attendance

All Members of Council were in attendance.

Deputy Mayor Lutz chaired the meeting.

Roll Call

Results for Roll Call

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Zobia Jawed, Director, Environmental Svs & Climate Resilience
- Chris Ritchie, Recording Secretary

2. Approval of Agenda

On motion of Councillor Burgess and Councillor Davison, that Council approve the March 19, 2024 agenda as circulated.

Motion Carried.

SC-2024-03-19-026

Results

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Closed Session**

4a. **Contract Negotiations**

On motion of Councillor Burgess and Councillor Davison, that Council move into closed session in accordance with section 22 (2) (e) *Municipal Government Act*: contract negotiations.

Motion Carried.

SC-2024-03-19-027

Results

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Council moved into closed session at 10:47 a.m. and returned to public session at 11:35 a.m.

4b. **Annapolis Valley Trails Coalition**

Following the closed session, Council passed the following motions in public session:

On motion of Councillor Burgess and Councillor Davison, that Municipal Council direct the CAO and Mayor to enter into an agreement with the Annapolis Valley Trails Coalition with terms and conditions as provided in the Request for Decision dated March 19, 2024.

Motion Carried.

SC-2024-03-19-028

Results

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

4c. **Kings Point to Point Transit Society**

On motion of Councillor Burgess and Councillor Armstrong, that Municipal Council allow the allocated \$15,000 in capital funding to be

provided to the Kings Point to Point Transit Society for operating costs for the 2023/2024 and 2024/2025 fiscal years.

Motion Carried.

SC-2024-03-19-029

Results

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

4d. Kings Point to Point Transit Society

On motion of Councillor Allen and Councillor Burgess, that Municipal Council direct the CAO to advise the Kings Point to Point Transit Society and Trans County Transportation Society that the Municipality wishes to remove Council appointments from their Boards of Directors.

Motion Carried.

SC-2024-03-19-030

Results

For 9
Against 1

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	Against
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

5. Adjournment

On motion of Councillor Granger and Councillor Killam, there being no further business, the meeting adjourned at 11:38 a.m.

Motion Carried.

SC-2024-03-19-031

Results

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For

District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Approved by:

Emily Lutz
Deputy Mayor

Chris Ritchie
Administrative Assistant/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

**THE MUNICIPALITY OF THE COUNTY OF KINGS
SPECIAL COUNCIL - BUDGET
Wednesday, March 20, 2024
DRAFT MINUTES**

**Meeting Date
and Time**

A special budget meeting of Municipal Council was held on Wednesday, March 20, 2024 at 9:00 a.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

1. Attendance

All Members of Council were in attendance, with the exception of Councillor Hirtle, with notice.

Mayor Muttart arrived at 9:34 a.m.

Deputy Mayor Lutz chaired the meeting.

Roll Call

Results for Roll Call

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Zobia Jawed, Director, Environmental Svs & Climate Resilience
- Mike Livingstone, Manager, Financial Reporting
- Katrina Roefs, Financial Analyst
- Chris Ritchie, Recording Secretary

2. [Approval of Agenda](#)

On motion of Councillor Armstrong and Councillor Davison, that Council approve the March 20, 2024 agenda as circulated.

Motion Carried.

SC-2024-03-20-032

Results

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For

District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Financial Services**

4a. **Municipality of the County of Kings 2024/2025 Operating and Capital Budgets Request for Decision**

Greg Barr, Director of Finance & IT, and Mike Livingstone, Manager of Financial Reporting, presented the 2024/2025 Operating and Capital Budgets Request for Decision as attached to the March 20, 2024 Special Council agenda package and provided a [presentation](#). Katrina Roefs, Financial Analyst, was also present to answer questions.

Greenwood Water Utility

On motion of Councillor Burgess and Councillor Allen, that Municipal Council approve the 2024/25 Operating and Capital Budget for the Greenwood Water Utility which includes \$1,084,900 of Gross Expenditures, \$127,330 in Capital out of Revenue, and a total Capital Budget of \$7,374,050 funded out of Prior Period Surplus, Long Term Debt, and Operating Revenue attached as Appendix A to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-033

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Regional Sewer System

On motion of Councillor Davison and Councillor Granger, that Municipal Council approve the 2024/25 Operating and Capital Budget for the Regional Sewer System which includes \$2,000,500 of Gross Expenditures and a Capital Budget of \$9,268,324 attached as Appendix B to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-034

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For

District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Specific External Organizational Funding

On motion of Councillor Killam and Councillor Burgess, that Municipal Council approve specific funding to external organizations identified in Appendix C: Schedule of Specific External Organization Funding attached to the March 20, 2024 Request for Decision totaling \$3,169,160.

Motion Carried.

SC-2024-03-20-035

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Grant Program Funding

On motion of Councillor Burgess and Councillor Armstrong, that Municipal Council approve the grant program funding identified in Appendix D attached to the March 20, 2024 Request for Decision totaling \$2,670,300.

Motion Carried.

SC-2024-03-20-036

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Hantsport Volunteer Fire Department

On motion of Councillor Allen and Councillor Armstrong, that Municipal Council approve the 2024/25 Municipal contribution in the amount of \$82,300 to the West Hants Regional Municipality for the

Hantsport Volunteer Fire Department as summarized in Appendix F to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-037

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

2024/2025 Capital and Project Budget with Gross Expenditures

On motion of Councillor Granger and Councillor Davison, that Municipal Council approve the 2024/25 Capital and Project Budget with Gross Expenditures of \$41,648,151 as summarized in Appendix G to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-038

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Five-Year Capital Plan

On motion of Councillor Allen and Councillor Davison, that Municipal Council approve the Five-Year Capital Plan as summarized in Appendix H to the March 20, 2024 Request for Decision, and as detailed within the Project Justification Sheets of the Proposed 2024/25 Budget Document, included as Appendix L to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-039

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For

District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Temporary Borrowing Resolution

On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council approve the request of a Temporary Borrowing Resolution from the Province of Nova Scotia in the amount of \$14,963,256 attached as Appendix I to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-040

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Amendments to Policy FIN-05-003: Fees Policy

On motion of Councillor Allen and Councillor Armstrong, that Municipal Council provide seven days' notice, per s. 48(1) *Municipal Government Act*, to adopt amendments to Policy FIN-05-003: Fees, attached as Appendix J to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-041

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

2024/2025 Operating Budget with Gross Expenditures

On motion of Councillor Granger and Councillor Burgess, that the 2024/25 Operating Budget with Gross Expenditures of \$65,333,760 be

approved as summarized in Appendix K to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-042

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	-
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Kentville Volunteer Fire Department - Operating Budget

On motion of Councillor Burgess and Councillor Killam, that Municipal Council approve the 2024/25 Operating Budget for the Kentville Volunteer Fire Department attached as Appendix E to the March 20, 2024 Request for Decision totaling \$757,720.

Motion Carried.

SC-2024-03-20-043

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Mayor Muttart arrived at 9:34 a.m.

Kentville Volunteer Fire Department - Municipal Contribution

On motion of Councillor Killam and Councillor Burgess, that Municipal Council approve the 2024/25 Municipal contribution in the amount of \$475,489 to the Kentville Volunteer Fire Department.

Motion Carried.

SC-2024-03-20-044

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For

District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Residential and Resource Property Tax Rate

On motion of Councillor Burgess and Councillor Davison, that the residential and resource property tax rate for 2024/25 be set at \$0.853 per \$100 of assessment.

Motion Carried.

SC-2024-03-20-045

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Commercial Property Tax Rate

On motion of Councillor Granger and Mayor Muttart, that the commercial property tax rate for 2024/25 be set at \$2.287 per \$100 of assessment.

Motion Carried.

SC-2024-03-20-046

Results

For 9
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

5. Other Business

Councillor Burgess reported that the Valley REN announced the appointment of Emily Boucher as its new CEO.

6. Comments from the Public

No members of the public were present.

