



MUNICIPALITY *of the*
COUNTY *of* KINGS

SPECIAL COUNCIL

Tuesday, April 15, 2025

Following Committee of the Whole

AGENDA

Video Recording Times Noted in Red
Video is available [here](#)

1. Roll Call **2:34:32**
2. Approval of Agenda **2:34:53** Page 1
3. Disclosure of Conflict of Interest Issues **2:35:30**
4. Recommendations from [Committee of the Whole April 15, 2025](#) **2:36:14**
Pending Committee of the Whole Approval
 - a. Amendments to Policy FIN-05-002: Council and Committee Remuneration
 - b. 2025/26 J-Class Road Agreement
 - c. Award of Contract #25-09: Permitting Software
5. Financial Services
 - a. Amendments to Policy FIN-05-003: Fees (adoption) **2:41:00** Page 2
 - b. Amendments to Policy FIN-05-026: Tax Exemption for Non-Profit Organizations (adoption) **2:41:39** Page 9
 - c. Revised Temporary Borrowing Resolution **2:42:36** Page 23
6. Closed Session **2:51:38**
 - a. MGA s. 22(2) (a): acquisition, sale, lease and security of municipal property
 - b. MGA s. 22(2) (e): contract negotiations
7. Recommendations from [Committee of the Whole April 15, 2025](#)
 - a. Storm Water Management
8. Adjournment



Municipality of the County of Kings

Fees

Policy Category	Finance	Most Recent Amendment	February 18, 2025 TBD
First Council Approval	May 1, 2007	Future Review Date	March 2026

1. Purpose

This Policy provides details of all fees charged by the Municipality of the County of Kings (Municipality).

2. Scope

This Policy applies to all fees charged by the Municipality.

3. Definitions

Refer to the following related Municipal By-laws for definitions:

- By-law 12A: Animal Control
- By-law 45: Street Lighting
- By-law 60: Subdivision
- By-law 69: Taxi
- By-law 71A: Dog
- By-law 72: Building
- By-law 78: Tax Collection Fees
- By-law 79: Septic Waste Disposal
- By-law 90: Vendors
- By-law 98: Wastewater Sewer
- By-law 106: Land Use

4. Policy Statements

Fees for Animal Control

4.1 Amount to be paid to the pound keeper by the owner of an animal or a cat in order to reclaim an animal:

- 4.1.1 Impound Fees: \$35.00
- 4.1.2 Care and sustenance (per day or portion thereof to commence at midnight on the day of impoundment): \$ 5.00
- 4.1.3 Veterinary fees: Amount expended
- 4.1.4 Required transportation (rental of trailers, etc.) Amount expended
- 4.1.5 Any extraordinary expenses incurred by the Animal Control Officer or Pound Keeper in relation to the animal.

Fees for Sewer Charges

4.2 Every owner of land which is serviced by a sewer line or is fronting on any street or highway within the Municipality which street or highway has had a sewer line installed as directed by Council pursuant to the Wastewater Sewer By-law 98 shall pay to the Municipality a charge known as the Sewer Service Charge for both the construction and maintenance of such sewer line and drainage system and the operation of any sewer treatment facility, as follows:

- 4.2.1 In the case of a single family dwelling the annual sum of ~~\$590.00~~\$599.00 for a frontage up to but not exceeding a maximum of 250 feet.

- 4.2.2 In the case of lots upon which no building has been constructed the annual sum of ~~\$176.00~~179.00
- 4.2.3 Notwithstanding 4.2.2, the developer or subdivider who installed and transferred to the Municipality the sewer line servicing such lots shall be exempt from payment of such sum until such developer or subdivider has transferred ownership of such lots, or an occupancy permit has been issued for the property, whichever may occur first.
- 4.2.4 In the case of land upon which no building has been constructed and not the subject of final approval as a subdivision, or not dealt with in sections 4.2.1 and 4.2.5 herein, the annual sum of ~~\$176.00~~179.00
 - 4.2.4.1 For each 200 feet of frontage or portion thereof where the land is not in active agricultural use;
 - 4.2.4.2 For every 1,000 feet of frontage or portion thereof where the land is in active agricultural use.
- 4.2.5 In the case of public schools the annual sum of ~~\$590.00~~599.00 for each academic classroom.
- 4.2.6 In the case of property used for commercial uses, apartment buildings and other uses other than as a single family dwelling a minimum sum of ~~\$590.00~~599.00 per annum based upon a discharge of up to 40,000 gallons of effluent (based on human waste or equivalent) into a sewer line and an additional sum of additional gallons of effluent as prescribed in the Table forming Schedule "A" of the Wastewater Sewer By-law 98.
- 4.2.7 In the case of property described in subparagraph (e) but for which no rate is prescribed in the table a sum based on the rate of ~~\$599.00~~590.00 per annum up to 40,000 gallons of effluent (based on human waste or equivalent) discharged into a sewer line; the number of gallons and the equivalency of the effluent may be metered or otherwise established by the Municipal Engineer based upon examination of the operations carried out on the property in question and by reference to accepted sanitary engineering standards.
- 4.3 In addition to the basic sewer charge, the owner or occupier of every building, other than a single unit family dwelling discharging into the public sewer system an amount of sewage exceeding the volume of 40,000 gallons per year, shall be charged unless, otherwise specifically provided for herein, the following rates for each building:
 - 4.3.1 ~~\$3.333.38~~ for each and every 1,000 gallons or fraction thereof exceeding the volume of 40,000 gallons per year up to and including 100,000 gallons per year; and
 - 4.3.2 ~~\$3.964.02~~ for each and every 1,000 gallons or fraction thereof exceeding 100,000 gallons per year up to and including 200,000 gallons per year; and
 - 4.3.3 ~~\$4.684.64~~ for each and every 1,000 gallons or fraction thereof exceeding 200,000 gallons per year.
 - 4.3.4 For the purpose of determining the number of gallons in 4.3.1 the amount of sewage discharge shall be according to a meter where one is installed and where there is no meter installed it shall be determined in accordance with Schedule A of the Wastewater Sewer By-law 98.
 - 4.3.5 In making the calculation referred to in 4.3.1 and 4.3.2, the total volume of sewage for each individual building shall be calculated and charged for separately from any other buildings belonging to the same owner.
- 4.4 The base sewer charge will index annually based on the prior year's October Nova Scotia Consumer Price Index (all goods). In the event of decline in the October Nova Scotia Consumer Price Index (all goods), the base sewer charge from the prior fiscal period will be maintained and subsequent year indexing will be adjusted to offset the decline.

