



MUNICIPALITY *of the*
COUNTY *of* KINGS

MUNICIPAL COUNCIL
Tuesday, June 4, 2024
Following Public Hearing
AGENDA

Due to technical difficulties, no audio is available for this meeting.

1. Roll Call **12:27**
2. Approval of Agenda **13:18** Page 1
3. Disclosure of Conflict of Interest Issues **None**
4. Approval of Minutes **14:22**
 - a. May 7, 2024 Council Page 2
 - b. May 21, 2024 Special Council Page 15
5. Business Arising from Minutes **None**
 - a. May 7, 2024 Council Page 2
 - b. May 21, 2024 Special Council Page 15
6. Planning Advisory Committee Recommendations May 14, 2024 Page 22
 - a. Application for rezoning in Coldbrook (File # 24-03) **15:33**
 - b. Application for rezoning in Kingston (File # 24-02) **16:52**
 - c. Application for rezoning in North Kentville (File # 24-01) **17:48**
 - d. Next Public Hearing Date **33:15**
7. Administration
 - a. Repeal of Policy ADMIN-01-004: Crosswalk Guard and Adoption of Policy FIN-05-027: School Crossing Guard Funding (repeal/adoption) **33:48** Page 23
 - b. Council and Committee of the Whole Meetings in August 2024 **35:18** Page 31
 - c. Proclamation Requests for the Month of June 2024 **37:18**
 - d. Provincial Capital Assistance Program Application - Halls Harbour Water Cooperative **43:28** Page 38
8. Planning & Development Services
 - a. Development Officer Appointment by Council **54:02** Page 41
9. Board and Committee Reports **56:16**
 - a. Fire Services Advisory Committee Verbal
 - b. Landscape of Grand Pre Inc. Board Verbal
 - c. Committees of Council Page 43
 - d. External Boards and Committees Page 44
10. Correspondence **59:16**
 - a. 2024-05-21 Barbara MacDonald re: Scots Bay Chicken Barns Page 45
11. Other Business **1:01:07**
12. Comments from the Public **None**
13. Adjournment **1:02:05**

THE MUNICIPALITY OF THE COUNTY OF KINGS
MUNICIPAL COUNCIL
Tuesday, May 7, 2024
DRAFT MINUTES

**Meeting Date
and Time**

A special meeting of Municipal Council was held on Tuesday, May 7, 2024, at 7:53 p.m. following a Public Hearing in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

1. Attendance

All Members of Council were in attendance.

Results for Roll Call

For 10

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Laura Mosher, Manager, Planning & Development
- Mandy Burgess, Development Officer
- Alice Jacob, Planner
- Janny Postema, Municipal Clerk/Recording Secretary

2. [Approval of Agenda](#)

On motion of Councillor Allen and Deputy Mayor Lutz, that Council approve the May 7, 2024 agenda as circulated.

Motion Carried.

RC-2024-05-07-068

Results

For 10

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Approval of Minutes**4a. **April 18, 2023 Special Council**

On motion of Deputy Mayor Lutz and Councillor Allen, that the minutes of the April 18, 2023 Council meeting be approved as circulated.

Motion Carried.

RC-2024-05-07-069

Results

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

It was noted that due to an oversight, the April 18, 2023 minutes were not previously brought to Council for approval.

4b. **April 2, 2024 Council**

On motion of Councillor Killam and Councillor Davison, that the minutes of the April 2, 2024 Council meeting be approved as circulated.

Motion Carried.

RC-2024-05-07-070

Results

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

4c. **April 16, 2024 Special Council**

On motion of Councillor Granger and Councillor Armstrong, that the minutes of the April 16, 2024 Council meeting be approved as circulated.

Motion Carried.

RC-2024-05-07-071

Results

For 10

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

5. **Business Arising from Minutes**

- 5a. [April 18, 2023 Special Council](#) There was no business arising from the April 18, 2023 minutes.
- 5b. [April 2, 2024 Council](#) There was no business arising from the April 2, 2024 minutes.
- 5c. [April 16, 2024 Special Council](#) There was no business arising from the April 16, 2024 minutes.

6. **Planning & Development Services**

- 6a. [Variance Appeal Hearing: Highbury Road, New Minas \(PID 55203228\)](#) Mandy Burgess, Development Officer, presented the Request for Decision as attached to the May 7, 2024 Council agenda and provided a [presentation](#).

Russ Sanche of Valley Roots Housing Cooperative provided a [presentation](#) in support of the appeal.

The appellant, John Apfeld, provided comments.

On motion of Deputy Mayor Lutz and Councillor Burgess, that Municipal Council move that the appeal is successful and overturn the decision of the Development Officer to refuse the variance for the reduction in the required number of automobile parking spaces for a development on PID 552032228, Highbury Road, New Minas.

Motion Carried.

RC-2024-05-07-072

Results

For 7
Against 3

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	Against
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	Against
District 5	Tim Harding	For
District 6	Joel Hirtle	Against
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

7. [Planning Advisory Committee Recommendations April 9, 2024](#)

7a. **Application to enter into a Development Agreement in Scots Bay (File #21-25)**

Councillor Armstrong, Chair of the Planning Advisory Committee, presented the recommendations as attached to the May 7, 2024 Council agenda.

On motion of Councillor Armstrong and Deputy Mayor Lutz, that Municipal Council give Final Consideration to entering into a Development Agreement to permit the development of a campground at 5734 Highway 358 (PID 55014534), Scots Bay, which is substantively the same (save for minor differences in form) as the draft set out in the report dated March 12, 2024.

Motion Carried.

RC-2024-05-07-073

Results

For 5
Against 4

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	Against
District 3	Dick Killam	For
District 4	Martha Armstrong	Against
District 5	Tim Harding	Against
District 6	Joel Hirtle	-
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	Against

It was noted that Councillor Hirtle was unable to vote on the matter as he had been absent from the May 2, 2024 Public Hearing.

