



MUNICIPALITY *of the*
COUNTY *of* KINGS

MUNICIPAL COUNCIL
Tuesday, April 2, 2024
Following Public Hearing
AGENDA

Video Recording Times Notes in Red
Audio only available due to technical issues [here](#)

1. Roll Call 1:39:20
2. Approval of Agenda 1:40:51 Page 1
3. Disclosure of Conflict of Interest Issues None
4. Approval of Minutes 1:42:33
 - a. March 5, Council Page 2
 - b. March 19, 2024 Special Council Page 13
 - c. March 20, 2024 Special Council - Budget Page 17
5. Business Arising from Minutes 1:43:32
 - a. March 5, 2024 Council Page 2
 - b. March 19, 2024 Special Council Page 13
 - c. March 20, 2024 Special Council - Budget Page 17
6. Planning Advisory Committee Recommendations March 12, 2024 Page 25
 - a. Application to enter into a Development Agreement in East Dalhousie (File #23-07) 1:44:29
 - b. Application to enter into a Development Agreement in Forest Hill (File #22-08) 1:45:58
 - c. Application to enter into a Development Agreement in Scots Bay (File #21-25) 1:46:50
 - d. Application to enter into a Development Agreement in North Kentville (File #23-09) 1:49:48
 - e. Application to rezone Properties in Kingston (File #23-15) 1:50:53
 - f. Application to enter into a Development Agreement in Port Williams (File #22-23) 1:51:52
 - g. Application for a substantive amendment to a Development Agreement in Canning (File #23-12) 1:52:55
 - h. Next Public Hearing Dates 1:59:52
7. Administration
 - a. Proclamation Request: Heart Failure Awareness Week 2:00:53 Page 27
 - b. Village Commissioner Appointment to Greenwood Source Water Protection Committee 2:02:09 Page 29
8. Financial Services
 - a. Amendments to Policy FIN-05-003: Fees (adoption) 2:03:43 Page 31
 - b. Amendments to Policy FIN-05-024: Property Tax Sales (adoption) 2:04:58 Page 37
 - c. Amendments to Policy FIN-05-026: Tax Exemption for Non-Profit Organizations (adoption) 2:06:53 Page 39
9. Committee of the Whole Recommendation March 19, 2024 2:09:06 Page 53
 - a. Award of Contract #24-06: Animal Control Enforcement Services
10. Nominating Committee Recommendation January 23, 2024 2:15:33 Page 54
 - a. Citizen Appointment to Kings Regional Rehabilitation Centre
11. Board and Committee Reports 2:16:39
 - a. Committees of Council Page 55
 - b. External Boards and Committees Page 56
12. Other Business 2:17:13
13. Comments from the Public 2:20:46
14. Adjournment 3:42:01

**THE MUNICIPALITY OF THE COUNTY OF KINGS
MUNICIPAL COUNCIL
Tuesday, March 5, 2024
DRAFT MINUTES**

Meeting Date and Time

A meeting of Municipal Council was held on Tuesday, March 5, 2024 at 6:00 p.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

1. Attendance

All Members of Council were in attendance, with the exception of Deputy Mayor Lutz, with notice.

Councillor Hirtle arrived at 6:41 p.m.

Roll Call

Results for Roll Call

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Zobia Jawed, Director, Environmental Svs & Climate Resilience
- Scott MacKay, Manager, Revenue
- Laura Mosher, Manager, Planning & Development
- Janny Postema, Municipal Clerk/Recording Secretary

Excuse Absence

On motion of Councillor Burgess and Councillor Armstrong, that Deputy Mayor Lutz's absence from the March 5, 2024 Council meeting be excused.

Motion Carried.

RC-2024-03-05-030

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |

| | | |
|------------|---------------|-----|
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

2. [Approval of Agenda](#)

On motion of Councillor Allen and Councillor Harding, that Council approve the March 5, 2024 agenda as circulated.

Motion Carried.

RC-2024-03-05-031

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

3. Disclosure of Conflict of Interest Issues

No Conflict of Interest issues were declared.

4. Approval of Minutes

4a. [February 6, 2024 Council, February 16, 2024 Special Council, and February 20, 2024 Special Council](#)

On motion of Councillor Granger and Councillor Burgess, that the minutes of the February 6, February 16, and February 20, 2024 Council meetings be approved as circulated.

Motion Carried.

RC-2024-03-05-032

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

5. Business Arising from Minutes

5a. [February 6, 2024](#)

There was no business arising from the February 6, 2024 minutes.

5b. [February 16, 2024](#)

There was no business arising from the February 16, 2024 minutes.

5c. [February 20, 2024](#)

There was no business arising from the February 20, 2024 minutes.

6. [Planning Advisory Committee Recommendations February 13, 2024](#)

6a. **Application to rezone properties located at 496/498 and 500/502 Mosher Street (PIDs 55109698, 55109680), Kingston (File # 23-15)**

Councillor Armstrong, Chair of the Planning Advisory Committee, presented the recommendations as attached to the March 5, 2024 Council agenda.

On motion of Councillor Armstrong and Councillor Killam, that Municipal Council give First Reading to and hold a Public Hearing regarding the application to rezone the properties located at 496/498 and 500/502 Mosher Street (PIDs: 55109698, 55109680), Kingston from the Residential One Unit (R1) Zone to the Residential Mixed Density (R3) Zone, as described in Appendix D of the report dated January 31, 2024.

Motion Carried.

RC-2024-03-05-033

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

6b. **Application to enter into a Development Agreement at 1441 Church Street (PID 55037188), Port Williams (File #22-23)**

On motion of Councillor Armstrong and Councillor Davison, that Municipal Council give Initial Consideration to and hold a Public Hearing regarding entering into a Development Agreement to permit the addition of a restaurant, event venue and an expanded commercial area within an existing building at 1441 Church Street (PID 55037188), Port Williams as described in Appendix C of the report dated February 8, 2024.

Motion Carried.

RC-2024-03-05-034

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

6c. **Application for a substantive amendment to a**

On motion of Councillor Armstrong and Councillor Granger, that Municipal Council give Initial Consideration to and hold a Public

Development Agreement registered on vacant land in the southeast quadrant of the intersection of J Jordan Road and Summer Street (PIDs 55008627, 55354385, 55551758), Canning (File# 23-12)

Hearing regarding amendments to an approved Development Agreement registered on a vacant parcel in the southeast quadrant of J Jordan Road and Summer Street (PIDs 55354385, 55008627 and 55551758), Canning, which is substantively the same (save for minor differences in form) as the draft set out in Appendix C of the report dated February 13, 2024.

Motion Carried.

RC-2024-03-05-035

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

6d. **Next Public Hearing Date**

Councillor Armstrong noted that the next Public Hearing was scheduled to be held on Tuesday, April 2, 2024 at 6:00 p.m.

7. **Administration**

7a. [Proclamation Requests: Amyloidosis Awareness Month, World Down Syndrome Day, World Press Freedom Day, World Autism Acceptance Month](#)

Janny Postema, Municipal Clerk, presented the Clerk Recommendations as attached to the March 5, 2024 Council agenda.

On motion of Councillor Armstrong and Councillor Allen, that Municipal Council proclaim March 2024 as Amyloidosis Awareness Month in the Municipality of the County of Kings.

Motion Carried.

RC-2024-03-05-036

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

On motion of Councillor Davison and Councillor Granger, that Municipal Council proclaim March 21, 2024 as World Down Syndrome Day in the Municipality of the County of Kings.

Motion Carried.

RC-2024-03-05-037

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

On motion of Councillor Killam and Councillor Harding, that Municipal Council proclaim May 3, 2024 as World Press Freedom Day in the Municipality of the County of Kings.

Motion Carried.

RC-2024-03-05-038

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council proclaim April 2024 as World Autism Acceptance Month in the Municipality of the County of Kings.

Motion Carried.

RC-2024-03-05-039

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

- 7b. [Amendments to By-law 108: Alternative Voting \(second reading\)](#) On motion of Councillor Burgess and Councillor Armstrong, that Municipal Council give second reading to amendments to By-law 108: Alternative Voting, as attached to the March 5, 2024 Council agenda.

Motion Carried.

RC-2024-03-05-040

Results

For 6
Against 2

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | Against |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | Against |

8. Engineering and Public Works Services

- 8a. [Aylesford AD2 Lift Station Upgrade – Design Revisions](#) Brad Carrigan, Director of Engineering and Public Works, presented the Request for Decision as attached to the March 5, 2024 Council agenda and provided a [presentation](#).

On motion of Councillor Armstrong and Councillor Harding, that Municipal Council approve additional costs for design engineering of the Aylesford AD2 lift station infrastructure upgrade project in the amount of \$51,393 including non-rebated HST to CBCL for the preparation of drawings and tender specifications.

Motion Carried.

RC-2024-03-05-041

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

On motion of Councillor Armstrong and Councillor Allen, that Municipal Council approve additional costs for geotechnical engineering near the Aylesford AD2 lift station to support the design of a new trenchless river crossing in the amount of \$15,435 including non-rebated HST to CBCL related to the preparation of tender specifications.

Motion Carried.

RC-2024-03-05-042

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

9. Financial Services

- 9b. [Amendments to Policy FIN 05-024: Property Tax Sales \(notice\)](#)

Scott MacKay, Manager of Revenue, presented the Request for Decision as attached to the March 5, 2024 Council agenda and provided a [presentation](#).

On motion of Councillor Armstrong and Councillor Granger, that Municipal Council provide seven days' notice, per s.48(1), *Municipal Government Act*, to amend Policy FIN-05-024: Property Tax Sales, as detailed in the March 5, 2024 Request for Decision.

Motion Carried.

RC-2024-03-05-043

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Councillor Hirtle arrived at 6:41 p.m.

- 9c. [Amendments to Policy FIN 05-026: Tax Exemption for Non-Profit Organizations \(notice\)](#)

Scott MacKay, Manager of Revenue, presented the Request for Decision as attached to the March 5, 2024 Council agenda and provided a [presentation](#).

On motion of Councillor Allen and Councillor Davison, that Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to amend Policy FIN-05-026: Tax Exemption for Non-Profit Organizations, as detailed in the March 5, 2024 Request for Decision.

Motion Carried.

RC-2024-03-05-044

Results

For 9
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | For |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

- 9a. [Amendments to Policy FIN-05-009: Personal Property Tax Reduction \(adoption\)](#)

Mayor Muttart presented the Policy as attached to the March 5, 2024 Council agenda.

On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council adopt amendments to Policy FIN-05-009: Personal Property Tax Reduction as attached to the March 5, 2024 Council agenda.

Motion Carried.