- 4.5 Every person connecting to the Sewer System shall, as applicable, pay the following fees:
 - 4.5.1 Sewer Permit Application Fee: \$175.00 non-refundable application fee
 - 4.5.1.1 Fees associated with any Sewer Permit Application which involves the creation of a new residential unit within the Municipality of the County of Kings, except for a one-unit dwelling or recreational cabin, shall be waived while the Municipality is receiving Housing Accelerator Funding. For clarity, the application fee shall also be waived for a mixed-use building, where new residential unit(s) are being created. The expected end date for this waiver is project to be February 16, 2027.
 - 4.5.2 Fees for Municipal Engineer to conduct a dye test to confirm connection to Sewer Main: \$100.00 non-refundable fee.
 - 4.5.3 Sewer Charge Variance Fee (excluding One Unit Dwellings and each unit in a Semi-Detached Dwelling):
 - 4.5.3.1 When Owner of a Building applies to the Engineer for a Sewer Charge Variance to have their Sewer Service Charge calculated based on water meter readings;
 - 4.5.3.2 \$175.00 non-refundable application fee;
 - 4.5.3.3 Amount expended for water meter(s) in cases where water meter(s) is (are) not installed.

Fees for Street Lighting

- 4.6 The categories for which said street lighting charge may be levied and the amount of such charge shall be:
 - 4.6.1 Single dwellings: ~~\$43.00~~ \$42.00 per annum;
 - 4.6.2 Multiple dwelling units including apartment buildings in any one building: each residential unit shall be charged the single dwelling rate, up to a maximum of five units and any units beyond five units shall have no charge applied to them;
 - 4.6.3 Commercial dwellings: ~~\$43.00~~ \$42.00 per annum;
 - 4.6.4 Row housing or duplex: each dwelling unit shall be charged the single dwelling rate;
 - 4.6.5 Single dwellings, multiple dwelling units, commercial dwellings, and row housing or duplexes within the Growth Centre of Centreville: \$4.50 per annum per unit for intersection pedestrian lighting.

Fees for Taxis and Taxi Licenses

- 4.7 The fees for taxis and taxi licenses shall be:

4.7.1	Taxi/Limousine Owners License Plate	\$25.00
4.7.2	Replacement Plate	\$ 5.00
4.7.3	Taxi/Limousine Driver’s License	\$10.00
4.7.4	Replacement License	\$ 5.00

Fees for Dog Licenses and Impounding

- 4.8 The annual registration fee shall be \$10.00 for each spayed or neutered dog and \$30.00 for each dog which has not been spayed or neutered, or as amended by Policy of Council.
 - 4.8.1 For the purposes of this Policy, the registration year shall mean the period indicated in Dog By-law 71A.
 - 4.8.2 The registration fee shall be reduced by 50% in the year of acquisition where the owner acquires ownership of the dog after the mid-point of the registration year.
- 4.9 A dog that is trained to assist and assists a person with a disability is exempt from paying a registration fee but not from registration.
- 4.10 The annual registration fee for a kennel shall be \$50.00, or such other fee set by Policy of Council.
- 4.11 Except in the case where a dog is impounded for being fierce or dangerous, or is rabid or appears to be rabid or exhibits symptoms of canine madness, the owner of a dog which has been

impounded, upon proof of ownership of the dog, may redeem the dog after payment to the Pound Keeper of the following costs and fees:

- 4.11.1 An impounding fee of \$35.00;
- 4.11.2 A boarding fee of \$5.00 for each day during any part of which the dog was impounded;
- 4.11.3 Any extraordinary expenses incurred by the Pound Keeper in relation to the dog.

Fees for Building Permits

4.12 Fees for building permits shall be as follows:

- 4.12.1 New construction of and additions to residential buildings, community centres, and churches: \$20.00 plus \$0.11 per square foot based on all usable floor area of the new construction or addition.
- 4.12.2 New construction of and additions to commercial, industrial and other buildings not otherwise specified: \$20.00 plus 15.4 cents per square foot based on all usable floor area of the new construction or addition.
- 4.12.3 New construction of and additions to sheds, decks, shell storage buildings, garages, barns and other farm, forestry or fishing buildings not designed for human occupancy: \$20.00 plus 4.4 cents per square foot based on all usable floor area of the new construction or addition.
- 4.12.4 Repairs, renovations or alterations to all existing buildings: \$20.00 plus \$2.20 per \$1,000 of estimated value of construction work.
- 4.12.5 Location or relocation of an existing structure, or mobile home: \$75.00.
- 4.12.6 Construction or location of a solar panels or a swimming pool including required fencing and decking: \$50.00.
- 4.12.7 Renewal of an approved permit: \$15.00.
- 4.12.8 Development Permit shall be \$20.00 if no Building Permit is triggered.
- 4.12.9 Erection of any sign: \$15.00.
- 4.12.10 Building or structure demolition: \$30.00.
- 4.12.11 To amend a permit in force: \$15.00.
- 4.12.12 All square footage under this Section shall be calculated as follows:
 - 4.12.12.1 Buildings intended for human occupancy shall include all floor space of all floors;
 - 4.12.12.2 Buildings not intended for human occupancy shall be based on the area of the main floor.
- 4.12.13 Fees less a \$15.00 processing charge shall be refunded in situations where the application was not completed, or the application was denied or withdrawn.
- 4.12.14 Fees associated with any Building Permit which involves the creation of a new residential unit within the Municipality of County of Kings, except for a one unit dwelling or recreational cabin, shall be waived while the Municipality is receiving Housing Accelerator Funding. For clarity, a mixed-use building, shall only have the fees associated with the residential unit(s) waived. The expected end date for this waiver is projected to be February 16, 2027.
- 4.12.15 Fees associated with any Building Permit for solar panels accessory to a residential use in the Municipality of the County of Kings shall be waived while the Municipality is receiving Housing Accelerator Funding. The expected end date for this waiver is projected to be February 16, 2027.