7. Adjournment

On motion of Councillor Armstrong and Councillor Granger, there being no further business, the meeting adjourned at 9:44 a.m.

Motion Carried.

SC-2024-03-20-047

Results

For 9

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Approved by:

Emily Lutz
Deputy Mayor

Chris Ritchie
Administrative Assistant/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

COMMITTEE	Planning Advisory Committee
COMMITTEE MEETING DATE	March 12, 2024
COUNCIL MEETING DATE	April 2, 2024

RECOMMENDATIONS

a.	Application to enter into a Development Agreement in East Dalhousie (File #23-07)	That Municipal Council give Initial Consideration to and hold a Public Hearing regarding entering into a Development Agreement to permit Tourist Commercial Uses at 100 Alton Road (PID 55480966), East Dalhousie as described in Appendix C of the report dated March 12, 2024
b.	Application to enter into a Development Agreement in Forest Hill (File #22-08)	That Municipal Council give Initial Consideration to and hold a Public Hearing regarding entering into a development agreement to permit 12 tourist cabins at 1459 Forest Hill Road (PID 55217939), Forest Hill, which is substantively the same (save for minor differences in form) as the draft set out in Appendix C of the report dated March 12, 2024.
c.	Application to enter into a Development Agreement in Scots Bay (File #21-25)	That Municipal Council give Initial consideration to and hold a Public Hearing regarding entering into a development agreement to permit the development of a campground at 5734 Highway 358 (PID 55014534), Scots Bay, which is substantively the same (save for minor differences in form) as the draft set out in the report dated March 12, 2024.
d.	Application to enter into a Development Agreement in North Kentville (File #23-09)	That Municipal Council give Initial Consideration to and hold a Public Hearing regarding entering into a Development Agreement to permit 16 additional residential units within 4 approved multi-unit dwellings on the property located at Aldershot Road (PID 55046056), North Kentville, which is substantively the same (save for minor differences in form) as the draft set out in Appendix F of the report dated March 12, 2024.
e.	Application to rezone Properties in Kingston (File #23-15)	That Municipal Council give Second Reading to the application to rezone the properties located at 496/498 and 500/502 Mosher Street (PIDs 55109698 and 55109680), Kingston from the Residential One Unit (R1) Zone to the Residential Mixed Density (R3) Zone, as described in Appendix D of the report dated January 31, 2024.

Committee Recommendations

f.	Application to enter into a Development Agreement in Port Williams (File #22-23)	That Municipal Council give Final Consideration to entering into a Development Agreement to permit the addition of a restaurant, event venue and an expanded commercial area within an existing building at 1441 Church Street (PID 55037188), Port Williams, as described in Appendix C of the report dated February 8, 2024.
g.	Application for a substantive amendment to a Development Agreement in Canning (File #23-12)	That Municipal Council give Final Consideration regarding amendments to an approved Development Agreement registered on a vacant parcel in the southeast quadrant of J Jordan Road and Summer Street (PIDs 55354385, 55008627 and 55551758), Canning, which is substantively the same (save for minor differences in form) as the draft set out in Appendix C of the report dated February 13, 2024.
h.	Next Public Hearing Dates	Thursday May 2, 2024 at 6:00 p.m. File 21-25 ONLY Tuesday, May 7, 2024 at 6:00 p.m.



Clerk Recommendations

FROM	Janny Postema, Municipal Clerk
COUNCIL MEETING DATE	April 2, 2024

RECOMMENDATION

a.	Proclamation Request: Heart Failure Awareness Week	That Municipal Council proclaim May 5 - 11, 2024 to be “Heart Failure Awareness Week” in the Municipality of the County of Kings. <u>Proclamation attached</u>
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**MUNICIPALITY *of the*
COUNTY *of* KINGS**

PROCLAMATION

Heart Failure Awareness Week

May 5 - 11, 2024

WHEREAS over 750, 000 people of all ages in Canada are living with heart failure, and heart failure is expected to cost the Canadian economy \$2.8 billion per year by 2030, and

WHEREAS people with heart failure experience debilitating symptoms such as shortness of breath, swelling and exhaustion, and people who care for those with heart failure are often overwhelmed and stressed, and

WHEREAS the Canadian Heart Failure Society is an organization of volunteer cardiovascular professionals and patients who work hard to improve care for patients with heart failure in close collaboration with the Heart & Stroke Foundation of Canada, the Canadian Cardiovascular Society, the Canadian Council of Cardiovascular Nurses, the Canadian Association of Cardiovascular Prevention and Rehabilitation, the HeartLife Foundation, and the Québec Heart Failure Society, and

WHEREAS initiated by the Canadian Heart Failure Society and its partner organizations, Canadian Heart Failure Awareness Week is now celebrated across Canada to improve awareness of and education on heart failure, and

WHEREAS Heart Failure Awareness Week is an opportunity to raise awareness of the causes of heart failure and the impact it has on individuals living with heart failure and on their caregivers;

THEREFORE, BE IT RESOLVED, that I, Mayor Muttart, on behalf of Municipal Council, proclaim May 5-11, 2024 to be “Heart Failure Awareness Week” in the Municipality of the County of Kings.

Signed this 2nd day of April 2024

Mayor Peter Muttart

Request for Decision

TO	Municipal Council
PREPARED BY	Janny Postema, Municipal Clerk
MEETING DATE	April 2, 2024
SUBJECT	Village Commissioner Appointment to Greenwood Water Utility Source Water Protection Committee

ORIGIN

- [Policy EPW-04-009: Greenwood Water Utility Source Water Protection Committee](#)

RECOMMENDATION

That Municipal Council reappoint Dale Harty, Greenwood Village Commissioner, to the Greenwood Water Utility Source Water Protection Committee effective May 1, 2024 for a term ending April 30, 2026.

INTENT

For Council to consider the recommendation of the Greenwood Village Commission to reappoint Dale Harty to the Greenwood Water Utility Source Water Protection Committee as the Village representative.

DISCUSSION

Section 4, Committee Composition, of Policy EPW-04-009 states that a Commissioner from the Village of Greenwood is to be appointed by Council for a two-year term commencing on the first day of May of the appointment year.

The term of the current Greenwood Village Commissioner on the Committee, Dale Harty, ends April 30, 2024. On March 20, 2024, the Greenwood Village Commission made a recommendation to Council to reappoint Commissioner Harty for another two-year term.

FINANCIAL IMPLICATIONS

- None

STRATEGIC PLAN ALIGNMENT

	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
✓	Other	Policy requirement

ALTERNATIVES

- No alternative are recommended.

Request for Decision

IMPLEMENTATION

- Notify the Greenwood Village Commission, the Chair of the Committee (District Councillor), and the Municipal staff lead for the Committee of the appointment.
- Next (re)appointment to occur prior to May 2026.

ENGAGEMENT

- No specific engagement initiative was undertaken as this item is guided by the Greenwood Water Utility Source Water Protection Committee Policy.

APPENDICES

- None

APPROVALS

Scott Conrod, Chief Administrative Officer

March 26, 2024



Municipality of the County of Kings

Fees

Policy Category	Finance	Most Recent Amendment	April 2, 2024
First Council Approval	May 1, 2007	Future Review Date	March 2025

1. Purpose

This Policy provides details of all fees charged by the Municipality of the County of Kings (Municipality).

2. Scope

This Policy applies to all fees charged by the Municipality.