RC-2024-03-05-045

Results

For 9
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | For |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

- 10. [Committee of the Whole Committee Recommendations February 20, 2024](#)

- 10a. **March 2024 Proclamations**

Mayor Muttart presented the recommendations as attached to the March 5, 2024 Council agenda.

On motion of Councillor Burgess and Councillor Armstrong, that Municipal Council proclaim March 8, 2024 as International Women’s Day; March 21, 2024 as International Day for the Elimination of Racial Discrimination; and March 31, 2024 as International Transgender Day of Visibility in the Municipality of the County of Kings.

Motion Carried.

RC-2024-03-05-046

Results

For 9
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | For |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

10b. **Guaranteed Basic Livable Income**

On motion of Councillor Burgess and Councillor Killam, that Municipal Council call upon the Federal Government to respond to calls for an annual Guaranteed Basic Livable Income (GBLI) by either endorsing, committing to and enacting a GBLI or alternatively, giving the citizens of Canada cogent reasons why a GBLI cannot be implemented.

Motion Carried.

RC-2024-03-05-047

Results

For 8
Against 1

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | Against |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

11. **Board and Committee Reports**

11a. **Port Williams Source Water Protection Committee**

Councillor Granger provided a verbal report from the meeting earlier today.

11b. **Kings Point To Point Transit Society Board**

Councillor Harding provided a verbal report from the February 21, 2024 meeting.

11c. **Diversity Kings County**

Councillor Burgess provided a verbal report from the March 4, 2024 meeting.

11d. [Committees of Council](#)

For information.

11e. [External Boards and Committees](#)

For information.

On motion of Councillor Davison and Councillor Allen, that Municipal Council receive the Board and Committee Reports as provided verbally on March 5, 2024 for information.

Motion Carried.

RC-2024-03-05-048

Results

For 9
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | For |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

12. **Other Business**

Councillor Burgess noted that a resident of the Municipality would be turning 99 this year and that the family was hoping to receive 99 letters for her birthday. Mayor Muttart commented that he would send one on behalf of Council.

13. **Comments from the Public**

One member of the public was present, but no comments were provided.

14. **Adjournment**

On motion of Councillor Harding and Councillor Allen, there being no further business, the meeting adjourned at 6:59 p.m.

Motion Carried.

RC-2024-03-05-049

Results

For 9
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | For |
| District 7 | Emily Lutz | - |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Approved by:

Peter Muttart
Mayor

Janny Postema
Municipal Clerk/Recording Secretary

| Results Legend | |
|-----------------------|----------------------|
| - | Absent |
| COI | Conflict of interest |
| For | A vote in favour |

| | |
|---------|---|
| Against | A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative. |
|---------|---|

DRAFT

**THE MUNICIPALITY OF THE COUNTY OF KINGS
SPECIAL COUNCIL
Tuesday, March 19, 2024
Draft MINUTES**

Meeting Date and Time

A special meeting of Municipal Council was held on Tuesday, March 19, 2024 at 10:45 a.m. following a meeting of the Committee of the Whole in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

1. Attendance

All Members of Council were in attendance.

Deputy Mayor Lutz chaired the meeting.

Roll Call

Results for Roll Call

For 10
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | For |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Zobia Jawed, Director, Environmental Svs & Climate Resilience
- Chris Ritchie, Recording Secretary

2. [Approval of Agenda](#)

On motion of Councillor Burgess and Councillor Davison, that Council approve the March 19, 2024 agenda as circulated.

Motion Carried.

SC-2024-03-19-026

Results

For 10
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | For |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Closed Session**

4a. **Contract Negotiations**

On motion of Councillor Burgess and Councillor Davison, that Council move into closed session in accordance with section 22 (2) (e) *Municipal Government Act*: contract negotiations.

Motion Carried.

SC-2024-03-19-027

Results

For 10
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | For |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Council moved into closed session at 10:47 a.m. and returned to public session at 11:35 a.m.

4b. **Annapolis Valley Trails Coalition**

Following the closed session, Council passed the following motions in public session:

On motion of Councillor Burgess and Councillor Davison, that Municipal Council direct the CAO and Mayor to enter into an agreement with the Annapolis Valley Trails Coalition with terms and conditions as provided in the Request for Decision dated March 19, 2024.

Motion Carried.

SC-2024-03-19-028

Results

For 10
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | For |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

4c. **Kings Point to Point Transit Society**

On motion of Councillor Burgess and Councillor Armstrong, that Municipal Council allow the allocated \$15,000 in capital funding to be

provided to the Kings Point to Point Transit Society for operating costs for the 2023/2024 and 2024/2025 fiscal years.

Motion Carried.

SC-2024-03-19-029

Results

For 10
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | For |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

4d. Kings Point to Point Transit Society

On motion of Councillor Allen and Councillor Burgess, that Municipal Council direct the CAO to advise the Kings Point to Point Transit Society and Trans County Transportation Society that the Municipality wishes to remove Council appointments from their Boards of Directors.

Motion Carried.

SC-2024-03-19-030

Results

For 9
Against 1

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | Against |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | For |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

5. Adjournment

On motion of Councillor Granger and Councillor Killam, there being no further business, the meeting adjourned at 11:38 a.m.

Motion Carried.

SC-2024-03-19-031

Results

For 10
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |

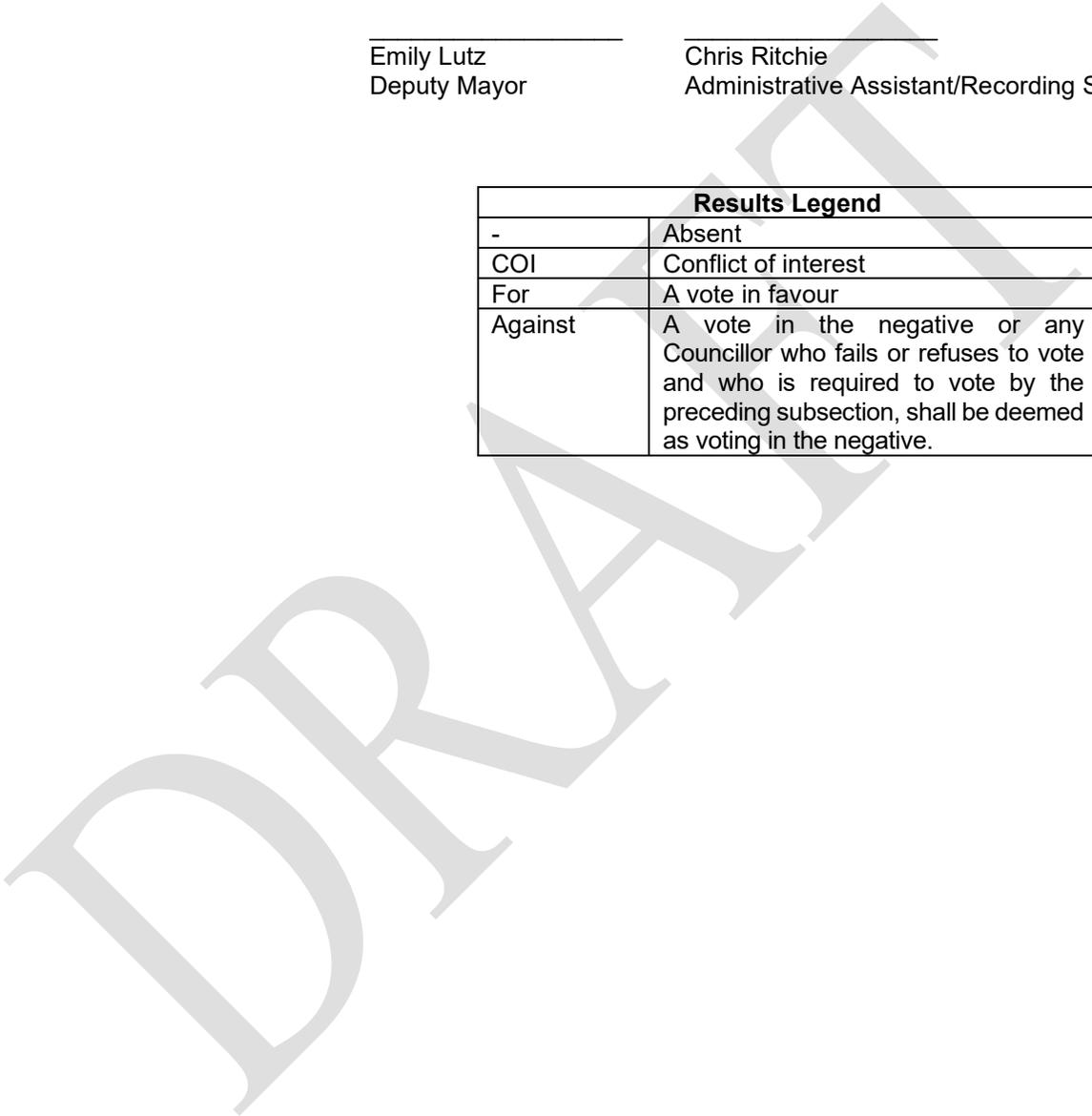
| | | |
|------------|---------------|-----|
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | For |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Approved by:

 Emily Lutz
 Deputy Mayor

 Chris Ritchie
 Administrative Assistant/Recording Secretary

| Results Legend | |
|-----------------------|---|
| - | Absent |
| COI | Conflict of interest |
| For | A vote in favour |
| Against | A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative. |



**THE MUNICIPALITY OF THE COUNTY OF KINGS
SPECIAL COUNCIL - BUDGET
Wednesday, March 20, 2024
DRAFT MINUTES**

Meeting Date and Time

A special budget meeting of Municipal Council was held on Wednesday, March 20, 2024 at 9:00 a.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

1. Attendance

All Members of Council were in attendance, with the exception of Councillor Hirtle, with notice.

Mayor Muttart arrived at 9:34 a.m.

Deputy Mayor Lutz chaired the meeting.

Roll Call

Results for Roll Call

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | - |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Zobia Jawed, Director, Environmental Svcs & Climate Resilience
- Mike Livingstone, Manager, Financial Reporting
- Katrina Roefs, Financial Analyst
- Chris Ritchie, Recording Secretary

2. [Approval of Agenda](#)

On motion of Councillor Armstrong and Councillor Davison, that Council approve the March 20, 2024 agenda as circulated.

Motion Carried.

SC-2024-03-20-032

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | - |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |

| | | |
|------------|---------------|-----|
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Financial Services**

4a. [Municipality of the County of Kings 2024/2025 Operating and Capital Budgets Request for Decision](#)

Greg Barr, Director of Finance & IT, and Mike Livingstone, Manager of Financial Reporting, presented the 2024/2025 Operating and Capital Budgets Request for Decision as attached to the March 20, 2024 Special Council agenda package and provided a [presentation](#). Katrina Roefs, Financial Analyst, was also present to answer questions.

