



MUNICIPALITY *of the*  
COUNTY *of* KINGS

**MUNICIPAL COUNCIL**  
**Tuesday, March 5, 2024**  
**6:00 p.m.**  
**AGENDA**

**Video Recording Times Noted in Red**  
**Video is available [here](#)**

1. Roll Call **8:10**
2. Approval of Agenda **9:15** Page 3
3. Disclosure of Conflict of Interest Issues **None**
4. Approval of Minutes **10:02**
  - a. February 6, Council Page 3
  - b. February 16, 2024 Special Council Page 11
  - c. February 20, 2024 Special Council Page 14
5. Business Arising from Minutes **None**
  - a. February 6, 2024 Council Page 3
  - b. February 16, 2024 Special Council Page 11
  - c. February 20, 2024 Special Council Page 14
6. Planning Advisory Committee Recommendations February 13, 2024 Page 19
  - a. Application to rezone properties located at 496/498 and 500/502 Mosher Street (PIDs 55109698, 55109680), Kingston (File # 23-15) **11:33**
  - b. Application to enter into a Development Agreement at 1441 Church Street (PID 55037188), Port Williams (File #22-23) **13:08**
  - c. Application for a substantive amendment to a Development Agreement registered on vacant land in the southeast quadrant of the intersection of J Jordan Road and Summer Street (PIDs 55008627, 55354385, 55551758), Canning (File# 23-12) **14:00**
  - d. Date of Next Public Hearing **15:02**
7. Administration
  - a. Proclamation Requests: Amyloidosis Awareness Month, World Down Syndrome Day, World Press Freedom Day, World Autism Acceptance Month **15:46** Page 20
  - b. Amendments to By-law 108: Alternative Voting (second reading) **21:17** Page 25
8. Engineering and Public Works Services
  - a. Aylesford AD2 Lift Station Upgrade - Design Revisions **31:39** Page 32
9. Financial Services
  - a. Amendments to Policy FIN-05-009: Personal Property Tax Reduction (adoption) **54:52** Page 35
  - b. Amendments to Policy FIN 05-024: Property Tax Sales (notice) **43:15** Page 37
  - c. Amendments to Policy FIN 05-026: Tax Exemption for Non-Profit Organizations (notice) **48:14** Page 41
10. Recommendations from Committee of the Whole February 20, 2024 Page 59
  - a. March 2024 Proclamations: International Women’s Day, International Day for the Elimination of Racial Discrimination, and International Transgender Day of Visibility **58:40**
  - b. Guaranteed Basic Livable Income **1:00:43**

**MUNICIPAL COUNCIL**  
**Tuesday, March 5, 2024**  
**6:00 p.m.**  
**AGENDA CONTINUED**

11. Board and Committee Reports **1:03:48**
  - a. Port Williams Source Water Protection Committee Verbal
  - b. Kings Point To Point Transit Society Board Verbal
  - c. Diversity Kings County Verbal
  - d. Committees of Council Page 60
  - e. External Boards and Committees Page 61
12. Other Business **1:06:35**
13. Comments from the Public **None**
14. Adjournment **1:08:09**

**THE MUNICIPALITY OF THE COUNTY OF KINGS  
MUNICIPAL COUNCIL  
Tuesday, February 6, 2024  
DRAFT MINUTES**

**Meeting Date and Time**

A meeting of Municipal Council was held on Tuesday, February 6, 2024 following a Public Hearing at 6:50 p.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

**1. Attendance**

All Members of Council were in attendance, with the exception of Councillor Burgess, with notice.

Deputy Mayor Lutz chaired the meeting.

**Roll Call**

**Results for Roll Call**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart (virtual)	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Zobia Jawed, Director, Environmental Svs & Climate Resilience
- Mike Livingstone, Manager, Financial Reporting
- Laura Mosher, Manager, Planning & Development
- Alice Jacob, Planner
- Janny Postema, Municipal Clerk/Recording Secretary

**Excuse Absence**

**On motion of Councillor Armstrong and Councillor Killam, that Councillor Burgess' absence from the February 6, 2024 Council meeting be excused.**

**Motion Carried.**

**RC-2024-02-06-015**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For

District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

2. [Approval of Agenda](#)

Deputy Mayor Lutz noted that a closed session would be added at the end of the meeting.

**On motion of Councillor Allen and Councillor Harding, that Council approve the February 6, 2024 agenda as amended.**

**Motion Carried.**

**RC-2024-02-06-016**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Approval of Minutes**

4a. [January 9, 2024 Council](#)

Councillor Armstrong pointed out an error in the amended motion for item 11a.

**On motion of Councillor Granger and Councillor Armstrong, that the minutes of the Council meeting held on January 9, 2024, be approved as amended.**

**Motion Carried.**

**RC-2024-02-06-017**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

4b. [January 11, 2024 Special Council](#)

On motion of Councillor Allen and Councillor Harding, that the minutes of the Special Council meeting held on January 11, 2024, be approved as circulated.

Motion Carried.

RC-2024-02-06-018

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

4c. [January 23, 2024 Special Council](#)

On motion of Councillor Allen and Councillor Davison, that the minutes of the Special Council meeting held on January 23, 2024, be approved as circulated.

Motion Carried.

RC-2024-02-06-019

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

5. **Business Arising from Minutes**

5a. [January 9, 2024](#)

There was no business arising from the January 9, 2024 minutes.

5b. [January 11, 2024](#)

There was no business arising from the January 11, 2024 minutes.

5c. [January 23, 2024](#)

There was no business arising from the January 23, 2024 minutes.

6. [Planning Advisory Committee Recommendations December 12, 2023](#)

6a. **Land Use By-law Text Amendment in the Country Residential (A4) Zone (File 23-13)**

Councillor Armstrong, Chair of the Planning Advisory Committee, presented the recommendations as attached to the February 6, 2024 Council agenda.

**On motion of Councillor Armstrong and Councillor Davison, that Municipal Council give Second Reading for the amendments to the**

text of the Land Use By-law to change the minimum lot area and lot frontage requirements for semi-detached dwellings within the Country Residential (A4) Zone as described in Appendix A of the report dated December 12, 2023.

**Motion Carried.**

**RC-2024-02-06-020**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

**6b. Options for Development Incentives**

On motion of Councillor Armstrong and Councillor Allen, that Municipal Council give Second Reading to the draft development incentives policies contained in Appendix B of the report dated December 12, 2023.

**Motion Carried.**

**RC-2024-02-06-021**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

**6c. Next Public Hearing Date**

Councillor Armstrong noted that the next Public Hearing date was to be determined.

**7. Financial Services**

**7a. [Proposed Amendments to By-law 45: Street Lighting](#)**

Deputy Mayor Lutz presented the By-law as attached to the February 6, 2024 Council agenda.

On motion of Councillor Hirtle and Councillor Granger, that Municipal Council give Second Reading to amendments to By-law 45: Street Lighting as attached to the February 6, 2024 Council agenda.

**Motion Carried.**

**RC-2024-02-06-022**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

- 7b. [Kings Transit Authority Fiscal 2024/25 Operating and Capital Budget](#)

Mike Livingstone, Manager of Financial Reporting, presented the Request for Decision as attached to the February 6, 2024 Council agenda and provided a [presentation](#).

**On motion of Councillor Allen and Councillor Killam, that Municipal Council approve the Kings Transit Authority Fiscal 2024/25 Operating and Capital Budget as attached to the Request for Decision dated February 6, 2024, conditional on the receipt of a revised and more detailed capital financing plan.**

**Motion Carried.**

**RC-2024-02-06-023**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

- 7c. [Valley Region Solid Waste-Resource Management Authority Fiscal 2024/25 Operating and Capital Budget](#)

Mike Livingstone, Manager of Financial Reporting, presented the Request for Decision as attached to the February 6, 2024 Council agenda and provided a [presentation](#).

**On motion of Councillor Davison and Councillor Allen, that Municipal Council approve the Valley Region Solid Waste-Resource Management Authority Fiscal 2024/25 Operating and Capital Budget as attached to the Request for Decision dated February 6, 2024.**

**Motion Carried.**

**RC-2024-02-06-024**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

8. [Committee of the Whole Committee Recommendation January 23, 2024](#)

8a. **Water Bomber**

Deputy Mayor Lutz presented the recommendation as attached to the February 6, 2024 Council agenda.

**On motion of Councillor Killam and Councillor Granger, that Municipal Council ask the Mayor and CAO to contact Minister Lohr to station a permanent water bomber and appropriate support team at CFB Greenwood to facilitate a first response to future wildfires that will threaten residents and properties throughout this region.**

**Motion Carried.**

**RC-2024-02-06-025**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

9. [Nominating Committee Recommendations January 23, 2024](#)

9a. **Citizen Appointment to Audit & Finance Committee**

Councillor Armstrong, Chair of the Nominating Committee, presented the recommendations as attached to the February 6, 2024 Council agenda.

**On motion of Councillor Armstrong and Councillor Davison, that Municipal Council appoint David Crabb as citizen member to the Audit & Finance Committee for a one-year term commencing February 1, 2024.**

**Motion Carried.**

**RC-2024-02-06-026**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

- 9b. **Citizen Appointment to Joint Accessibility Advisory Committee** On motion of Councillor Armstrong and Councillor Harding, that Municipal Council appoint Ryan Hutt as citizen member to the Joint Accessibility Advisory Committee for a three-year term commencing February 1, 2024.

Motion Carried. *RC-2024-02-06-027*

*Results*

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

10. **Board and Committee Reports**

- 10a. **Diversity Kings County** Councillor Granger provided a verbal report and updated Council on the African Heritage Month events.
- 10b. [Committees of Council](#) For Information.
- 10c. [External Boards and Committees](#) For Information.

On motion of Councillor Davison and Councillor Allen, that Municipal Council receive the Committee Report as provided verbally on February 6, 2024 for information.

Motion Carried. *RC-2024-02-06-028*

*Results*

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For

District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

11. **Other Business**

Deputy Mayor Lutz provided further comments on the presentation regarding housing that was presented during the Public Hearing.

12. **Comments from the Public**

Two members of the public were present, but no comments were provided.

13. **Adjournment & Closed Session**

**On motion of Councillor Armstrong and Councillor Granger, that Council adjourn and move into closed session in accordance with section 22 (2) (h) *Municipal Government Act*: public security.**

**Motion Carried.**

**RC-2024-02-06-029**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Council moved into closed session at 7:29 p.m. and adjourned at 7:44 p.m.

**Approved by:**

\_\_\_\_\_  
Emily Lutz  
Deputy Mayor

\_\_\_\_\_  
Janny Postema  
Municipal Clerk/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

**THE MUNICIPALITY OF THE COUNTY OF KINGS  
SPECIAL COUNCIL  
Friday, February 16, 2024  
DRAFT MINUTES**

**Meeting Date and Time**

A special meeting of Municipal Council was held on Friday, February 16, 2024 at 2:00 p.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

**1. Attendance**

All Members of Council were in attendance, with the exception of Deputy Mayor Lutz and Councillor Hirtle with notice.