3. Definitions

Refer to the following related Municipal By-laws for definitions:

- By-law 12A: Animal Control
- By-law 45: Street Lighting
- By-law 60: Subdivision
- By-law 69: Taxi
- By-law 71A: Dog
- By-law 72: Building
- By-law 78: Tax Collection Fees
- By-law 79: Septic Waste Disposal
- By-law 90: Vendors
- By-law 98: Wastewater Sewer
- By-law 106: Land Use

4. Policy Statements

Fees for Animal Control

4.1 Amount to be paid to the pound keeper by the owner of an animal or a cat in order to reclaim an animal:

- | | | |
|-------|--|-----------------|
| 4.1.1 | Impound Fees: | \$35.00 |
| 4.1.2 | Care and sustenance (per day or portion thereof to commence at midnight on the day of impoundment): | \$ 5.00 |
| 4.1.3 | Veterinary fees: | Amount expended |
| 4.1.4 | Required transportation (rental of trailers, etc.) | Amount expended |
| 4.1.5 | Any extraordinary expenses incurred by the Animal Control Officer or Pound Keeper in relation to the animal. | |

Fees for Sewer Charges

4.2 Every owner of land which is serviced by a sewer line or is fronting on any street or highway within the Municipality which street or highway has had a sewer line installed as directed by Council pursuant to the Wastewater Sewer By-law 98 shall pay to the Municipality a charge known as the Sewer Service Charge for both the construction and maintenance of such sewer line and drainage system and the operation of any sewer treatment facility, as follows:

- 4.2.1 In the case of a single family dwelling the annual sum of ~~\$570.00~~ \$590.00 for a frontage up to but not exceeding a maximum of 250 feet.

- 4.2.2 In the case of lots upon which no building has been constructed the annual sum of ~~\$171.00~~ \$176.00.
- 4.2.3 Notwithstanding 4.2.2, the developer or subdivider who installed and transferred to the Municipality the sewer line servicing such lots shall be exempt from payment of such sum until such developer or subdivider has transferred ownership of such lots, ~~or an occupancy permit has been issued for the property, whichever may occur first.~~
- 4.2.4 In the case of land upon which no building has been constructed and not the subject of final approval as a subdivision, or not dealt with in sections 4.2.1 and 4.2.5 herein, the annual sum of ~~\$171.00~~ \$176.00;
 - 4.2.4.1 For each 200 feet of frontage or portion thereof where the land is not in active agricultural use;
 - 4.2.4.2 For every 1,000 feet of frontage or portion thereof where the land is in active agricultural use.
- 4.2.5 In the case of public schools the annual sum of ~~\$570.00~~ \$590.00 for each academic classroom.
- 4.2.6 In the case of property used for commercial uses, apartment buildings and other uses other than as a single family dwelling a minimum sum of ~~\$570.00~~ \$590.00 per annum based upon a discharge of up to 40,000 gallons of effluent (based on human waste or equivalent) into a sewer line and an additional sum of additional gallons of effluent as prescribed in the Table forming Schedule "A" of the Wastewater Sewer By-law 98.
- 4.2.7 In the case of property described in subparagraph (e) but for which no rate is prescribed in the table a sum based on the rate of ~~\$570.00~~ \$590.00 per annum up to 40,000 gallons of effluent (based on human waste or equivalent) discharged into a sewer line; the number of gallons and the equivalency of the effluent may be metered or otherwise established by the Municipal Engineer based upon examination of the operations carried out on the property in question and by reference to accepted sanitary engineering standards.
- 4.3 In addition to the basic sewer charge, the owner or occupier of every building, other than a single unit family dwelling discharging into the public sewer system an amount of sewage exceeding the volume of 40,000 gallons per year, shall be charged unless, otherwise specifically provided for herein, the following rates for each building:
 - 4.3.1 ~~\$3.23~~ \$3.33 for each and every 1,000 gallons or fraction thereof exceeding the volume of 40,000 gallons per year up to and including 100,000 gallons per year; and
 - 4.3.2 ~~\$3.84~~ \$3.96 for each and every 1,000 gallons or fraction thereof exceeding 100,000 gallons per year up to and including 200,000 gallons per year; and
 - 4.3.3 ~~\$4.47~~ \$4.61 for each and every 1,000 gallons or fraction thereof exceeding 200,000 gallons per year.
 - 4.3.4 For the purpose of determining the number of gallons in 4.3.1 the amount of sewage discharge shall be according to a meter where one is installed and where there is no meter installed it shall be determined in accordance with Schedule A of the Wastewater Sewer By-law 98.
 - 4.3.5 In making the calculation referred to in 4.3.1 and 4.3.2, the total volume of sewage for each individual building shall be calculated and charged for separately from any other buildings belonging to the same owner.
- 4.4 The base sewer charge will index annually based on the prior year's October Nova Scotia Consumer Price Index (all goods). In the event of decline in the October Nova Scotia Consumer Price Index (all goods), the base sewer charge from the prior fiscal period will be maintained and subsequent year indexing will be adjusted to offset the decline.

- 4.5 Every person connecting to the Sewer System shall, as applicable, pay the following fees:
 - 4.5.1 Sewer Permit Application Fee: \$175.00 non-refundable application fee
 - 4.5.2 Fees for Municipal Engineer to conduct a dye test to confirm connection to Sewer Main: \$100.00 non-refundable fee.
 - 4.5.3 Sewer Charge Variance Fee (excluding One Unit Dwellings and each unit in a Semi-Detached Dwelling):
 - 4.5.3.1 When Owner of a Building applies to the Engineer for a Sewer Charge Variance to have their Sewer Service Charge calculated based on water meter readings;
 - 4.5.3.2 \$175.00 non-refundable application fee;
 - 4.5.3.3 Amount expended for water meter(s) in cases where water meter(s) is (are) not installed.

Fees for Street Lighting

- 4.6 The categories for which said street lighting charge may be levied and the amount of such charge shall be:
 - 4.6.1 Single dwellings: ~~\$35.00~~ \$43.00 per annum;
 - 4.6.2 Multiple dwelling units including apartment buildings in any one building: each residential unit shall be charged the single dwelling rate, up to a maximum of five units and any units beyond five units shall have no charge applied to them;
 - 4.6.3 Commercial dwellings: ~~\$35.00~~ \$43.00 per annum;
 - 4.6.4 Row housing or duplex: each dwelling unit shall be charged the single dwelling rate;
 - 4.6.5 Single dwellings, multiple dwelling units, commercial dwellings, and row housing or duplexes within the Growth Centre of Centreville: ~~\$4.00~~ \$4.50 per annum per unit for intersection pedestrian lighting.

Fees for Taxis and Taxi Licenses

- 4.7 The fees for taxis and taxi licenses shall be:

4.7.1 Taxi/Limousine Owners License Plate	\$25.00
4.7.2 Replacement Plate	\$ 5.00
4.7.3 Taxi/Limousine Driver's License	\$10.00
4.7.4 Replacement License	\$ 5.00

Fees for Dog Licenses and Impounding

- 4.8 The annual registration fee shall be \$10.00 for each spayed or neutered dog and \$30.00 for each dog which has not been spayed or neutered, or as amended by Policy of Council.
 - 4.8.1 For the purposes of this Policy, the registration year shall mean the period indicated in Dog By-law 71A.
 - 4.8.2 The registration fee shall be reduced by 50% in the year of acquisition where the owner acquires ownership of the dog after the mid-point of the registration year.
- 4.9 A dog that is trained to assist and assists a person with a disability is exempt from paying a registration fee but not from registration.
- 4.10 The annual registration fee for a kennel shall be \$50.00, or such other fee set by Policy of Council.
- 4.11 Except in the case where a dog is impounded for being fierce or dangerous, or is rabid or appears to be rabid or exhibits symptoms of canine madness, the owner of a dog which has been impounded, upon proof of ownership of the dog, may redeem the dog after payment to the Pound Keeper of the following costs and fees:
 - 4.11.1 An impounding fee of \$35.00;
 - 4.11.2 A boarding fee of \$5.00 for each day during any part of which the dog was impounded;
 - 4.11.3 Any extraordinary expenses incurred by the Pound Keeper in relation to the dog.