Greenwood Water Utility

On motion of Councillor Burgess and Councillor Allen, that Municipal Council approve the 2024/25 Operating and Capital Budget for the Greenwood Water Utility which includes \$1,084,900 of Gross Expenditures, \$127,330 in Capital out of Revenue, and a total Capital Budget of \$7,374,050 funded out of Prior Period Surplus, Long Term Debt, and Operating Revenue attached as Appendix A to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-033

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | - |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Regional Sewer System

On motion of Councillor Davison and Councillor Granger, that Municipal Council approve the 2024/25 Operating and Capital Budget for the Regional Sewer System which includes \$2,000,500 of Gross Expenditures and a Capital Budget of \$9,268,324 attached as Appendix B to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-034

Results

For 8
Against 0

| District | Name | Results |
|------------|---------------|---------|
| Mayor | Peter Muttart | - |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |

| | | |
|------------|------------------|-----|
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Specific External Organizational Funding

On motion of Councillor Killam and Councillor Burgess, that Municipal Council approve specific funding to external organizations identified in Appendix C: Schedule of Specific External Organization Funding attached to the March 20, 2024 Request for Decision totaling \$3,169,160.

Motion Carried.

SC-2024-03-20-035

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | - |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Grant Program Funding

On motion of Councillor Burgess and Councillor Armstrong, that Municipal Council approve the grant program funding identified in Appendix D attached to the March 20, 2024 Request for Decision totaling \$2,670,300.

Motion Carried.

SC-2024-03-20-036

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | - |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Hantsport Volunteer Fire Department

On motion of Councillor Allen and Councillor Armstrong, that Municipal Council approve the 2024/25 Municipal contribution in the amount of \$82,300 to the West Hants Regional Municipality for the

Hantsport Volunteer Fire Department as summarized in Appendix F to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-037

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | - |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

2024/2025 Capital and Project Budget with Gross Expenditures

On motion of Councillor Granger and Councillor Davison, that Municipal Council approve the 2024/25 Capital and Project Budget with Gross Expenditures of \$41,648,151 as summarized in Appendix G to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-038

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | - |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Five-Year Capital Plan

On motion of Councillor Allen and Councillor Davison, that Municipal Council approve the Five-Year Capital Plan as summarized in Appendix H to the March 20, 2024 Request for Decision, and as detailed within the Project Justification Sheets of the Proposed 2024/25 Budget Document, included as Appendix L to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-039

Results

For 8
Against 0

| District | Name | Results |
|------------|---------------|---------|
| Mayor | Peter Muttart | - |
| District 1 | June Granger | For |

| | | |
|------------|------------------|-----|
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Temporary Borrowing Resolution

On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council approve the request of a Temporary Borrowing Resolution from the Province of Nova Scotia in the amount of \$14,963,256 attached as Appendix I to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-040

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | - |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Amendments to Policy FIN-05-003: Fees Policy

On motion of Councillor Allen and Councillor Armstrong, that Municipal Council provide seven days' notice, per s. 48(1) *Municipal Government Act*, to adopt amendments to Policy FIN-05-003: Fees, attached as Appendix J to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-041

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | - |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

2024/2025 Operating Budget with Gross Expenditures

On motion of Councillor Granger and Councillor Burgess, that the 2024/25 Operating Budget with Gross Expenditures of \$65,333,760 be

approved as summarized in Appendix K to the March 20, 2024 Request for Decision.

Motion Carried.

SC-2024-03-20-042

Results

For 8
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | - |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Kentville Volunteer Fire Department - Operating Budget

On motion of Councillor Burgess and Councillor Killam, that Municipal Council approve the 2024/25 Operating Budget for the Kentville Volunteer Fire Department attached as Appendix E to the March 20, 2024 Request for Decision totaling \$757,720.

Motion Carried.

SC-2024-03-20-043

Results

For 9
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Mayor Muttart arrived at 9:34 a.m.

Kentville Volunteer Fire Department - Municipal Contribution

On motion of Councillor Killam and Councillor Burgess, that Municipal Council approve the 2024/25 Municipal contribution in the amount of \$475,489 to the Kentville Volunteer Fire Department.

Motion Carried.

SC-2024-03-20-044

Results

For 9
Against 0

| District | Name | Results |
|------------|---------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |

| | | |
|------------|------------------|-----|
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Residential and Resource Property Tax Rate

On motion of Councillor Burgess and Councillor Davison, that the residential and resource property tax rate for 2024/25 be set at \$0.853 per \$100 of assessment.

Motion Carried.

SC-2024-03-20-045

Results

For 9
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Commercial Property Tax Rate

On motion of Councillor Granger and Mayor Muttart, that the commercial property tax rate for 2024/25 be set at \$2.287 per \$100 of assessment.

Motion Carried.

SC-2024-03-20-046

Results

For 9
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

5. **Other Business**

Councillor Burgess reported that the Valley REN announced the appointment of Emily Boucher as its new CEO.

6. **Comments from the Public**

No members of the public were present.

7. Adjournment

On motion of Councillor Armstrong and Councillor Granger, there being no further business, the meeting adjourned at 9:44 a.m.

Motion Carried.

SC-2024-03-20-047

Results

For 9
Against 0

| District | Name | Results |
|------------|------------------|---------|
| Mayor | Peter Muttart | For |
| District 1 | June Granger | For |
| District 2 | Lexie Burgess | For |
| District 3 | Dick Killam | For |
| District 4 | Martha Armstrong | For |
| District 5 | Tim Harding | For |
| District 6 | Joel Hirtle | - |
| District 7 | Emily Lutz | For |
| District 8 | Kevin Davison | For |
| District 9 | Peter Allen | For |

Approved by:

Emily Lutz
Deputy Mayor

Chris Ritchie
Administrative Assistant/Recording Secretary

| Results Legend | |
|----------------|---|
| - | Absent |
| COI | Conflict of interest |
| For | A vote in favour |
| Against | A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative. |

| | |
|-------------------------------|--------------------------------|
| COMMITTEE | Planning Advisory Committee |
| COMMITTEE MEETING DATE | March 12, 2024 |
| COUNCIL MEETING DATE | April 2, 2024 |

RECOMMENDATIONS

| | | |
|----|--|---|
| a. | Application to enter into a Development Agreement in East Dalhousie (File #23-07) | That Municipal Council give Initial Consideration to and hold a Public Hearing regarding entering into a Development Agreement to permit Tourist Commercial Uses at 100 Alton Road (PID 55480966), East Dalhousie as described in Appendix C of the report dated March 12, 2024 |
| b. | Application to enter into a Development Agreement in Forest Hill (File #22-08) | That Municipal Council give Initial Consideration to and hold a Public Hearing regarding entering into a development agreement to permit 12 tourist cabins at 1459 Forest Hill Road (PID 55217939), Forest Hill, which is substantively the same (save for minor differences in form) as the draft set out in Appendix C of the report dated March 12, 2024. |
| c. | Application to enter into a Development Agreement in Scots Bay (File #21-25) | That Municipal Council give Initial consideration to and hold a Public Hearing regarding entering into a development agreement to permit the development of a campground at 5734 Highway 358 (PID 55014534), Scots Bay, which is substantively the same (save for minor differences in form) as the draft set out in the report dated March 12, 2024. |
| d. | Application to enter into a Development Agreement in North Kentville (File #23-09) | That Municipal Council give Initial Consideration to and hold a Public Hearing regarding entering into a Development Agreement to permit 16 additional residential units within 4 approved multi-unit dwellings on the property located at Aldershot Road (PID 55046056), North Kentville, which is substantively the same (save for minor differences in form) as the draft set out in Appendix F of the report dated March 12, 2024. |
| e. | Application to rezone Properties in Kingston (File #23-15) | That Municipal Council give Second Reading to the application to rezone the properties located at 496/498 and 500/502 Mosher Street (PIDs 55109698 and 55109680), Kingston from the Residential One Unit (R1) Zone to the Residential Mixed Density (R3) Zone, as described in Appendix D of the report dated January 31, 2024. |



Committee Recommendations

| | | |
|----|---|---|
| f. | Application to enter into a Development Agreement in Port Williams (File #22-23) | That Municipal Council give Final Consideration to entering into a Development Agreement to permit the addition of a restaurant, event venue and an expanded commercial area within an existing building at 1441 Church Street (PID 55037188), Port Williams, as described in Appendix C of the report dated February 8, 2024. |
| g. | Application for a substantive amendment to a Development Agreement in Canning (File #23-12) | That Municipal Council give Final Consideration regarding amendments to an approved Development Agreement registered on a vacant parcel in the southeast quadrant of J Jordan Road and Summer Street (PIDs 55354385, 55008627 and 55551758), Canning, which is substantively the same (save for minor differences in form) as the draft set out in Appendix C of the report dated February 13, 2024. |
| h. | Next Public Hearing Dates | Thursday May 2, 2024 at 6:00 p.m. File 21-25 ONLY Tuesday, May 7, 2024 at 6:00 p.m. |

Clerk Recommendations

FROM Janny Postema, Municipal Clerk
COUNCIL MEETING DATE April 2, 2024

RECOMMENDATION

| | | |
|----|---|--|
| a. | Proclamation Request: Heart Failure Awareness Week | <p>That Municipal Council proclaim May 5 - 11, 2024 to be “Heart Failure Awareness Week” in the Municipality of the County of Kings.</p> <p><u>Proclamation attached</u></p> |
|----|---|--|



MUNICIPALITY *of the*
COUNTY *of* KINGS

PROCLAMATION

Heart Failure Awareness Week

May 5 - 11, 2024

WHEREAS over 750, 000 people of all ages in Canada are living with heart failure, and heart failure is expected to cost the Canadian economy \$2.8 billion per year by 2030, and

WHEREAS people with heart failure experience debilitating symptoms such as shortness of breath, swelling and exhaustion, and people who care for those with heart failure are often overwhelmed and stressed, and

WHEREAS the Canadian Heart Failure Society is an organization of volunteer cardiovascular professionals and patients who work hard to improve care for patients with heart failure in close collaboration with the Heart & Stroke Foundation of Canada, the Canadian Cardiovascular Society, the Canadian Council of Cardiovascular Nurses, the Canadian Association of Cardiovascular Prevention and Rehabilitation, the HeartLife Foundation, and the Québec Heart Failure Society, and

WHEREAS initiated by the Canadian Heart Failure Society and its partner organizations, Canadian Heart Failure Awareness Week is now celebrated across Canada to improve awareness of and education on heart failure, and

WHEREAS Heart Failure Awareness Week is an opportunity to raise awareness of the causes of heart failure and the impact it has on individuals living with heart failure and on their caregivers;

THEREFORE, BE IT RESOLVED, that I, Mayor Muttart, on behalf of Municipal Council, proclaim May 5-11, 2024 to be “Heart Failure Awareness Week” in the Municipality of the County of Kings.

