

FIRE SERVICES ADVISORY COMMITTEE
Council Chambers, 181 Coldbrook Village Park Drive
September 18, 2025 at 7:00 pm

AGENDA

1. Call to Order
2. Roll Call
3. Amendments to the Agenda
4. Approval of the Agenda
5. Disclosure of Conflict of Interest Issues
6. Approval of Minutes
 - a. May 08, 2025
7. New Business
 - a. Fire fighters' celebrations
 - b. Fire agreements update
 - c. Fire scene security
8. Roundtable
9. Date of Next Meeting
 - a. December 11, 2025, at 7pm Council Chambers
10. Adjournment

Accommodations are available for this meeting, please submit your request at:
www.countyofkings.ca/accommodationsrequest

FIRE SERVICES ADVISORY COMMITTEE

Thursday, May 8, 2025 at 7:00 pm

Draft Minutes

Meeting, Date and Time

A meeting of the Fire Services Advisory Committee (FSAC) was held on Thursday, May 8, 2025 at 7:00 pm in the Council Chambers at 181 Coldbrook Village Park Drive.

Attending

FSAC Members

Jeff Skaling, Canning Fire Chief (Chair)
Jim Redmond, New Minas Fire Chief (Vice Chair)
Jason Ripley, Greenwich Fire Chief
Jason Stevens, Port Williams Fire Chief
Jeff Veinot, Springfield Assistant Fire Chief
Paul Maynard, Hantsport Fire Deputy Chief
Scott Hamilton, Kentville Fire Chief
Shawn Carey, Aylesford Fire Chief
Todd Crowell, Wolfville Fire Chief
Troy Bruce, Kingston Fire Chief
Councillor Peter Allen – East
Councillor Doug Gates – Central
Deputy Mayor Riley Peckford – West

Municipal Staff

Craig Gibson – Emergency Services Coordinator
Rob Frost - Deputy Chief Administrative Officer
Terry Brown - Manager of Inspection & Enforcement Division
Laurie-Ann Clarke – Recording Secretary

Absent

David Watson, Halls Harbour Fire Chief
Luke Redden, Berwick Fire Chief
Wayne Johnstone, Waterville Fire Chief

Public

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1. Call to Order

The meeting was called to order at 7:00 pm.

2. Roll Call

The Recording Secretary took meeting attendance.

3. Election of Chair and Vice Chair

Chief Redmond called for nominations for FSAC Chair. Chief Ripley nominated Chief Skaling. There were no other nominations. Chief Skaling accepted the nomination, was appointed as Chair and took over chairing the meeting.

The Chair called for nominations for Vice Chair. Deputy Chief Fairclough nominated Chief Redmond. There were no other nominations. Chief Redmond accepted the nomination and was appointed Vice Chair.

4. Amendments to the Agenda

There were no amendments to the agenda

5. Approval of the Agenda

On motion of Councillor Allen and Chief Redmond, that the Fire Services Advisory Committee approve the May 8, 2025 meeting agenda as distributed.

The question was called on the motion. **Motion carried.**

6. Disclosure of Conflict-of-Interest Issues

There were no conflict-of-interest issues disclosed.

7. Approval of Minutes

a. December 5, 2024

On motion of Chief Redmond and Chief Carey, that the minutes of the Fire Services Advisory Committee meeting held on December 5, 2024 be approved as circulated.

The question was called on the motion. **Motion carried.**

8. New Business

a. Approval of 2025 Meeting Schedule

Craig Gibson, Emergency Services Coordinator, shared a proposed 2025 meeting schedule for FSAC, noting that under section 2.3 of By-Law 102, the committee is required to pass a motion setting a meeting schedule at the first meeting of each calendar year.

On motion of Chief Redmond and Chief Carey, that for the 2025 calendar year, the Fire Services Advisory Committee will meet quarterly at 7 p.m. (September 18 and December 11, 2025).

The question was called on the motion. **Motion carried.**

b. Road Closures

There was a discussion in follow-up to a meeting with Nova Scotia Department of Public Works and the RCMP regarding the closure of roadways during emergency incidents.

c. Fire Department Registration

Mr. Gibson spoke to annual Fire Department registration in the *Municipal Government Act*. He advised that the registration forms would be emailed to departments in the coming weeks and that he was

available to assist in completing the forms if required. Chief Ripley requested that the form be updated to include a question about number of members in the fire department.

d. Fire Service Agreements Update

Terry Brown, Manager of Inspection & Enforcement Division provided a status update on the Fire Service Agreements.

e. FSAC Terms of Reference

A link to the FSAC [Terms of Reference](#) was included in the agenda package as a reminder to committee members. There was a brief discussion on remuneration for meeting attendance.

9. Roundtable

The Chair spoke to the Fire Services Review being undertaken by the Province relating to the governance models of varying departments.

Deputy Chief Fairclough asked about the status of the Municipality's By-law Enforcement Officer vacancy. Mr. Brown advised that the Municipality can use Tom Whalen on a fill-in basis while the hiring process continues. He asked any department with an incident or property requiring investigation to send him the information so that an investigation file could be started.

There was a discussion around the Province's announcement that the \$25,000 Wildfire fine has been permanently added to provincial regulations.

Mr. Brown reminded members that in addition to honorariums, they are entitled to mileage reimbursement for travel to committee meetings.

10. Date of Next Meeting

The next meeting of FSAC will be on Thursday, September 18, 2025 at 7pm.

11. Adjournment

On motion of Chief Redmond, there being no further business, the meeting adjourned at 7:34 PM.

Approved by:

Fire Services Advisory Committee

Month/Day/Year