Fees for Building Permits

- 4.12 Fees for building permits shall be as follows:
- 4.12.1 New construction of and additions to residential buildings, community centres, and churches: \$20.00 plus \$0.11 per square foot based on all usable floor area of the new construction or addition.
 - 4.12.2 New construction of and additions to commercial, industrial and other buildings not otherwise specified: \$20.00 plus 15.4 cents per square foot based on all usable floor area of the new construction or addition.
 - 4.12.3 New construction of and additions to sheds, decks, shell storage buildings, garages, barns and other farm, forestry or fishing buildings not designed for human occupancy: \$20.00 plus 4.4 cents per square foot based on all usable floor area of the new construction or addition.
 - 4.12.4 Repairs, renovations or alterations to all existing buildings: \$20.00 plus \$2.20 per \$1,000 of estimated value of construction work.
 - 4.12.5 Location or relocation of an existing structure, or mobile home: \$75.00.
 - 4.12.6 Construction or location of a solar panels or a swimming pool including required fencing and decking: \$50.00.
 - 4.12.7 Renewal of an approved permit: \$15.00.
 - 4.12.8 Development Permit shall be \$20.00 if no Building Permit is triggered.
 - 4.12.9 Erection of any sign: \$15.00.
 - 4.12.10 Building or structure demolition: \$30.00.
 - 4.12.11 To amend a permit in force: \$15.00.
 - 4.12.12 All square footage under this Section shall be calculated as follows:
 - 4.12.12.1 Buildings intended for human occupancy shall include all floor space of all floors;
 - 4.12.12.2 Buildings not intended for human occupancy shall be based on the area of the main floor.
 - 4.6.13 Fees less a \$15.00 processing charge shall be refunded in situations where the application was not completed, or the application was denied or withdrawn.

Fees for Subdivision and Site Plan Approval

- 4.13 Fees for subdivision and site plan approval shall be as follows:
- 4.13.1 Tentative subdivision approval \$ 50.00 per lot
 - 4.13.2 Final subdivision approval \$150.00 per plan
 - 4.13.3 Site plan approval \$100.00 per application

Fees for Tax Collection

- 4.14 An officer executing a warrant issued under the authority of the *Assessment Act* is entitled to the following fees:
- 4.14.1 Delivery and Executing a Warrant: \$90.00
 - 4.14.2 Advertising for and conducting a sale: \$50.00 plus any actual expenses incurred, in lieu of those fees set out in subsection 111(5) of the *Assessment Act*.
- 4.15 A cost recovery fee of \$7.00 per billing to be charged to financial institutions for the provision of tax information.
- 4.16 Returned cheques: \$20.00 per cheque.

Fees for Septic Waste Disposal

- 4.17 Every Septic Tank Cleaner or other user of the Septic Waste Treatment Facility shall pay a charge for the operation of the facility, including the Municipality.
- 4.18 The Charge referred to in 3(a) of Septic Waste Disposal By-law 79 shall be apportioned and payable by each User of the facility at the rate of \$30.00 per 1,000 Imperial Gallons of Septic Waste

or portion thereof delivered to the Septic Waste Treatment Facility. Such charge shall be calculated monthly.

4.19 A Septic Tank Cleaner or other user of the Septic Waste Treatment Facility, who is more than 20 days in arrears of payment to the Municipality of the Operating Charge may be denied access to the Facility by order of the Municipal Engineer.

4.20 Arrears of payment of Operating Charges shall carry interest at the current interest rate.

Fees for Vendors By-Law 90

4.21 Fee for Vendors: \$500 per annum

Fees for Planning Applications

4.22 Fees for applications to amend the Land Use By-law 106:

4.22.1 \$500.00 non-refundable application fee.

4.22.2 \$400.00 advertising fee. This fee is to be refunded if the application is withdrawn or refused before the application is advertised in the newspaper, or if the application results in a general text amendment that benefits multiple properties.

4.23 Fees for applications to enter into a development agreement or make a substantial amendment to an existing development agreement:

4.23.1 \$700.00 non-refundable application fee (including property registration costs).

4.23.2 400.00 advertising fee. This fee is to be refunded if the application is withdrawn or refused before the application is advertised in the newspaper.

4.24 Fees for applications to make an insubstantial amendment to an existing development agreement:

4.24.1 \$300.00 non-refundable application fee (including property registration costs).

4.25 Fees for applications to discharge a development agreement:

4.25.1 No application fee.

4.26 Fees for Heritage Properties and Conservation Districts:

4.26.1 No fee for applications to add a property to a Heritage Conservation District or to register a Municipal Heritage Property.

4.26.2 \$500.00 non-refundable application fee to remove a property from a Heritage Conservation District or to de-register a Municipal Heritage Property.

4.27 Groups exempt from fees for planning applications:

4.27.1 Places of Worship

4.27.2 Fire Departments

4.27.3 Incorporated Societies

4.27.4 Service Clubs

4.27.5 Community Associations

4.27.6 Recreational Associations

4.27.7 Registered Charities

4.27.8 Village Commissions

4.27.9 Provincial or Federal government departments and agencies

4.28 Council, by motion, may choose to refund all, or a portion of, the fees charged for a planning application. In doing so, Council shall indicate the reason for not collecting or refunding the usual fees.

4.29 Fees for Credit Card transactions:

The Municipality utilizes the services of an external party for the processing of credit card transactions. These organizations charge a variable fee which is added to the amount due on all credit card transactions. This fee is due and payable by the customer at the time of transaction.

5. Responsibilities

5.1 Council will:

- 5.1.1 Ensure the Municipality has a current and comprehensive policy for fees; and
- 5.1.2 Review and amend this Policy as required.

5.2 The Chief Administrative Officer or their designate will:

- 5.2.1 Implement and administer this Policy; and
- 5.2.2 Identify and propose revisions to this Policy as necessary.

5.3 Directors and Managers will:

- 5.3.1 Ensure that the fee in this Policy are implemented;
- 5.3.2 Review the fee amounts periodically to ensure they are appropriate. If the fees are no longer appropriate, determine what the fees should be; and
- 5.3.3 Recommend to the Chief Administrative Officer what the fees should be.

6. Amendments

Date	Amendments
January 2, 2008	
May 6, 2008	
March 3, 2009	
May 5, 2009	
May 18, 2010	
April 19, 2011	
July 3, 2012	
April 16, 2013	
May 7, 2013	
April 15, 2014	
April 14, 2015	
April 14, 2016	Sewer charges and street light fees amended.
December 6, 2016	Sewer permit application, dye test, and variance fees amended.
May 25, 2017	Sewer charges and street light fees amended.
April 18, 2019	Sewer charges amended.
May 4, 2021	Street light fees amended.
April 19, 2022	Sewer charges and street light fees amended.
April 4, 2022	Sewer charges and street light fees amended.
May 2, 2023	Sewer charges and street light fees amended.
April 2, 2024	Sewer charges and street light fees amended.



Municipality of the County of Kings

Property Tax Sales

Policy Category	Finance	Most Recent Amendment	April 2, 2024
First Council Approval	April 5, 2022	Future Review Date	February 2025

1. Purpose

This Policy provides direction for the planning and execution of the annual tax sale and clarity for property owners within the Municipality of the County of Kings (Municipality) with respect to the consequences of non-payment of property tax accounts and of the actions taken to conduct an annual property tax sale. Further, this Policy establishes an effective, efficient, and fair method for the collection of taxes for those properties deemed to be in a state of delinquency.

The *Municipal Government Act* is the governing document with respect to any tax sale conducted by the Municipality. Where, in any instance, a discrepancy arises between the *Municipal Government Act* and this Policy, the former shall take precedent.

2. Scope

This Policy applies to all properties in the Municipality of the County of Kings and the execution of an annual tax sale.

3. Definitions

- 3.1 **Property:** means any assessable property liable for taxation for all purposes for which property taxes and rates are levied by the Municipality.
- 3.2 **Tax:** per s.3(bz) *Municipal Government Act*, includes municipal rates, area rates, change in use tax, forest property tax, recreational property tax, capital charges, one-time charges, local improvement charges and any rates, charges or debts prescribed, by the enactment authorizing them, to be a lien on the property.