Signed this 2nd day of April 2024

Mayor Peter Muttart

| | |
|---------------------|---|
| TO | Municipal Council |
| PREPARED BY | Janny Postema, Municipal Clerk |
| MEETING DATE | April 2, 2024 |
| SUBJECT | Village Commissioner Appointment to Greenwood Water Utility Source Water Protection Committee |

ORIGIN

- [Policy EPW-04-009: Greenwood Water Utility Source Water Protection Committee](#)

RECOMMENDATION

That Municipal Council reappoint Dale Harty, Greenwood Village Commissioner, to the Greenwood Water Utility Source Water Protection Committee effective May 1, 2024 for a term ending April 30, 2026.

INTENT

For Council to consider the recommendation of the Greenwood Village Commission to reappoint Dale Harty to the Greenwood Water Utility Source Water Protection Committee as the Village representative.

DISCUSSION

Section 4, Committee Composition, of Policy EPW-04-009 states that a Commissioner from the Village of Greenwood is to be appointed by Council for a two-year term commencing on the first day of May of the appointment year.

The term of the current Greenwood Village Commissioner on the Committee, Dale Harty, ends April 30, 2024. On March 20, 2024, the Greenwood Village Commission made a recommendation to Council to reappoint Commissioner Harty for another two-year term.

FINANCIAL IMPLICATIONS

- None

STRATEGIC PLAN ALIGNMENT

| | | |
|---|---------------------------|--------------------|
| | Strong Communities | |
| | Environmental Stewardship | |
| | Economic Development | |
| | Good Governance | |
| | Financial Sustainability | |
| ✓ | Other | Policy requirement |

ALTERNATIVES

- No alternative are recommended.

Request for Decision

IMPLEMENTATION

- Notify the Greenwood Village Commission, the Chair of the Committee (District Councillor), and the Municipal staff lead for the Committee of the appointment.
- Next (re)appointment to occur prior to May 2026.

ENGAGEMENT

- No specific engagement initiative was undertaken as this item is guided by the Greenwood Water Utility Source Water Protection Committee Policy.

APPENDICES

- None

APPROVALS

Scott Conrod, Chief Administrative Officer

March 26, 2024



Municipality of the County of Kings

Fees

| | | | |
|-------------------------------|-------------|------------------------------|-------------------------------|
| Policy Category | Finance | Most Recent Amendment | April 2, 2024 |
| First Council Approval | May 1, 2007 | Future Review Date | March 2025 |

1. Purpose

This Policy provides details of all fees charged by the Municipality of the County of Kings (Municipality).

2. Scope

This Policy applies to all fees charged by the Municipality.

3. Definitions

Refer to the following related Municipal By-laws for definitions:

- By-law 12A: Animal Control
- By-law 45: Street Lighting
- By-law 60: Subdivision
- By-law 69: Taxi
- By-law 71A: Dog
- By-law 72: Building
- By-law 78: Tax Collection Fees
- By-law 79: Septic Waste Disposal
- By-law 90: Vendors
- By-law 98: Wastewater Sewer
- By-law 106: Land Use

4. Policy Statements

Fees for Animal Control

4.1 Amount to be paid to the pound keeper by the owner of an animal or a cat in order to reclaim an animal:

- 4.1.1 Impound Fees: \$35.00
- 4.1.2 Care and sustenance (per day or portion thereof to commence at midnight on the day of impoundment): \$ 5.00
- 4.1.3 Veterinary fees: Amount expended
- 4.1.4 Required transportation (rental of trailers, etc.) Amount expended
- 4.1.5 Any extraordinary expenses incurred by the Animal Control Officer or Pound Keeper in relation to the animal.

Fees for Sewer Charges

4.2 Every owner of land which is serviced by a sewer line or is fronting on any street or highway within the Municipality which street or highway has had a sewer line installed as directed by Council pursuant to the Wastewater Sewer By-law 98 shall pay to the Municipality a charge known as the Sewer Service Charge for both the construction and maintenance of such sewer line and drainage system and the operation of any sewer treatment facility, as follows:

- 4.2.1 In the case of a single family dwelling the annual sum of ~~\$570.00~~ \$590.00 for a frontage up to but not exceeding a maximum of 250 feet.

- 4.2.2 In the case of lots upon which no building has been constructed the annual sum of ~~\$171.00~~ \$176.00.
- 4.2.3 Notwithstanding 4.2.2, the developer or subdivider who installed and transferred to the Municipality the sewer line servicing such lots shall be exempt from payment of such sum until such developer or subdivider has transferred ownership of such lots, **or an occupancy permit has been issued for the property, whichever may occur first.**
- 4.2.4 In the case of land upon which no building has been constructed and not the subject of final approval as a subdivision, or not dealt with in sections 4.2.1 and 4.2.5 herein, the annual sum of ~~\$171.00~~ \$176.00;
 - 4.2.4.1 For each 200 feet of frontage or portion thereof where the land is not in active agricultural use;
 - 4.2.4.2 For every 1,000 feet of frontage or portion thereof where the land is in active agricultural use.
- 4.2.5 In the case of public schools the annual sum of ~~\$570.00~~ \$590.00 for each academic classroom.
- 4.2.6 In the case of property used for commercial uses, apartment buildings and other uses other than as a single family dwelling a minimum sum of ~~\$570.00~~ \$590.00 per annum based upon a discharge of up to 40,000 gallons of effluent (based on human waste or equivalent) into a sewer line and an additional sum of additional gallons of effluent as prescribed in the Table forming Schedule "A" of the Wastewater Sewer By-law 98.
- 4.2.7 In the case of property described in subparagraph (e) but for which no rate is prescribed in the table a sum based on the rate of ~~\$570.00~~ \$590.00 per annum up to 40,000 gallons of effluent (based on human waste or equivalent) discharged into a sewer line; the number of gallons and the equivalency of the effluent may be metered or otherwise established by the Municipal Engineer based upon examination of the operations carried out on the property in question and by reference to accepted sanitary engineering standards.
- 4.3 In addition to the basic sewer charge, the owner or occupier of every building, other than a single unit family dwelling discharging into the public sewer system an amount of sewage exceeding the volume of 40,000 gallons per year, shall be charged unless, otherwise specifically provided for herein, the following rates for each building:
 - 4.3.1 ~~\$3.23~~ \$3.33 for each and every 1,000 gallons or fraction thereof exceeding the volume of 40,000 gallons per year up to and including 100,000 gallons per year; and
 - 4.3.2 ~~\$3.84~~ \$3.96 for each and every 1,000 gallons or fraction thereof exceeding 100,000 gallons per year up to and including 200,000 gallons per year; and
 - 4.3.3 ~~\$4.47~~ \$4.61 for each and every 1,000 gallons or fraction thereof exceeding 200,000 gallons per year.
 - 4.3.4 For the purpose of determining the number of gallons in 4.3.1 the amount of sewage discharge shall be according to a meter where one is installed and where there is no meter installed it shall be determined in accordance with Schedule A of the Wastewater Sewer By-law 98.
 - 4.3.5 In making the calculation referred to in 4.3.1 and 4.3.2, the total volume of sewage for each individual building shall be calculated and charged for separately from any other buildings belonging to the same owner.
- 4.4 The base sewer charge will index annually based on the prior year's October Nova Scotia Consumer Price Index (all goods). In the event of decline in the October Nova Scotia Consumer Price Index (all goods), the base sewer charge from the prior fiscal period will be maintained and subsequent year indexing will be adjusted to offset the decline.

- 4.5 Every person connecting to the Sewer System shall, as applicable, pay the following fees:
 - 4.5.1 Sewer Permit Application Fee: \$175.00 non-refundable application fee
 - 4.5.2 Fees for Municipal Engineer to conduct a dye test to confirm connection to Sewer Main: \$100.00 non-refundable fee.
 - 4.5.3 Sewer Charge Variance Fee (excluding One Unit Dwellings and each unit in a Semi-Detached Dwelling):
 - 4.5.3.1 When Owner of a Building applies to the Engineer for a Sewer Charge Variance to have their Sewer Service Charge calculated based on water meter readings;
 - 4.5.3.2 \$175.00 non-refundable application fee;
 - 4.5.3.3 Amount expended for water meter(s) in cases where water meter(s) is (are) not installed.

Fees for Street Lighting

- 4.6 The categories for which said street lighting charge may be levied and the amount of such charge shall be:
 - 4.6.1 Single dwellings: ~~\$35.00~~ \$43.00 per annum;
 - 4.6.2 Multiple dwelling units including apartment buildings in any one building: each residential unit shall be charged the single dwelling rate, up to a maximum of five units and any units beyond five units shall have no charge applied to them;
 - 4.6.3 Commercial dwellings: ~~\$35.00~~ \$43.00 per annum;
 - 4.6.4 Row housing or duplex: each dwelling unit shall be charged the single dwelling rate;
 - 4.6.5 Single dwellings, multiple dwelling units, commercial dwellings, and row housing or duplexes within the Growth Centre of Centreville: ~~\$4.00~~ \$4.50 per annum per unit for intersection pedestrian lighting.

Fees for Taxis and Taxi Licenses

- 4.7 The fees for taxis and taxi licenses shall be:

| | | |
|-------|-------------------------------------|---------|
| 4.7.1 | Taxi/Limousine Owners License Plate | \$25.00 |
| 4.7.2 | Replacement Plate | \$ 5.00 |
| 4.7.3 | Taxi/Limousine Driver's License | \$10.00 |
| 4.7.4 | Replacement License | \$ 5.00 |

Fees for Dog Licenses and Impounding

- 4.8 The annual registration fee shall be \$10.00 for each spayed or neutered dog and \$30.00 for each dog which has not been spayed or neutered, or as amended by Policy of Council.
 - 4.8.1 For the purposes of this Policy, the registration year shall mean the period indicated in Dog By-law 71A.
 - 4.8.2 The registration fee shall be reduced by 50% in the year of acquisition where the owner acquires ownership of the dog after the mid-point of the registration year.
- 4.9 A dog that is trained to assist and assists a person with a disability is exempt from paying a registration fee but not from registration.
- 4.10 The annual registration fee for a kennel shall be \$50.00, or such other fee set by Policy of Council.
- 4.11 Except in the case where a dog is impounded for being fierce or dangerous, or is rabid or appears to be rabid or exhibits symptoms of canine madness, the owner of a dog which has been impounded, upon proof of ownership of the dog, may redeem the dog after payment to the Pound Keeper of the following costs and fees:
 - 4.11.1 An impounding fee of \$35.00;
 - 4.11.2 A boarding fee of \$5.00 for each day during any part of which the dog was impounded;
 - 4.11.3 Any extraordinary expenses incurred by the Pound Keeper in relation to the dog.