**Results for Roll Call**

For 8  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess (virtual)	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Trish Javorek, Director, Planning & Inspections
- Laura Mosher, Manager, Planning & Development Services
- Dan Hagan, Strategic Projects Specialist
- Janny Postema, Municipal Clerk

**Excuse Absence**

**On motion of Councillor Davison and Councillor Harding, that Deputy Mayor Lutz and Councillor Hirtle's absence from the February 16, 2024 Special Council meeting be excused.**

**Motion Carried.**

**SC-2024-02-16-014**

**Results**

For 8  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

2. [Approval of Agenda](#)

On motion of Councillor Killam and Councillor Armstrong, that Council approve the February 16, 2024 agenda as circulated.

Motion Carried.

SC-2024-02-16-015

**Results**

For 8  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

3. Disclosure of Conflict of Interest Issues

No Conflict of Interest issues were declared.

4. Closed Session

On motion of Councillor Granger and Councillor Davison, that Council adjourn into closed session in accordance with section 22 (2) (e) *Municipal Government Act*: contract negotiations.

Motion Carried.

SC-2024-02-16-016

**Results**

For 8  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

Council moved into closed session at 2:05 p.m. and adjourned at 2:33 p.m.

Approved by:

\_\_\_\_\_  
Peter Muttart  
Mayor

\_\_\_\_\_  
Janny Postema  
Municipal Clerk/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest

For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

DRAFT

**THE MUNICIPALITY OF THE COUNTY OF KINGS  
SPECIAL COUNCIL  
Tuesday, February 20, 2024  
DRAFT MINUTES**

**Meeting Date and Time**

A special meeting of Municipal Council was held on Tuesday, February 20, 2024 at 11:03 a.m. following a meeting of the Committee of the Whole in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

**1. Attendance**

All Members of Council were in attendance, with the exception of Councillor Hirtle, with notice.

Deputy Mayor Lutz chaired the meeting.

**Roll Call**

**Results for Roll Call**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart (virtual)	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Zobia Jawed, Director, Environmental Svs & Climate Resilience
- Scott MacKay, Manager, Revenue
- Janny Postema, Municipal Clerk
- Chris Ritchie, Recording Secretary

**Excuse Absence**

**On motion of Councillor Allen and Councillor Harding, that Councillor Hirtle's absence from the February 20, 2024 Special Council meeting be excused.**

**Motion Carried.**

**SC-2024-02-20-017**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-

District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

2. [Approval of Agenda](#)

On motion of Councillor Burgess and Councillor Granger, that Council approve the February 20, 2024 agenda as circulated.

Motion Carried.

SC-2024-02-20-018

*Results*

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

3. Disclosure of Conflict of Interest Issues

No Conflict of Interest issues were declared.

4. [Recommendations from Audit & Finance Committee February 9, 2024](#)

4a. Consolidated Financial Statements 2022/23

On motion of Councillor Armstrong and Councillor Allen, that Municipal Council approve the March 31, 2023 Consolidated Financial Statements as attached to the February 20, 2024 Committee of the Whole agenda.

Motion Carried.

SC-2024-02-019

*Results*

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

4b. Non-Consolidated Financial Statements 2022/23

On motion of Councillor Armstrong and Councillor Davison, that Municipal Council receive for information the March 31, 2023 Non-Consolidated Financial Statements as attached to the February 20, 2024 Committee of the Whole agenda.

**Motion Carried.**

**SC-2024-02-20-020**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

4c. **Year End Reserve Transfers 2022/23: Special Project Reserve**

**On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council approve the transfer of \$65,000 to the Special Project Reserve 61-4-460-381 relating to unspent funds from approved project budgets.**

**Motion Carried.**

**SC-2024-02-20-021**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

4d. **Year End Reserve Transfers 2022/22: Municipal Sewer Operating Reserve**

**On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council approve the transfer of \$105,000 to the Municipal Sewer Operating Reserve 61-4-460-130 relating to unspent funds from approved project budgets: \$50,000 SCADA, \$25,000 Manuals, \$30,000 Laboratory.**

**Motion Carried.**

**SC-2024-02-20-022**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For

District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

5. [Recommendations from Committee of the Whole February 20, 2024](#)

- 5a. **Amendments to Policy FIN-05-009: Personal Property Tax Exemption**      On motion of Councillor Davison and Councillor Killam, that Municipal Council give seven days’ notice, per s.48(1) *Municipal Government Act*, to amend Policy FIN 05-009: Personal Property Tax Exemption, as detailed in the February 20, 2024, Request for Decision.

Motion Carried.

SC-2024-02-20-023

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

- 5b. **Discontinuation of Aylesford Broadband Pilot**      On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council discontinue the Aylesford Broadband Pilot project as outlined in the Request for Decision dated February 20, 2024.

Motion Carried.

SC-2024-02-20-024

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

6. **Other Business**      There was no other business to come before Council.

7. **Comments from the Public**      No members of the public were present.

8. **Closed Session & Adjournment**

On motion of Councillor Armstrong and Councillor Burgess, that Council adjourn to move into closed session in accordance with section 22 (2) (h) *Municipal Government Act*: public security.

Motion Carried.

SC-2024-02-20-025

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Council moved into closed session at 11:10 a.m. and adjourned at 11:40 a.m.

Approved by:

\_\_\_\_\_  
Emily Lutz  
Deputy Mayor

\_\_\_\_\_  
Chris Ritchie  
Administrative Assistant/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.



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<b>COMMITTEE</b>	Planning Advisory Committee
<b>COMMITTEE MEETING DATE</b>	<a href="#">February 13, 2024</a>
<b>COUNCIL MEETING DATE</b>	March 5, 2024

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## RECOMMENDATIONS

a.	Application to rezone properties located at 496/498 and 500/502 Mosher Street (PIDs 55109698, 55109680), Kingston (File # 23-15)	<b>That Municipal Council give First Reading to and hold a Public Hearing regarding the application to rezone the properties located at 496/498 and 500/502 Mosher Street (PIDs: 55109698, 55109680), Kingston from the Residential One Unit (R1) Zone to the Residential Mixed Density (R3) Zone, as described in Appendix D of the report dated January 31, 2024.</b>
b.	Application to enter into a Development Agreement at 1441 Church Street (PID 55037188), Port Williams (File #22-23)	<b>That Municipal Council give Initial Consideration to and hold a Public Hearing regarding entering into a Development Agreement to permit the addition of a restaurant, event venue and an expanded commercial area within an existing building at 1441 Church Street (PID 55037188), Port Williams as described in Appendix C of the report dated February 8, 2024.</b>
c.	Application for a substantive amendment to a Development Agreement registered on vacant land in the southeast quadrant of the intersection of J Jordan Road and Summer Street (PIDs 55008627, 55354385, 55551758), Canning (File# 23-12)	<b>That Municipal Council give Initial Consideration and hold a Public Hearing regarding amendments to an approved Development Agreement registered on a vacant parcel in the southeast quadrant of J Jordan Road and Summer Street (PIDs 55354385, 55008627 and 55551758), Canning, which is substantively the same (save for minor differences in form) as the draft set out in Appendix C of the report dated February 13, 2024.</b>
d.	Date of Next Public Hearing	<b>Tuesday, April 2, 2024 at 6:00 p.m.</b>

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**FROM** Janny Postema, Municipal Clerk  
**COUNCIL MEETING DATE** March 5, 2024

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**RECOMMENDATIONS**

a.	Proclamation Request: Amyloidosis Awareness Month	<p><b>That Municipal Council proclaim March 2024 to be “Amyloidosis Awareness Month” in the Municipality of the County of Kings.</b></p> <p><b><u>Proclamation attached</u></b></p>
b.	Proclamation Request: World Down Syndrome Day	<p><b>That Municipal Council proclaim March 21, 2024 to be “World Down Syndrome Day” in the Municipality of the County of Kings.</b></p> <p><b><u>Proclamation attached</u></b></p>
c.	Proclamation Request: World Press Freedom Day	<p><b>That Municipal Council proclaim May 3, 2024 to be “World Press Freedom Day” in the Municipality of the County of Kings.</b></p> <p><b><u>Proclamation attached</u></b></p>
d.	Proclamation Request: World Autism Acceptance Month	<p><b>That Municipal Council proclaim April 2024 to be “World Autism Acceptance Month” in the Municipality of the County of Kings.</b></p> <p><b><u>Proclamation attached</u></b></p>



**MUNICIPALITY** *of the*  
**COUNTY** *of* **KINGS**

**PROCLAMATION**

**Amyloidosis Awareness Month**

**March 2024**

**WHEREAS**, March is Amyloidosis Awareness Month, a month dedicated to raising awareness, funding research, and supporting those living with amyloidosis and their loved ones; and

**WHEREAS**, Amyloidosis is a group of diseases that occur when an abnormal protein, known as amyloid, builds up in the tissues and organs of the body. Left untreated, the disease can result in organ failure and can be fatal; and

**WHEREAS**, Amyloidosis can mimic the signs and symptoms of more common medical conditions and the disease can be challenging to diagnose; and

**WHEREAS**, Amyloidosis often affects people who are older or middle aged; however, younger people have been diagnosed with this disease; and

**WHEREAS**, Some of the signs and symptoms of amyloidosis can include shortness of breath, weight loss, fatigue, swelling in the ankles and legs, numbness in the hands and feet, foamy urine, carpal tunnel syndrome, bruising around the eyes, and an enlarged tongue; and

**WHEREAS**, Early diagnosis can lead to better outcomes for both patients and their families; and

**WHEREAS**, Raising awareness about all the amyloidosis diseases, including hereditary and non-hereditary forms of the disease, can contribute to the building of healthier communities across Canada;

**THEREFORE, BE IT RESOLVED**, that I, Mayor Muttart, on behalf of Municipal Council, proclaim March 2024 to be “Amyloidosis Awareness Month” in the Municipality of the County of Kings.

Signed this 5<sup>th</sup> day of March 2024,

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Mayor Peter Muttart



**MUNICIPALITY** *of the*  
**COUNTY** *of* **KINGS**

**PROCLAMATION**

**World Down Syndrome Day**

**March 21, 2024**

**WHEREAS**, Individuals living with Down syndrome are valued members of our families, communities and workplaces, they actively participate in events within our society, attend schools and universities, they hold jobs, and enjoy social times with friends; and

**WHEREAS**, Individuals living with Down syndrome are important to our community for their uniqueness and teach others through awareness and acceptance; and

**WHEREAS**, The Municipality of the County of Kings values our citizens with Down syndrome, as well as their families, and fully supports the rights, inclusions and wellbeing of all individuals with Down syndrome;

**THEREFORE, BE IT RESOLVED**, that I, Mayor Muttart, on behalf of Municipal Council, proclaim March 21, 2024 to be “World Down Syndrome Day” in the Municipality of the County of Kings.