4. Policy Statements

- 4.1 Council provides authority to the Municipal Treasurer, designated by the Chief Administrative Officer in accordance with s.37(1) *Municipal Government Act*, to:
 - 4.1.1 establish financial delinquency thresholds for inclusion of property tax accounts in the property tax sale,
 - 4.1.2 negotiate payment arrangements with owners of delinquent accounts, and
 - 4.1.3 determine the most appropriate method by which to conduct the property tax sale.
- 4.2 The Municipality shall advertise any tax sale through a dedicated website page hosted on the Municipality's website as supplemental to methods of publication prescribed by the *Municipal Government Act*.

- 4.3 In the event that the tax sale is conducted by way of public tender, the Municipality shall endeavor to livestream the opening of tendered bids for public viewing.
- 4.4 Title searches shall be completed by the Municipality's solicitor during the month of October for all tax sale properties with all resulting charges levied against the respective accounts.
- 4.5 The Municipality may consider payment arrangements for delinquent accounts under extenuating circumstances. Any payment arrangements shall be recorded by way of Agreement and stored in electronic format as well as at the Municipal complex for the duration of the term of the Agreement.
- 4.6 The Municipality shall hold its property tax sale annually in the month of March. **For the fiscal year 2023-24, the property tax sale shall be conducted in the month of June 2024.**

5. Responsibilities

5.1 Council will:

- 5.1.1 ensure the Municipality has a current Policy for tax sales;
- 5.1.2 review and amend this Policy as required; and

5.2 The Chief Administrative Officer will:

- 5.2.1 implement and administer this Policy; and
- 5.2.2 identify and propose revisions to this Policy.

6. Amendments

Date	Amendments
April 2022	Policy created.
April 2024	Added June 2024 tax sale in fiscal year 2023-24.



Municipality of the County of Kings

Tax Exemption for Non-Profit Organizations

Policy Category	Finance	Most Recent Amendment	April 2, 2024
First Council Approval	June 6, 2023	Future Review Date	June 2026

1. Purpose

This Policy supports the provision of an exemption of property taxes for non-profit organizations within the Municipality of the County of Kings (Municipality) under the authority of Sections 71(1) and 71(2) *Municipal Government Act*.

2. Scope

This Policy applies to any qualified property within the Municipality of the County of Kings.

3. Definitions

3.1 **Canadian charitable organization:** any organization registered as an active charity with the Canada Revenue Agency.

3.2 **Exemption:** a release of obligation from paying all or a portion of property taxes.

3.3 **Property Taxes:** refers only to that portion of a property tax bill that is indicated to be residential tax, commercial tax, or resource tax.

4. Policy Statements

4.1 The property belonging to a named Canadian charitable organization that is used directly and solely for a charitable purpose and shall be granted a tax exemption to the extent and under the conditions listed in Schedule A of this Policy.

4.2 The property of a non-profit community, charitable, fraternal, educational, recreational, religious, cultural, or sporting organizations which provides a service that might otherwise be a responsibility of the Council shall be granted a tax exemption to the extent and under the conditions as listed in Schedule B of this Policy.

4.3 The property of a non-profit community, charitable, fraternal, educational, recreational, religious, cultural, or sporting organizations or institution that would otherwise be classified as commercial property shall be reduced to the tax that would otherwise be payable if the property were residential properties to the extent and under the conditions as listed in Schedule C to this Policy.

4.4 The full or partial tax exemption provided in sections 4.1, 4.2 and 4.3 shall apply only to that portion of the properties specified in Schedules A, B and C.

- 4.5 Unless the description of the property in Schedule A, B, or C identifies that the tax exemption applies to a specific percentage of the assessment for the property, the exemption is for 100% of property taxes levied by the Municipality. Where the description of a property in the Policy refers to a percentage of assessment, the property is exempt from property taxes only to the extent of the percentage referenced in the Schedule.
- 4.6 When a property or part thereof, listed in Schedule A, B, or C of this Policy ceases to be occupied by the non-profit association identified as the owner or the property is no longer exclusively used for the community, charitable, fraternal, educational, recreational, religious, cultural, or sporting purposes identified at the time of application for the exemption, the partial or total exemption from taxation shall cease and the owner of the property shall immediately be liable for the real property tax on such property or part thereof for the remaining portion of the year.
- 4.7 Owners of the properties listed in the Schedules of this Policy shall report to the Municipality's Treasurer any change in the status of the ownership or use of the property which would affect or could reasonably be interpreted as affecting its eligibility for tax exemption pursuant to this Policy within 30 calendar days of such change.

The Municipality may periodically review the assessment roll during the fiscal year to determine any such changes in ownership. Changes of ownership for any property listed in Schedules A, B or C shall result in immediate cessation of the partial or total exemption of taxes. In the event that the new owner meets the qualifications as a non-profit organization as defined by this Policy, the Municipality shall encourage the property owner to make application for inclusion under Schedule A, B, or C.

- 4.8 Organizations seeking to make use of the tax exemption provided in Section 4.1, 4.2, or 4.3 shall make application to the Municipality outlining the nature of activities and or services offered by their organization, the benefit to the community and a current financial statement. Organizations seeking inclusion under the terms of Section 4.1 shall also provide to the Municipality, proof of charitable status with Canada Revenue Agency.

Any exemption granted under this Policy is at the sole discretion of Council.

- 4.9 Applications made pursuant to Section 4.8 of this Policy, must be received by the Municipality on or before February 28 of any year.

5. Responsibilities

- 5.1 Council will:
- 5.1.1 ensure the Municipality has a current and comprehensive Policy for Tax Exemptions for Non-Profit Organizations;
 - 5.1.2 review and amend this Policy as required.
- 5.2 The Chief Administrative Officer will:
- 5.2.1 implement and administer this Policy; and
 - 5.2.2 identify and propose revisions to this Policy.

6. Amendments

Date	Amendments
June 6, 2023	Policy created.
April 2, 2024	Addition and deletion of properties in Schedules.

TAX EXEMPTION FOR NONPROFIT ORGANIZATIONS POLICY PROPERTY LIST
Schedule A

Properties must be owned by a named registered Canadian charitable organization and used directly and solely for a charitable purpose.

PROPERTY	PROPERTY NUMBER	OWNER	EXTENT OF APPLICATION OF SECTION 4.1	CHARITABLE NUMBER
Land Arena 1035 J Jordan Rd Canning	PID # 55008676 AAN # 02372789	Annapolis Valley Regional School Board	100%	889967592 Canning District Recreational Commission
Land Building 4120 Hwy 359 Halls Harbour	PID # 55040513 AAN # 01619616	Fundy View Community Centre	100%	118934348
Land Arena 1490 Westwood St Kingston	PID # 55084784 AAN # 04876717	Western Kings Rink Association	100%	127946036
Land 1204 Ridge Rd Wolfville Ridge	PID # 55319966 AAN # 09312587	Rotary Club of Wolfville Society	100%	119125755 Rotary Club of Wolfville Charitable Trust
Land Educational 9412 Commercial St. New Minas	PID # 55209654 AAN # 02372854	The Flower Cart	100%	107390676
The Flower Cart	PID # 55210660 AAN # 00918083	The Flower Cart	90%	107390676
Fellowship Halls 2080 Bishop Mountain Rd N Kingston	PID # 55086961 AAN # 03538826	Multi Addiction Centre Society	100%	892111782
Lot 1A Building, Fire Hall 3580 Hwy 359	PID # 55040125 AAN # 04682874	Halls Harbour District Firefighters Association (exempt)	100%	133978148
Lot ABC-1, Fire Station 6 Jones Rd	PID # 55385710 AAN # 03491226	New Minas Volunteer Fire Department (exempt)	100%	11905630
Lot 298 9798 Hwy 1 Greenwich	PID # 55378434 AAN # 01809822	Greenwich Fire Commissioners (exempt)	100%	118947720