Fees for Subdivision and Site Plan Approval

4.13 Fees for subdivision and site plan approval shall be as follows:

- 4.13.1 Tentative subdivision approval \$ 50.00 per lot
- 4.13.2 Final subdivision approval \$150.00 per plan
- 4.13.3 Site plan approval \$100.00 per application

Fees for Tax Collection

4.14 An officer executing a warrant issued under the authority of the *Assessment Act* is entitled to the following fees:

- 4.14.1 Delivery and Executing a Warrant: \$90.00
- 4.14.2 Advertising for and conducting a sale: \$50.00 plus any actual expenses incurred, in lieu of those fees set out in subsection 111(5) of the *Assessment Act*.

4.15 A cost recovery fee of \$7.00 per billing to be charged to financial institutions for the provision of tax information.

4.16 Returned cheques: \$20.00 per cheque.

Fees for Septic Waste Disposal

4.17 Every Septic Tank Cleaner or other user of the Septic Waste Treatment Facility shall pay a charge for the operation of the facility, including the Municipality.

4.18 The Charge referred to in 3(a) of Septic Waste Disposal By-law 79 shall be apportioned and payable by each User of the facility at the rate of \$30.00 per 1,000 Imperial Gallons of Septic Waste or portion thereof delivered to the Septic Waste Treatment Facility. Such charge shall be calculated monthly.

4.19 A Septic Tank Cleaner or other user of the Septic Waste Treatment Facility, who is more than 20 days in arrears of payment to the Municipality of the Operating Charge may be denied access to the Facility by order of the Municipal Engineer.

4.20 Arrears of payment of Operating Charges shall carry interest at the current interest rate.

Fees for Vendors By-Law 90

4.21 Fee for Vendors: \$500 per annum

Fees for Planning Applications

4.22 Fees for applications to amend the Land Use By-law 106:

- 4.22.1 \$500.00 non-refundable application fee.
- 4.22.2 \$400.00 advertising fee. This fee is to be refunded if the application is withdrawn or refused before the application is advertised in the newspaper, or if the application results in a general text amendment that benefits multiple properties.

4.23 Fees for applications to enter into a development agreement or make a substantial amendment to an existing development agreement:

- 4.23.1 \$700.00 non-refundable application fee (including property registration costs).
- 4.23.2 400.00 advertising fee. This fee is to be refunded if the application is withdrawn or refused before the application is advertised in the newspaper.

4.24 Fees for applications to make an insubstantial amendment to an existing development agreement:

- 4.24.1 \$300.00 non-refundable application fee (including property registration costs).

4.25 Fees for applications to discharge a development agreement:

- 4.25.1 No application fee.

4.26 Fees for Heritage Properties and Conservation Districts:

- 4.26.1 No fee for applications to add a property to a Heritage Conservation District or to register a Municipal Heritage Property.
- 4.26.2 \$500.00 non-refundable application fee to remove a property from a Heritage Conservation District or to de-register a Municipal Heritage Property.

4.27 Groups exempt from fees for planning applications:

- 4.27.1 Places of Worship
- 4.27.2 Fire Departments

- 4.27.3 Incorporated Societies
- 4.27.4 Service Clubs
- 4.27.5 Community Associations
- 4.27.6 Recreational Associations
- 4.27.7 Registered Charities
- 4.27.8 Village Commissions
- 4.27.9 Provincial or Federal government departments and agencies

4.28 Council, by motion, may choose to refund all, or a portion of, the fees charged for a planning application. In doing so, Council shall indicate the reason for not collecting or refunding the usual fees.

4.29 Fees for Credit Card transactions:
 The Municipality utilizes the services of an external party for the processing of credit card transactions. These organizations charge a variable fee which is added to the amount due on all credit card transactions. This fee is due and payable by the customer at the time of transaction.

5. Responsibilities

5.1 Council will:

- 5.1.1 Ensure the Municipality has a current and comprehensive policy for fees; and
- 5.1.2 Review and amend this Policy as required.

5.2 The Chief Administrative Officer or their designate will:

- 5.2.1 Implement and administer this Policy; and
- 5.2.2 Identify and propose revisions to this Policy as necessary.

5.3 Directors and Managers will:

- 5.3.1 Ensure that the fee in this Policy are implemented;
- 5.3.2 Review the fee amounts periodically to ensure they are appropriate. If the fees are no longer appropriate, determine what the fees should be; and
- 5.3.3 Recommend to the Chief Administrative Officer what the fees should be.

6. Amendments

Date	Amendments
January 2, 2008	
May 6, 2008	
March 3, 2009	
May 5, 2009	
May 18, 2010	
April 19, 2011	
July 3, 2012	
April 16, 2013	
May 7, 2013	
April 15, 2014	
April 14, 2015	
April 14, 2016	Sewer charges and street light fees amended.
December 6, 2016	Sewer permit application, dye test, and variance fees amended.
May 25, 2017	Sewer charges and street light fees amended.
April 18, 2019	Sewer charges amended.
May 4, 2021	Street light fees amended.
April 19, 2022	Sewer charges and street light fees amended.
April 4, 2022	Sewer charges and street light fees amended.
May 2, 2023	Sewer charges and street light fees amended.

April 2, 2024	Sewer charges and street light fees amended.
February 18, 2025	Building and Sewer Permit Fees temporary relief.
TBD	Sewer charges and street light fees amended.



Municipality of the County of Kings

Tax Exemption for Non-Profit Organizations

Policy Category	Finance	Most Recent Amendment	April 2, 2024 TBD
First Council Approval	June 6, 2023	Future Review Date	June 2026

1. Purpose

This Policy supports the provision of an exemption of property taxes for non-profit organizations within the Municipality of the County of Kings (Municipality) under the authority of Sections 71(1) and 71(2) *Municipal Government Act*.