Signed this 5<sup>th</sup> day of March 2024,

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Mayor Peter Muttart



**MUNICIPALITY** *of the*  
**COUNTY** *of* **KINGS**

**PROCLAMATION**

**World Press Freedom Day**

**May 3, 2024**

**WHEREAS**, a healthy, professional news media is essential for the proper functioning of civil society and democracy at the local, regional, federal and international levels, and

**WHEREAS**, The United Nations has proclaimed “World Press Freedom Day” as an annual observance each May 3rd; and

**WHEREAS**, according to the Local News Research Project, 516 news outlets in 345 communities across Canada have closed or merged from 2008 to December 2023 (compared to the opening of 215 in 152 communities), and

**WHEREAS**, 28 municipalities in one territory and nine provinces across Canada recognized World Press Freedom Day in 2023, and

**WHEREAS**, the theme for World Press Freedom Day 2024 is “A Press for the Planet: Journalism in the face of the Environmental Crisis,”

**THEREFORE, BE IT RESOLVED**, that I, Mayor Muttart, on behalf of Municipal Council, proclaim May 3, 2024 to be “World Press Freedom Day” in the Municipality of the County of Kings.

Signed this 5<sup>th</sup> day of March 2024,

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Mayor Peter Muttart



MUNICIPALITY *of the*  
COUNTY *of* KINGS

**PROCLAMATION**

**World Autism Acceptance Month**

**April 2024**

**WHEREAS**, it is estimated that 1 in 50 people across the country are Autistic/have autism, and 1 in 31 people - approximately 32,000 individuals - in Nova Scotia are autistics/individuals on the autism spectrum; and

**WHEREAS**, many dedicated autistics/individuals on the autism spectrum, parents, teachers, researchers, and professionals, including those at Autism Nova Scotia and other community-based organizations, work tirelessly throughout our province to make the communities where we live accessible and inclusive for Autistics/individuals with autism, and their loved ones; and

**WHEREAS**, with 11 locations throughout the province and with the support of the autism community, Autism Nova Scotia builds understanding, acceptance, and inclusion for Autistics/individuals on the autism spectrum and their families through leadership, advocacy, education, training, and programming across the lifespan; and

**WHEREAS**, the month of April marks Autism Acceptance Month, and Tuesday, April 2, marks World Autism Acceptance Day, when people across the globe come together as a community to celebrate autism and promote acceptance and inclusion;

**THEREFORE, BE IT RESOLVED**, that I, Mayor Muttart, on behalf of Municipal Council, do hereby proclaim April 2024 as World Autism Acceptance Month in the Municipality of the County of Kings and encourage all of our residents to recognize the Autistic individuals/people with autism, family members, caregivers, educators, and other professionals who strive to make Nova Scotia an inclusive and accessible place for us all to call home.

Signed this 5<sup>th</sup> day of March 2024,

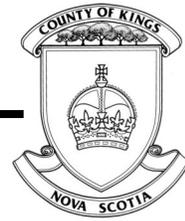
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Mayor Peter Muttart

# MUNICIPALITY OF THE COUNTY OF KINGS

**For By-Law information contact the Municipal Clerk**

Tel: (902) 678-6141 Fax: (902) 678-9279 E-mail: [municipalclerk@countyofofkingns.ca](mailto:municipalclerk@countyofofkingns.ca)



## BY-LAW #108

### ALTERNATIVE VOTING BY-LAW

#### **A BY-LAW OF THE MUNICIPALITY OF THE COUNTY OF KINGS TO PERMIT VOTING IN MUNICIPAL ELECTIONS BY TELEPHONE AND INTERNET.**

**WHEREAS** section 146A(1) *Municipal Elections Act, 1989 R.S.N.S. c.300*, as amended, permits Council to authorize voters to vote by mail, electronically, or by another voting method; and

**WHEREAS** section 146A(3)(ca) *Municipal Elections Act* states the by-law may provide for voting by telephone, via the internet or by any other electronic means, including a combination of different electronic means; and

**WHEREAS** section 146A(3)(cc) *Municipal Elections Act* states such by-law may provide for additional hours and dates for voting at an advance poll, including permitting voting twenty-four hours per day over a period of days; and

**WHEREAS** the Council of the Municipality of the County of Kings wishes to permit voting by internet or by telephone for Municipal Elections, including Special Elections;

**NOW THEREFORE BE IT RESOLVED THAT** the Municipality of the County of Kings hereby enacts as follows:

#### **1. Definitions**

In this By-law:

- 1.1 “Act” means the *Municipal Elections Act, 1989 R.S.N.S. c.300*, as amended;
- 1.2 “advance poll” means the Tuesday immediately preceding ordinary polling day; and either:
  - (i) one other day fixed by the Council by resolution that is either Thursday, the ninth day before ordinary polling day, or Saturday the seventh day before ordinary polling day; or
  - (ii) if Council has delegated its authority to fix a day to the Returning Officer, one other day fixed by the Returning Officer that is either Thursday, the ninth day before ordinary polling day, or Saturday the seventh day before ordinary polling day;
- 1.3 “alternative polling days” means any hours and dates fixed by a resolution of Council for alternative voting;
- 1.4 “alternative voting” means voting by telephone or via the internet and includes a combination of telephone and internet voting;
- 1.5 “ballot box” means a computer database in the system where cast internet ballots and telephone ballots are put;
- 1.6 “candidate” means a person who has been nominated as a candidate pursuant to the *Act*;

- 1.7 “Council” means the Council of the municipality;
- 1.8 “Deputy Returning Officer” means a person appointed under the *Act* to preside over a polling station;
- 1.9 “election” means an election held pursuant to the *Act*;
- 1.10 “Election Officer” means an “election official” under the *Act*;
- 1.11 “elector” means a person: qualified to vote pursuant to the *Act*; and entitled to vote for an election pursuant to section 5.2 of this By-law;
- 1.12 “final list of electors” means the final list of electors completed in accordance with s.38 of the *Act*;
- 1.13 “friend voter” means a friend who votes for an elector pursuant to s.5.4 of this By-law;
- 1.14 “internet ballot” means an image of a ballot on a computer screen including all the choices available to an elector and the spaces in which an elector marks a vote;
- 1.15 “municipality” means the Municipality of the County of Kings;
- 1.16 “ordinary polling day” means the third Saturday in October in a regular election year and in the case of any other election means the Saturday fixed for the election;
- 1.17 “PIN” means the Personal Identification Number issued to an elector for alternative voting on alternative polling days;
- 1.18 “proxy voter” means an elector who votes by a proxy pursuant to the *Act*;
- 1.19 “rejected ballot” means the refusal by an elector to accept a ballot in a race;
- 1.20 “Returning Officer” means a Returning Officer appointed pursuant to the *Act*;
- 1.21 “seal” means to secure the ballot box and prevent internet and telephone ballots from being cast;
- 1.22 “special election” means a special election held pursuant to the *Act*;
- 1.23 “spoiled ballot” means an internet ballot or telephone ballot marked by an elector indicating a refusal to cast a vote for any candidate in a race;
- 1.24 “system” means the technology, including software, that records and counts votes, and processes and stores the results of alternative voting during alternative polling days;
- 1.25 “System Election Officer” means: a person who maintains, monitors, or audits the system, and a person who has access to the system beyond the access necessary to vote by alternative voting;
- 1.26 “telephone ballot” means: an audio set of instructions which describes the voting choices available to an elector; and the marking of a selection by an elector by depressing the number on a touch tone keypad.

## 2. Alternative Voting

- 2.1 That the municipal election process for the Municipality of the County of Kings elections utilize voting by internet and telephone methods.

- 2.2 That the Municipal Election process utilize alternative voting in the form of electronic voting via telephone and internet.
- 2.3 Electronic voting shall be available to electors twenty-four hours per day during the period beginning at 12:00 noon Atlantic Daylight Time on the first advance polling day and ending at 7:00 pm Atlantic Daylight Time on ordinary polling day.  
That electronic voting, via telephone or internet, is the only form of voting during the advance polling days.
- 2.4 That paper ballots shall not be used for voting on the advance polling days or ordinary polling day.

### **3. Notification of Electors**

- 3.1 The Returning Officer shall cause notice of alternative polling days to be published in a newspaper circulating in the municipality.
- 3.2 The notice of alternative polling days shall:
  - 3.1.1 identify the alternative polling days for alternative voting; and
  - 3.1.2 inform the elector that telephone voting and internet voting is permitted during alternative polling days.
- 3.3 The notice may include any other information the Returning Officer deems necessary.

### **4. Form of Telephone and Internet Ballots**

- 4.1 A telephone ballot and internet ballot shall:
  - 4.1.1 identify the title "Election for Mayor", "Election for Councillor", or "Election for Conseil scolaire acadien provincial board", as the case may be;
  - 4.1.2 identify the names or names by which they are commonly known of the candidates with given names followed by surnames, arranged alphabetically in order of their surnames and, where necessary, their given names, and
  - 4.1.3 advise the elector to "vote for one candidate only" or "vote for not more than (the number of candidates to be elected) candidates" as the case may be.
- 4.2 No title, honour, decoration, or degree shall be included with a candidate's name on an internet ballot or telephone ballot.

### **5. Swearing In and Voting on Ordinary Polling Day**

#### **Oath**

- 5.1 Any oath that is authorized or required shall be made in the form specified by the *Act*.

#### **Electors**

- 5.2 No person shall vote by alternative voting unless:

- 5.2.1 the person's name appears on the final list of electors on the date chosen by Council for the revised list of electors to be completed pursuant to s.50A of the Act; or
- 5.2.2 the person's name does not appear on the final list of electors and:
  - 5.2.2.1 the person applies for an amendment to the list of electors by telephone, in writing, or in person to the Returning Officer or the Deputy Returning Officer; and
  - 5.2.2.2 the person swears an oath in the form prescribed by the Act.

### **Proxy Voting**

- 5.3 A proxy voter shall not vote for an elector by alternative voting.

### **Friend Voting**

- 5.4 A friend voter shall only vote for an elector by alternative voting if:
  - 5.4.1 an elector is unable to vote because of any cause provided in s.86(1) of the Act; and
  - 5.4.2 the elector and the friend appear, in person, before the Returning Officer or the Deputy Returning Officer and take the prescribed oaths.
- 5.5 A candidate shall not act as a friend voter unless the elector is a child, grandchild, brother, sister, parent, grandparent, or spouse of the candidate.
- 5.6 The elector shall take an oath in the form prescribed by the Act providing that they are incapable of voting without assistance.
- 5.7 The friend of the elector shall take an oath in the prescribed form to this By-law that:
  - 5.7.1 the friend has not previously acted as a friend for any other elector in the election other than an elector who is a child, grandchild, brother, sister, parent, grandparent, or spouse of the friend of the elector;
  - 5.7.2 the friend will mark the ballot as requested by the elector; and
  - 5.7.3 the friend will keep secret the choice of the elector.
- 5.8 The Returning Officer shall enter in the poll book:
  - 5.8.1 the reason why the elector is unable to vote;
  - 5.8.2 the name of the friend; and
  - 5.8.3 the fact that the oaths were taken.