PROPERTY	PROPERTY NUMBER	OWNER	EXTENT OF APPLICATION OF SECTION 4.1	CHARITABLE NUMBER
Land Fire Station/Hall Garage 570 Sparky St Kingston	PID # 55083273 AAN # 00112364	Kingston District Fire Commission (exempt)	100%	886929991
Land Fire Station/Hall 1083 Park Street	PID # 55091441 AAN # 00163805	Aylesford Fire District (exempt)	100%	118797851
Lot Daycare 1063 J Jordan Rd Canning	PID # 55020820 AAN # 08074372	Apple Tree Landing Family Education Centre	100%	106718984
Land Fellowship Hall 1951 Hwy 359 Centreville	PID # 55038806 AAN # 00704326	Centreville Community Club	100%	85816771
Land Garage 485 Gibson Woods Rd	PID # 55044663 AAN # 01693646	Gibson Woods United Baptist Church	100%	89080323
Land Building 342 Bligh Rd Woodville	PID # 55077176 AAN # 05004047	Woodville Community Centre	100%	863422796
Land Fellowship Hall 3083 Aylesford Rd Lake Paul	PID # 55126874 AAN # 02412608	Lake Paul and Lake George Community Club	100%	888532793
Land 1542 White Rock Rd White Rock	PID # 55192595 AAN # 04906799	White Rock Community Assoc	100%	888136843
Land Fellowship Hall 1159 Woodville Rd Lakeville	PID # 55077309 AAN # 02414899	Trustee of the Lakeville BR WINS	100%	875150781
Land Fellowship Hall 11794 Highway 1 Grand Pré	PID # 55231674 AAN # 02079615	Horton Community Centre Association	100%	881098032
Land Fellowship Hall 410 West Brooklyn Mtn Rd West Brooklyn	PID # 55236574 AAN # 06381332	West Brooklyn Community Association	100%	134112366
Lot 1 29 Main St Kingsport	PID # 55017016 AAN # 02575221	Kingsport Community Association	100%	889936910

PROPERTY	PROPERTY NUMBER	OWNER	EXTENT OF APPLICATION OF SECTION 4.1	CHARITABLE NUMBER
Land Incorp Farm 551 Ross Creek Rd Ross Creek	PID # 55015457 AAN # 04816587	Coastarts Association Ross Creek Centre for the Arts	100%	139921563
Lot Fellowship Hall 2564 Hwy 360 Harbourville	PID # 55071633 AAN # 01883739	Harbourville Community Hall Sewing Circle	100%	891388548
Lot 10 Dwelling 56 Eden Row Greenwich	PID # 55193619 AAN # 01393421	Wolfville Homefires Society	100%	108219106
Lot 1-2 Building 1172 Huntington Point Rd Halls Harbour	PID # 55041214 AAN # 04913582	Charles MacDonald House of Centreville Society	100%	880862966
Land Museum 19 Saxon St Centreville	PID # 55054183 AAN # 02673401	Charles MacDonald House of Centreville Society	100%	880862966
Land Cottage/Cabin 1224 Baxters Harbour Rd Baxters Harbour	PID # 55011449 AAN # 03716457	Fundy Camp Society	100%	891410797
Lot Buildings 8 Q-7 Rd Lake George	PID # 55125488 AAN # 02373998	Eastern Valley Baptist Association	100%	107273740
Lot 1 Museum 1158 Steadman Rd Billtown	PID # 55437693 AAN # 09309918	Northville Farm Heritage Centre	100%	894693712
Land Barley St Burlington	PID # 55097869 AAN # 00814423	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Hardwood Lake Rd S Lake Paul	PID # 55148068 AAN # 08070644	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Brow of Mnt Rd W Aylesford Mnt	PID # 55097810 AAN # 00814415	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Nollett Beckwith Rd Viewmount	PID # 55097836 AAN # 00814431	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Incorp Farm Ridge Rd Wolfville Ridge	PID # 55374789 AAN # 08118787	Nova Scotia Nature Trust (exempt)	100%	889627691

PROPERTY	PROPERTY NUMBER	OWNER	EXTENT OF APPLICATION OF SECTION 4.1	CHARITABLE NUMBER
Land Ridge Rd Wolfville Ridge	PID # 55392583 AAN # 09311165	Nova Scotia Nature Trust (exempt)	100%	889627691
Land White Rock Rd Gaspereau	PID # 55323612 AAN # 08124205	Nova Scotia Nature Trust (exempt)	100%	889627691
Land White Rock Rd Gaspereau	PID # 55323745 AAN # 08124183	Nova Scotia Nature Trust (exempt)	100%	889627691
Land 1 White Rock Rd Gaspereau	PID # 55193031 AAN # 00816957	Nova Scotia Nature Trust (exempt)	100%	889627691
Land White Rock Rd Gaspereau	PID # 55193064 AAN # 00816981	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Educational Lot CDL-7 11 Opportunity Lane Coldbrook	PID # 55476881 AAN # 09803831	Peopleworx Society	100%	130015258
Lot CDL-8A Opportunity Lane Coldbrook	PID # 55476899 AAN # 09803858	Communityworx Society	100%	859292054
Land Dwelling 9809 Main Street, Ganning	PID # 55021729 AAN # 03997995	Fieldwood Heritage Society	100%	895986057
Lot SPCA 1285 County Home Rd Cambridge	PID # 55437743 AAN # 09309969	Kings County Branch, Nova Scotia Society for the Prevention of Cruelty	100%	888698065
Land Warehouse 1119 Station Rd Aylesford	PID # 55373872 AAN # 03076504	The Beehive Adult Service Centre	100%	119215481
Lot GKK-1 Dwlg Bldg 113 Cornwallis Ave New Minas	PID # 55477913 AAN # 02310937	Crosbie House Society	100%	857415806
Lot CC-1 Aylesford Rd Lake Paul	PID # 55517510 AAN # 10487560	Lake Paul and Lake George Community Club	100%	888532793

PROPERTY	PROPERTY NUMBER	OWNER	EXTENT OF APPLICATION OF SECTION 4.1	CHARITABLE NUMBER
Land Pier Rd Kingsport	PID # 55004444 AAN # 01189794	Kingsport Community Association	100%	889936910RT0001
9453 Commercial St New Minas	PID #55210629 AAN #05841429	New Minas Baptist Church	100%	861207330RR0001
<u>1004 J Jordan Road Canning</u>	<u>PID # 55300057 AAN # 08082278</u>	<u>Community Living Alternatives Society</u>	<u>100%</u>	<u>106762749</u>
<u>1447 Westwood Street Kingston</u>	<u>PID # 55084776 PID # 55511869 AAN # 02209152</u>	<u>Community Living Alternatives Society</u>	<u>100%</u>	<u>106762749</u>
<u>1506 Sarah Drive Coldbrook</u>	<u>PID #55152524 AAN # 8040907</u>	<u>Community Living Alternatives Society</u>	<u>100%</u>	<u>106762749</u>
<u>315 Bluff Road Avonport Station</u>	<u>PID #55228647 AAN # 01450069</u>	<u>Writers' Federation of Nova Scotia</u>	<u>100%</u>	<u>122250566</u>

Schedule B

Properties must be owned by non-profit community, charitable, fraternal, educational, recreational, religious, cultural, or sporting organizations providing a service that might otherwise be the responsibility of Council.