2. Scope

This Policy applies to any qualified property within the Municipality of the County of Kings.

3. Definitions

3.1 **Canadian charitable organization:** any organization registered as an active charity with the Canada Revenue Agency.

3.2 **Exemption:** a release of obligation from paying all or a portion of property taxes.

3.3 **Property Taxes:** refers only to that portion of a property tax bill that is indicated to be residential tax, commercial tax, or resource tax.

4. Policy Statements

4.1 The property belonging to a named Canadian charitable organization that is used directly and solely for a charitable purpose and shall be granted a tax exemption to the extent and under the conditions listed in Schedule A of this Policy.

4.2 The property of a non-profit community, charitable, fraternal, educational, recreational, religious, cultural, or sporting organizations which provides a service that might otherwise be a responsibility of the Council shall be granted a tax exemption to the extent and under the conditions as listed in Schedule B of this Policy.

4.3 The property of a non-profit community, charitable, fraternal, educational, recreational, religious, cultural, or sporting organizations or institution that would otherwise be classified as commercial property shall be reduced to the tax that would otherwise be payable if the property were residential properties to the extent and under the conditions as listed in Schedule C to this Policy.

4.4 The full or partial tax exemption provided in sections 4.1, 4.2 and 4.3 shall apply only to that portion of the properties specified in Schedules A, B and C.

- 4.5 Unless the description of the property in Schedule A, B, or C identifies that the tax exemption applies to a specific percentage of the assessment for the property, the exemption is for 100% of property taxes levied by the Municipality. Where the description of a property in the Policy refers to a percentage of assessment, the property is exempt from property taxes only to the extent of the percentage referenced in the Schedule.
- 4.6 When a property or part thereof, listed in Schedule A, B, or C of this Policy ceases to be occupied by the non-profit association identified as the owner or the property is no longer exclusively used for the community, charitable, fraternal, educational, recreational, religious, cultural, or sporting purposes identified at the time of application for the exemption, the partial or total exemption from taxation shall cease and the owner of the property shall immediately be liable for the real property tax on such property or part thereof for the remaining portion of the year.
- 4.7 Owners of the properties listed in the Schedules of this Policy shall report to the Municipality's Treasurer any change in the status of the ownership or use of the property which would affect or could reasonably be interpreted as affecting its eligibility for tax exemption pursuant to this Policy within 30 calendar days of such change.

The Municipality may periodically review the assessment roll during the fiscal year to determine any such changes in ownership. Changes of ownership for any property listed in Schedules A, B or C shall result in immediate cessation of the partial or total exemption of taxes. In the event that the new owner meets the qualifications as a non-profit organization as defined by this Policy, the Municipality shall encourage the property owner to make application for inclusion under Schedule A, B, or C.

- 4.8 Organizations seeking to make use of the tax exemption provided in Section 4.1, 4.2, or 4.3 shall make application to the Municipality outlining the nature of activities and or services offered by their organization, the benefit to the community and a current financial statement. Organizations seeking inclusion under the terms of Section 4.1 shall also provide to the Municipality, proof of charitable status with Canada Revenue Agency.

Any exemption granted under this Policy is at the sole discretion of Council.

- 4.9 Applications made pursuant to Section 4.8 of this Policy, must be received by the Municipality on or before February 28 of any year.

5. Responsibilities

- 5.1 Council will:
 - 5.1.1 ensure the Municipality has a current and comprehensive Policy for Tax Exemptions for Non-Profit Organizations;
 - 5.1.2 review and amend this Policy as required.
- 5.2 The Chief Administrative Officer will:
 - 5.2.1 implement and administer this Policy; and
 - 5.2.2 identify and propose revisions to this Policy.

6. Amendments

Date	Amendments
June 6, 2023	Policy created.
April 2, 2024	Addition and deletion of properties in Schedules.
<u>TBD</u>	Addition and deletion of properties in Schedules

**TAX EXEMPTION FOR NONPROFIT ORGANIZATIONS POLICY PROPERTY LIST
Schedule A**

Properties must be owned by a named registered Canadian charitable organization and used directly and solely for a charitable purpose.

PROPERTY	PROPERTY NUMBER	OWNER	EXTENT OF APPLICATION OF SECTION 4.1	CHARITABLE NUMBER
Land Arena 1035 J Jordan Rd Canning	PID # 55008676 AAN # 02372789	Annapolis Valley Regional School Board	100%	889967592 Canning District Recreational Commission
Land Building 4120 Hwy 359 Halls Harbour	PID # 55040513 AAN # 01619616	Fundy View Community Centre	100%	118934348
Land Arena 1490 Westwood St Kingston	PID # 55084784 AAN # 04876717	Western Kings Rink Association	100%	127946036
The Flower Cart	PID # 55210660 AAN # 00918083	The Flower Cart	90%	107390676
Fellowship Halls 2080 Bishop Mountain Rd N Kingston	PID # 55086961 AAN # 03538826	Multi Addiction Centre Society	100%	892111782
Lot 1A Building, Fire Hall 3580 Hwy 359	PID # 55040125 AAN # 04682874	Halls Harbour District Firefighters Association (exempt)	100%	133978148
Lot ABC-1, Fire Station 6 Jones Rd	PID # 55385710 AAN # 03491226	New Minas Volunteer Fire Department (exempt)	100%	11905630
Lot 298 9798 Hwy 1 Greenwich	PID # 55378434 AAN # 01809822	Greenwich Fire Commissioners (exempt)	100%	118947720
Land Fire Station/Hall Garage 570 Sparky St Kingston	PID # 55083273 AAN # 00112364	Kingston District Fire Commission (exempt)	100%	886929991
Land Fire Station/Hall 1083 Park Street	PID # 55091441 AAN # 00163805	Aylesford Fire District (exempt)	100%	118797851
Lot Daycare 1063 J Jordan Rd Canning	PID # 55020820 AAN # 08074372	Apple Tree Landing Family Education Centre	100%	106718984