### **Voting**

- 5.9 The system shall put internet ballots and telephone ballots cast by an elector in the ballot box.
- 5.10 The system shall put spoiled ballots in the ballot box.

### **List of Persons Who Voted**

- 5.11 Where alternative voting closes at the close of the polls on ordinary polling day, the system shall generate a list of all electors who voted by alternative voting.

## 6. Method of Counting Ballots or Votes

### Counting

- 6.1 At the close of ordinary polling day, the system shall generate a count of the telephone ballots and internet ballots in the ballot box that were cast for each candidate during alternative polling days.
- 6.2 In counting the votes that were cast for each candidate during alternative polling days, the system shall count spoiled ballots and shall not count rejected ballots.

### Tallying of Spoiled Ballots

- 6.3 At the close of ordinary polling day, the system shall tally the number of spoiled ballots that were cast during alternative polling days and the tally shall be delivered to the Returning Officer.

### Recount by System

- 6.4 In the event of a recount, the system shall regenerate the election count and a printed copy of the regenerated count shall be given to the Returning Officer.
- 6.5 If the initial count and the regenerated count match, the regenerated count shall be the final count of the votes cast by alternative voting.
- 6.6 If the regenerated count and the initial count do not match, the Returning Officer shall:
  - 6.6.1 direct one final count be regenerated by the system of the votes cast by alternative voting, and
  - 6.6.2 attend while the final count is being regenerated.
- 6.7 The regenerated final count pursuant to 6.6 shall be the final count of the votes cast by alternative voting.

### Rejection of Ballots or Votes

- 6.8 Ballots or votes shall be rejected by the Deputy Returning Officer for any cause provided for in s.108 of the *Act*.

## 7. Secrecy

- 7.1 An Election Officer and System Election Officer shall maintain and aid in maintaining the secrecy of the voting.
- 7.2 Every person in attendance at a polling station, or at the counting of the votes, shall maintain and aid in maintaining the secrecy of the voting.

## 8. Prohibitions

- 8.1 No person shall:
  - 8.1.1 use another person's PIN to vote or access the system unless the person is a friend voter;
  - 8.1.2 take, seize, or deprive an elector of his or her PIN; or
  - 8.1.3 sell, gift, transfer, assign or purchase a PIN.
- 8.2 No person shall:

- 8.2.1 interfere or attempt to interfere with an elector who is casting an internet ballot or telephone ballot;
- 8.2.2 interfere or attempt to interfere with alternative voting; or
- 8.2.3 attempt to ascertain the name of the candidate for whom an elector is about to vote or has voted.
- 8.3 No person shall, at any time, communicate or attempt to communicate any information relating to the candidate for whom an elector has voted.

**9. Offences and Penalty**

- 9.1 A person who:
  - 9.1.1 violates any provision of this By-law; or
  - 9.1.2 permits anything to be done in violation of any provision of this By-law; is guilty of an offence.
- 9.2 A person who contravenes section 9.1 of this section is guilty of an offence and is liable, on summary conviction, to a penalty of not less than five thousand dollars and not more than ten thousand dollars and in default of payment, to imprisonment for a term of two years less a day, or both.
- 9.3 In determining a penalty under section 9.2, a Judge shall take into account:
  - 9.3.1 the number of votes attempted to be interfered with;
  - 9.3.2 the number of votes interfered with; and
  - 9.3.3 any potential interference with the outcome of an election.
- 9.4 Pursuant to section 146A of the Act:
  - 9.4.1 the limitation period for the prosecution of an offence under this By-law is two years from the later of the date of the commission of the offence and the date on which it was discovered that an offence had been committed; and
  - 9.4.2 *The Remission of Penalties Act*, 1989 SNS c. 397, as amended, does not apply to a pecuniary penalty imposed by this By-law.

**10. Severability**

- 10.1 If a court of competent jurisdiction should declare any section or part of a section of this By-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the By-law and it is hereby declared that the remainder of the By-law shall be valid and shall remain in force.

By-law Adoption					
First Reading	Notice of Second Reading	Second Reading	Notice of Passing	Certified Copy to Minister	Approval/ Acknowledgement by Minister
July 7, 2020	July 18, 2020	Sept. 1, 2020	Sept. 5, 2020	Sept. 8, 2020	Sept. 18, 2020

<b>By-law Amendments</b>					
First Reading	Notice of Second Reading	Second Reading	Notice of Passing	Certified Copy to Minister	Approval/ Acknowledgement by Minister
May 2, 2023	May 16, 2023	June 6, 2023	June 20, 2023	July 5, 2023	August 17, 2023
January 23, 2024	February 13, 2024	March 5, 2024			

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<b>TO</b>	Municipal Council
<b>PREPARED BY</b>	Brad Carrigan, Director of Engineering & Public Works
<b>MEETING DATE</b>	March 5, 2024
<b>SUBJECT</b>	Aylesford AD2 Lift Station Upgrade - Design Revisions

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## ORIGIN

- 2022 Approval of Municipal Capital Budget

## RECOMMENDATIONS

That Municipal Council approve additional costs for design engineering of the Aylesford AD2 lift station infrastructure upgrade project in the amount of \$51,393 including non-rebated HST to CBCL for the preparation of drawings and tender specifications.

That Municipal Council approve additional costs for geotechnical engineering near the Aylesford AD2 lift station to support the design of a new trenchless river crossing in the amount of \$15,435 including non-rebated HST to CBCL related to the preparation of tender specifications.

## INTENT

For Municipal Council to approve additional design and engineering costs required to advance the AD2 (Aylesford) project to Construction Tender for the 2024/25 construction season.

## DISCUSSION

As part of the 2022 Capital Budget, a design engineering contract was issued to CBCL to perform infrastructure upgrade design work for Municipal lift stations AD2 (Aylesford), AT3 (Aldershot), CB2 (Cambridge), and CK4 (Coldbrook).

In this fiscal year design drawings were completed by CBCL for AT3, CB2, and CK4; Design for AD2 did not progress past the Concept Design phase. Investing in Canada Infrastructure Program (ICIP) funding was approved for all four projects listed.

Upon internal engineering review of this project in December, EPW staff verified:

- The existing grade along the shoulder of Maple Avenue falls away from the road profile, below the bridge abutment, and transitions into the riverbank. As a result, the wet well lid is approximately 1.50m below the road surface, without any provision for vehicle access;
- Low overhead wires also pose a safety hazard for any Vactor Truck access and boom operation in this location;
- The existing lift station location would require substantial structural bank enhancements, which would be critically close the Annapolis River, requiring extensive environmental permitting; and
- The existing sewer from the north is quite deep to facilitate its crossing under the Annapolis River. As a result, the sewer enters near the bottom of the existing wet well and operates in a surcharged condition. The existing wet well and forcemain also appear to encroach on the neighboring residential property.

# Request for Decision

The scope of work was recently discussed with CBCL staff and it is Municipal staff’s preference to proceed with additional engineering work to develop a long-term solution for this lift station, including trenchless design for the sewer main under the Annapolis River.

The revised fee includes the following design engineering updates:

- Provide a complete new lift station comprised of wet well, valve chamber, access hatches (with safety grates), Flygt pumps, process piping and valves (including vertical ball check valves), new underground electrical service, and Surflite genset-ready control panel;
- Ensure pumping capacity is adequate for existing wastewater flow rates, with provisions for any future development demands identified by the Municipality;
- Line or replace the incoming sewer from the north, undercrossing the river, to mitigate Inflow & Infiltration; impacts on the lift station and the risk of a critical pipe failure under the river crossing;
- Site plan provisions for vac truck access to the wet well off the Maple Avenue shoulder, without the need for traffic control services; and
- Consult with Utilities to address safety concerns regarding operation of the vac truck boom in proximity to low overhead wires.

The revised fee has a scheduled design delivery date for end of July 2024, providing opportunity for release to tender late 2024, with construction planned for Spring/Summer 2025.

This RFD is brought to Council per Municipal Procurement Policy, section 17.3(a) which states *"In the case of a contract up to the value of \$100,000 a Change Order or Directive, extension or the cumulative value of them does not exceed the value of \$10,000, and are within the approved budget allocation, subject to the prior approval of the Director"* and 17.3(c) which states... *"In the case where a Change Order or Directive exceeds the amounts in the proceeding paragraphs 17.3(a) and 17.3(b), prior approval from the Council is required"*.

## FINANCIAL IMPLICATIONS

- Total cost is estimated at \$66,828 and will be funded from GL acct 21-3-382-101 (Lift Station Replacements) which a year-to-date remaining balance of \$2,869,762.

## STRATEGIC PLAN ALIGNMENT

✓	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
	Other	

## ALTERNATIVES

- There is no recommended alternative.

# Request for Decision

## IMPLEMENTATION

- Pending approval by Council, staff will authorize the consulting engineer to proceed with the proposal.

## ENGAGEMENT

- No community engagement is planned in relation to this design engineering portion of the project.

## APPENDICES

- None

## APPROVALS

Scott Conrod, Chief Administrative Officer

February 28, 2024



**Municipality of the County of Kings**

**Personal Property Tax Reduction**

<b>Policy Category</b>	Finance	<b>Most Recent Amendment</b>	March 21, 2023
<b>First Council Approval</b>	March 4, 2014	<b>Future Review Date</b>	April 2024

**1. Purpose**

Pursuant to Section 69 *Municipal Government Act*, this Policy provides the authority for Council to provide a property tax reduction to individuals below a household income threshold established by Policy.

**2. Scope**

This Policy applies to all residential properties owned and occupied by residents of the Municipality of the County of Kings whose household total income is below the threshold identified in Section 4.1.

**3. Definitions**

3.1 **Total Gross Income:** refers to a person’s total income from all sources for the previous calendar year, excluding any allowance paid pursuant to the War Veterans Allowance Act (Canada) or pension paid pursuant to the Pension Act (Canada), but including the income of all members of the same family residing in the same household;

3.2 **Consumer Price Index (CPI):** is a measure of the average change over time in the prices paid by urban consumers for a market basket of consumer goods and services. Major groups are:

- |                    |                             |
|--------------------|-----------------------------|
| Food and Beverages | Medical Care                |
| Housing            | Recreation                  |
| Apparel            | Education and Communication |
| Transportation     | Other Goods and Services    |

The CPI refers to the percentage increase in the immediately preceding municipal taxation year in the Consumer Price Index for Nova Scotia as published relative to that Index.