PROPERTY	PROPERTY NUMBER	OWNER	EXTENT OF APPLICATION OF SECTION 4.2
Lot Building Glenmont	PID # 55012363 AAN # 01726862	Glenmont West Community Club	100%
Land and Hall 2521 Pereau Rd Lower Blomidon	PID # 55007009 AAN # 00356743	White Waters Community Association	100%
Lot S-1 5790 Hwy 358 Scots Bay	PID # 55376701 AAN # 04206061	Scots Bay Women's Institute	100%
Land Sports Park 1042 Sherman Belcher Rd Centreville	PID # 55056345 AAN # 00704393	Centreville Community Park Recreation Commission	100%
Lot 6A Fellowship Hall 4404 Black Rock Rd	PID # 55068340 AAN # 05830419	Trustees Black Rock Community Association	100%
Land Building 5350 Brooklyn St Grafton	PID # 55059273 AAN # 01768727	Grafton Community Association	100%
Land Building 4361 Hwy 221 Welsford	PID # 55076608 AAN # 04862244	Welsford Community Club	100%
Land Fellowship Hall 3157 Hwy 1 Aylesford East	PID # 55077846 AAN # 00163791	Aylesford East Community Club	100%
Land Hall 3469 Brooklyn St Weston	PID # 55077614 AAN # 04880188	Weston Community Hall Association	100%
Fellowship Halls 2122 Long Point Rd Burlington	PID # 55094619 AAN # 00552763	Burlington Community Hall	100%
Land Bishop Mountain Rd North Kingston	PID # 55086987 AAN # 03538834	North Kingston Community Hall	100%
Land Building 2321 Morden Rd Morden	PID # 55099733 AAN # 03301273	Morden Community Hall	100%
Land Hall 1481 East Dalhousie Rd East Dalhousie	PID # 55128292 AAN # 01077252	Dalhousie Community Centre	100%

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Land Hall 659 Victoria Rd Millville	PID # 55116164 AAN # 03255107	Millville Community Hall	100%
Lot Building 8464 Brooklyn St North Kentville	PID # 55047641 AAN # 03187861	Meadowview Development Association	100%
Land Fellowship Hall 10 Prospect Rd Morristown	PID # 55124325 AAN # 03323978	Morristown Community Club	100%
Lot NCC-1 Fellowship Hall 413 Victoria Rd Nicholsville	PID # 55103360 AAN # 03508374	Nicholsville Community Club	100%
Land Fellowship Hall 5961 Hwy 1 Cambridge	PID # 55157812 AAN # 00597821	Cambridge Community Centre	100%
Land Buildings 1015 Maple St Waterville	PID # 55162994 AAN # 04828097	Waterville Recreation Club	100%
Lot 1A 402 Windermere Rd Windermere	PID # 55144075 AAN # 04978668	Windermere Community Club	100%
Land Fellowship Hall 1458 Bishopville Rd Bishopville	PID # 55216204 AAN # 00334057	Bishopville Daisy Club Trustees of	100%
Land Fellowship Hall 2833 Lovett Rd Coldbrook	PID # 55159891 AAN # 00839124	Coldbrook Recreation Comm	100%
Land Fellowship Hall 4528 Prospect Rd North Alton	PID # 55195838 AAN # 03538419	North Alton Community Hall	100%
Land Fellowship Hall 3992 Highway 12 South Alton	PID # 55195440 AAN # 04373022	South Alton Community Association	100%
Land Fellowship Hall 106 Greenwich Rd Greenwich	PID # 55194435 AAN # 01809814	Greenwich Community Centre	100%
Land 1211 Gospel Rd Glenmont	PID # 55012173 AAN # 01726889	Glenmont Hillcrest Club	100%
Land 5796 Highway 358 Scots Bay	PID # 55014484 AAN # 04206053	Scotts Bay Community Hall Assoc	100%
Land Fellowship Hall 989 Deep Hollow Rd Black River	PID # 55188197 AAN # 00337692	Black River Community Club	100%
Fellowship Halls 2806 Greenfield Rd Gaspereau	PID # 55218218 AAN # 00890006	Gaspereau Community Centre Trustees of	100%
Land 59 English Mountain Rd Canaan	PID # 55181689 AAN # 04990943	Canaan Community Club Association	100%
Lot SMCA-1 98 Black Hole Rd Sheffield	PID # 55021422 AAN# 04241703	Sheffield Mills Community Association	100%
Land Sports Park 792 Meadowvale Rd Tremont	PID # 55104525 AAN # 04876695	Western Kings Community Club	100%

Land Fellowship Hall 204 Hutchinson Rd Lockhartville	PID # 55226039 AAN # 00889768	Lockhartville Community Hall	100%
Land 2739 Pereau Rd White Water	PID # 55019822 AAN # 04685377	Canadian Sunday School Mission Truth for Youth Bible Society	100%
Land 1290 Victoria Rd Aylesford	PID # 55092688 AAN # 01892568	Harmony Lodge 52 AF & AM	100%
Land 4158 Highway 1 South Berwick	PID # 55141295 AAN # 04373049	South Berwick Community Club	100%
Fellowship Hall Steadman Road Billtown	PID # 55042212 AAN # 05195691	Apple Valley Riders	100%
Land 1684 Victoria Rd Dempseys Corner	PID # 55090997 AAN # 05555957	Dempsey Corner Community Hall	100%
Land 13893 Hwy 1 Hants Border	PID # 55235741 AAN # 05605407	Hants Border Community Club	100%
Land 4078 Black Rock Rd Whites Corner	PID # 55068266 AAN # 00337943	Jolly Workers of Black Rock	100%
Land Dwelling 377 White Rock Rd Canaan	PID # 55323455 AAN # 00092584	Annapolis Valley Shooting Sports Club	100%
Land Hall 1599 Baxters Harbour Rd Baxters Harbour	PID # 55011001 AAN # 04717988	Baxters Harbour Community Association	100%
Land French Cross Rd Morden	PID # 55324941 AAN # 08132682	Morden Community Association	100%
Land Morden Rd Morden	PID #55450902 AAN # 09429085	Morden Community Association	100%
Land 1152 Hwy 12 Murphy Lake	PID # 55175129 AAN # 00357405	Blue Mountain Field Day Association	100%
Lions Hall Auburn	PID # 55116255 AAN # 00163783	Aylesford District Lions Club	100%
Land Fellowship Hall 1000 Seminary Ave Canning	PID # 55007231 AAN # 00650889	Canning District Lions Club	100%
Lot 3 Fellowship Hall Garage 1482 Veterans Lane Kingston	PID # 55121917 AAN # 02565056	Lions Club of Kingston	100%
Land Bigelow St Canning	PID # 55301451 AAN # 08126879	Canning District Lions Club	100%
Land Seminary Ave Canning	PID # 55019970 AAN # 03567753	Canning District Lions Club	100%
Land Bigelow St	PID # 55301444	Canning District Lions Club	100%

Canning	AAN # 08126860		
Land Building 9806 Main Street Canning	PID#55016448 PID#55003305 AAN#02154749 AAN#02154706	Canning Library and Heritage Centre	100%
Lot Building 5687 Hwy # 1 Cambridge	PID # 55158505 AAN # 05885191	Kings Regional Rehabilitation Centre (Plank Industries)	100%
Lot Building 177 Middle Dyke Rd Kentville	PID # 55031147 AAN # 05283248	Valley Search and Rescue	100%
Land Fellowship Hall 3201 Long Point Road Harbourville	PID # 55095434 AAN # 04718119	United Church of Canada (Trustees of)	100%
New Minas Children's Centre 9453 Commercial St New Minas	PID # 55510629 AAN # 05841429	New Minas Baptist Church	100%
Parcel A Starrs Point Loop Port Williams	PID # 55037618 AAN # 05254108	Port Williams Women's Institute	100%
Parcel C 1058 Cape Split Rd Scotts Bay	PID # 55307540 AAN # 01763288	Scott's Bay Wilderness Society	100%
Land Long Point Road Burlington	PID # 55094486 AAN # 09313451	Burlington Community Park Society	100%
Water Towers Treatment Facility Well Well	55105969 / 03399788 55105951 / 08059381 55309199 / 08110697 55118020 / 03890252	Greenwood Water Utility	40%
Water Tower Water Tower Well Well Well SWP Treatment Facility SWP SWP Treatment Facility	55321566 / 08079102 55201800 / 04764439 55209852 / 01810715 55210322 / 05177995 55285613 / 08143307 55286207 / 08081913 55289615 / 08081905 55450274 / 09427759 55450282 / 09427767 55468904 / 09560459	New Minas Water Utility	40%

Well #5 / Water Tower	55301964 / 00652415 55007439	Canning Water Utility	40%
Well #3	55007272 / 00652393 55525000 55525018		
Monitor Station #2	55525026		
Well #4	55003396 /		
Treatment Facility	08048312		
Monitoring Station	55451421 / 09430881 No PID / 10952433 55736885 / 02372797		
Wells / Water Tower	55366181 /	Port Williams Water Utility	40%
SWP	01400738		
Well	55024376 /		
SWP	00318043		
SWP	55024756 /		
SWP	04764463		
SWP	55460364 /		
	09434208		
	55460372 /		
	09434194		
	55542674 /		
	10922976		
	55544884 /		
	10940591		

Schedule C

No properties currently fall within this category.