POLICY

FIN-05-026

PROPERTY	PROPERTY NUMBER	OWNER	EXTENT OF APPLICATION OF SECTION 4.1	CHARITABLE NUMBER
Land Fellowship Hall 1951 Hwy 359 Centreville	PID # 55038806 AAN # 00704326	Centreville Community Club	100%	85816771
Land Garage 485 Gibson Woods Rd	PID # 55044663 AAN # 01693646	Gibson Woods United Baptist Church	100%	89080323
Land Building 342 Bligh Rd Woodville	PID # 55077176 AAN # 05004047	Woodville Community Centre	100%	863422796
Land Fellowship Hall 3083 Aylesford Rd Lake Paul	PID # 55126874 AAN # 02412608	Lake Paul and Lake George Community Club	100%	888532793
Land 1542 White Rock Rd White Rock	PID # 55192595 AAN # 04906799	White Rock Community Assoc	100%	888136843
Land Fellowship Hall 1159 Woodville Rd Lakeville	PID # 55077309 AAN # 02414899	Trustee of the Lakeville BR WINS	100%	875150781
Land Fellowship Hall 11794 Highway 1 Grand Pré	PID # 55231674 AAN # 02079615	Horton Community Centre Association	100%	881098032
Land Fellowship Hall 410 West Brooklyn Mtn Rd West Brooklyn	PID # 55236574 AAN # 06381332	West Brooklyn Community Association	100%	134112366
Lot 1 29 Main St Kingsport	PID # 55017016 AAN # 02575221	Kingsport Community Association	100%	889936910
Land Incorp Farm 551 Ross Creek Rd Ross Creek	PID # 55015457 AAN # 04816587	Coastarts Association Ross Creek Centre for the Arts	100%	139921563
Lot Fellowship Hall 2564 Hwy 360 Harbourville	PID # 55071633 AAN # 01883739	Harbourville Community Hall Sewing Circle	100%	891388548
Lot 10 Dwelling 56 Eden Row Greenwich	PID # 55193619 AAN # 01393421	Wolfville Homefires Society	100%	108219106

PROPERTY	PROPERTY NUMBER	OWNER	EXTENT OF APPLICATION OF SECTION 4.1	CHARITABLE NUMBER
Lot 1-2 Building 1172 Huntington Point Rd Halls Harbour	PID # 55041214 AAN # 04913582	Charles MacDonald House of Centreville Society	100%	880862966
Land Museum 19 Saxon St Centreville	PID # 55054183 AAN # 02673401	Charles MacDonald House of Centreville Society	100%	880862966
Land Cottage/Cabin 1224 Baxters Harbour Rd Baxters Harbour	PID # 55011449 AAN # 03716457	Fundy Camp Society	100%	891410797
Lot Buildings 8 Q-7 Rd Lake George	PID # 55125488 AAN # 02373998	Eastern Valley Baptist Association	100%	107273740
Lot 1 Museum 1158 Steadman Rd Billtown	PID # 55437693 AAN # 09309918	Northville Farm Heritage Centre	100%	894693712
Land Barley St Burlington	PID # 55097869 AAN # 00814423	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Hardwood Lake Rd S Lake Paul	PID # 55148068 AAN # 08070644	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Brow of Mnt Rd W Aylesford Mnt	PID # 55097810 AAN # 00814415	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Nollett Beckwith Rd Viewmount	PID # 55097836 AAN # 00814431	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Incorp Farm Ridge Rd Wolfville Ridge	PID # 55374789 AAN # 08118787	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Ridge Rd Wolfville Ridge	PID # 55392583 AAN # 09311165	Nova Scotia Nature Trust (exempt)	100%	889627691
Land White Rock Rd Gaspereau	PID # 55323612 AAN # 08124205	Nova Scotia Nature Trust (exempt)	100%	889627691
Land White Rock Rd Gaspereau	PID # 55323745 AAN # 08124183	Nova Scotia Nature Trust (exempt)	100%	889627691

PROPERTY	PROPERTY NUMBER	OWNER	EXTENT OF APPLICATION OF SECTION 4.1	CHARITABLE NUMBER
Land 1 White Rock Rd Gaspereau	PID # 55193031 AAN # 00816957	Nova Scotia Nature Trust (exempt)	100%	889627691
Land White Rock Rd Gaspereau	PID # 55193064 AAN # 00816981	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Educational Lot CDL-7 11 Opportunity Lane Coldbrook	PID # 55476881 AAN # 09803831	Peopleworx Society	100%	130015258
Lot CDL-8A Opportunity Lane Coldbrook	PID # 55476899 AAN # 09803858	Communityworx Society	100%	859292054
Lot SPCA 1285 County Home Rd Cambridge	PID # 55437743 AAN # 09309969	Kings County Branch, Nova Scotia Society for the Prevention of Cruelty	100%	888698065
Land Warehouse 1119 Station Rd Aylesford	PID # 55373872 AAN # 03076504	The Beehive Adult Service Centre	100%	119215481
Lot GKK-1 Dwlg Bldg 113 Cornwallis Ave New Minas	PID # 55477913 AAN # 02310937	Crosbie House Society	100%	857415806
Lot CC-1 Aylesford Rd Lake Paul	PID # 55517510 AAN # 10487560	Lake Paul and Lake George Community Club	100%	888532793
Land Pier Rd Kingsport	PID # 55004444 AAN # 01189794	Kingsport Community Association	100%	889936910RT0001
9453 Commercial St New Minas	PID #55210629 AAN #05841429	New Minas Baptist Church	100%	861207330RR0001
1004 J Jordan Road Canning	PID # 55300057 AAN # 08082278	Community Living Alternatives Society	100%	106762749
1447 Westwood Street Kingston	PID # 55084776 PID # 55511869 AAN # 02209152	Community Living Alternatives Society	100%	106762749

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PROPERTY	PROPERTY NUMBER	OWNER	EXTENT OF APPLICATION OF SECTION 4.1	CHARITABLE NUMBER
1506 Sarah Drive Coldbrook	PID #55152524 AAN # 8040907	Community Living Alternatives Society	100%	106762749
315 Bluff Road Avonport Station	PID #55228647 AAN # 01450069	Writers' Federation of Nova Scotia	100%	122250566
<u>1349 County Home Road, Waterville</u>	<u>PID 55549133 AAN 03399621</u>	<u>Kings Regional Rehabilitation Centre</u>	<u>100%</u>	<u>107570210</u>
<u>1349 County Home Road, Waterville</u>	<u>PID 55541726 AAN 10915988</u>	<u>Kings Regional Rehabilitation Centre</u>	<u>100%</u>	<u>107570210</u>

Schedule B

Properties must be owned by non-profit community, charitable, fraternal, educational, recreational, religious, cultural, or sporting organizations providing a service that might otherwise be the responsibility of Council.