**4. Policy Statements**

4.1 Municipal Council sets the amount of annual tax reduction for the fiscal year 2024/25 as follows:

Property owned and occupied by a person(s) who is/are a resident of the Municipality, and whose total gross household income from all sources for the previous year is less than \$46,000 will receive a residential tax reduction up to a maximum of \$560, but not exceeding the annual residential property tax for the property.

Where property is jointly owned, only one tax reduction shall be allowed and the sharing in such reduction shall be on the basis of ownership in such joint property.

4.2 All applications must be accompanied by the 2023 CRA Notice(s) of Assessment for all individuals living in the household.

4.3 Applications must be submitted by December 31, 2024. The Chief Administrative Officer reserves the right to extend this deadline under extenuating circumstances.

Applications received after the calculation of the September 2024 final tax bill has taken place, once approved, will result in a credit applied to the tax account, unless the applicant requests a refund, at which time a cheque will be issued to the applicant.

4.4 The Tax Exemption referred to in Section 4.1 of this Policy will be increased annually as follows: (rounded to the nearest ten)

$$\text{Average Assessed Value} \times \text{CPI} \times \text{Residential Tax Rate}$$

4.5 The “Total Gross Income” referred to in Section 4.1 of this Policy will be increased annually by the Consumer Price Index (rounded to the nearest thousand).

**5. Responsibilities**

5.1 Council will:

5.1.1 ensure the Municipality of the County of Kings has in place a comprehensive Personal Property Tax Exemption Policy.

5.2 The Chief Administrative Officer will:

- 5.2.1 administer and implement the Personal Property Tax Exemption Policy of the Municipality;
- 5.2.2 identify necessary revisions to the Personal Property Tax Exemption Policy in consultation with other managerial staff.

5.3 The Finance Department will:

5.3.1 provide to Council the information needed to make a decision.

**6. Amendments**

Date	Amendments
April 14, 2016	
May 5, 2020	Text amendments to include <i>property</i> and updating income level and tax exemption to reflect inflation.
April 19, 2022	Maximum exemption and income threshold revised.
March 21, 2023	Maximum exemption and income threshold revised.
March 5, 2024	Policy title amended. Maximum exemption and income threshold revised. Income verification requirements amended.

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<b>TO</b>	Municipal Council
<b>PREPARED BY</b>	Scott MacKay, Manager of Revenue
<b>MEETING DATE</b>	March 5, 2024
<b>SUBJECT</b>	Amendments to Policy FIN-05-024: Property Tax Sales

---

**ORIGIN**

- First introduction

**RECOMMENDATION**

That Municipal Council provide seven days’ notice, per s.48(1), *Municipal Government Act*, to amend Policy FIN-05-024: Property Tax Sales, as detailed in the March 5, 2024 Request for Decision.

**INTENT**

To provide Municipal Council with the necessary information to a make an informed decision regarding proposed amendments to Policy FIN-05-024 Property Tax Sales, considering delays caused by the 2023 cyber security event.

**DISCUSSION**

In April of 2022, Municipal Council adopted Policy FIN-05-024: Property Tax Sales to improve clarity of process for the conducting of the Municipality’s annual property tax sale. Per s.4.6 of the Policy, March was deemed to be the month during which the sale shall take place.

In light of the cybersecurity event which occurred in July of 2023, the Municipality would not be capable of meeting all timelines laid out in the Policy and legislated by the *Municipal Government Act*. Staff will not be in receipt of title searches from the Municipality’s solicitor for several weeks. Once these are received, notices need to be served at least 60 days in advance of the sale. To meet these timelines and to provide ample notice to affected property owners, mortgagees, lienholders and spouses, Municipal staff require that the tax sale occur in the month of June for this year only.

Such a change requires an amendment to s.4.6 of the Policy.

**FINANCIAL IMPLICATIONS**

- No financial impact is anticipated.

**STRATEGIC PLAN ALIGNMENT**

	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
✓	Other	Operational change of policy due to 2023 cyber security event

**ALTERNATIVES**

- No alternatives are presented.

# Request for Decision

## **IMPLEMENTATION**

- Once approved, staff will proceed with the 2024 property tax sale with an anticipated sale on or about June 13, 2024.

## **ENGAGEMENT**

- Per policy, preliminary notices and reminder letters have been sent out to all property owners at risk of tax sale.

## **APPENDICES**

- Appendix A: FIN-05-024 Property Tax Sales Policy (with proposed amendments)

## **APPROVALS**

Greg Barr, Director of Finance & IT

February 21, 2024

Scott Conrod, Chief Administrative Officer

February 28, 2024

## POLICY

## FIN-05-024

<b>Policy Category</b>	Finance	<b>Most Recent Amendment</b>	-
<b>First Council Approval</b>	April 5, 2022	<b>Future Review Date</b>	April 2025

### 1. Purpose

This Policy provides direction for the planning and execution of the annual tax sale and clarity for property owners within the Municipality of the County of Kings (Municipality) with respect to the consequences of non-payment of property tax accounts and of the actions taken to conduct an annual property tax sale. Further, this Policy establishes an effective, efficient, and fair method for the collection of taxes for those properties deemed to be in a state of delinquency.

The *Municipal Government Act* is the governing document with respect to any tax sale conducted by the Municipality. Where, in any instance, a discrepancy arises between the *Municipal Government Act* and this Policy, the former shall take precedent.

### 2. Scope

This Policy applies to all properties in the Municipality of the County of Kings and the execution of an annual tax sale.

### 3. Definitions

- 3.1 **Property:** means any assessable property liable for taxation for all purposes for which property taxes and rates are levied by the Municipality.
- 3.2 **Tax:** per s.3(bz) *Municipal Government Act*, includes municipal rates, area rates, change in use tax, forest property tax, recreational property tax, capital charges, one-time charges, local improvement charges and any rates, charges or debts prescribed, by the enactment authorizing them, to be a lien on the property.

### 4. Policy Statements

- 4.1 Council provides authority to the Municipal Treasurer, designated by the Chief Administrative Officer in accordance with s.37(1) *Municipal Government Act*, to:
  - 4.1.1 establish financial delinquency thresholds for inclusion of property tax accounts in the property tax sale,
  - 4.1.2 negotiate payment arrangements with owners of delinquent accounts,  
and
  - 4.1.3 determine the most appropriate method by which to conduct the property tax sale.
- 4.2 The Municipality shall advertise any tax sale through a dedicated website page hosted on the Municipality's website as supplemental to methods of publication prescribed by the *Municipal Government Act*.



# Request for Decision

- 4.3 In the event that the tax sale is conducted by way of public tender, the Municipality shall endeavor to livestream the opening of tendered bids for public viewing.
- 4.4 Title searches shall be completed by the Municipality’s solicitor during the month of October for all tax sale properties with all resulting charges levied against the respective accounts.
- 4.5 The Municipality may consider payment arrangements for delinquent accounts under extenuating circumstances. Any payment arrangements shall be recorded by way of Agreement and stored in electronic format as well as at the Municipal complex for the duration of the term of the Agreement.
- 4.6 The Municipality shall hold its property tax sale annually in the month of March. For the fiscal year 2023-24, the property tax sale shall be conducted in the month of June 2024.

## 5. Responsibilities

Council will:

- 5.1.1 ensure the Municipality has a current Policy for tax sales;
- 5.1.2 review and amend this Policy as required; and

The Chief Administrative Officer will:

- 5.2.1 implement and administer this Policy; and
- 5.2.2 identify and propose revisions to this Policy.

## 6. Amendments

Date	Amendments
April 2022	Policy created.

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<b>TO</b>	Municipal Council
<b>PREPARED BY</b>	Scott MacKay, Manager of Revenue
<b>DATE</b>	March 5, 2024
<b>SUBJECT</b>	Amendments to Policy FIN-05-026: Tax Exemption for Non-Profit Organizations

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## ORIGIN

- First introduction

## RECOMMENDATION

That Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to amend Policy FIN-05-026: Tax Exemption for Non-Profit Organizations, as detailed in the March 5, 2024 Request for Decision.

## INTENT

To provide Municipal Council with the necessary information to make an informed decision regarding proposed amendments to Policy FIN-05-026 Tax Exemption for Non-Profit Organizations, specifically changes made to properties listed in Schedule A of the Policy.

## DISCUSSION

Three properties have been removed from the Policy schedules, having changed ownership from that of a charitable organization to private. These properties no longer meet the qualifying criteria of the Policy and should now be treated as fully taxable properties.

Municipal staff have received applications from two organizations representing four properties to be included in the Policy.

COMMUNITY LIVING ALTERNATIVES SOCIETY (CLAS) was formed in 1976 with the goal of improving the lives of individuals with intellectual disabilities. CLAS promotes and facilitates the exercise of individual rights, fulfillment of responsibilities, and participation within communities. It is a registered Canadian charitable organization. The properties of the organization proposed to be added to the Policy are located in Kingston, Coldbrook, and Canning and are used to conduct the programs they offer to their clients.

WRITERS' FEDERATION OF NOVA SCOTIA, a registered Canadian charitable organization, was gifted two properties in 2022. The first property contains the Jampolis Cottage in Avonport and is used for short- and medium-term writing residencies and is recommended for inclusion in the Policy. The second property is not currently in use, but future plans call for it to also be developed for charitable purposes. Once that change is made, the second property will also be recommended for inclusion.

All the proposed property additions qualify under Schedule A of the Policy.

## FINANCIAL IMPLICATIONS

- The Municipality will add exemptions of \$12,400, while removing exemptions of \$15,611, resulting in a net reduction of the exemption of \$3,211.

## STRATEGIC PLAN ALIGNMENT

	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
✓	Other	Periodic review of policy

## ALTERNATIVES

- No alternatives are recommended.

## IMPLEMENTATION

- Once approved, staff will communicate the changes to the Policy with the affected organizations.

## ENGAGEMENT

- Over the past year, staff have had ongoing communication with representatives of both the Writers' Federation of Nova Scotia and Community Living Alternatives Society.

## APPENDICES

- Appendix A: Correspondence from Writers' Federation of Nova Scotia
- Appendix B: Correspondence from Community Living Alternatives Society
- Appendix C: FIN-05-026 Property Tax Exemption for Non-profit Organizations Policy (with proposed amendments)

## APPROVALS

Greg Barr, Director of Finance & IT

February 27, 2024

Scott Conrod, Chief Administrative Officer

February 28, 2024



Scott MacKay  
Manager of Revenue  
Municipality of King's County  
181 Coldbrook Village Park  
Coldbrook, NS  
B4R 1B9

April 27, 2023

Dear Mr. MacKay and Members of Council,

We are writing from the Writers' Federation of Nova Scotia (WFNS). We are an arts service organization founded on a collaborative philosophy: writers helping writers. The WFNS was incorporated as a non-profit organization in 1976 and obtained official charitable status in 1990.