7b. **Application for rezoning in North Kentville (File #24-01)**

On motion of Councillor Armstrong and Councillor Davison, that Municipal Council give First Reading to and hold a Public Hearing regarding the application to rezone 1.1 acres of the vacant parcel fronting on Middle Dyke Road (PID 55496038), North Kentville, from the Residential One Unit (R1) Zone to the Residential One and Two Unit (R2) Zone as described in Appendix C of the report dated April 9, 2024.

Motion Carried.

RC-2024-05-07-074

Results

For 9
Against 1

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	Against
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

7c. **Options Report Greenwich
(File #P23-01)**

Laura Mosher, Manager of Planning and Development Services, provided a [presentation](#).

On motion of Councillor Armstrong and Councillor Davison, that Municipal Council authorize the Chief Administrative Officer to proceed with amendments to the Municipal Planning Documents to redesignate a portion of the community of Greenwich as a Growth Centre as described in Option 3 of the report dated April 9, 2024.

Motion Defeated.

RC-2024-05-07-075

Results

For 2
Against 8

District	Name	Results
Mayor	Peter Muttart	Against
District 1	June Granger	Against
District 2	Lexie Burgess	Against
District 3	Dick Killam	For
District 4	Martha Armstrong	Against
District 5	Tim Harding	Against
District 6	Joel Hirtle	Against
District 7	Emily Lutz	Against
District 8	Kevin Davison	For
District 9	Peter Allen	Against

Councillor Hirtle introduced a new motion on the topic.

On motion of Councillor Hirtle and Deputy Mayor Lutz, that Municipal Council approve Option 4, Do Nothing, and not redesignate a portion of the community of Greenwich as a Growth Centre as described in the report dated April 9, 2024, and request that staff provide an additional report about the current development options in Greenwich.

Motion Carried.

RC-2024-05-07-076

Results

For 6
Against 4

District	Name	Results
Mayor	Peter Muttart	Against
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	Against
District 4	Martha Armstrong	Against
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	Against
District 9	Peter Allen	For

7d. **Application to enter into
Development Agreement in
East Dalhousie (File #23-07)**

On motion of Councillor Armstrong and Councillor Harding, that Municipal Council give Final Consideration to entering into a Development Agreement to permit Tourist Commercial Uses at 100 Alton Road (PID 55480966), East Dalhousie as described in Appendix C of the report dated March 12, 2024.

Motion Carried.**RC-2024-05-07-077****Results**

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

- 7e. **Application to enter into a Development Agreement in Forest Hill (File #22-08)**

On motion of Councillor Armstrong and Councillor Granger, that Municipal Council give Final Consideration to entering into a Development Agreement to permit 12 tourist cabins at 1459 Forest Hill Road (PID 55217939), Forest Hill, which is substantively the same (save for minor differences in form) as the draft set out in Appendix C of the report dated March 12, 2024.

Motion Defeated.**RC-2024-05-07-078****Results**

For 2
Against 8

District	Name	Results
Mayor	Peter Muttart	Against
District 1	June Granger	For
District 2	Lexie Burgess	Against
District 3	Dick Killam	Against
District 4	Martha Armstrong	Against
District 5	Tim Harding	Against
District 6	Joel Hirtle	Against
District 7	Emily Lutz	For
District 8	Kevin Davison	Against
District 9	Peter Allen	Against

- 7f. **Application to enter into a Development Agreement in North Kentville (File #23-09)**

On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council give Final Consideration to entering into a Development Agreement to permit 16 additional residential units within 4 approved multi-unit dwellings on the property located at Aldershot Road (PID 55046056), North Kentville, which is substantively the same (save for minor differences in form) as the draft set out in Appendix F of the report dated March 12, 2024.

Motion Carried.**RC-2024-05-07-079****Results**

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For

District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

7g. **Next Public Hearing Date** Tuesday, June 4, 2024 at 6:00 p.m.

8. **Administration**

8a. **Proclamation Requests: Access Awareness Week, Cole Wittenberg Day, & VON Week** Janny Postema, Municipal Clerk, presented the proclamations as attached to the May 7, 2024 Council agenda.

On motion of Councillor Davison and Councillor Harding, that Municipal Council proclaim May 26 – June 1, 2024 as “Access Awareness Week”; June 8, 2024 as “Cole Wittenberg Day”; and May 19 – 25, 2024 as “VON Week” in the Municipality of the County of Kings.

Motion Carried.

RC-2024-05-07-080

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	-
District 3	Dick Killam	For
District 4	Martha Armstrong	-
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

It was noted that Councillors Armstrong and Burgess were not in their seats at the time of the vote.

8b. **Kings Vision Grant: Halls Harbour Community Development Association**

Rob Frost, Deputy CAO, presented the Request for Decision as attached to the May 7, 2024 Council agenda and provided a [presentation](#).

On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council accept the April 15, 2024 proposal from the Halls Harbour Community Development Association and award the organization \$13,821 for 2023-2024, and cancel the remaining Vision Grant approved at the June 20, 2023 Council meeting.

Motion Carried.

RC-2024-05-07-081

Results

For 9
Against 1

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	Against
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

9. Engineering & Public Works Services

9a. [Change Order: West Kings Sidewalk Infrastructure](#)

Brad Carrigan, Director of Engineering & Public Works, presented the Request for Decision as attached to the May 7, 2024 Council agenda and provided a [presentation](#).

On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council approve additional costs for construction of the West Kings Sidewalk Infrastructure Project in the amount of \$44,736.42, including non-rebated HST, to Gary Parker Excavating Limited.

Motion Carried.

RC-2024-05-07-082

Results

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

10. [Audit & Finance Committee Recommendations February 9, 2024](#)

10a. **2022/23 Q4 Capital Accountability Report**

Mayor Muttart presented the recommendations as attached to the May 7, 2024 Council agenda.

On motion of Councillor Burgess and Councillor Harding, that Municipal Council receive the Capital Accountability Report (for period ended March 31, 2023) as attached to the February 9, 2024 Audit & Finance Committee agenda as information.

Motion Carried.

RC-2024-05-07-083

Results

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

10b. **2022/23 Q4 Operating Accountability Report**

On motion of Councillor Hirtle and Councillor Harding, that Municipal Council receive the General Operating Accountability Report (for period ended March 31, 2023) as attached to the February 9, 2024 Audit & Finance Committee

Motion Carried.