PROPERTY	PROPERTY NUMBER	OWNER	EXTENT OF APPLICATION OF SECTION 4.2
Lot Building Glenmont	PID # 55012363 AAN # 01726862	Glenmont West Community Club	100%
Land and Hall 2521 Poreau Rd Lower Blomidon	PID # 55007009 AAN # 00356743	White Waters Community Association	400%
Lot S-1 5790 Hwy 358 Scots Bay	PID # 55376701 AAN # 04206061	Scots Bay Women's Institute	100%
Land Sports Park 1042 Sherman Belcher Rd Centreville	PID # 55056345 AAN # 00704393	Centreville Community Park Recreation Commission	100%
Lot 6A Fellowship Hall 4404 Black Rock Rd	PID # 55068340 AAN # 05830419	Trustees Black Rock Community Association	100%
Land Building 5350 Brooklyn St Grafton	PID # 55059273 AAN # 01768727	Grafton Community Association	100%
Land Building 4361 Hwy 224 Welsford	PID # 55076608 AAN # 04862244	Welsford Community Club	400%
Land Fellowship Hall 3157 Hwy 1 Aylesford East	PID # 55077846 AAN # 00163791	Aylesford East Community Club	100%
Land Hall 3469 Brooklyn St Weston	PID # 55077614 AAN # 04880188	Weston Community Hall Association	100%
Fellowship Halls 2122 Long Point Rd Burlington	PID # 55094619 AAN # 00552763	Burlington Community Hall	100%
Land Bishop Mountain Rd North Kingston	PID # 55086987 AAN # 03538834	North Kingston Community Hall	100%
Land Building 2321 Morden Rd Morden	PID # 55099733 AAN # 03301273	Morden Community Hall	100%
Land Hall 1481 East Dalhousie Rd East Dalhousie	PID # 55128292 AAN # 01077252	Dalhousie Community Centre	100%

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Land Hall 659 Victoria Rd Millville	PID # 55116164 AAN # 03255107	Millville Community Hall	100%
Lot Building 8464 Brooklyn St North Kentville	PID # 55047641 AAN # 03187861	Meadowview Development Association	100%
Land Fellowship Hall 10 Prospect Rd Morristown	PID # 55124325 AAN # 03323978	Morristown Community Club	100%
Lot NCC-1 Fellowship Hall 413 Victoria Rd Nicholsville	PID # 55103360 AAN # 03508374	Nicholsville Community Club	100%
Land Fellowship Hall 5961 Hwy 1 Cambridge	PID # 55157812 AAN # 00597821	Cambridge Community Centre	100%
Land Buildings 1015 Maple St Waterville	PID # 55162994 AAN # 04828097	Waterville Recreation Club	100%
Lot 1A 402 Windermere Rd Windermere	PID # 55144075 AAN # 04978668	Windermere Community Club	100%
Land Fellowship Hall 1458 Bishopville Rd Bishopville	PID # 55216204 AAN # 00334057	Bishopville Daisy Club Trustees of	100%
Land Fellowship Hall 2833 Lovett Rd Coldbrook	PID # 55159891 AAN # 00839124	Coldbrook Recreation Comm	100%
Land Fellowship Hall 4528 Prospect Rd North Alton	PID # 55195838 AAN # 03538419	North Alton Community Hall	100%
Land Fellowship Hall 3992 Highway 12 South Alton	PID # 55195440 AAN # 04373022	South Alton Community Association	100%
Land Fellowship Hall 106 Greenwich Rd Greenwich	PID # 55194435 AAN # 01809814	Greenwich Community Centre	100%
Land 1211 Gospel Rd Glenmont	PID # 55012173 AAN # 01726889	Glenmont Hillcrest Club	100%
Land 5796 Highway 358 Scots Bay	PID # 55014484 AAN # 04206053	Scotts Bay Community Hall Assoc	100%
Land Fellowship Hall 989 Deep Hollow Rd Black River	PID # 55188197 AAN # 00337692	Black River Community Club	100%
Fellowship Halls 2806 Greenfield Rd Gaspereau	PID # 55218218 AAN # 00890006	Gaspereau Community Centre Trustees of	100%
Land 59 English Mountain Rd Canaan	PID # 55181689 AAN # 04990943	Canaan Community Club Association	100%
Lot SMCA-1 98 Black Hole Rd Sheffield	PID # 55021422 AAN# 04241703	Sheffield Mills Community Association	100%
Land Sports Park 792 Meadowvale Rd Tremont	PID # 55104525 AAN # 04876695	Western Kings Community Club	100%