Fees for Building Permits

- 4.12 Fees for building permits shall be as follows:
- 4.12.1 New construction of and additions to residential buildings, community centres, and churches: \$20.00 plus \$0.11 per square foot based on all usable floor area of the new construction or addition.
 - 4.12.2 New construction of and additions to commercial, industrial and other buildings not otherwise specified: \$20.00 plus 15.4 cents per square foot based on all usable floor area of the new construction or addition.
 - 4.12.3 New construction of and additions to sheds, decks, shell storage buildings, garages, barns and other farm, forestry or fishing buildings not designed for human occupancy: \$20.00 plus 4.4 cents per square foot based on all usable floor area of the new construction or addition.
 - 4.12.4 Repairs, renovations or alterations to all existing buildings: \$20.00 plus \$2.20 per \$1,000 of estimated value of construction work.
 - 4.12.5 Location or relocation of an existing structure, or mobile home: \$75.00.
 - 4.12.6 Construction or location of a solar panels or a swimming pool including required fencing and decking: \$50.00.
 - 4.12.7 Renewal of an approved permit: \$15.00.
 - 4.12.8 Development Permit shall be \$20.00 if no Building Permit is triggered.
 - 4.12.9 Erection of any sign: \$15.00.
 - 4.12.10 Building or structure demolition: \$30.00.
 - 4.12.11 To amend a permit in force: \$15.00.
 - 4.12.12 All square footage under this Section shall be calculated as follows:
 - 4.12.12.1 Buildings intended for human occupancy shall include all floor space of all floors;
 - 4.12.12.2 Buildings not intended for human occupancy shall be based on the area of the main floor.
 - 4.6.13 Fees less a \$15.00 processing charge shall be refunded in situations where the application was not completed, or the application was denied or withdrawn.

Fees for Subdivision and Site Plan Approval

- 4.13 Fees for subdivision and site plan approval shall be as follows:
- 4.13.1 Tentative subdivision approval \$ 50.00 per lot
 - 4.13.2 Final subdivision approval \$150.00 per plan
 - 4.13.3 Site plan approval \$100.00 per application

Fees for Tax Collection

- 4.14 An officer executing a warrant issued under the authority of the *Assessment Act* is entitled to the following fees:
- 4.14.1 Delivery and Executing a Warrant: \$90.00
 - 4.14.2 Advertising for and conducting a sale: \$50.00 plus any actual expenses incurred, in lieu of those fees set out in subsection 111(5) of the *Assessment Act*.
- 4.15 A cost recovery fee of \$7.00 per billing to be charged to financial institutions for the provision of tax information.
- 4.16 Returned cheques: \$20.00 per cheque.

Fees for Septic Waste Disposal

- 4.17 Every Septic Tank Cleaner or other user of the Septic Waste Treatment Facility shall pay a charge for the operation of the facility, including the Municipality.
- 4.18 The Charge referred to in 3(a) of Septic Waste Disposal By-law 79 shall be apportioned and payable by each User of the facility at the rate of \$30.00 per 1,000 Imperial Gallons of Septic Waste

or portion thereof delivered to the Septic Waste Treatment Facility. Such charge shall be calculated monthly.

4.19 A Septic Tank Cleaner or other user of the Septic Waste Treatment Facility, who is more than 20 days in arrears of payment to the Municipality of the Operating Charge may be denied access to the Facility by order of the Municipal Engineer.

4.20 Arrears of payment of Operating Charges shall carry interest at the current interest rate.

Fees for Vendors By-Law 90

4.21 Fee for Vendors: \$500 per annum

Fees for Planning Applications

4.22 Fees for applications to amend the Land Use By-law 106:

4.22.1 \$500.00 non-refundable application fee.

4.22.2 \$400.00 advertising fee. This fee is to be refunded if the application is withdrawn or refused before the application is advertised in the newspaper, or if the application results in a general text amendment that benefits multiple properties.

4.23 Fees for applications to enter into a development agreement or make a substantial amendment to an existing development agreement:

4.23.1 \$700.00 non-refundable application fee (including property registration costs).

4.23.2 400.00 advertising fee. This fee is to be refunded if the application is withdrawn or refused before the application is advertised in the newspaper.

4.24 Fees for applications to make an insubstantial amendment to an existing development agreement:

4.24.1 \$300.00 non-refundable application fee (including property registration costs).

4.25 Fees for applications to discharge a development agreement:

4.25.1 No application fee.

4.26 Fees for Heritage Properties and Conservation Districts:

4.26.1 No fee for applications to add a property to a Heritage Conservation District or to register a Municipal Heritage Property.

4.26.2 \$500.00 non-refundable application fee to remove a property from a Heritage Conservation District or to de-register a Municipal Heritage Property.

4.27 Groups exempt from fees for planning applications:

4.27.1 Places of Worship

4.27.2 Fire Departments

4.27.3 Incorporated Societies

4.27.4 Service Clubs

4.27.5 Community Associations

4.27.6 Recreational Associations

4.27.7 Registered Charities

4.27.8 Village Commissions

4.27.9 Provincial or Federal government departments and agencies

4.28 Council, by motion, may choose to refund all, or a portion of, the fees charged for a planning application. In doing so, Council shall indicate the reason for not collecting or refunding the usual fees.

4.29 Fees for Credit Card transactions:

The Municipality utilizes the services of an external party for the processing of credit card transactions. These organizations charge a variable fee which is added to the amount due on all credit card transactions. This fee is due and payable by the customer at the time of transaction.

5. Responsibilities

5.1 Council will:

- 5.1.1 Ensure the Municipality has a current and comprehensive policy for fees; and
- 5.1.2 Review and amend this Policy as required.

5.2 The Chief Administrative Officer or their designate will:

- 5.2.1 Implement and administer this Policy; and
- 5.2.2 Identify and propose revisions to this Policy as necessary.

5.3 Directors and Managers will:

- 5.3.1 Ensure that the fee in this Policy are implemented;
- 5.3.2 Review the fee amounts periodically to ensure they are appropriate. If the fees are no longer appropriate, determine what the fees should be; and
- 5.3.3 Recommend to the Chief Administrative Officer what the fees should be.

6. Amendments

| Date | Amendments |
|-------------------------------|--|
| January 2, 2008 | |
| May 6, 2008 | |
| March 3, 2009 | |
| May 5, 2009 | |
| May 18, 2010 | |
| April 19, 2011 | |
| July 3, 2012 | |
| April 16, 2013 | |
| May 7, 2013 | |
| April 15, 2014 | |
| April 14, 2015 | |
| April 14, 2016 | Sewer charges and street light fees amended. |
| December 6, 2016 | Sewer permit application, dye test, and variance fees amended. |
| May 25, 2017 | Sewer charges and street light fees amended. |
| April 18, 2019 | Sewer charges amended. |
| May 4, 2021 | Street light fees amended. |
| April 19, 2022 | Sewer charges and street light fees amended. |
| April 4, 2022 | Sewer charges and street light fees amended. |
| May 2, 2023 | Sewer charges and street light fees amended. |
| April 2, 2024 | Sewer charges and street light fees amended. |



Municipality of the County of Kings

Property Tax Sales

| | | | |
|-------------------------------|---------------|------------------------------|---------------|
| Policy Category | Finance | Most Recent Amendment | April 2, 2024 |
| First Council Approval | April 5, 2022 | Future Review Date | February 2025 |

1. Purpose

This Policy provides direction for the planning and execution of the annual tax sale and clarity for property owners within the Municipality of the County of Kings (Municipality) with respect to the consequences of non-payment of property tax accounts and of the actions taken to conduct an annual property tax sale. Further, this Policy establishes an effective, efficient, and fair method for the collection of taxes for those properties deemed to be in a state of delinquency.

The *Municipal Government Act* is the governing document with respect to any tax sale conducted by the Municipality. Where, in any instance, a discrepancy arises between the *Municipal Government Act* and this Policy, the former shall take precedent.

2. Scope

This Policy applies to all properties in the Municipality of the County of Kings and the execution of an annual tax sale.

3. Definitions

- 3.1 **Property:** means any assessable property liable for taxation for all purposes for which property taxes and rates are levied by the Municipality.
- 3.2 **Tax:** per s.3(bz) *Municipal Government Act*, includes municipal rates, area rates, change in use tax, forest property tax, recreational property tax, capital charges, one-time charges, local improvement charges and any rates, charges or debts prescribed, by the enactment authorizing them, to be a lien on the property.

4. Policy Statements

- 4.1 Council provides authority to the Municipal Treasurer, designated by the Chief Administrative Officer in accordance with s.37(1) *Municipal Government Act*, to:
 - 4.1.1 establish financial delinquency thresholds for inclusion of property tax accounts in the property tax sale,
 - 4.1.2 negotiate payment arrangements with owners of delinquent accounts, and
 - 4.1.3 determine the most appropriate method by which to conduct the property tax sale.
- 4.2 The Municipality shall advertise any tax sale through a dedicated website page hosted on the Municipality’s website as supplemental to methods of publication prescribed by the *Municipal Government Act*.

- 4.3 In the event that the tax sale is conducted by way of public tender, the Municipality shall endeavor to livestream the opening of tendered bids for public viewing.
- 4.4 Title searches shall be completed by the Municipality’s solicitor during the month of October for all tax sale properties with all resulting charges levied against the respective accounts.
- 4.5 The Municipality may consider payment arrangements for delinquent accounts under extenuating circumstances. Any payment arrangements shall be recorded by way of Agreement and stored in electronic format as well as at the Municipal complex for the duration of the term of the Agreement.
- 4.6 The Municipality shall hold its property tax sale annually in the month of March. **For the fiscal year 2023-24, the property tax sale shall be conducted in the month of June 2024.**

5. Responsibilities

5.1 Council will:

- 5.1.1 ensure the Municipality has a current Policy for tax sales;
- 5.1.2 review and amend this Policy as required; and

5.2 The Chief Administrative Officer will:

- 5.2.1 implement and administer this Policy; and
- 5.2.2 identify and propose revisions to this Policy.

6. Amendments

| Date | Amendments |
|------------|--|
| April 2022 | Policy created. |
| April 2024 | Added June 2024 tax sale in fiscal year 2023-24. |



Municipality of the County of Kings

Tax Exemption for Non-Profit Organizations

| | | | |
|-------------------------------|--------------|------------------------------|---------------|
| Policy Category | Finance | Most Recent Amendment | April 2, 2024 |
| First Council Approval | June 6, 2023 | Future Review Date | June 2026 |

1. Purpose

This Policy supports the provision of an exemption of property taxes for non-profit organizations within the Municipality of the County of Kings (Municipality) under the authority of Sections 71(1) and 71(2) *Municipal Government Act*.

