



Village Meeting
Wednesday, April 15, 2026 at 6:30 – 8:30 PM
Orchards-Vineyards Room,
181 Coldbrook Village Park Drive

A G E N D A

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| 1. Welcome & Introductions | Chair/All |
| 2. Call to Order | Chair |
| 3. Approval of the Agenda | |
| 4. Approval of Previous Meeting Minutes September 18, 2024 (Page 2) | |
| 5. Collaboration of Provincial Funding Programs (CHIF) | Kings |
| 6. Village Infrastructure & Capital Enhancement Program (VICE) | Kings |
| 7. District Meeting Overview | Kings |
| 8. Round Table | All |
| 9. Next Meeting September 16, 2026 | |
| 10. Adjournment | |

MUNICIPAL-VILLAGE MEETING

September 18, 2024 – 6:30 p.m.

Orchards-Vineyards Rooms, Municipal Office,
181 Coldbrook Village Park Drive, Coldbrook

DRAFT MINUTES

In Attendance:

Village/Municipality	Name
Village of Aylesford	John DeCoste, Commission Chair
Village of Canning	Andy Vermeulen, Commissioner
Village of Cornwallis Square ¹	Michael Keith, Commission Chair
Village of Cornwallis Square ¹	John Foote, Commission Vice Chair
Village of Cornwallis Square ¹	Doug MacLean, Commissioner
Village of Greenwood	Rod Colbourne, Commissioner
Village of Kingston	Wayne Fowler, Commission Chair
Village of Kingston	Mike Bishop, Commission Vice Chair
Village of Kingston	Neil Larder, Commissioner
Village of New Minas	Dave Chaulk, Commission Chair
Village of Port Williams	Lewis Benedict, Commission Chair
Village of Port Williams	Debbie Graves, Commissioner
Village of Port Williams	Andy Nette, Commissioner
Village of Port Williams	Brock McDougall, Clerk
Municipality of the County of Kings	Peter Muttart, Mayor
Municipality of the County of Kings	Emily Lutz, Deputy Mayor (District 7)
Municipality of the County of Kings	Martha Armstrong, Councillor (District 4)
Municipality of the County of Kings	Tim Harding, Councillor (District 5)
Municipality of the County of Kings	Kevin Davidson, Councillor (District 8)
Municipality of the County of Kings	Peter Allen, Councillor (District 9)

Note 1: Village of Cornwallis Square now known as "Village of Kings Square."

Also in Attendance:

Village/Municipality	Name
Village of Canning	Ruth Pearson, Village Clerk/Treasurer
Village of Cornwallis Square ¹	Judy Rafuse, Village Clerk/Treasurer
Village of Greenwood	Kerry Graham, Village Clerk/Treasurer
Village of New Minas	Tim Bouter, Village Clerk/Treasurer
Village of Port Williams	Brock McDougall, Village Clerk/Treasurer

Municipality of the County of Kings	Scott Conrod, Chief Administrative Officer
Municipality of the County of Kings	Greg Barr, Director – Finance & Information Technology
Municipality of the County of Kings	Trish Javorek, Director – Planning & Inspection Services
Municipality of the County of Kings	Dan Hagan, Strategic Projects Specialist

Regrets:

Village/Municipality	Name
Municipality of the County of Kings	June Granger, Councillor (District 1)
Municipality of the County of Kings	Lexie Misner, Councillor (District 2)
Municipality of the County of Kings	Dick Killam, Councillor (District 3)
Municipality of the County of Kings	Joel Hirtle, Councillor (District 6)
Village of Aylesford	Trudie Spinney, Village Clerk/Treasurer
Village of Canning	Angela Cruickshank, Commission Chair
Village of Canning	Clare Rivard, Commissioner
Village of Greenwood	Brian Banks, Commission Chair
Village of Kingston	Mike McCleave, Village Clerk/Treasurer
Village of Port Williams	Kim Cogswell, Commission Deputy Chair

1. Opening Comments

Chair Mayor Muttart welcomed everyone.

2. Call to Order

The meeting was called to order at 6:30 p.m.

3. Approval of Agenda

On motion of Councillor Allen and Deputy Mayor Lutz, the agenda was approved as circulated.

MOTION CARRIED.

4. Approval of Minutes (November 17, 2021)

On motion of Commission Chair Fowler (Kingston) and Councillor Allen, the November 16, 2022, minutes were approved as circulated.

MOTION CARRIED.

5. Business Arriving from the Minutes (2022-11-16)

Greg Barr presented an update on the Village Asset Management Planning Project. There was discussion on work completed to date, elements requiring completion and key messaging.

6. Updates from the Municipality of the County of Kings

The Municipality presented on the Village Infrastructure Capital Enhancement Program. Following discussion, the Municipality committed to reviewing the comments raised by Villages for potential inclusion in the VICE Agreement.

The Municipality presented on the Provincial J-Class Roads Program providing an overview of the Program and how the Municipality and Villages can work together.

7. Updates from the Villages

Village of Aylesford

Chair DeCoste provided an update for the Village of Aylesford. The update included improvements to parks, sidewalks, accessible parking, and the Irving Oil property. Historical or upcoming events for the Village are the Tree Lighting Ceremony, Car Show, and Christmas Lighting Contest.

Village of Canning

Chair Vermeulen provided an update for the Village of Canning. The update included an overview of street upgrades, growth in community, and accessibility improvements and considerations balanced with financial capacity.

Village of Cornwallis Square¹

Chair Keith provided an update for the Village of Cornwallis Square¹. The update included new Commissioner appointments, the hiring of a new Village Clerk/Treasurer, upgrades to Memorial Garden, street upgrades, and new bus shelters.

Village of Greenwood

Village Clerk/Treasurer Kerry Graham provided an update for the Village of Greenwood. The update included accessibility considerations, growth in the Village, affordable housing, infrastructure improvements, and the growth of CFB Greenwood. Events for the Village included RibFest, concerts, and exploring outdoor movie nights.

Village of Kingston

Chair Fowler provided an update for the Village of Kingston. The update included infrastructure improvements, refurbishment of Irving Station, beautification, and new development. Events held included Santa Comes to Kingston and the annual Christmas Parade.

Village of New Minas

Chair Chaulk provided an update for the Village of New Minas. The update included odour issues with Regional Sewer Treatment Plant, beautification, supporting community through summer camps and after school programing, and infrastructure upgrades.

Village of Port Williams

Chair Benedict provided an update for the Village of Port Williams. The update included infrastructure improvements, establishing a full-time recreation coordinator, growth planning, and park upgrades.

8. Next Meeting

To be determined

9. Closing Comments from Mayor Muttart

Mayor Muttart thanked all attendees for their time and participation.

10. Adjournment

The meeting was adjourned at 9:45 p.m.