**(Charity/BN Registration No. 12225 0566 RR 0001)**

In mid-December of last year (2022), the WFNS received the gift of a 230-year-old house at 315 Bluff Road, Avonport Station (PID – 55228647), as well as a two-acre parcel across the road (PID – 55228654). The house was the beloved summer home of Neil Peter Jampolis and Maritza Jane Reisman Jampolis (1937-2017) who created the Jampolis Trust. We received “certificates of clearance” from the Canada Revenue Agency on Dec. 13, 2022 and the transfer of ownership from the Jampolis Trust to the WFNS was made soon afterwards.

The WFNS is using the house in fulfilment of our charitable purpose as outlined in our mission statement:

The mission of the Writers' Federation of Nova Scotia is to foster creative writing and the profession of writing in the Province of Nova Scotia; to provide advice and assistance to writers at all stages of their careers; to encourage greater public recognition of writers and their achievements; and to enhance the literary arts in our regional and national culture.

The house will be used for writers' residencies, providing writers with the opportunity to advance works-in-progress by being in a peaceful, inspirational setting removed from everyday concerns.

As a registered charity using the house for our charitable purpose, we would like to apply for a full tax exemption as outlined in Bylaw 99, Tax Exemption for Non-Profit Organizations, Municipality of the County of Kings.

Yours Truly,

Sean Bedell  
President  
Writers' Federation of Nova Scotia

Marilyn Smulders  
Executive Director  
Writers' Federation of Nova Scotia



**COMMUNITY LIVING ALTERNATIVES SOCIETY (CLAS)**

2-46 Chipman Drive, Kentville, NS B4N 3V7

Phone (902)681-8920/Fax (902)681-2850

Email: [office@clasnovascotia.com](mailto:office@clasnovascotia.com)

February 27, 2024

Municipality of the County of kings  
Attn: Scott MacKay  
Manager of Revenue  
181 Coldbrook Village Park Dr.  
Coldbrook, NS B4R 1B9

Dear Mr. MacKay,

Community Living Alternatives Society (CLAS) is a non-profit charitable organization, (Charitable # 106762749 RR0001), which provides quality community living support for people with intellectual disabilities. CLAS operates numerous Small Option Homes, Developmental Residences, a Group Home, as well as several supervised apartments, in various locations throughout Kings County.

CLAS is formally requesting the properties listed below be included in the Tax Exemption Policy with the Municipality of the County of Kings:

- 1004 J. Jordan Road, Canning, NS B0P 1H0;
- 1447 Westwood Street, Kingston, NS B0P 1R0; and
- 1506 Sarah Drive, Coldbrook, NS B4R 1A1.

CLAS would like to thank you and the Municipality of Kings for considering this request.

Sincerely,

Shaun Cameron,  
Executive Director

# POLICY

# FIN-05-026



## Municipality of the County of Kings

### Tax Exemption for Non-Profit Organizations

<b>Policy Category</b>	Finance	<b>Most Recent Amendment</b>	-
<b>First Council Approval</b>	June 6, 2023	<b>Future Review Date</b>	June 2026

#### 1. Purpose

This Policy supports the provision of an exemption of property taxes for non-profit organizations within the Municipality of the County of Kings (Municipality) under the authority of Sections 71(1) and 71(2) *Municipal Government Act*.

#### 2. Scope

This Policy applies to any qualified property within the Municipality of the County of Kings.

#### 3. Definitions

3.1 **Canadian charitable organization:** any organization registered as an active charity with the Canada Revenue Agency.

3.2 **Exemption:** a release of obligation from paying all or a portion of property taxes.

3.3 **Property Taxes:** refers only to that portion of a property tax bill that is indicated to be residential tax, commercial tax, or resource tax.

#### 4. Policy Statements

4.1 The property belonging to a named Canadian charitable organization that is used directly and solely for a charitable purpose and shall be granted a tax exemption to the extent and under the conditions listed in Schedule A of this Policy.

4.2 The property of a non-profit community, charitable, fraternal, educational, recreational, religious, cultural, or sporting organizations which provides a service that might otherwise be a responsibility of the Council shall be granted a tax exemption to the extent and under the conditions as listed in Schedule B of this Policy.

4.3 The property of a non-profit community, charitable, fraternal, educational, recreational, religious, cultural, or sporting organizations or institution that would otherwise be classified as commercial property shall be reduced to the tax that would otherwise be payable if the property were residential properties to the extent and under the conditions as listed in Schedule C to this Policy.

4.4 The full or partial tax exemption provided in sections 4.1, 4.2 and 4.3 shall apply only to that portion of the properties specified in Schedules A, B and C.

- 4.5 Unless the description of the property in Schedule A, B, or C identifies that the tax exemption applies to a specific percentage of the assessment for the property, the exemption is for 100% of property taxes levied by the Municipality. Where the description of a property in the Policy refers to a percentage of assessment, the property is exempt from property taxes only to the extent of the percentage referenced in the Schedule.
- 4.6 When a property or part thereof, listed in Schedule A, B, or C of this Policy ceases to be occupied by the non-profit association identified as the owner or the property is no longer exclusively used for the community, charitable, fraternal, educational, recreational, religious, cultural, or sporting purposes identified at the time of application for the exemption, the partial or total exemption from taxation shall cease and the owner of the property shall immediately be liable for the real property tax on such property or part thereof for the remaining portion of the year.
- 4.7 Owners of the properties listed in the Schedules of this Policy shall report to the Municipality's Treasurer any change in the status of the ownership or use of the property which would affect or could reasonably be interpreted as affecting its eligibility for tax exemption pursuant to this Policy within 30 calendar days of such change.

The Municipality may periodically review the assessment roll during the fiscal year to determine any such changes in ownership. Changes of ownership for any property listed in Schedules A, B or C shall result in immediate cessation of the partial or total exemption of taxes. In the event that the new owner meets the qualifications as a non-profit organization as defined by this Policy, the Municipality shall encourage the property owner to make application for inclusion under Schedule A, B, or C.

- 4.8 Organizations seeking to make use of the tax exemption provided in Section 4.1, 4.2, or 4.3 shall make application to the Municipality outlining the nature of activities and or services offered by their organization, the benefit to the community and a current financial statement. Organizations seeking inclusion under the terms of Section 4.1 shall also provide to the Municipality, proof of charitable status with Canada Revenue Agency.

Any exemption granted under this Policy is at the sole discretion of Council.

- 4.9 Applications made pursuant to Section 4.8 of this Policy, must be received by the Municipality on or before February 28 of any year.

## 5. Responsibilities

- 5.1 Council will:
  - 5.1.1 ensure the Municipality has a current and comprehensive Policy for Tax Exemptions for Non-Profit Organizations;
  - 5.1.2 review and amend this Policy as required.
- 5.2 The Chief Administrative Officer will:
  - 5.2.1 implement and administer this Policy; and
  - 5.2.2 identify and propose revisions to this Policy.

**6. Amendments**

Date	Amendments
June 6, 2023	Policy created.

**TAX EXEMPTION FOR NONPROFIT ORGANIZATIONS POLICY PROPERTY LIST  
Schedule A**

Properties must be owned by a named registered Canadian charitable organization and used directly and solely for a charitable purpose.

<b>PROPERTY</b>	<b>PROPERTY NUMBER</b>	<b>OWNER</b>	<b>EXTENT OF APPLICATION OF SECTION 4.1</b>	<b>CHARITABLE NUMBER</b>
Land Arena 1035 J Jordan Rd Canning	PID # 55008676 AAN # 02372789	Annapolis Valley Regional School Board	100%	889967592 Canning District Recreational Commission
Land Building 4120 Hwy 359 Halls Harbour	PID # 55040513 AAN # 01619616	Fundy View Community Centre	100%	118934348
Land Arena 1490 Westwood St Kingston	PID # 55084784 AAN # 04876717	Western Kings Rink Association	100%	127946036
<del>Land 1204 Ridge Rd Wolfville Ridge</del>	<del>PID # 55319966 AAN # 09312587</del>	<del>Rotary Club of Wolfville Society</del>	<del>100%</del>	<del>119125755 Rotary Club of Wolfville Charitable Trust</del>
<del>Land Educational 9412 Commercial St. New Minas</del>	<del>PID # 55209654 AAN # 02372854</del>	<del>The Flower Cart</del>	<del>100%</del>	<del>107390676</del>
The Flower Cart	PID # 55210660 AAN # 00918083	The Flower Cart	90%	107390676
Fellowship Halls 2080 Bishop Mountain Rd N Kingston	PID # 55086961 AAN # 03538826	Multi Addiction Centre Society	100%	892111782
Lot 1A Building, Fire Hall 3580 Hwy 359	PID # 55040125 AAN # 04682874	Halls Harbour District Firefighters Association (exempt)	100%	133978148
Lot ABC-1, Fire Station 6 Jones Rd	PID # 55385710 AAN # 03491226	New Minas Volunteer Fire Department (exempt)	100%	11905630
Lot 298 9798 Hwy 1 Greenwich	PID # 55378434 AAN # 01809822	Greenwich Fire Commissioners (exempt)	100%	118947720

<b>PROPERTY</b>	<b>PROPERTY NUMBER</b>	<b>OWNER</b>	<b>EXTENT OF APPLICATION OF SECTION 4.1</b>	<b>CHARITABLE NUMBER</b>
Land Fire Station/Hall Garage 570 Sparky St Kingston	PID # 55083273 AAN # 00112364	Kingston District Fire Commission (exempt)	100%	886929991
Land Fire Station/Hall 1083 Park Street	PID # 55091441 AAN # 00163805	Aylesford Fire District (exempt)	100%	118797851
Lot Daycare 1063 J Jordan Rd Canning	PID # 55020820 AAN # 08074372	Apple Tree Landing Family Education Centre	100%	106718984
Land Fellowship Hall 1951 Hwy 359 Centreville	PID # 55038806 AAN # 00704326	Centreville Community Club	100%	85816771
Land Garage 485 Gibson Woods Rd	PID # 55044663 AAN # 01693646	Gibson Woods United Baptist Church	100%	89080323
Land Building 342 Bligh Rd Woodville	PID # 55077176 AAN # 05004047	Woodville Community Centre	100%	863422796
Land Fellowship Hall 3083 Aylesford Rd Lake Paul	PID # 55126874 AAN # 02412608	Lake Paul and Lake George Community Club	100%	888532793
Land 1542 White Rock Rd White Rock	PID # 55192595 AAN # 04906799	White Rock Community Assoc	100%	888136843
Land Fellowship Hall 1159 Woodville Rd Lakeville	PID # 55077309 AAN # 02414899	Trustee of the Lakeville BR WINS	100%	875150781
Land Fellowship Hall 11794 Highway 1 Grand Pré	PID # 55231674 AAN # 02079615	Horton Community Centre Association	100%	881098032
Land Fellowship Hall 410 West Brooklyn Mtn Rd West Brooklyn	PID # 55236574 AAN # 06381332	West Brooklyn Community Association	100%	134112366
Lot 1 29 Main St Kingsport	PID # 55017016 AAN # 02575221	Kingsport Community Association	100%	889936910