RC-2024-05-07-084

Results

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

10c. **Special Project Reserve Transfer**

On motion of Councillor Davison and Councillor Granger, that Municipal Council approve the transfer of \$64,000 to the Special Project Reserve 61-4-460-381 relating to unspent funds from approved project budgets.

Motion Carried.

RC-2024-05-07-085

Results

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

10d. **Municipal Sewer Operating Reserve Transfer**

On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council approve the transfer of \$105,000 to the Municipal Sewer Operating Reserve 61-4-460-130 relating to unspent funds from approved project budgets.

Motion Carried.

RC-2024-05-07-086

Results

For 10

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

11. [Committee of the Whole Recommendations April 16, 2024](#)

11a. **Proclamations for the Month of May: Lyme Disease Awareness Month**

Mayor Muttart presented the recommendations as attached to the May 7, 2024 Council agenda.

On motion of Councillor Burgess and Councillor Granger, that Municipal Council proclaim May 2024 as “Lyme Disease Awareness Month” in the Municipality of the County of Kings.

Motion Carried.

RC-2024-05-07-087

Results

For 10

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

11b. **Proclamations for the Month of May**

On motion of Deputy Mayor Lutz and Councillor Harding, that Municipal Council proclaim:

- May 5, 2024 as “National Day of Awareness for Missing and Murdered Indigenous Women, Girls, and Two-Spirit Peoples (MMIWG2S)”;
- May 17, 2024 as “International Day Against Homophobia, Transphobia, and Biphobia”;
- May 2024 as “Gaelic Nova Scotia Month”;

- May 2024 as “Asian Heritage Month”; and
- May 2024 as “Jewish Heritage Month” in the Municipality of the County of Kings.

Motion Carried.

RC-2024-05-07-088

Results

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

- 11c. **Award of Contract #24-03: Municipal Insurance Requirements**

On motion of Councillor Davison and Deputy Mayor Lutz, that Municipal Council award RFP #24-03: Municipal Insurance Requirements to BrokerLink Insurance as outlined in the April 16, 2024 Request for Decision.

Motion Carried.

RC-2024-05-07-089

Results

For 10
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

12. Board and Committee Reports

- 12a. [Regional Emergency Management Advisory Committee](#)

Report provided by Dan Stovel, Regional Emergency Management Coordinator.

- 12b. [Committees of Council](#)

For information.

- 12c. [External Boards and Committees](#)

For information.

13. Correspondence

Mayor Muttart presented the correspondence as attached to the May 7, 2024 Council agenda.

On motion of Deputy Mayor Lutz and Councillor Hirtle, that Municipal Council receive the correspondence as attached to the May 7, 2024 agenda for information.

Motion Carried.

RC-2024-05-07-090

Results

For 10

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

13a. **Village of Cornwallis Square Renaming**

For information.

14. **Other Business**

Deputy Mayor Lutz requested that Council be provided a training session regarding the new SharePoint software.

Councillor Burgess expressed condolences to the family of Ms. Ina Palmer, who recently passed away. Earlier in the year, Council had sent birthday wishes in recognition of her 99th birthday.

Councillor Hirtle wished a happy birthday to Councillor Davison.

15. **Comments from the Public**

One member of the public was present but did not provide comments.

16. **Adjournment**

On motion of Deputy Mayor Lutz and Councillor Davison, there being no further business, the meeting adjourned at 11:09 p.m.

Motion Carried.

RC-2024-05-07-091

Results

For 10

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	For
District 7	Emily Lutz	For
District 8	Kevin Davison	For
District 9	Peter Allen	For

Approved by:

Peter Muttart
Mayor

Janny Postema
Municipal Clerk/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

**THE MUNICIPALITY OF THE COUNTY OF KINGS
SPECIAL MUNICIPAL COUNCIL
Tuesday, May 21, 2024
DRAFT MINUTES**

**Meeting Date
and Time**

A special meeting of Municipal Council was held on Tuesday, May 21, 2024, at 10:47 a.m. following a Committee of the Whole meeting in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

1. Attendance

All Members of Council were in attendance, with the exception of Deputy Mayor Lutz, with notice, and Councillor Hirtle.

Results for Roll Call

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

Excuse Absence

On motion of Councillor Burgess and Councillor Armstrong, that Deputy Mayor Lutz's absence from the May 21, 2024 Special Council meeting be excused.

Motion Carried.

SC-2024-05-21-053

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

It was moved that Councillor Hirtle's absence from the May 21, 2024 Special Council meeting be excused. The motion failed due to lack of a seconder.

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT

- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Louis Pearson, Manager, Engineering
- Paul Gray, Engineering Technologist
- Janny Postema, Municipal Clerk
- Chris Ritchie, Administrative Assistant/Recording Secretary

2. [Approval of Agenda](#)

On motion of Councillor Allen and Councillor Davison, that Council approve the May 21, 2024 agenda as circulated.

Motion Carried.

SC-2024-05-21-054

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. [Recommendations from Committee of the Whole May 21, 2024](#)

4a. **2024-2025 Kings Vision Grant**

Mayor Muttart presented the recommendations from the May 21, 2024 Committee of the Whole meeting.

On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council approve the 2024-2025 Kings Vision Grant allocations for the existing multi-year commitments as described in Appendix A attached to the May 21, 2024 Request for Decision for a total of \$96,570.

Motion Carried.

SC-2024-05-21-055

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

On motion of Councillor Armstrong and Councillor Granger, that Municipal Council approve the 2024-2025 Kings Vision Grant allocations for the new multi-year commitments including all supplementary conditions as described in Appendix B attached to the May 21, 2024 Request for Decision for a total of \$189,240.

Motion Carried.

SC-2024-05-21-056

Results

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

On motion of Councillor Allen and Councillor Burgess, that Municipal Council approve the 2024-2025 Kings Vision Grant allocations for the new single year requests as described in Appendix C attached to the May 24, 2024 Request for Decision for a total of \$310,650.

Motion Carried.