Committee Recommendations

COMMITTEE	Committee of the Whole
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COMMITTEE MEETING DATE	March 19, 2024
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COUNCIL MEETING DATE	April 2, 2024
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RECOMMENDATION

a.	Award of Contract #24-06: Animal Control Enforcement Services	That Municipal Council award contract #24-06 “Animal Control Enforcement Services” to the Nova Scotia SPCA for five years as outlined in the Request for Decision dated March 19, 2024.
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Committee Recommendations

COMMITTEE	Nominating Committee
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COMMITTEE MEETING DATE	<u>January 23, 2024</u>
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COUNCIL MEETING DATE	April 2, 2024
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RECOMMENDATION

a.	Citizen Appointment to Kings Regional Rehabilitation Centre Board	That Municipal Council appoint Theresa Dalweg as citizen member to the Kings Regional Rehabilitation Centre Board for a three-year term commencing April 1, 2024.
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Committee of Council Reports - April 2, 2024

Board/Committee	Chair/Reporting Councillor/ Members	Date Last/Next Meeting	Report
Asset Management Committee	Dick Killam, Joel Hirtle (Chair), Peter Allen	February 6, 2024 Next: March 5, 2024	Verbal report provided May 2, 2023
Audit and Finance Committee	Peter Muttart, Emily Lutz, Martha Armstrong, Kevin Davison	February 9, 2024 Next: February 27, May 28, 2024	Recommendations provided February 20, 2024
Centreville Area Advisory Committee	Lexie Burgess, Dick Killam	May 5, 2021 Next: TBD	Written report provided June 1, 2021
Diversity Kings County	June Granger (Vice-Chair), Lexie Burgess (Chair)	March 4, 2024 Next: TBD	Verbal report provided March 5, 2024
Fences Arbitration Committee	Peter Allen - Alternate	No meetings	
Fire Services Advisory Committee	June Granger (Reporting Councillor), Lexie Burgess, Tim Harding	January 18, 2024 Next: February 15, 2024	Verbal report provided October 3, 2023
Greenwood Water Utility Source Water Protection Committee	Tim Harding (Chair)	November 16, 2023 Next: TBD	Written report provided November 1, 2022
Joint Accessibility Advisory Committee	Lexie Burgess (Vice-Chair)	December 13, 2023 Next: March 13, 2024	Written report provided October 17, 2023
Kingston Area Advisory Committee	Martha Armstrong	No recent meetings	Written report provided October 6, 2020
Lake Monitoring Committee	Tim Harding Alternate - Emily Lutz	July 22, 2020 Next: TBD	
Municipal Elections Advisory Committee	Janny Postema (Chair)	July 5, 2023 Next: March 7, 15, 25, 2024	Written report provided January 19, 2021
Nominating Committee	Martha Armstrong (Chair), Joel Hirtle (Vice-Chair), Peter Muttart, Peter Allen	January 23, 2024 Next: TBD	Recommendations provided February 6, 2024
Planning Advisory Committee	June Granger, Dick Killam (Vice- Chair), Martha Armstrong (Chair), Peter Allen, Kevin Davison	February 13, 2024 Next: March 12, 2024	Recommendations provided March 5, 2024
Police Services Advisory Committee	June Granger, Joel Hirtle (Chair), Tim Harding (Vice-Chair), Dick Killam, Peter Allen	December 20, 2023 Next: February 21, 2024	Verbal report provided January 9, 2024
Port Williams Area Advisory Committee	June Granger	No recent meetings	
Regional Sewer Committee	Joel Hirtle (Chair) Alternate - Kevin Davison	February 1 & 22, 2024 Next: TBD	Recommendation provided August 15, 2023
Sandy Court Source Water Protection Committee	Martha Armstrong	March 18, 2021 Next: March 24, 2022	

External Board and Committee Reports - April 2, 2024

Board/Committee	Reporting Councillor	Last / Next Meeting	Report
Annapolis Valley Regional Library Board	Emily Lutz Alternate - Lexie Burgess	September 2023	Verbal report provided October 3, 2023
Annapolis Valley Trails Coalition Board	Emily Lutz Alternate - Joel Hirtle	November 2023	Verbal report provided November 6, 2023
Canning Source Water Protection Committee	June Granger	No recent meetings?	
Kentville Joint Fire Services Committee	Lexie Burgess, Dick Killam, Peter Allen	September 21, 2023 Next: March 21, 2024	Verbal report provided October 3, 2023
Kentville Water Commission	Lexie Burgess	February 2, 2022 Next: April 6, 2022	Written report provided February 15, 2022
Kings Point To Point Transit Society Board	Tim Harding	February 21, 2024 Next: TBD	Verbal report provided March 5, 2024
Kings Regional Rehabilitation Centre Board	Dick Killam, Tim Harding, Joel Hirtle, Kevin Davison	November 2023 Next: December 2023	Verbal report provided December 5, 2023
Kings Regional Emergency Management Advisory Committee	Peter Muttart Dick Killam	January 15, 2024 Next: April 15, 2024	Written report provided January 23, 2024
Kings Transit Authority Board → Interim Board for 2 years	Peter Muttart	September 21, 2022 Next: Oct. 5, Oct. 19, 2022	
Landscape of Grand Pré Inc. Member	Peter Allen Alternate: Vacant		
Landscape of Grand Pré Inc. Board	Emily Lutz	September 2023	Verbal report provided October 3, 2023
New Minas Source Water Protection Committee	Kevin Davison Alternate: Emily Lutz	January 16, 2022 Next: Feb. 16, 2022	Verbal report provided April 5, 2022
Nova Scotia Federation of Municipalities Board	Martha Armstrong	Fall Conference November 1-4, 2022	Verbal report provided October 18, 2022
Port Williams Source Water Protection Committee	June Granger	March 5, 2024 Next: TBD	Verbal report provided March 5, 2024
Regional Recreation Facility Feasibility Study Working Group	Peter Muttart	November 1, 2021 Next: Dec. 6, 2021	Verbal report provided at November 2, 2021 Council
Trans County Transportation Society (West) Board	Martha Armstrong Alternate - Tim Harding	July 6, 2023 Next: September 20, 2023	Written report provided August 15, 2023
Valley Community Fibre Network (Authority) Board	Joel Hirtle	October 31, 2022 Next: TBD	Verbal report provided November 1, 2021
Valley Regional Enterprise Network Liaison & Oversight Committee	Martha Armstrong, Chair	February 15, 2023 Next: April 19, 2023	Verbal report provided April 4, 2023
Valley Region Solid Waste-Resource Management Authority Board → Interim Board for 2 years	Peter Muttart	September 21, 2022 Next: October 5, 2022	
Western Regional Housing Authority Board	Citizen Member only		
Wolfville Source Water Protection Advisory Committee	Peter Allen	January 13, 2021 Next: April 14, 2021	Written report provided January 19, 2021