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Land Fellowship Hall 204 Hutchinson Rd Lockhartville	PID # 55226039 AAN # 00889768	Lockhartville Community Hall	100%
Land 2739 Pereau Rd White Water	PID # 55019822 AAN # 04685377	Canadian Sunday School Mission Truth for Youth Bible Society	100%
Land 1290 Victoria Rd Aylesford	PID # 55092688 AAN # 01892568	Harmony Lodge 52 AF & AM	100%
Land 4158 Highway 1 South Berwick	PID # 55141295 AAN # 04373049	South Berwick Community Club	100%
Fellowship Hall Steadman Road Billtown	PID # 55042212 AAN # 05195691	Apple Valley Riders	100%
Land 1684 Victoria Rd Dempseys Corner	PID # 55090997 AAN # 05555957	Dempsey Corner Community Hall	100%
Land 13893 Hwy 1 Hants Border	PID # 55235741 AAN # 05605407	Hants Border Community Club	100%
Land 4078 Black Rock Rd Whites Corner	PID # 55068266 AAN # 00337943	Jolly Workers of Black Rock	100%
Land Dwelling 377 White Rock Rd Canaan	PID # 55323455 AAN # 00092584	Annapolis Valley Shooting Sports Club	100%
Land Hall 1599 Baxters Harbour Rd Baxters Harbour	PID # 55011001 AAN # 04717988	Baxters Harbour Community Association	100%
Land French Cross Rd Morden	PID # 55324941 AAN # 08132682	Morden Community Association	100%
Land Morden Rd Morden	PID #55450902 AAN # 09429085	Morden Community Association	100%
Land 1152 Hwy 12 Murphy Lake	PID # 55175129 AAN # 00357405	Blue Mountain Field Day Association	100%
Lions Hall Auburn	PID # 55116255 AAN # 00163783	Aylesford District Lions Club	100%
Land Fellowship Hall 1000 Seminary Ave Canning	PID # 55007231 AAN # 00650889	Canning District Lions Club	100%
Lot 3 Fellowship Hall Garage 1482 Veterans Lane Kingston	PID # 55121917 AAN # 02565056	Lions Club of Kingston	100%
Land Bigelow St Canning	PID # 55301451 AAN # 08126879	Canning District Lions Club	100%
Land Seminary Ave Canning	PID # 55019970 AAN # 03567753	Canning District Lions Club	100%
Land Bigelow St	PID # 55301444	Canning District Lions Club	100%

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Canning	AAN # 08126860		
Land Building 9806 Main Street Canning	PID#55016448 PID#55003305 AAN#02154749 AAN#02154706	Canning Library and Heritage Centre	100%
Lot Building 5687 Hwy # 1 Cambridge	PID # 55158505 AAN # 05885191	Kings Regional Rehabilitation Centre (Plank Industries)	100%
Lot Building 177 Middle Dyke Rd Kentville	PID # 55031147 AAN # 05283248	Valley Search and Rescue	100%
Land Fellowship Hall 3201 Long Point Road Harbourville	PID # 55095434 AAN # 04718119	United Church of Canada (Trustees of)	100%
New Minas Children's Centre 9453 Commercial St New Minas	PID # 55510629 AAN # 05841429	New Minas Baptist Church	100%
Parcel A Starrs Point Loop Port Williams	PID # 55037618 AAN # 05254108	Port Williams Women's Institute	100%
Parcel C 1058 Cape Split Rd Scotts Bay	PID # 55307540 AAN # 01763288	Scott's Bay Wilderness Society	100%
Land Long Point Road Burlington	PID # 55094486 AAN # 09313451	Burlington Community Park Society	100%
Water Towers Treatment Facility Well Well	55105969 / 03399788 55105951 / 08059381 55309199 / 08110697 55118020 / 03890252	Greenwood Water Utility	40%
Water Tower Water Tower Well Well Well SWP Treatment Facility SWP SWP Treatment Facility	55321566 / 08079102 55201800 / 04764439 55209852 / 01810715 55210322 / 05177995 55285613 / 08143307 55286207 / 08081913 55289615 / 08081905 55450274 / 09427759 55450282 / 09427767 55468904 / 09560459	New Minas Water Utility	40%

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Well #5 / Water Tower Well #3 Monitor Station #2 Well #4 Treatment Facility Monitoring Station	55301964 / 00652415 55007439 55007272 / 00652393 55525000 55525018 55525026 55003396 / 08048312 55451421 / 09430881 No PID / 10952433 55736885 / 02372797	Canning Water Utility	40%
Wells / Water Tower SWP Well SWP SWP SWP SWP	55366181 / 01400738 55024376 / 00318043 55024756 / 04764463 55460364 / 09434208 55460372 / 09434194 55542674 / 10922976 55544884 / 10940591	Port Williams Water Utility	40%

Schedule C

No properties currently fall within this category.

TO	Municipal Council
PREPARED BY	Tyler Honeywood, CPA, Manager of Financial Reporting Katrina Roefs, CPA, Financial Analyst
MEETING DATE	April 15, 2025
SUBJECT	Revised Temporary Borrowing Resolution

ORIGIN

- [April 2, 2025, Council](#) – Approval of 2025/26 Budgets

RECOMMENDATIONS

That Municipal Council rescind the motion passed on April 2, 2025 to approve the request of a Temporary Borrowing Resolution from the Province of Nova Scotia in the amount of \$14,963,256 attached as Appendix I to the April 2, 2025 Request for Decision.

That Municipal Council approve and submit for Provincial approval the Temporary Borrowing Resolution from the Province of Nova Scotia in the amount of \$20,776,027 attached as Appendix A to the April 15, 2025 Request for Decision.

INTENT

For Municipal Council to rescind the April 2, 2025 motion and approve the revised Temporary Borrowing Resolution (TBR).

DISCUSSION

As part of the budget approval process on April 2, 2025, there was an error in the motion approving the Temporary Borrowing Resolution which accompanied the Capital and Project Budget. The Appendix and Capital Budget both included the correct amount of \$20,776,027; however, the motion had a previous amount and was not updated.

Per Bourinot’s Rules of Order, Fourth Edition, Part II, section 36, notice of intention to rescind the April 2, 2025 motion was provided to Council via e-mail on April 11, 2025.

The revised recommendation in this Request for Decision includes the correct amount and does not change the approved Capital Budget and debt levels proposed within.

FINANCIAL IMPLICATIONS

- None at this time, as the TBR will allow future borrowing which will be presented to Council at that time.

STRATEGIC PLAN ALIGNMENT

	Strong Communities	
	Environmental Stewardship	
	Economic Development	

Request for Decision

✓	Good Governance	The TBR is part of the budget which provides an opportunity to review and evaluate operations and projects to ensure efficiencies, effectiveness, and alignment with the Municipality’s Strategic Plan.
	Financial Sustainability	
	Other	

ALTERNATIVES

- No alternatives are proposed.