2. Scope

This Policy applies to any qualified property within the Municipality of the County of Kings.

3. Definitions

3.1 **Canadian charitable organization:** any organization registered as an active charity with the Canada Revenue Agency.

3.2 **Exemption:** a release of obligation from paying all or a portion of property taxes.

3.3 **Property Taxes:** refers only to that portion of a property tax bill that is indicated to be residential tax, commercial tax, or resource tax.

4. Policy Statements

4.1 The property belonging to a named Canadian charitable organization that is used directly and solely for a charitable purpose and shall be granted a tax exemption to the extent and under the conditions listed in Schedule A of this Policy.

4.2 The property of a non-profit community, charitable, fraternal, educational, recreational, religious, cultural, or sporting organizations which provides a service that might otherwise be a responsibility of the Council shall be granted a tax exemption to the extent and under the conditions as listed in Schedule B of this Policy.

4.3 The property of a non-profit community, charitable, fraternal, educational, recreational, religious, cultural, or sporting organizations or institution that would otherwise be classified as commercial property shall be reduced to the tax that would otherwise be payable if the property were residential properties to the extent and under the conditions as listed in Schedule C to this Policy.

4.4 The full or partial tax exemption provided in sections 4.1, 4.2 and 4.3 shall apply only to that portion of the properties specified in Schedules A, B and C.

- 4.5 Unless the description of the property in Schedule A, B, or C identifies that the tax exemption applies to a specific percentage of the assessment for the property, the exemption is for 100% of property taxes levied by the Municipality. Where the description of a property in the Policy refers to a percentage of assessment, the property is exempt from property taxes only to the extent of the percentage referenced in the Schedule.
- 4.6 When a property or part thereof, listed in Schedule A, B, or C of this Policy ceases to be occupied by the non-profit association identified as the owner or the property is no longer exclusively used for the community, charitable, fraternal, educational, recreational, religious, cultural, or sporting purposes identified at the time of application for the exemption, the partial or total exemption from taxation shall cease and the owner of the property shall immediately be liable for the real property tax on such property or part thereof for the remaining portion of the year.
- 4.7 Owners of the properties listed in the Schedules of this Policy shall report to the Municipality's Treasurer any change in the status of the ownership or use of the property which would affect or could reasonably be interpreted as affecting its eligibility for tax exemption pursuant to this Policy within 30 calendar days of such change.

The Municipality may periodically review the assessment roll during the fiscal year to determine any such changes in ownership. Changes of ownership for any property listed in Schedules A, B or C shall result in immediate cessation of the partial or total exemption of taxes. In the event that the new owner meets the qualifications as a non-profit organization as defined by this Policy, the Municipality shall encourage the property owner to make application for inclusion under Schedule A, B, or C.

- 4.8 Organizations seeking to make use of the tax exemption provided in Section 4.1, 4.2, or 4.3 shall make application to the Municipality outlining the nature of activities and or services offered by their organization, the benefit to the community and a current financial statement. Organizations seeking inclusion under the terms of Section 4.1 shall also provide to the Municipality, proof of charitable status with Canada Revenue Agency.

Any exemption granted under this Policy is at the sole discretion of Council.

- 4.9 Applications made pursuant to Section 4.8 of this Policy, must be received by the Municipality on or before February 28 of any year.

5. Responsibilities

- 5.1 Council will:
 - 5.1.1 ensure the Municipality has a current and comprehensive Policy for Tax Exemptions for Non-Profit Organizations;
 - 5.1.2 review and amend this Policy as required.
- 5.2 The Chief Administrative Officer will:
 - 5.2.1 implement and administer this Policy; and
 - 5.2.2 identify and propose revisions to this Policy.

6. Amendments

| Date | Amendments |
|---------------|---|
| June 6, 2023 | Policy created. |
| April 2, 2024 | Addition and deletion of properties in Schedules. |

**TAX EXEMPTION FOR NONPROFIT ORGANIZATIONS POLICY PROPERTY LIST
Schedule A**

Properties must be owned by a named registered Canadian charitable organization and used directly and solely for a charitable purpose.

| PROPERTY | PROPERTY NUMBER | OWNER | EXTENT OF APPLICATION OF SECTION 4.1 | CHARITABLE NUMBER |
|---|--|---|---|--|
| Land Arena 1035 J Jordan Rd Canning | PID # 55008676 AAN # 02372789 | Annapolis Valley Regional School Board | 100% | 889967592 Canning District Recreational Commission |
| Land Building 4120 Hwy 359 Halls Harbour | PID # 55040513 AAN # 01619616 | Fundy View Community Centre | 100% | 118934348 |
| Land Arena 1490 Westwood St Kingston | PID # 55084784 AAN # 04876717 | Western Kings Rink Association | 100% | 127946036 |
| Land 1204 Ridge Rd Wolfville Ridge | PID # 55319966 AAN # 09312587 | Rotary Club of Wolfville Society | 100% | 119125755 Rotary Club of Wolfville Charitable Trust |
| Land Educational 9412 Commercial St. New Minas | PID # 55209654 AAN # 02372854 | The Flower Cart | 100% | 107390676 |
| The Flower Cart | PID # 55210660 AAN # 00918083 | The Flower Cart | 90% | 107390676 |
| Fellowship Halls 2080 Bishop Mountain Rd N Kingston | PID # 55086961 AAN # 03538826 | Multi Addiction Centre Society | 100% | 892111782 |
| Lot 1A Building, Fire Hall 3580 Hwy 359 | PID # 55040125 AAN # 04682874 | Halls Harbour District Firefighters Association (exempt) | 100% | 133978148 |
| Lot ABC-1, Fire Station 6 Jones Rd | PID # 55385710 AAN # 03491226 | New Minas Volunteer Fire Department (exempt) | 100% | 11905630 |
| Lot 298 9798 Hwy 1 Greenwich | PID # 55378434 AAN # 01809822 | Greenwich Fire Commissioners (exempt) | 100% | 118947720 |

POLICY

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| PROPERTY | PROPERTY NUMBER | OWNER | EXTENT OF APPLICATION OF SECTION 4.1 | CHARITABLE NUMBER |
|---|----------------------------------|---|--------------------------------------|-------------------|
| Land Fire Station/Hall Garage 570 Sparky St Kingston | PID # 55083273 AAN # 00112364 | Kingston District Fire Commission (exempt) | 100% | 886929991 |
| Land Fire Station/Hall 1083 Park Street | PID # 55091441 AAN # 00163805 | Aylesford Fire District (exempt) | 100% | 118797851 |
| Lot Daycare 1063 J Jordan Rd Canning | PID # 55020820 AAN # 08074372 | Apple Tree Landing Family Education Centre | 100% | 106718984 |
| Land Fellowship Hall 1951 Hwy 359 Centreville | PID # 55038806 AAN # 00704326 | Centreville Community Club | 100% | 85816771 |
| Land Garage 485 Gibson Woods Rd | PID # 55044663 AAN # 01693646 | Gibson Woods United Baptist Church | 100% | 89080323 |
| Land Building 342 Bligh Rd Woodville | PID # 55077176 AAN # 05004047 | Woodville Community Centre | 100% | 863422796 |
| Land Fellowship Hall 3083 Aylesford Rd Lake Paul | PID # 55126874 AAN # 02412608 | Lake Paul and Lake George Community Club | 100% | 888532793 |
| Land 1542 White Rock Rd White Rock | PID # 55192595 AAN # 04906799 | White Rock Community Assoc | 100% | 888136843 |
| Land Fellowship Hall 1159 Woodville Rd Lakeville | PID # 55077309 AAN # 02414899 | Trustee of the Lakeville BR WINS | 100% | 875150781 |
| Land Fellowship Hall 11794 Highway 1 Grand Pré | PID # 55231674 AAN # 02079615 | Horton Community Centre Association | 100% | 881098032 |
| Land Fellowship Hall 410 West Brooklyn Mtn Rd West Brooklyn | PID # 55236574 AAN # 06381332 | West Brooklyn Community Association | 100% | 134112366 |
| Lot 1 29 Main St Kingsport | PID # 55017016 AAN # 02575221 | Kingsport Community Association | 100% | 889936910 |

| PROPERTY | PROPERTY NUMBER | OWNER | EXTENT OF APPLICATION OF SECTION 4.1 | CHARITABLE NUMBER |
|---|----------------------------------|---|---|--------------------------|
| Land Incorp Farm 551 Ross Creek Rd Ross Creek | PID # 55015457 AAN # 04816587 | Coastarts Association Ross Creek Centre for the Arts | 100% | 139921563 |
| Lot Fellowship Hall 2564 Hwy 360 Harbourville | PID # 55071633 AAN # 01883739 | Harbourville Community Hall Sewing Circle | 100% | 891388548 |
| Lot 10 Dwelling 56 Eden Row Greenwich | PID # 55193619 AAN # 01393421 | Wolfville Homefires Society | 100% | 108219106 |
| Lot 1-2 Building 1172 Huntington Point Rd Halls Harbour | PID # 55041214 AAN # 04913582 | Charles MacDonald House of Centreville Society | 100% | 880862966 |
| Land Museum 19 Saxon St Centreville | PID # 55054183 AAN # 02673401 | Charles MacDonald House of Centreville Society | 100% | 880862966 |
| Land Cottage/Cabin 1224 Baxters Harbour Rd Baxters Harbour | PID # 55011449 AAN # 03716457 | Fundy Camp Society | 100% | 891410797 |
| Lot Buildings 8 Q-7 Rd Lake George | PID # 55125488 AAN # 02373998 | Eastern Valley Baptist Association | 100% | 107273740 |
| Lot 1 Museum 1158 Steadman Rd Billtown | PID # 55437693 AAN # 09309918 | Northville Farm Heritage Centre | 100% | 894693712 |
| Land Barley St Burlington | PID # 55097869 AAN # 00814423 | Nova Scotia Nature Trust (exempt) | 100% | 889627691 |
| Land Hardwood Lake Rd S Lake Paul | PID # 55148068 AAN # 08070644 | Nova Scotia Nature Trust (exempt) | 100% | 889627691 |
| Land Brow of Mnt Rd W Aylesford Mnt | PID # 55097810 AAN # 00814415 | Nova Scotia Nature Trust (exempt) | 100% | 889627691 |
| Land Nollett Beckwith Rd Viewmount | PID # 55097836 AAN # 00814431 | Nova Scotia Nature Trust (exempt) | 100% | 889627691 |
| Land Incorp Farm Ridge Rd Wolfville Ridge | PID # 55374789 AAN # 08118787 | Nova Scotia Nature Trust (exempt) | 100% | 889627691 |