<b>PROPERTY</b>	<b>PROPERTY NUMBER</b>	<b>OWNER</b>	<b>EXTENT OF APPLICATION OF SECTION 4.1</b>	<b>CHARITABLE NUMBER</b>
Land Incorp Farm 551 Ross Creek Rd Ross Creek	PID # 55015457 AAN # 04816587	Coastarts Association Ross Creek Centre for the Arts	100%	139921563
Lot Fellowship Hall 2564 Hwy 360 Harbourville	PID # 55071633 AAN # 01883739	Harbourville Community Hall Sewing Circle	100%	891388548
Lot 10 Dwelling 56 Eden Row Greenwich	PID # 55193619 AAN # 01393421	Wolfville Homefires Society	100%	108219106
Lot 1-2 Building 1172 Huntington Point Rd Halls Harbour	PID # 55041214 AAN # 04913582	Charles MacDonald House of Centreville Society	100%	880862966
Land Museum 19 Saxon St Centreville	PID # 55054183 AAN # 02673401	Charles MacDonald House of Centreville Society	100%	880862966
Land Cottage/Cabin 1224 Baxters Harbour Rd Baxters Harbour	PID # 55011449 AAN # 03716457	Fundy Camp Society	100%	891410797
Lot Buildings 8 Q-7 Rd Lake George	PID # 55125488 AAN # 02373998	Eastern Valley Baptist Association	100%	107273740
Lot 1 Museum 1158 Steadman Rd Billtown	PID # 55437693 AAN # 09309918	Northville Farm Heritage Centre	100%	894693712
Land Barley St Burlington	PID # 55097869 AAN # 00814423	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Hardwood Lake Rd S Lake Paul	PID # 55148068 AAN # 08070644	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Brow of Mnt Rd W Aylesford Mnt	PID # 55097810 AAN # 00814415	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Nollett Beckwith Rd Viewmount	PID # 55097836 AAN # 00814431	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Incorp Farm Ridge Rd Wolfville Ridge	PID # 55374789 AAN # 08118787	Nova Scotia Nature Trust (exempt)	100%	889627691

<b>PROPERTY</b>	<b>PROPERTY NUMBER</b>	<b>OWNER</b>	<b>EXTENT OF APPLICATION OF SECTION 4.1</b>	<b>CHARITABLE NUMBER</b>
Land Ridge Rd Wolfville Ridge	PID # 55392583 AAN # 09311165	Nova Scotia Nature Trust (exempt)	100%	889627691
Land White Rock Rd Gaspereau	PID # 55323612 AAN # 08124205	Nova Scotia Nature Trust (exempt)	100%	889627691
Land White Rock Rd Gaspereau	PID # 55323745 AAN # 08124183	Nova Scotia Nature Trust (exempt)	100%	889627691
Land 1 White Rock Rd Gaspereau	PID # 55193031 AAN # 00816957	Nova Scotia Nature Trust (exempt)	100%	889627691
Land White Rock Rd Gaspereau	PID # 55193064 AAN # 00816981	Nova Scotia Nature Trust (exempt)	100%	889627691
Land Educational Lot CDL-7 11 Opportunity Lane Coldbrook	PID # 55476881 AAN # 09803831	Peopleworx Society	100%	130015258
Lot CDL-8A Opportunity Lane Coldbrook	PID # 55476899 AAN # 09803858	Communityworx Society	100%	859292054
<del>Land Dwelling 9809 Main Street, Ganning</del>	<del>PID # 55021729 AAN # 03997995</del>	<del>Fieldwood Heritage Society</del>	<del>100%</del>	<del>895986057</del>
Lot SPCA 1285 County Home Rd Cambridge	PID # 55437743 AAN # 09309969	Kings County Branch, Nova Scotia Society for the Prevention of Cruelty	100%	888698065
Land Warehouse 1119 Station Rd Aylesford	PID # 55373872 AAN # 03076504	The Beehive Adult Service Centre	100%	119215481
Lot GKK-1 Dwlg Bldg 113 Cornwallis Ave New Minas	PID # 55477913 AAN # 02310937	Crosbie House Society	100%	857415806
Lot CC-1 Aylesford Rd Lake Paul	PID # 55517510 AAN # 10487560	Lake Paul and Lake George Community Club	100%	888532793

PROPERTY	PROPERTY NUMBER	OWNER	EXTENT OF APPLICATION OF SECTION 4.1	CHARITABLE NUMBER
Land Pier Rd Kingsport	PID # 55004444 AAN # 01189794	Kingsport Community Association	100%	889936910RT0001
9453 Commercial St New Minas	PID #55210629 AAN #05841429	New Minas Baptist Church	100%	861207330RR0001
<u>1004 J Jordan Road Canning</u>	<u>PID # 55300057 AAN # 08082278</u>	<u>Community Living Alternatives Society</u>	<u>100%</u>	<u>106962749</u>
<u>1447 Westwood Street Kingston</u>	<u>PID # 55084776 PID # 55511869 AAN # 02209152</u>	<u>Community Living Alternatives Society</u>	<u>100%</u>	<u>106962749</u>
<u>315 Bluff Road Avonport Station</u>	<u>PID #55228647 AAN # 01450069</u>	<u>Writers' Federation of Nova Scotia</u>	<u>100%</u>	<u>122250566</u>

**Schedule B**

Properties must be owned by non-profit community, charitable, fraternal, educational, recreational, religious, cultural, or sporting organizations providing a service that might otherwise be the responsibility of Council.

<b>PROPERTY</b>	<b>PROPERTY NUMBER</b>	<b>OWNER</b>	<b>EXTENT OF APPLICATION OF SECTION 4.2</b>
Lot Building Glenmont	PID # 55012363 AAN # 01726862	Glenmont West Community Club	100%
Land and Hall 2521 Pereau Rd Lower Blomidon	PID # 55007009 AAN # 00356743	White Waters Community Association	100%
Lot S-1 5790 Hwy 358 Scots Bay	PID # 55376701 AAN # 04206061	Scots Bay Women's Institute	100%
Land Sports Park 1042 Sherman Belcher Rd Centreville	PID # 55056345 AAN # 00704393	Centreville Community Park Recreation Commission	100%
Lot 6A Fellowship Hall 4404 Black Rock Rd	PID # 55068340 AAN # 05830419	Trustees Black Rock Community Association	100%
Land Building 5350 Brooklyn St Grafton	PID # 55059273 AAN # 01768727	Grafton Community Association	100%
Land Building 4361 Hwy 221 Welsford	PID # 55076608 AAN # 04862244	Welsford Community Club	100%
Land Fellowship Hall 3157 Hwy 1 Aylesford East	PID # 55077846 AAN # 00163791	Aylesford East Community Club	100%
Land Hall 3469 Brooklyn St Weston	PID # 55077614 AAN # 04880188	Weston Community Hall Association	100%
Fellowship Halls 2122 Long Point Rd Burlington	PID # 55094619 AAN # 00552763	Burlington Community Hall	100%
Land Bishop Mountain Rd North Kingston	PID # 55086987 AAN # 03538834	North Kingston Community Hall	100%
Land Building 2321 Morden Rd Morden	PID # 55099733 AAN # 03301273	Morden Community Hall	100%
Land Hall 1481 East Dalhousie Rd East Dalhousie	PID # 55128292 AAN # 01077252	Dalhousie Community Centre	100%

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Land Hall 659 Victoria Rd Millville	PID # 55116164 AAN # 03255107	Millville Community Hall	100%
Lot Building 8464 Brooklyn St North Kentville	PID # 55047641 AAN # 03187861	Meadowview Development Association	100%
Land Fellowship Hall 10 Prospect Rd Morristown	PID # 55124325 AAN # 03323978	Morristown Community Club	100%
Lot NCC-1 Fellowship Hall 413 Victoria Rd Nicholsville	PID # 55103360 AAN # 03508374	Nicholsville Community Club	100%
Land Fellowship Hall 5961 Hwy 1 Cambridge	PID # 55157812 AAN # 00597821	Cambridge Community Centre	100%
Land Buildings 1015 Maple St Waterville	PID # 55162994 AAN # 04828097	Waterville Recreation Club	100%
Lot 1A 402 Windermere Rd Windermere	PID # 55144075 AAN # 04978668	Windermere Community Club	100%
Land Fellowship Hall 1458 Bishopville Rd Bishopville	PID # 55216204 AAN # 00334057	Bishopville Daisy Club Trustees of	100%
Land Fellowship Hall 2833 Lovett Rd Coldbrook	PID # 55159891 AAN # 00839124	Coldbrook Recreation Comm	100%
Land Fellowship Hall 4528 Prospect Rd North Alton	PID # 55195838 AAN # 03538419	North Alton Community Hall	100%
Land Fellowship Hall 3992 Highway 12 South Alton	PID # 55195440 AAN # 04373022	South Alton Community Association	100%
Land Fellowship Hall 106 Greenwich Rd Greenwich	PID # 55194435 AAN # 01809814	Greenwich Community Centre	100%
Land 1211 Gospel Rd Glenmont	PID # 55012173 AAN # 01726889	Glenmont Hillcrest Club	100%
Land 5796 Highway 358 Scots Bay	PID # 55014484 AAN # 04206053	Scotts Bay Community Hall Assoc	100%
Land Fellowship Hall 989 Deep Hollow Rd Black River	PID # 55188197 AAN # 00337692	Black River Community Club	100%
Fellowship Halls 2806 Greenfield Rd Gaspereau	PID # 55218218 AAN # 00890006	Gaspereau Community Centre Trustees of	100%
Land 59 English Mountain Rd Canaan	PID # 55181689 AAN # 04990943	Canaan Community Club Association	100%
Lot SMCA-1 98 Black Hole Rd Sheffield	PID # 55021422 AAN# 04241703	Sheffield Mills Community Association	100%
Land Sports Park 792 Meadowvale Rd Tremont	PID # 55104525 AAN # 04876695	Western Kings Community Club	100%