SC-2024-05-21-057

Results

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

4b. **FIN-05-027: School Crossing Guard Funding**

On motion of Councillor Harding and Councillor Davison, that Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to repeal Policy ADMIN-01-004: Crosswalk Guard and adopt Policy FIN-05-027: School Crossing Guard Funding as detailed in the May 21, 2024, Request for Decision.

Motion Carried.

SC-2024-05-21-058

Results

For 8

Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

4c. **West Kings District High School Sports Field Replacement**

On motion of Councillor Allen and Councillor Granger, that Municipal Council instruct the Chief Administrative Officer to enter into a funding agreement with the Annapolis Valley Regional Centre for Education related to a replacement sports field at the West Kings District High School at an amount not exceeding \$32,000 and as per the May 21, 2024 Request for Decision.

Motion Carried.

SC-2024-05-21-059

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

4d. **Public Washroom Facilities: Community Association Partnerships**

On motion of Councillor Granger and Councillor Killam, that Municipal Council direct the Chief Administrative Officer to enter into a Memorandum of Understanding with the Kingsport Community Association relative to a replacement washroom facility as outlined in the May 21, 2024 Request for Decision.

Motion Carried.

SC-2024-05-21-060

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-

District 8	Kevin Davison	For
District 9	Peter Allen	For

On motion of Councillor Killam and Councillor Granger, that Municipal Council direct the Chief Administrative Officer to enter a one-year agreement with the Halls Harbour Community Development Association to support the provision of publicly available washroom facilities as described within the May 24, 2024 Request for Decision.

Motion Carried.

SC-2024-05-21-061

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

4e. **Award of Contract # 23-32:
Greenwood Water
Transmission Main**

On motion of Councillor Armstrong and Councillor Burgess, that Municipal Council award Contract # 23-32: Greenwood Water Transmission Main to Gary Parker Excavating Limited for \$5,205,957.12, including non-recoverable HST, as described in the Request for Decision dated May 21, 2024.

Motion Carried.

SC-2024-05-21-062

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

4f. **Award of Contract # 24-10:
Regional Forcemain
Replacement**

On motion of Councillor Armstrong and Councillor Granger, that Municipal Council award Contract # 24-10: Regional Forcemain Replacement to Mid Valley Construction (1997) Limited for \$2,519,341.19, including non-recoverable HST, as described in the Request for Decision dated May 21, 2024.

Motion Carried.

SC-2024-05-21-063

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

- 4g. **Proposed Change to the New Minas Growth Centre Boundary**

On motion of Councillor Davison and Councillor Allen, that Municipal Council direct the CAO to proceed with changes to the New Minas Growth Centre boundaries as outlined in the May 21, 2024 Request for Decision and to proceed with the Public Participation Program.

Motion Carried.

SC-2024-05-21-064

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For
District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

5. **Other Business**

There was no other business to come before Council.

6. **Comments from the Public**

No members of the public were present.

7. **Adjournment & Closed Session**

On motion of Councillor Granger and Councillor Burgess, that Council adjourn and move into closed session in accordance with section 22 (2) (c) *Municipal Government Act*: personnel matters.

Motion Carried.

SC-2024-05-21-065

Results

For 8
Against 0

District	Name	Results
Mayor	Peter Muttart	For
District 1	June Granger	For
District 2	Lexie Burgess	For
District 3	Dick Killam	For
District 4	Martha Armstrong	For

District 5	Tim Harding	For
District 6	Joel Hirtle	-
District 7	Emily Lutz	-
District 8	Kevin Davison	For
District 9	Peter Allen	For

Council moved into closed session at 11:08 a.m. and adjourned at 11:34 a.m.

Approved by:

Peter Muttart
Mayor

Chris Ritchie
Administrative Assistant/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

COMMITTEE	Planning Advisory Committee
COMMITTEE MEETING DATE	May 14, 2024
COUNCIL MEETING DATE	June 4, 2024

RECOMMENDATIONS

a.	Application for rezoning in Coldbrook (File # 24-03)	That Municipal Council give First Reading to and hold a Public Hearing regarding the application to rezone a portion of the property located at 2809 Lovett Road (PID 55159925), Coldbrook from the Residential One and Two Unit (R2) Zone to the Residential Mixed Density (R3) Zone, as described in Appendix E of the report dated May 14, 2024.
b.	Application for rezoning in Kingston (File # 24-02)	That Municipal Council give First Reading to and hold a Public Hearing regarding the application to rezone 543 Windsor Street (PID 55110423), Kingston from the Residential One Unit (R1) Zone to the Residential One and Two Unit (R2) Zone to enable the development of a two unit dwelling as described in Appendix C of the report dated May 8, 2024.
c.	Application for rezoning in North Kentville (File # 24-01)	That Municipal Council give Second Reading to the application to rezone 1.1 acres of a vacant parcel fronting on Middle Dyke Road (PID 55496038), North Kentville from the Residential One Unit (R1) Zone to the Residential One and Two Unit (R2) Zone as described in Appendix C of the report April 9, 2024.
d.	Next Public Hearing Date	Tuesday, July 2, 2024 at 6:00 p.m.



MUNICIPALITY OF THE COUNTY OF KINGS

Crosswalk Guard Policy

Creation Date:

Approval Date: June 2, 1987

Revision Date:

Policy Category: Administration

Next Review Date: June 2015

Replaces:

It shall be the policy of Municipal Council that funds should be made available for provision of crosswalk guard service to assist in the safety of students walking to and from elementary schools.

Upon application to Municipal Council by a volunteer group such as a Parent-Teacher Association, Home and School Association or other organized community association, Council may allocate funds to the association to provide an honorarium to a volunteer crosswalk guard at a rate to be determined by Council. The application should include the required hours of service for the guard.

Since Municipal Council sees this service as a shared responsibility between the Municipality of the County of Kings and parents or associations, Council's contribution to the service will be in the form of payment to the community association. Payment to the association will be made in advance in two installments during the school term. The community association will be responsible for arranging and monitoring the guard service, that is selecting the volunteer guard(s) and the supervision of service.