| PROPERTY | PROPERTY NUMBER | OWNER | EXTENT OF APPLICATION OF SECTION 4.1 | CHARITABLE NUMBER |
|--|--|--|---|--------------------------|
| Land Ridge Rd Wolfville Ridge | PID # 55392583 AAN # 09311165 | Nova Scotia Nature Trust (exempt) | 100% | 889627691 |
| Land White Rock Rd Gaspereau | PID # 55323612 AAN # 08124205 | Nova Scotia Nature Trust (exempt) | 100% | 889627691 |
| Land White Rock Rd Gaspereau | PID # 55323745 AAN # 08124183 | Nova Scotia Nature Trust (exempt) | 100% | 889627691 |
| Land 1 White Rock Rd Gaspereau | PID # 55193031 AAN # 00816957 | Nova Scotia Nature Trust (exempt) | 100% | 889627691 |
| Land White Rock Rd Gaspereau | PID # 55193064 AAN # 00816981 | Nova Scotia Nature Trust (exempt) | 100% | 889627691 |
| Land Educational Lot CDL-7 11 Opportunity Lane Coldbrook | PID # 55476881 AAN # 09803831 | Peopleworx Society | 100% | 130015258 |
| Lot CDL-8A Opportunity Lane Coldbrook | PID # 55476899 AAN # 09803858 | Communityworx Society | 100% | 859292054 |
| Land Dwelling 9809 Main Street, Ganning | PID # 55021729 AAN # 03997995 | Fieldwood Heritage Society | 100% | 895986057 |
| Lot SPCA 1285 County Home Rd Cambridge | PID # 55437743 AAN # 09309969 | Kings County Branch, Nova Scotia Society for the Prevention of Cruelty | 100% | 888698065 |
| Land Warehouse 1119 Station Rd Aylesford | PID # 55373872 AAN # 03076504 | The Beehive Adult Service Centre | 100% | 119215481 |
| Lot GKK-1 Dwlg Bldg 113 Cornwallis Ave New Minas | PID # 55477913 AAN # 02310937 | Crosbie House Society | 100% | 857415806 |
| Lot CC-1 Aylesford Rd Lake Paul | PID # 55517510 AAN # 10487560 | Lake Paul and Lake George Community Club | 100% | 888532793 |

POLICY

FIN-05-026

| PROPERTY | PROPERTY NUMBER | OWNER | EXTENT OF APPLICATION OF SECTION 4.1 | CHARITABLE NUMBER |
|--|---|--|--------------------------------------|-------------------|
| Land Pier Rd Kingsport | PID # 55004444 AAN # 01189794 | Kingsport Community Association | 100% | 889936910RT0001 |
| 9453 Commercial St New Minas | PID #55210629 AAN #05841429 | New Minas Baptist Church | 100% | 861207330RR0001 |
| <u>1004 J Jordan Road Canning</u> | <u>PID # 55300057 AAN # 08082278</u> | <u>Community Living Alternatives Society</u> | <u>100%</u> | <u>106762749</u> |
| <u>1447 Westwood Street Kingston</u> | <u>PID # 55084776 PID # 55511869 AAN # 02209152</u> | <u>Community Living Alternatives Society</u> | <u>100%</u> | <u>106762749</u> |
| <u>1506 Sarah Drive Coldbrook</u> | <u>PID #55152524 AAN # 8040907</u> | <u>Community Living Alternatives Society</u> | <u>100%</u> | <u>106762749</u> |
| <u>315 Bluff Road Avonport Station</u> | <u>PID #55228647 AAN # 01450069</u> | <u>Writers' Federation of Nova Scotia</u> | <u>100%</u> | <u>122250566</u> |

Schedule B

Properties must be owned by non-profit community, charitable, fraternal, educational, recreational, religious, cultural, or sporting organizations providing a service that might otherwise be the responsibility of Council.

| PROPERTY | PROPERTY NUMBER | OWNER | EXTENT OF APPLICATION OF SECTION 4.2 |
|---|----------------------------------|---|---|
| Lot Building Glenmont | PID # 55012363 AAN # 01726862 | Glenmont West Community Club | 100% |
| Land and Hall 2521 Pereau Rd Lower Blomidon | PID # 55007009 AAN # 00356743 | White Waters Community Association | 100% |
| Lot S-1 5790 Hwy 358 Scots Bay | PID # 55376701 AAN # 04206061 | Scots Bay Women's Institute | 100% |
| Land Sports Park 1042 Sherman Belcher Rd Centreville | PID # 55056345 AAN # 00704393 | Centreville Community Park Recreation Commission | 100% |
| Lot 6A Fellowship Hall 4404 Black Rock Rd | PID # 55068340 AAN # 05830419 | Trustees Black Rock Community Association | 100% |
| Land Building 5350 Brooklyn St Grafton | PID # 55059273 AAN # 01768727 | Grafton Community Association | 100% |
| Land Building 4361 Hwy 221 Welsford | PID # 55076608 AAN # 04862244 | Welsford Community Club | 100% |
| Land Fellowship Hall 3157 Hwy 1 Aylesford East | PID # 55077846 AAN # 00163791 | Aylesford East Community Club | 100% |
| Land Hall 3469 Brooklyn St Weston | PID # 55077614 AAN # 04880188 | Weston Community Hall Association | 100% |
| Fellowship Halls 2122 Long Point Rd Burlington | PID # 55094619 AAN # 00552763 | Burlington Community Hall | 100% |
| Land Bishop Mountain Rd North Kingston | PID # 55086987 AAN # 03538834 | North Kingston Community Hall | 100% |
| Land Building 2321 Morden Rd Morden | PID # 55099733 AAN # 03301273 | Morden Community Hall | 100% |
| Land Hall 1481 East Dalhousie Rd East Dalhousie | PID # 55128292 AAN # 01077252 | Dalhousie Community Centre | 100% |

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| Land Hall 659 Victoria Rd Millville | PID # 55116164 AAN # 03255107 | Millville Community Hall | 100% |
| Lot Building 8464 Brooklyn St North Kentville | PID # 55047641 AAN # 03187861 | Meadowview Development Association | 100% |
| Land Fellowship Hall 10 Prospect Rd Morristown | PID # 55124325 AAN # 03323978 | Morristown Community Club | 100% |
| Lot NCC-1 Fellowship Hall 413 Victoria Rd Nicholsville | PID # 55103360 AAN # 03508374 | Nicholsville Community Club | 100% |
| Land Fellowship Hall 5961 Hwy 1 Cambridge | PID # 55157812 AAN # 00597821 | Cambridge Community Centre | 100% |
| Land Buildings 1015 Maple St Waterville | PID # 55162994 AAN # 04828097 | Waterville Recreation Club | 100% |
| Lot 1A 402 Windermere Rd Windermere | PID # 55144075 AAN # 04978668 | Windermere Community Club | 100% |
| Land Fellowship Hall 1458 Bishopville Rd Bishopville | PID # 55216204 AAN # 00334057 | Bishopville Daisy Club Trustees of | 100% |
| Land Fellowship Hall 2833 Lovett Rd Coldbrook | PID # 55159891 AAN # 00839124 | Coldbrook Recreation Comm | 100% |
| Land Fellowship Hall 4528 Prospect Rd North Alton | PID # 55195838 AAN # 03538419 | North Alton Community Hall | 100% |
| Land Fellowship Hall 3992 Highway 12 South Alton | PID # 55195440 AAN # 04373022 | South Alton Community Association | 100% |
| Land Fellowship Hall 106 Greenwich Rd Greenwich | PID # 55194435 AAN # 01809814 | Greenwich Community Centre | 100% |
| Land 1211 Gospel Rd Glenmont | PID # 55012173 AAN # 01726889 | Glenmont Hillcrest Club | 100% |
| Land 5796 Highway 358 Scots Bay | PID # 55014484 AAN # 04206053 | Scotts Bay Community Hall Assoc | 100% |
| Land Fellowship Hall 989 Deep Hollow Rd Black River | PID # 55188197 AAN # 00337692 | Black River Community Club | 100% |
| Fellowship Halls 2806 Greenfield Rd Gaspereau | PID # 55218218 AAN # 00890006 | Gaspereau Community Centre Trustees of | 100% |
| Land 59 English Mountain Rd Canaan | PID # 55181689 AAN # 04990943 | Canaan Community Club Association | 100% |
| Lot SMCA-1 98 Black Hole Rd Sheffield | PID # 55021422 AAN# 04241703 | Sheffield Mills Community Association | 100% |
| Land Sports Park 792 Meadowvale Rd Tremont | PID # 55104525 AAN # 04876695 | Western Kings Community Club | 100% |

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|---|----------------------------------|---|------|
| Land Fellowship Hall 204 Hutchinson Rd Lockhartville | PID # 55226039 AAN # 00889768 | Lockhartville Community Hall | 100% |
| Land 2739 Pereau Rd White Water | PID # 55019822 AAN # 04685377 | Canadian Sunday School Mission Truth for Youth Bible Society | 100% |
| Land 1290 Victoria Rd Aylesford | PID # 55092688 AAN # 01892568 | Harmony Lodge 52 AF & AM | 100% |
| Land 4158 Highway 1 South Berwick | PID # 55141295 AAN # 04373049 | South Berwick Community Club | 100% |
| Fellowship Hall Steadman Road Billtown | PID # 55042212 AAN # 05195691 | Apple Valley Riders | 100% |
| Land 1684 Victoria Rd Dempseys Corner | PID # 55090997 AAN # 05555957 | Dempsey Corner Community Hall | 100% |
| Land 13893 Hwy 1 Hants Border | PID # 55235741 AAN # 05605407 | Hants Border Community Club | 100% |
| Land 4078 Black Rock Rd Whites Corner | PID # 55068266 AAN # 00337943 | Jolly Workers of Black Rock | 100% |
| Land Dwelling 377 White Rock Rd Canaan | PID # 55323455 AAN # 00092584 | Annapolis Valley Shooting Sports Club | 100% |
| Land Hall 1599 Baxters Harbour Rd Baxters Harbour | PID # 55011001 AAN # 04717988 | Baxters Harbour Community Association | 100% |
| Land French Cross Rd Morden | PID # 55324941 AAN # 08132682 | Morden Community Association | 100% |
| Land Morden Rd Morden | PID #55450902 AAN # 09429085 | Morden Community Association | 100% |
| Land 1152 Hwy 12 Murphy Lake | PID # 55175129 AAN # 00357405 | Blue Mountain Field Day Association | 100% |
| Lions Hall Auburn | PID # 55116255 AAN # 00163783 | Aylesford District Lions Club | 100% |
| Land Fellowship Hall 1000 Seminary Ave Canning | PID # 55007231 AAN # 00650889 | Canning District Lions Club | 100% |
| Lot 3 Fellowship Hall Garage 1482 Veterans Lane Kingston | PID # 55121917 AAN # 02565056 | Lions Club of Kingston | 100% |
| Land Bigelow St Canning | PID # 55301451 AAN # 08126879 | Canning District Lions Club | 100% |
| Land Seminary Ave Canning | PID # 55019970 AAN # 03567753 | Canning District Lions Club | 100% |
| Land Bigelow St | PID # 55301444 | Canning District Lions Club | 100% |

