



Fire Services Advisory Committee

Tuesday June 25, 2026 at 7:00 p.m.

Council Chambers

181 Coldbrook Village Park Drive

A G E N D A

1. Call to Order
2. Roll Call and Land Acknowledgement
3. Amendments to the Agenda
4. Approval of the Agenda
5. Disclosure of Conflict-of-Interest Issues
6. Approval of Minutes
 - a. February 12, 2026
7. New Business
 - a. Introduction of Emergency Services Coordinator
 - b. Fire Review and Upcoming Expectations
 - c. Municipal Honorariums and Designates for FSAC Committee
 - d. Emergency Service Providers Fund (ESPF)
 - e. HazMat update
 - f. Discussion on Fire Department Signoff for developments
8. Roundtable
9. Date of Next Meeting
 - a. September 17, 2026
10. Adjournment

Page 2

Accommodations are available for this meeting: please submit your request at

www.countyofkings.ca/accommodationsrequest

Land Acknowledgement

The Municipality of the County of Kings is in Mi'kma'ki, the ancestral, unceded, and current territory of the Mi'kmaq Peoples. The Municipality of the County of Kings is a neighbour to Annapolis Valley First Nation and Glooscap First Nation, as well as a diverse urban and rural Indigenous population. We are all treaty people and commit to upholding the Peace and Friendship Treaties and working towards reconciliation in all areas of the Municipality.

FIRE SERVICES ADVISORY COMMITTEE

Thursday, February 12, 2026 at 7:00 pm

Draft Minutes

Meeting, Date and Time	A meeting of the Fire Services Advisory Committee (FSAC) was held on Thursday, February 12, 2026, at 7:00 pm in the Council Chambers at 181 Coldbrook Village Park Drive.
Attending	
FSAC Members	Jeff Skaling, Canning Fire Chief James Redmond, New Minas Fire Chief (Left at 7:05) Jason Ripley, Greenwich Fire Chief Jason Stevens, Port Williams Fire Chief Ian Fairclough, Kentville Deputy Fire Chief Shawn Carey, Aylesford Fire Chief Todd Crowell, Wolfville Fire Chief Wayne Johnstone, Waterville Fire Chief Troy Bruce, Kingston Fire Chief David Watson, Halls Harbour Fire Chief Luke Redden, Berwick Fire Chief Jeff Veinot, Springfield Fire Chief Councillor Peter Allen – East Councillor Robbie Hiltz– Central Deputy Mayor Riley Peckford – West
Municipal Staff	Scott Conrod- Chief Administrative Officer Andrea Hyslop – Deputy Chief Administrative Officer Craig Gibson – Emergency Services Coordinator Terry Brown - Manager of Inspection & Enforcement Division Haley Hutt – Recording Secretary
Absent	Paul Maynard, Hantsport Fire Deputy Chief
Public	6
1. Call to Order	The meeting was called to order at 7:00 pm.
2. Roll Call	The Recording Secretary took meeting attendance.
3. Land Acknowledgement	Councillor Hiltz read the Land Acknowledgement per Policy ADMIN-01-025: Land Acknowledgement.
4. Committee Overview and Roll of the Committee	Terry Brown, Manager of Inspections and Enforcement provided an overview of the Committee and its roll.
5. Election of Chair and Vice Chair	Chair

Mr. Brown called for nomination of Chair.

Chief Watson nominated Deputy Chief Fairclough. Deputy Chief Fairclough declined the nomination.

Councillor Allen nominated Councillor Hiltz. Councillor Peckford seconded the nomination. Councillor Hiltz accepted. There were no other nominations. Councillor Hiltz was acclaimed as Chair and assumed the role of Chair for the remainder of the meeting.

On motion of Chief Ripley and Chief Johnstone that nominations close.

Motion Carried.

Vice-Chair

Councillor Hiltz called for nominations of Vice-Chair.

Councillor Peckford nominated Councillor Allen. Councillor Allen accepted the nomination. There were no other nominations. Councillor Allen was acclaimed as Vice Chair.

6. Amendments to the Agenda

There were no amendments.

7. Approval of the Agenda

On motion of Councillor Allen and Chief Johnstone, that the Fire Services Advisory Committee approve the February 12, 2026, meeting agenda as distributed.

The question was called on the motion.

Motion carried.

8. Disclosure of Conflict-of-Interest Issues

There were no conflict-of-interest issues disclosed.

9. Approval of Minutes

a. September 18, 2025

On motion of Chief Skaling and Chief Ripley, that the minutes of the Fire Services Advisory Committee meetings held on September 18, 2025 be approved as circulated.

The question was called on the motion.

Motion carried.

b. November 24, 2025

On motion of Councillor Allen and Chief Ripley, that the minutes of the Fire Services Advisory Committee meetings held on November 24, 2025 be approved as circulated.

The question was called on the motion.

Motion carried with Chief Skaling voting against the motion.

10. New Business

- a. **2026/2027 Budgets** Craig Gibson, Emergency Services Coordinator, thanked the Chiefs for submitting their 2026/27 budgets.
- b. **HAZMAT Discussion/ Follow up** Mr. Brown provided a follow up on the HAZMAT team. Municipality has applied for grant funding, and Municipal staff had an opportunity to tour the Special Hazards Response Unit while at a conference in Truro.
- c. **Bulk Purchasing of Insurance** Mr. Gibson noted that this item was with the Municipal Procurement team and he was awaiting a follow-up.
- d. **OFM Fire Record System** Mr. Gibson reminded departments to send in information as requested by the Office of the Fire Marshall and to notify the Municipality if assistance was required to complete.
- e. **FSANS report discussion** There was a discussion around the FSANS Governance Review report. As much of changes are still unknown, feedback was collected from the Chiefs.
- f. **2026 Meeting Schedule** Mr. Gibson presented the proposed 2026 quarterly meeting schedule.

On the motion of Councillor Allen and Chief Skaling that the Fire Services Advisory Committee accept the proposed meeting schedule as presented.

The question was called on the motion.

Motion Carried.

11. Roundtable

Mr. Gibson introduced Andrea Hyslop, Deputy Chief Administrative Officer, and Springfield Chief Jeff Veinot to the committee.

Mayor Corkum presented Chief Ripley with a certification of appreciation from the Municipality and wished him luck on his future endeavours.

Chief Skaling noted that the Kings County Firefighters Association had passed two best practices: Core Competencies required for Firefighters and Decontamination Best Practices.

Mr. Brown gave thanks to outgoing Chair Chief Skaling and thanked him for all his work during his time as chair.

12. Comments from the Public

Deputy Chief Chad Schrader, Wolfville, provided comments on the FSANS Governance Review and the Kings County Fire Occupational Health and Safety Committee.

13. Date of Next Meeting The next meeting of FSAC will be on Thursday, June 18, 2026, at 7pm.

14. Adjournment **On motion of Chief Ripley and Chief Skaling, there being no further business, the meeting adjourned at 7:47 p.m.**

Approved by:

Fire Services Advisory Committee

Month/Day/Year

DRAFT