Funds provided under this policy are to be used only for crosswalk guard service and all unused funds shall be returned to the Municipality of the County of Kings at the end of the school year.

MASTER

Page 1 of 2





MUNICIPALITY OF THE COUNTY OF KINGS

Crosswalk Guard Policy

REQUEST FOR CROSSWALK GUARD SERVICE

School Area Name:

Number of students in school:

Location of crosswalk:

Number of students using crosswalk:

Date on which service should begin:

Times of day service is requested:

We are aware of the Crosswalk Guard Policy as approved by the Municipal Council on June 2, 1987 and agree to arrange the service and monitor it by selecting the guard volunteer and ensuring proper service.

On behalf of the _____

President

Secretary

Contact Person:

Name:

Mailing Address:

Telephone Number:

MASTER

Page 2 of 2





Municipality of the County of Kings

School Crossing Guard Funding Policy

Policy Category	Finance	Most Recent Amendment	Council Meeting Date
First Council Approval	Council Meeting Date	Future Review Date	+ 1 Year

1. Purpose

The Municipality of the County of Kings (the “Municipality”) desires to assist in the safe arrival and departure of students from elementary public schools.

Pursuant to this Policy the Municipality agrees to provide funding to Service Providers who in consideration of receiving the funding will be responsible to hire, train, equip, and supervise School Crossing Guards at marked elementary school crosswalks.

2. Scope

This Policy applies to all Service Providers who, under agreement with the Municipality, will appoint, and provide training for School Crossing Guards at marked school crosswalks during the time elementary school students arrive and depart for the school day.

3. Definitions

3.1. **Crosswalk:** as defined by the *Motor Vehicle Act* as:

that portion of a roadway ordinarily included within the prolongation or connection of curb lines and property lines at intersections, or any other portion of a roadway clearly indicated for pedestrian crossing by lines or other markings on the surface.

3.2. **Nova Scotia Crossing Guards Handbook:** published in 2002 under the authority of the Minister of Transportation and Public Works for the Province of Nova Scotia to provide direction for adult guards in the conduct of their basic responsibilities at crosswalks near schools, and in crosswalks where students generally cross a street or a roadway going to and from school.

3.3. **Safety Equipment:** shall be provided by the Service Provider with said equipment meeting or exceeding the minimum specifications of the provincial standards as stipulated in the Nova Scotia Crossing Guards Handbook, e.g. vest and handheld stop sign.

3.4. **School Crossing Guard:** a person eighteen years of age or older, who is employed by a Service Provider to direct the movement of students along or across crosswalks going to or from school. The person will be trained by the Service Provider in accordance with the “[Nova Scotia Crossing Guards Handbook](#)” as may be updated from time to time, or have sufficient previous

experience working as a School Crossing Guard. Prior to commencing their duties, the School Crossing Guard is to have provided to the Service Provider a vulnerable sector check and a criminal record check that is satisfactory to the Service Provider.

3.5. **Service Providers:** Towns, Villages, home and school associations, and community groups that have applied to the Municipality for the funding of School Crossing Guards and have agreed with the Municipality that in consideration of receiving the funding they will be responsible for hiring, training, supervising, and providing the required safety equipment to the School Crossing Guards.

3.6. **Minimum Wage:** The hourly rate of pay fixed by order of the Governor in Council pursuant to Section 50 of the Nova Scotia Labour Standards Code. Except for employees in certain occupations specified in the Regulations, an employer cannot compensate an employee at less than the Minimum Wage.

4. Policy Statements

4.1. This Policy replaces ADMIN-01-004, the Crosswalk Guard Policy (1987).

4.2. The intent of this Policy is to fairly apportion the cost of providing School Crossing Guards at approved elementary school crosswalks.

4.3. The Municipality recognizes the value and importance of School Crossing Guards in directing the movement of students along or across streets and roads going to or from school by stopping traffic at approved crosswalks and ensuring that students cross safely. This Policy provides a funding framework by which the Municipality can assist Service Providers with providing this service.

4.4. This Policy applies to school crosswalks only. Such crosswalks have been approved by the Province of Nova Scotia either at the request of the Municipality or the Centre of Education that service elementary schools only.

4.5. The Municipality may provide funding to Service Providers for School Crossing Guards at approved school crosswalks. Funding shall be part of an agreement between the Service Provider and the Municipality.

4.6. The Service Provider will agree to pay the Crossing Guard at least Minimum Wage.

5. Funding

5.1. The Municipality will provide 75% (seventy five percent) of the payroll funding associated with School Crossing Guards to elementary public schools attended by students who reside in the Municipality of the County of Kings, including Villages. To qualify for funding, the percentage of students residing in the Municipality of the County of Kings must be a minimum of 25% (twenty five percent).

5.2. Eligible Service Providers under this Policy include:

- 5.2.1 Elementary public schools located within the Municipality or in other municipal jurisdictions within or adjacent to Kings County;
- 5.2.2 Villages as defined under the *Municipal Government Act* c. 18, s. 404 that are located within the Municipality; and
- 5.2.3 Volunteer groups such as parent teacher associations, home and school associations or other community associations that are registered and in good standing with the Nova Scotia Registry of Joint Stock Companies.

5.3. When the majority of students reside within other municipalities or the Towns of Berwick, Kentville, or Wolfville, the contribution amount will be prorated based on student enrolment figures provided by the Annapolis Valley Regional Centre for Education updated annually.

5.4. The Service Provider shall apply for funding on an annual basis using the form provided for that purpose by the Municipality no later than June 30 preceding the school year for which funding is being requested. The application form is attached to this Policy as Appendix "A."

5.5. Hours of the crossing guard service will be determined by the Service Provider based on the school schedule and the arrival and departure times of the students during the school year.

5.6. The Municipality agrees to provide funding to the Service Providers annually at the end of the school year or as soon thereafter as practicable. Payment shall be based on the Service Provider providing an accounting of their actual expense (the number of Crossing Guards multiplied by the number of hours worked). A form for this purpose is attached to this Policy as Appendix "B" and must be submitted with proof of payment of wages by October 15 that same year. The Municipality reserves the right to request proof of payment of wages to the school Crossing Guards for which funding has been requested.