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Land Fellowship Hall 204 Hutchinson Rd Lockhartville	PID # 55226039 AAN # 00889768	Lockhartville Community Hall	100%
Land 2739 Pereau Rd White Water	PID # 55019822 AAN # 04685377	Canadian Sunday School Mission Truth for Youth Bible Society	100%
Land 1290 Victoria Rd Aylesford	PID # 55092688 AAN # 01892568	Harmony Lodge 52 AF & AM	100%
Land 4158 Highway 1 South Berwick	PID # 55141295 AAN # 04373049	South Berwick Community Club	100%
Fellowship Hall Steadman Road Billtown	PID # 55042212 AAN # 05195691	Apple Valley Riders	100%
Land 1684 Victoria Rd Dempseys Corner	PID # 55090997 AAN # 05555957	Dempsey Corner Community Hall	100%
Land 13893 Hwy 1 Hants Border	PID # 55235741 AAN # 05605407	Hants Border Community Club	100%
Land 4078 Black Rock Rd Whites Corner	PID # 55068266 AAN # 00337943	Jolly Workers of Black Rock	100%
Land Dwelling 377 White Rock Rd Canaan	PID # 55323455 AAN # 00092584	Annapolis Valley Shooting Sports Club	100%
Land Hall 1599 Baxters Harbour Rd Baxters Harbour	PID # 55011001 AAN # 04717988	Baxters Harbour Community Association	100%
Land French Cross Rd Morden	PID # 55324941 AAN # 08132682	Morden Community Association	100%
Land Morden Rd Morden	PID # 55450902 AAN # 09429085	Morden Community Association	100%
Land 1152 Hwy 12 Murphy Lake	PID # 55175129 AAN # 00357405	Blue Mountain Field Day Association	100%
Lions Hall Auburn	PID # 55116255 AAN # 00163783	Aylesford District Lions Club	100%
Land Fellowship Hall 1000 Seminary Ave Canning	PID # 55007231 AAN # 00650889	Canning District Lions Club	100%
Lot 3 Fellowship Hall Garage 1482 Veterans Lane Kingston	PID # 55121917 AAN # 02565056	Lions Club of Kingston	100%
Land Bigelow St Canning	PID # 55301451 AAN # 08126879	Canning District Lions Club	100%
Land Seminary Ave Canning	PID # 55019970 AAN # 03567753	Canning District Lions Club	100%
Land Bigelow St	PID # 55301444	Canning District Lions Club	100%

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Canning	AAN # 08126860		
Land Building 9806 Main Street Canning	PID#55016448 PID#55003305 AAN#02154749 AAN#02154706	Canning Library and Heritage Centre	100%
Lot Building 5687 Hwy # 1 Cambridge	PID # 55158505 AAN # 05885191	Kings Regional Rehabilitation Centre (Plank Industries)	100%
Lot Building 177 Middle Dyke Rd Kentville	PID # 55031147 AAN # 05283248	Valley Search and Rescue	100%
Land Fellowship Hall 3201 Long Point Road Harbourville	PID # 55095434 AAN # 04718119	United Church of Canada (Trustees of)	100%
New Minas Children's Centre 9453 Commercial St New Minas	PID # 55510629 AAN # 05841429	New Minas Baptist Church	100%
Parcel A Starrs Point Loop Port Williams	PID # 55037618 AAN # 05254108	Port Williams Women's Institute	100%
Parcel C 1058 Cape Split Rd Scotts Bay	PID # 55307540 AAN # 01763288	Scott's Bay Wilderness Society	100%
Land Long Point Road Burlington	PID # 55094486 AAN # 09313451	Burlington Community Park Society	100%
Water Towers Treatment Facility Well Well	55105969 / 03399788 55105951 / 08059381 55309199 / 08110697 55118020 / 03890252	Greenwood Water Utility	40%
Water Tower Water Tower Well Well SWP Treatment Facility SWP SWP Treatment Facility	55321566 / 08079102 55201800 / 04764439 55209852 / 01810715 55210322 / 05177995 55285613 / 08143307 55286207 / 08081913 55289615 / 08081905 55450274 / 09427759 55450282 / 09427767 55468904 / 09560459	New Minas Water Utility	40%

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Well #5 / Water Tower  Well #3  Monitor Station #2 Well #4 Treatment Facility Monitoring Station	55301964 / 00652415 55007439 55007272 / 00652393 55525000 55525018 55525026 55003396 / 08048312 55451421 / 09430881 No PID / 10952433 55736885 / 02372797	Canning Water Utility	40%
Wells / Water Tower SWP Well SWP SWP SWP SWP	55366181 / 01400738 55024376 / 00318043 55024756 / 04764463 55460364 / 09434208 55460372 / 09434194 55542674 / 10922976 55544884 / 10940591	Port Williams Water Utility	40%

**Schedule C**

*No properties currently fall within this category.*



# Committee Recommendations

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<b>COMMITTEE</b>	Committee of the Whole
<b>COMMITTEE MEETING DATE</b>	<a href="#">February 20, 2024</a>
<b>COUNCIL MEETING DATE</b>	March 5, 2024

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## RECOMMENDATIONS

a.	March 2024 Proclamations	That Municipal Council proclaim March 8, 2024 as International Women’s Day; March 21, 2024 as International Day for the Elimination of Racial Discrimination; and March 31, 2024 as International Transgender Day of Visibility in the Municipality of the County of Kings.
b.	Guaranteed Basic Livable Income	That Municipal Council call upon the Federal Government to respond to calls for an annual Guaranteed Basic Livable Income (GBLI) by either endorsing, committing to and enacting a GBLI or alternatively, giving the citizens of Canada cogent reasons why GBLI cannot be implemented.

### Committee of Council Reports – March 5, 2024

Board/Committee	Chair/Reporting Councillor/ Members	Date Last/Next Meeting	Report
Asset Management Committee	Dick Killam, Joel Hirtle (Chair), Peter Allen	February 6, 2024 Next: March 5, 2024	Verbal report provided May 2, 2023
Audit and Finance Committee	Peter Muttart, Emily Lutz, Martha Armstrong, Kevin Davison	February 9, 2024 Next: February 27, 2024	Recommendations provided February 20, 2024
Centreville Area Advisory Committee	Lexie Burgess, Dick Killam	May 5, 2021 Next: TBD	Written report provided June 1, 2021
Diversity Kings County	June Granger (Vice-Chair), Lexie Burgess (Chair)	February 2024 Next: March 4, 2024	<b>Verbal report provided March 5, 2024</b>
Fences Arbitration Committee	Peter Allen - Alternate	No meetings	
Fire Services Advisory Committee	June Granger (Reporting Councillor), Lexie Burgess, Tim Harding	January 18, 2024 Next: February 15, 2024	Verbal report provided October 3, 2023
Greenwood Water Utility Source Water Protection Committee	Tim Harding (Chair)	November 16, 2023 Next: TBD	Written report provided November 1, 2022
Joint Accessibility Advisory Committee	Lexie Burgess (Vice-Chair)	December 13, 2023 Next: March 13, 2024	Written report provided October 17, 2023
Kingston Area Advisory Committee	Martha Armstrong	No recent meetings	Written report provided October 6, 2020
Lake Monitoring Committee	Tim Harding Alternate - Emily Lutz	July 22, 2020 Next: TBD	
Municipal Elections Advisory Committee	Janny Postema (Chair)	July 5, 2023 Next: March 7, 2024	Written report provided January 19, 2021
Nominating Committee	Martha Armstrong (Chair), Joel Hirtle (Vice-Chair), Peter Muttart, Peter Allen	January 23, 2024 Next: TBD	Recommendations provided February 6, 2024
Planning Advisory Committee	June Granger, Dick Killam (Vice- Chair), Martha Armstrong (Chair), Peter Allen, Kevin Davison	February 13, 2024 Next: March 12, 2024	Recommendations provided February 6, 2024
Police Services Advisory Committee	June Granger, Joel Hirtle (Chair), Peter Allen (Vice-Chair), Dick Killam, Tim Harding	December 20, 2023 Next: February 21, 2024	Verbal report provided January 9, 2024
Port Williams Area Advisory Committee	June Granger	No recent meetings	
Regional Sewer Committee	Joel Hirtle (Chair) Alternate - Kevin Davison	February 1, 2024 February 22, 2024	Recommendation provided August 15, 2023
Sandy Court Source Water Protection Committee	Martha Armstrong	March 18, 2021 Next: March 24, 2022	

## External Board and Committee Reports – March 5, 2024

Board/Committee	Reporting Councillor	Last / Next Meeting	Report
Annapolis Valley Regional Library Board	Emily Lutz Alternate - Lexie Burgess	September 2023	Verbal report provided October 3, 2023
Annapolis Valley Trails Coalition Board	Emily Lutz Alternate - Joel Hirtle	November 2023	Verbal report provided November 6, 2023
Canning Source Water Protection Committee	June Granger	No recent meetings?	
Kentville Joint Fire Services Committee	Lexie Burgess, Dick Killam, Peter Allen	September 21, 2023 Next: TBD	Verbal report provided October 3, 2023
Kentville Water Commission	Lexie Burgess	February 2, 2022 Next: April 6, 2022	Written report provided February 15, 2022
Kings Point To Point Transit Society Board	Tim Harding	January 17, 2024 Next: Feb. 21, 2024	<b>Verbal report provided March 5, 2024</b>
Kings Regional Rehabilitation Centre Board	Dick Killam, Tim Harding, Joel Hirtle, Kevin Davison	November 2023 Next: December 2023	Verbal report provided December 5, 2023
<a href="#">Kings Regional Emergency Management Advisory Committee</a>	Peter Muttart Dick Killam	January 15, 2024 Next: April 15, 2024	Written report provided January 23, 2024
Kings Transit Authority Board → Interim Board for 2 years	Peter Muttart	September 21, 2022 Next: Oct. 5, Oct. 19, 2022	
Landscape of Grand Pré Inc. Member	Peter Allen Alternate: Vacant		
Landscape of Grand Pré Inc. Board	Emily Lutz	September 2023	Verbal report provided October 3, 2023
New Minas Source Water Protection Committee	Kevin Davison Alternate: Emily Lutz	January 16, 2022 Next: Feb. 16, 2022	Verbal report provided April 5, 2022
Nova Scotia Federation of Municipalities Board	Martha Armstrong	Fall Conference November 1-4, 2022	Verbal report provided October 18, 2022
Port Williams Source Water Protection Committee	June Granger	March 6, 2023 Next: TBD	<b>Verbal report provided March 5, 2024</b>
Regional Recreation Facility Feasibility Study Working Group	Peter Muttart	November 1, 2021 Next: Dec. 6, 2021	Verbal report provided at November 2, 2021 Council
Trans County Transportation Society (West) Board	Martha Armstrong Alternate - Tim Harding	July 6, 2023 Next: September 20, 2023	Written report provided August 15, 2023
Valley Community Fibre Network (Authority) Board	Joel Hirtle	October 31, 2022 Next: TBD	Verbal report provided November 1, 2021
Valley Regional Enterprise Network Liaison & Oversight Committee	Martha Armstrong, Chair	February 15, 2023 Next: April 19, 2023	Verbal report provided April 4, 2023
Valley Region Solid Waste-Resource Management Authority Board → Interim Board for 2 years	Peter Muttart	September 21, 2022 Next: October 5, 2022	
Western Regional Housing Authority Board	Citizen Member only		
Wolfville Source Water Protection Advisory Committee	Peter Allen	January 13, 2021 Next: April 14, 2021	Written report provided January 19, 2021