



MUNICIPALITY *of the*
COUNTY *of* **KINGS**

December 10, 2025

To: Mayor
Deputy Mayor
Councillors

Dear Members of Council:

Attached please find the agenda for the Special Municipal Council meeting scheduled for **Tuesday, December 16, 2025 following a Committee of the Whole meeting at 9:00 a.m.** in the Council Chambers, 181 Coldbrook Village Park Drive, Coldbrook.

Members of the public can attend in person or watch live on YouTube: visit www.countyofkings.ca and click the "Watch Live" link.

Accommodations are available for this meeting: please submit your request at www.countyofkings.ca/accommodationsrequest.

Sincerely,

Janny Postema
Municipal Clerk
Municipality of the County of Kings



MUNICIPALITY *of the*
COUNTY *of* KINGS

SPECIAL COUNCIL
Tuesday, December 16, 2025
Following Committee of the Whole
AGENDA

1. Roll Call & Land Acknowledgement
2. Approval of Agenda Page 2
3. Disclosure of Conflict of Interest Issues
4. Administration Page 3
 - a. Community Flag Raising: MADD Annapolis Valley
5. Recommendations from the Audit & Finance Committee December 8, 2025 Page 5
 - a. 2024/2025 Consolidated Financial Statements
 - b. 2024/2025 Non-Consolidated Financial Statements
 - c. Q4 General Operating Accountability Report Fiscal 2024/2025
 - d. Transfer to Special Project Reserve
 - e. Transfer to Municipal Sewer Operating Reserve
 - f. Transfer to J-Class Road Paving Special Reserve
 - g. Q2 General Operating Accountability Report Fiscal 2025/2026
6. Recommendations from [Committee of the Whole December 16, 2025](#)
Pending Committee of the Whole Approval
 - a. New Policy FIN-05-029: District Activity Funds
 - b. Designating Director for Canada Revenue Agency
7. Comments from the Public
8. Adjournment

Accommodations are available for this meeting: please submit your request at
www.countyofkings.ca/accommodationsrequest.

Land Acknowledgement

The Municipality of the County of Kings is in Mi'kma'ki, the ancestral, unceded, and current territory of the Mi'kmaq Peoples. The Municipality of the County of Kings is a neighbour to Annapolis Valley First Nation and Glooscap First Nation, as well as a diverse urban and rural Indigenous population. We are all treaty people and commit to upholding the Peace and Friendship Treaties and working towards reconciliation in all areas of the Municipality.

TO Municipal Council
PREPARED BY Janny Postema, Municipal Clerk
MEETING DATE December 16, 2025
SUBJECT Community Flag Raising: MADD Annapolis Valley

ORIGIN

- First introduction

RECOMMENDATION

That Municipal Council receive the Briefing on Community Flag Raising: MADD Annapolis Valley as attached to the December 16, 2025 agenda for information.

INTENT

To inform Council of the community flag raising per [Policy ADMIN-01-11: Community Flag Raising](#).

DISCUSSION

On December 9, 2025, a request was submitted by Carol Robar, Chapter President of MADD Annapolis Valley, to raise the MADD flag for the Project Red Ribbon Campaign.

Section 4.6(b)(II) of the Community Flag Raising Policy states that:

“The CAO shall review the applications to determine consistency with this Policy and shall:

If the flag raising was not previously approved by Council, or was approved by Council more than 5 years before the current request, decide to approve or deny the flag raising and any decisions shall be noted on a Council Agenda for information purposes.”

This is the first time MADD Annapolis Valley requested a flag raising. It is deemed consistent with the Policy and was approved by the CAO.

In accordance with the above Policy section, this Briefing is to inform Council of the CAO’s decision.

FINANCIAL IMPLICATIONS

- None

STRATEGIC PLAN ALIGNMENT

✓	Strong Communities	Aligned with the Strategy for Belonging
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
	Other	

ALTERNATIVES

- Not applicable

IMPLEMENTATION

- Flag raising event to be held on December 17, 2025.

ENGAGEMENT

- None

APPENDICES

- None

APPROVALS

Scott Conrod, Chief Administrative Officer

December 9, 2025

Committee Recommendations

COMMITTEE	Audit & Finance Committee
COMMITTEE MEETING DATE	December 8, 2025
COUNCIL MEETING DATE	December 16, 2025

RECOMMENDATIONS

a.	2024/2025 Consolidated Financial Statements	That Municipal Council approve the March 31, 2025 Consolidated Financial Statements as attached to the December 16, 2025 Committee of the Whole agenda. Consolidated Financial Statements
b.	2024/2025 Non-Consolidated Financial Statements	That Municipal Council receive for information the March 31, 2025 Non-Consolidated Financial Statements as attached to the December 16, 2025 Committee of the Whole agenda. Non-Consolidated Financial Statements
c.	Q4 General Operating Accountability Report Fiscal 2024/2025	That Municipal Council accept the General Operating Accountability Report for period ended March 31, 2025 as an information item. Q4 General Operating Accountability Report
d.	Transfer to Special Project Reserve	That Municipal Council approve the transfer of \$604,678 to the Special Project Reserve 61-4-460-381 relating to unspent funds from approved project budgets. Q4 General Operating Accountability Report
e.	Transfer to Municipal Sewer Operating Reserve	That Municipal Council approve the transfer of \$86,777 to the Municipal Sewer Operating Reserve 61-4-460-130 relating to unspent funds from approved project 22-3407 Laboratory Assessment and project 19-3403 SCADA System. Q4 General Operating Accountability Report
f.	Transfer to J-Class Road Paving Special Reserve	That Municipal Council approve the transfer of \$113,520 to the J-Class Paving Special Reserve 61-4-460-382 relating to unspent J-Class Roads paving related budgeted funds. Q4 General Operating Accountability Report
g.	Q2 General Operating Accountability Report Fiscal 2025/2026	That Municipal Council accept the General Operating Accountability Report for period ended September 30, 2025 as an information item. Q2 General Operating Accountability Report