5.7. Funding shall be revoked should there be a misappropriation of funds or misrepresentation by the Service Provider.

6. Responsibilities

6.1. Council will:

- 6.1.1 ensure that the Municipality has a current policy on School Crossing Guard Funding; and
- 6.1.2 consider an annual budget amount for funding Service Providers who have agreed to hire, train, equip, and supervise School Crossing Guards under this Policy.

6.2. The Chief Administrative Officer will:

- 6.2.1. implement and administer the School Crossing Guard Funding Policy;
- 6.2.2. ensure that Service Providers are compliant with the Policy; and

- 6.2.3. ensure that Service Providers understand and acknowledge their responsibilities under this Policy through the agreement and the standard application form as part of their funding request and agree to other matters that may be required to fulfil the purpose of this Policy.

7. Amendments

Date	Amendments
June 2024	ADMIN-01-004 Crosswalk Guard Policy repealed and replaced with FIN-05-027 School Crossing Guard Funding. Set out requirements for and conditions of agreement.

APPENDIX "A"
REQUEST FOR SCHOOL CROSSING GUARD FUNDING



School Name: _____

Number of Students in School: _____

Location of Approved Crosswalk: _____

Number of Crossing Guards: _____

Estimated Number of Crossing Guard Hours: _____

Date on Which Service Should Begin: _____

Time of Day Service is Requested: _____

Hourly Rate of Pay: \$ _____

Name of Service Provider: _____

Contact Person Name & Title: _____

Mailing Address: _____

Telephone Number: _____

E-mail Address: _____

On behalf of the _____

President/Chair

Secretary or Clerk-Treasurer

APPENDIX "B"
SCHOOL CROSSING GUARD FUNDING CLAIM FORM



Name of Service Provider: _____

School Name: _____

Number of Crossing Guards: _____

Total Hours: _____

Dates Serviced: _____

Total Cost: \$ _____
*Support must be attached to claim, e.g.,
copy of payroll*

*Total Number of Students: _____

*Total Number of Students Residing within
the Municipality of the County of Kings
(including Villages) _____

**The Municipality receives these statistics
from AVRCE*

This is to certify that the foregoing and attached is a true and correct accounting of the School Crossing Guard payroll and is filed in accordance with the Agreement between _____ [name of Service Provider] and the Municipality of the County of Kings, and the Municipality's Policy FIN-05-027.

Name

Date

Request for Decision

TO	Municipal Council
PREPARED BY	Janny Postema, Municipal Clerk
MEETING DATE	June 4, 2024
SUBJECT	Council and Committee of the Whole Meetings in August 2024

ORIGIN

- Annual decision of Council regarding Council and Committee of the Whole meetings in August

RECOMMENDATION

That Municipal Council and Committee of the Whole not meet in August 2024 unless required for urgent and pressing matters.

INTENT

For Council to consider not holding Council and Committee of the Whole (COTW) meetings in August 2024 as a summer break.

DISCUSSION

It has been the practice around this time of year for Council to consider whether it meets in August.

History of Council and COTW meetings in August:

Year	Regular Council	COTW	Special Council
2014	Cancelled	Cancelled	None
2015	Cancelled	Cancelled	August 20
2016	Held	Cancelled	None
2017	Held	Cancelled	August 8
2018	Cancelled	Cancelled	None
2019	Cancelled	Cancelled	None
2020	Cancelled	Cancelled	August 18
2021	Held (time-sensitive matters)	Cancelled	August 31 (time-sensitive matters)
2022	Cancelled	Cancelled	None
2023	Cancelled	Cancelled	August 15 (due to cybersecurity incident)

FINANCIAL IMPLICATIONS

- None

STRATEGIC PLAN ALIGNMENT

	Strong Communities	
	Environmental Stewardship	
	Economic Development	

Request for Decision

	Good Governance	
	Financial Sustainability	
✓	Other	

ALTERNATIVES

- Council may opt to not cancel the Regular Council meeting in August 2024.
- Council may opt to not cancel the COTW meeting in August 2024.
- Council may opt to not cancel the Regular Council and COTW meetings in August 2024.

IMPLEMENTATION

- Council and COTW meetings in August 2024 are removed from the Councillors' Calendar and not posted on Municipal website.
- Mayor and CAO determine whether any urgent and pressing matters need to be dealt with in August; Municipal Clerk schedules meeting(s) if required.
- Municipal Clerk notifies Council of meeting(s) to be held, if any.
- Municipal Clerk updates meeting schedule on Municipal website and Councillors' Calendar accordingly.

ENGAGEMENT

- No engagement held as this is a Council decision.

APPENDICES

- None

APPROVALS

Scott Conrod, Chief Administrative Officer

May 28, 2024

TO	Municipal Council
PREPARED BY	Inclusive Communities Intern
MEETING DATE	June 4, 2024
SUBJECT	Proclamation Requests for the Month of June 2024

ORIGIN

- [Strategy for Belonging](#)
- [Proclamations Policy COMM-02-003](#)

RECOMMENDATIONS

That Municipal Council proclaim June 2024 as Indigenous History Month across the Municipality of the County of Kings.

That Municipal Council proclaim June 21, 2024 as Indigenous Peoples Day across the Municipality of the County of Kings.

That Municipal Council proclaim June 2024 as Pride Month across the Municipality of the County of Kings.

INTENT

To present the proclamation requests to Council for adoption.

DISCUSSION

The month of June is National Indigenous History Month with June 21st being National Indigenous Peoples Day. Indigenous History Month is a time to recognize the resilience and rich heritage of First Nation, Inuit, and Métis people across the country.

The journey towards the official recognition of National Indigenous Peoples Day began in 1982 from a request for the establishment of National Aboriginal Solidarity Day to celebrate the contributions of Indigenous People. It was officially declared National Aboriginal Day in 1996 and renamed to National Indigenous Day in 2017. The month serves as a time reflect on the history and culture of First Nation, Inuit, and Métis people across Turtle Island.