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| Canning | AAN # 08126860 | | |
| Land Building 9806 Main Street Canning | PID#55016448 PID#55003305 AAN#02154749 AAN#02154706 | Canning Library and Heritage Centre | 100% |
| Lot Building 5687 Hwy # 1 Cambridge | PID # 55158505 AAN # 05885191 | Kings Regional Rehabilitation Centre (Plank Industries) | 100% |
| Lot Building 177 Middle Dyke Rd Kentville | PID # 55031147 AAN # 05283248 | Valley Search and Rescue | 100% |
| Land Fellowship Hall 3201 Long Point Road Harbourville | PID # 55095434 AAN # 04718119 | United Church of Canada (Trustees of) | 100% |
| New Minas Children's Centre 9453 Commercial St New Minas | PID # 55510629 AAN # 05841429 | New Minas Baptist Church | 100% |
| Parcel A Starrs Point Loop Port Williams | PID # 55037618 AAN # 05254108 | Port Williams Women's Institute | 100% |
| Parcel C 1058 Cape Split Rd Scotts Bay | PID # 55307540 AAN # 01763288 | Scott's Bay Wilderness Society | 100% |
| Land Long Point Road Burlington | PID # 55094486 AAN # 09313451 | Burlington Community Park Society | 100% |
| Water Towers Treatment Facility Well Well | 55105969 / 03399788 55105951 / 08059381 55309199 / 08110697 55118020 / 03890252 | Greenwood Water Utility | 40% |
| Water Tower Water Tower Well Well Well SWP Treatment Facility SWP SWP Treatment Facility | 55321566 / 08079102 55201800 / 04764439 55209852 / 01810715 55210322 / 05177995 55285613 / 08143307 55286207 / 08081913 55289615 / 08081905 55450274 / 09427759 55450282 / 09427767 55468904 / 09560459 | New Minas Water Utility | 40% |

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| Well #5 / Water Tower Well #3 Monitor Station #2 Well #4 Treatment Facility Monitoring Station | 55301964 / 00652415 55007439 55007272 / 00652393 55525000 55525018 55525026 55003396 / 08048312 55451421 / 09430881 No PID / 10952433 55736885 / 02372797 | Canning Water Utility | 40% |
| Wells / Water Tower SWP Well SWP SWP SWP SWP | 55366181 / 01400738 55024376 / 00318043 55024756 / 04764463 55460364 / 09434208 55460372 / 09434194 55542674 / 10922976 55544884 / 10940591 | Port Williams Water Utility | 40% |

Schedule C

No properties currently fall within this category.

Committee Recommendations

| | |
|-------------------------------|--------------------------------|
| COMMITTEE | Committee of the Whole |
| COMMITTEE MEETING DATE | March 19, 2024 |
| COUNCIL MEETING DATE | April 2, 2024 |

RECOMMENDATION

| | | |
|----|---|---|
| a. | Award of Contract #24-06: Animal Control Enforcement Services | That Municipal Council award contract #24-06 “Animal Control Enforcement Services” to the Nova Scotia SPCA for five years as outlined in the Request for Decision dated March 19, 2024. |
|----|---|---|

Committee Recommendations

| | |
|-------------------------------|----------------------------------|
| COMMITTEE | Nominating Committee |
| COMMITTEE MEETING DATE | January 23, 2024 |
| COUNCIL MEETING DATE | April 2, 2024 |

RECOMMENDATION

| | | |
|----|---|---|
| a. | Citizen Appointment to Kings Regional Rehabilitation Centre Board | That Municipal Council appoint Theresa Dalweg as citizen member to the Kings Regional Rehabilitation Centre Board for a three-year term commencing April 1, 2024. |
|----|---|---|

Committee of Council Reports - April 2, 2024

| Board/Committee | Chair/Reporting Councillor/ Members | Date Last/Next Meeting | Report |
|---|--|---|--|
| Asset Management Committee | Dick Killam, Joel Hirtle (Chair), Peter Allen | February 6, 2024 Next: March 5, 2024 | Verbal report provided May 2, 2023 |
| Audit and Finance Committee | Peter Muttart, Emily Lutz, Martha Armstrong, Kevin Davison | February 9, 2024 Next: February 27, May 28, 2024 | Recommendations provided February 20, 2024 |
| Centreville Area Advisory Committee | Lexie Burgess, Dick Killam | May 5, 2021 Next: TBD | Written report provided June 1, 2021 |
| Diversity Kings County | June Granger (Vice-Chair), Lexie Burgess (Chair) | March 4, 2024 Next: TBD | Verbal report provided March 5, 2024 |
| Fences Arbitration Committee | Peter Allen - Alternate | No meetings | |
| Fire Services Advisory Committee | June Granger (Reporting Councillor), Lexie Burgess, Tim Harding | January 18, 2024 Next: February 15, 2024 | Verbal report provided October 3, 2023 |
| Greenwood Water Utility Source Water Protection Committee | Tim Harding (Chair) | November 16, 2023 Next: TBD | Written report provided November 1, 2022 |
| Joint Accessibility Advisory Committee | Lexie Burgess (Vice-Chair) | December 13, 2023 Next: March 13, 2024 | Written report provided October 17, 2023 |
| Kingston Area Advisory Committee | Martha Armstrong | No recent meetings | Written report provided October 6, 2020 |
| Lake Monitoring Committee | Tim Harding Alternate - Emily Lutz | July 22, 2020 Next: TBD | |
| Municipal Elections Advisory Committee | Janny Postema (Chair) | July 5, 2023 Next: March 7, 15, 25, 2024 | Written report provided January 19, 2021 |
| Nominating Committee | Martha Armstrong (Chair), Joel Hirtle (Vice-Chair), Peter Muttart, Peter Allen | January 23, 2024 Next: TBD | Recommendations provided February 6, 2024 |
| Planning Advisory Committee | June Granger, Dick Killam (Vice-Chair), Martha Armstrong (Chair), Peter Allen, Kevin Davison | February 13, 2024 Next: March 12, 2024 | Recommendations provided March 5, 2024 |
| Police Services Advisory Committee | June Granger, Joel Hirtle (Chair), Tim Harding (Vice-Chair), Dick Killam, Peter Allen | December 20, 2023 Next: February 21, 2024 | Verbal report provided January 9, 2024 |
| Port Williams Area Advisory Committee | June Granger | No recent meetings | |
| Regional Sewer Committee | Joel Hirtle (Chair) Alternate - Kevin Davison | February 1 & 22, 2024 Next: TBD | Recommendation provided August 15, 2023 |
| Sandy Court Source Water Protection Committee | Martha Armstrong | March 18, 2021 Next: March 24, 2022 | |

External Board and Committee Reports - April 2, 2024

| Board/Committee | Reporting Councillor | Last / Next Meeting | Report |
|---|---|--|---|
| Annapolis Valley Regional Library Board | Emily Lutz Alternate - Lexie Burgess | September 2023 | Verbal report provided October 3, 2023 |
| Annapolis Valley Trails Coalition Board | Emily Lutz Alternate - Joel Hirtle | November 2023 | Verbal report provided November 6, 2023 |
| Canning Source Water Protection Committee | June Granger | No recent meetings? | |
| Kentville Joint Fire Services Committee | Lexie Burgess, Dick Killam, Peter Allen | September 21, 2023 Next: March 21, 2024 | Verbal report provided October 3, 2023 |
| Kentville Water Commission | Lexie Burgess | February 2, 2022 Next: April 6, 2022 | Written report provided February 15, 2022 |
| Kings Point To Point Transit Society Board | Tim Harding | February 21, 2024 Next: TBD | Verbal report provided March 5, 2024 |
| Kings Regional Rehabilitation Centre Board | Dick Killam, Tim Harding, Joel Hirtle, Kevin Davison | November 2023 Next: December 2023 | Verbal report provided December 5, 2023 |
| Kings Regional Emergency Management Advisory Committee | Peter Muttart Dick Killam | January 15, 2024 Next: April 15, 2024 | Written report provided January 23, 2024 |
| Kings Transit Authority Board → Interim Board for 2 years | Peter Muttart | September 21, 2022 Next: Oct. 5, Oct. 19, 2022 | |
| Landscape of Grand Pré Inc. Member | Peter Allen Alternate: Vacant | | |
| Landscape of Grand Pré Inc. Board | Emily Lutz | September 2023 | Verbal report provided October 3, 2023 |
| New Minas Source Water Protection Committee | Kevin Davison Alternate: Emily Lutz | January 16, 2022 Next: Feb. 16, 2022 | Verbal report provided April 5, 2022 |
| Nova Scotia Federation of Municipalities Board | Martha Armstrong | Fall Conference November 1-4, 2022 | Verbal report provided October 18, 2022 |
| Port Williams Source Water Protection Committee | June Granger | March 5, 2024 Next: TBD | Verbal report provided March 5, 2024 |
| Regional Recreation Facility Feasibility Study Working Group | Peter Muttart | November 1, 2021 Next: Dec. 6, 2021 | Verbal report provided at November 2, 2021 Council |
| Trans County Transportation Society (West) Board | Martha Armstrong Alternate - Tim Harding | July 6, 2023 Next: September 20, 2023 | Written report provided August 15, 2023 |
| Valley Community Fibre Network (Authority) Board | Joel Hirtle | October 31, 2022 Next: TBD | Verbal report provided November 1, 2021 |
| Valley Regional Enterprise Network Liaison & Oversight Committee | Martha Armstrong, Chair | February 15, 2023 Next: April 19, 2023 | Verbal report provided April 4, 2023 |
| Valley Region Solid Waste-Resource Management Authority Board → Interim Board for 2 years | Peter Muttart | September 21, 2022 Next: October 5, 2022 | |
| Western Regional Housing Authority Board | Citizen Member only | | |
| Wolfville Source Water Protection Advisory Committee | Peter Allen | January 13, 2021 Next: April 14, 2021 | Written report provided January 19, 2021 |