IMPLEMENTATION

- Temporary Borrowing Resolution will be filed with the Municipal Finance Corporation.

ENGAGEMENT

- Debt levels were presented as part of the annual budget process:
 - Budget timelines were published on the Municipal website.
 - All meetings were open to the public, recorded, and live streamed.
 - Presentations and information are posted to the Municipal website.

APPENDICES

- Appendix A: Temporary Borrowing Resolution 2025/26

APPROVALS

Scott Conrod, Chief Administrative Officer

April 11, 2025

MUNICIPAL COUNCIL OF THE

TEMPORARY BORROWING RESOLUTION

Amount: \$_____

Capital Projects: Detailed in Schedule "A"

WHEREAS Section 66 of the Municipal Government Act provides that the Council of the _____, subject to the approval of the Minister of Municipal Affairs and Housing, may borrow to expend funds for a capital purpose as authorized by statute;

WHEREAS the Council of the _____ has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for capital purposes as identified in their capital budget; and

WHEREAS the specific amounts and descriptions of the projects are contained in Schedule "A" (attached);

BE IT THEREFORE RESOLVED

THAT under the authority of Section 66 of the Municipal Government Act, the Council of the _____ borrow a sum or sums not exceeding _____ Dollars (\$_____) for the purpose set out above, subject to the approval of the Minister of Municipal Affairs and Housing;

THAT the sum be borrowed by the issue and sale of debentures of the Council of the _____ to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that a sum or sums not exceeding _____ Dollars (\$_____) in total be borrowed from time to time from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of approval of the Minister of Municipal Affairs and Housing of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the _____ held on the ____ day of _____, 2025.
GIVEN under the hands of the Clerk and under the seal of the Council of the _____ this ____ day of _____, 2025.

Clerk

**MUNICIPAL COUNCIL OF THE
Municipality of the County of Kings
TEMPORARY BORROWING RESOLUTION**

Amount: \$20,776,027

Capital Projects: Detailed in Schedule "A"

**SCHEDULE "A"
CAPITAL PROJECTS**

		Estimates \$
Heading / Category: Project #17-1103		
Item	FIBRE/WIRELESS HYBRID CONNECTIVITY	346,472
Item	LESS: CAPITAL RESERVES	-5,207
Item		
Item		
Heading Sub Total:		341,265
Heading / Category: Project #22-1301		
Item	WATERVILLE WAREHOUSE UPGRADES	235,000
Item		
Item		
Item		
Heading Sub Total:		235,000
Heading / Category: Project #08-3408		
Item	LIFT STATION REPLACEMENTS	2,722,200
Item	LESS: CAPITAL RESERVES	-586,920
Item	LESS: GRANT FUNDING	-1,735,280
Item		
Heading Sub Total:		400,000
Heading / Category: Project #08-3409		
Item	SEWER TREATMENT PLANT INFRASTRUCTURE RENEWAL	9,609,718
Item	LESS: CAPITAL RESERVES	-3,513,493
Item	LESS: GRANT FUNDING	-3,484,233
Item	LESS: OPERATING FUNDS	
Heading Sub Total:		2,611,992
Heading / Category: Project #08-3410		
Item	SEWER COLLECTION LINE REPLACEMENT	3,716,092
Item	LESS: CAPITAL RESERVES	-936,920
Item	LESS: GRANT FUNDING	-1,979,172
Item	LESS: OPERATING FUNDS	
Heading Sub Total:		800,000
Heading / Category: Project #22-3407		
Item	LABORATORY BUILDING	1,940,000
Item	LESS: CAPITAL RESERVES	-100,000
Item	LESS: OPERATING RESERVES	-40,000
Item	LESS: GRANT FUNDING	
Heading Sub Total:		1,800,000

Heading / Category: Project #11-2408		
Item	PRODUCTION WELL	10,514,057
Item	LESS: OPERATING RESERVES	-1,361,519
Item	LESS: GRANT FUNDING	-1,466,667
Item		
Heading Sub Total:		7,685,871
Heading / Category: Project #14-4401		
Item	REGIONAL SEWERLINES	400,000
Item	LESS: GRANT FUNDING	-200,000
Item		
Item		
Heading Sub Total:		200,000
Heading / Category: Project #17-4401		
Item	REGIONAL STP AERATION AND DESLUDGING	1,600,000
Item	LESS: GRANT FUNDING	-675,000
Item		
Item		
Heading Sub Total:		925,000
Heading / Category: Project #23-4401		
Item	REGIONAL EQUIPMENT	310,000
Item	LESS: CAPITAL RESERVES	-10,000
Item		
Item		
Heading Sub Total:		300,000
Heading / Category: Project #23-4403		
Item	REGIONAL LIFT STATION UPGRADES	1,325,000
Item	LESS: GRANT FUNDING	-407,500
Item		
Item		
Heading Sub Total:		917,500
Heading / Category: Project #23-4404		
Item	REGIONAL STP UPGRADES	900,000
Item	LESS: CAPITAL RESERVES	-400,000
Item	LESS: GRANT FUNDING	-250,000
Item		
Heading Sub Total:		250,000
Heading / Category: Project #23-3403		
Item	MUNICIPAL FLEET	1,060,000
Item	LESS: CAPITAL RESERVES	-460,000
Item		
Item		
Heading Sub Total:		600,000

Heading / Category: Project #24-3403		
Item	ELECTRIC VEHICLE (EV) CHARGING STATION & SOLAR/BATTERY SYSTEMS	725,000
Item	LESS: GRANT FUNDING	-125,601
Item	LESS: OPERATING RESERVES	-140,000
Item		
Heading Sub Total:		459,399
Heading / Category: Project #24-3404		
Item	FIRE SERVICE DELIVERY - GREENWICH & WOLFVILLE	3,428,566
Item	LESS: OPERATING RESERVES	-178,566
Item		
Item		
Heading Sub Total:		3,250,000
TOTAL REQUEST CONTAINED WITHIN THIS RESOLUTION		\$20,776,027