The Municipality of the County of Kings is located on Mi'kmaq territory and recognizes the contributions of Indigenous Peoples to the social, economic, and political growth of the Region. Further, through the Strategy for Belonging, the Municipality formally commits to truth, reconciliation, advocacy, and action development for the holistic wellbeing of Indigenous Peoples.

Pride Month is celebrated through the month of June, coinciding with the Stonewall Uprising that took place in June of 1969. The month is a celebration and commemoration of two-spirit, lesbian, gay, bisexual, transgender, queer and/or questioning, intersex, agender and asexual (2SLGBTQIA+) individuals. Pride gatherings emerged from protests for 2SLGBTQIA+ rights. Canada saw its first Pride demonstration in Ottawa and Vancouver in 1971. As time went on, celebrations began popping up in different cities throughout the country. In 2023, Valley Pride took place for the first time.

Request for Decision

Recognition of Pride Month is important to increase public awareness and support of 2SLGBTQIA+ communities in the Kings Region. Approval of the proclamation of Pride Month in the Municipality of the County of Kings aids in strengthening relationships with diverse communities throughout the Municipality, building trust with these communities, and contributes to the Municipality's goal of being "a community of communities where all people belong".

FINANCIAL IMPLICATIONS

- There are no financial implications.

STRATEGIC PLAN ALIGNMENT

✓	Strong Communities	Aligned with the Strategy of Belonging
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
	Other	

ALTERNATIVES

- Municipal Council may choose not to adopt any or all proclamations.

IMPLEMENTATION

- Publish proclamations to the Municipality's website and/or social media platforms.
- Reading of official proclamations will take place at relevant events.

ENGAGEMENT

- Community events and/or social media awareness building around all approved proclamations.

APPENDICES

- Appendix A: Indigenous History Month Proclamation
- Appendix B: Indigenous Peoples Day Proclamation
- Appendix C: Pride Month Proclamation

APPROVALS

Brittany Traynor, Manager, Community Development	May 14, 2024
Rob Frost, Deputy Chief Administrative Officer	May 16, 2024
Scott Conrod, Chief Administrative Officer	May 28, 2024

Appendix A: National Indigenous History Month

WHEREAS, June is recognized in Canada as National Indigenous History Month - a time to amplify the Indigenous community, their relationship with the land and contribution to the social, economic and political development of Canada; and

WHEREAS, the proclamation of Indigenous History Month is an opportunity to increase public awareness and pay homage to the Indigenous community; and

WHEREAS, Indigenous peoples are the original rights holders of the Land; and

WHEREAS, the Municipality of the County of Kings is located in Mi'kma'ki, the territory of the Mi'kmaq Peoples; and

WHEREAS, Mi'kmaq Treaty Rights and Reconciliation is a fundamental lens of the Strategy for Belonging; and

WHEREAS, the Municipality's vision is "a community of communities where all people belong";

THEREFORE, BE IT RESOLVED, that I, Mayor Muttart, on behalf of the Municipality of the County of Kings, do hereby proclaim June 2024 as "Indigenous History Month" in the Municipality of the County of Kings.

Mayor Peter Muttart,
Municipality of the County of Kings

Appendix B: Indigenous Peoples Day Proclamation

WHEREAS, National Indigenous Peoples Day takes place during National Indigenous History Month and has been celebrated across Turtle Island since 1996; and

WHEREAS, the Municipality of the County of Kings is located in Mi'kma'ki, the territory of the Mi'kmaq Peoples; and

WHEREAS, the Municipality of the County of Kings is home to Glooscap First Nation and Annapolis Valley First Nation as well as a diverse urban and rural Indigenous population; and

WHEREAS, First Nation, Inuit and Métis individuals have made and continue to make valuable contributions across the Municipality, the province and all of Turtle Island;

THEREFORE, BE IT RESOLVED, that I, Mayor Muttart, on behalf of the Municipality of the County of Kings, do hereby proclaim June 21, 2024, as "Indigenous Peoples Day" in the Municipality of the County of Kings.

Mayor Peter Muttart,
Municipality of the County of Kings

Appendix C: Pride Month Proclamation

WHEREAS, June is recognized as “Pride Month” in Canada and has been celebrated across the country since 1971; and

WHEREAS, the Municipality of the County of Kings strives to be “a community of communities where all people belong”, including two-spirit, lesbian, gay, bisexual, trans, queer and/or questioning, intersex, agender and asexual (2SLGBTQIAA+) individuals and all other people who identify with diverse sexual and gender identities and expressions; and

WHEREAS, the recognition of Pride aids in fostering belonging and celebrates the contributions of 2SLGBTQIAA+ individuals while promoting public awareness;

THEREFORE, BE IT RESOLVED, that I, Mayor Muttart, on behalf of the Municipality of the County of Kings, do hereby proclaim June as “Pride Month” in the Municipality of the County of Kings.

Mayor Peter Muttart,
Municipality of the County of Kings

TO	Municipal Council
PREPARED BY	Dan Hagan, Strategic Projects Specialist
MEETING DATE	June 4, 2024
SUBJECT	Provincial Capital Assistance Program Application Halls Harbour Water Cooperative

ORIGIN

- [2021-05-18 – Special Council – Motion to Issue letter of support to Halls Harbour Water Cooperative for Provincial Capital Assistance Program](#)

RECOMMENDATION

That Municipal Council support the submission of an application under the Provincial Capital Assistance Program, related to the Halls Harbour Water Cooperative as described in the June 4, 2024 Request for Decision.

INTENT

For Municipal Council to consider a resolution of support for an application to the Provincial Capital Assistance Program (PCAP) related to engineering studies and possible system upgrade designs for the Halls Harbour Water Cooperative's (HHWC) potable water system.

DISCUSSION

The HHWC drinking water system is a publicly registered water supply with Nova Scotia Environment and Climate Change. The system includes two (2) supply wells, transmission and distribution lines, and other related equipment. The system supplies approximately 50 customers and is in need of upgrades.

This project would represent a continuation of Municipal Council's support for the HHWC provided on May 18, 2021. That support was translated into a 2021 approval under PCAP which was used to prepare the *Preliminary Engineering Halls Harbour Water Infrastructure Renewal - Final Report* (the report).

The report recommended further studies on the system from a *Groundwater Under the Direct Influence of Surface Water* (GUDI) perspective. The GUDI assessment was proposed to be completed in two stages, with the second stage conditional on the outcome of the first stage of the assessment. Because of the conditional nature of the GUDI assessment, the following conditional project elements are being proposed for the present-day PCAP application.

Project Element #1: GUDI Assessment (Step 1)

- Assess Wells #2 and #3 to determine if they are GUDI related
- If wells are determined to be under the influence of surface water, proceed to Project Element #2a.
- If wells are determined not to be under the influence of surface water, then proceed to Project Element #2b.

Project Element #2a: GUDI Assessment (Steps 2 & 3)

- More detailed GUDI assessments of Wells #2 and #3

OR IN THE EVENT PROJECT ELEMENT 2a IS NOT REQUIRED:

Proceeding with Project Element #2b: Detailed Design of 100mm Diameter Distribution Line

- Preparation of a detailed engineered design and class A cost estimate of a 100mm diameter distribution line (and related laterals) from Well #3 northwest down Highway 359 to Halls Lane, northeast on Halls Lane to intersection with Cove Road, also including an interconnection with Well #2 (see blue line in below graphic). This work was outlined in prior report.



- A Council resolution of support is a requirement PCAP.

FINANCIAL IMPLICATIONS

The following outlines the proposed project budget:

Funding:		
PCAP	\$ 30,000	40%
HHWC	30,000	40%
Municipality of the County of Kings (in-kind)	15,000	20%
	\$ 75,000	100%
Expenditure:		
Survey & Project Management	\$ 15,000	20%
GUDI Step 1	15,000	20%
GUDI Step 2&3 or design of 100mm line	40,000	53%
Contingency	5,000	7%
	\$ 75,000	100%

- The Municipality would provide an in-kind contribution with an estimated value of \$15,000 in the form of surveying and related field work and project management support.
- HHWC has agreed to provide a \$30,000 cash contribution \$30,000
- The PCAP funding request would be for \$30,000

Request for Decision

STRATEGIC PLAN ALIGNMENT

✓	Strong Communities	Support to Community Facilities, Critical Infrastructure
	Environmental Stewardship	
✓	Economic Development	Sustainable Development, Infrastructure
✓	Good Governance	Partnerships with Stakeholders
	Financial Sustainability	
	Other	

ALTERNATIVES

Municipal Council may decide to not support the proposed PCAP application, or vary the amount of financial contribution from the Municipality

IMPLEMENTATION

- Obtain Council Resolution in support of the PCAP Application
- In concert with HHWC prepare and submit an Application by June 13, 2024
- Post PCAP award procure third-party professional GUDI and design consultant

ENGAGEMENT

- The HHWC have engagement with members of their Cooperative.

APPENDICES

- None

APPROVALS

Scott Conrod, Chief Administrative Officer

May 29, 2024

Request for Decision

TO	Municipal Council
PREPARED BY	Laura Mosher, Manager, Planning and Development Services
MEETING DATE	June 4, 2024
SUBJECT	Development Officer Appointment by Council

ORIGIN

- Section 243 (1) Nova Scotia *Municipal Government Act*

RECOMMENDATION

That Municipal Council appoint **Gordon Halliday** as a Development Officer for the Municipality of the County of Kings as required under Section 243(1) of the Nova Scotia *Municipal Government Act* while employed with the Municipality.

INTENT

The Nova Scotia *Municipal Government Act* (Act) requires a municipality to appoint a Development Officer to administer development controls on behalf of Council. These controls include such things but are not limited to the subdivision by-law, the provincial subdivision regulations, granting or refusing development permits, site plan approval and variances. This appointment allows a Development Officer to administer and enforce the Act, and applicable Regulations and By-laws in the Municipality.

DISCUSSION

The Act under Part IX S.191(d) defines **Development Officer** as “the person or persons appointed by council to administer a land use or subdivision by-law”. Further, Section 243(1) of the Act states “a Council shall appoint a development officer to administer its land-use by-law and subdivision by-law”.

The Municipality of the County of Kings has two Development Officer positions, one of which was filled by Gordon Halliday in November 2023. Mr. Halliday has been performing all the duties of a Development Officer since that time up to the point that documents are signed. At this time, staff are requesting that Mr. Halliday be appointed as a Development Officer to enable him to fulfill the duties of his position.

FINANCIAL IMPLICATIONS

- Within the departmental salary budget

STRATEGIC PLAN ALIGNMENT

	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
✓	Other	Requirement of <i>Municipal Government Act</i>

Request for Decision

ALTERNATIVES

- No alternative as this is a requirement of *the Act*.

IMPLEMENTATION

- Appointment approval

ENGAGEMENT

- None required

APPENDICES

- None

APPROVALS

Patricia Javorek, Director, Planning and Inspections

May 29, 2024

Scott Conrod, Chief Administrative Officer

May 29, 2024

Committee of Council Reports – June 4, 2024

Board/Committee	Chair/Reporting Councillor/ Members	Date Last/Next Meeting	Report
Asset Management Committee	Dick Killam, Joel Hirtle (Chair), Peter Allen	February 6, 2024 Next: March 5, April 2, 2024	Verbal report provided May 2, 2023
Audit & Finance Committee	Peter Muttart, Emily Lutz, Martha Armstrong, Kevin Davison	February 9, 2024 Next: February 27, May 28, 2024	Recommendations provided February 20, 2024
Centreville Area Advisory Committee	Lexie Burgess, Dick Killam	May 5, 2021 Next: TBD	Written report provided June 1, 2021
Diversity Kings County	June Granger (Vice-Chair), Lexie Burgess (Chair)	March 4, 2024 Next: April 3, 2024	Verbal report provided May 21, 2024
Fences Arbitration Committee	Peter Allen - Alternate	No meetings	
Fire Services Advisory Committee	June Granger (Reporting Councillor), Lexie Burgess, Tim Harding	January 18, 2024 Next: February 15, 2024	Verbal report provided May 21, 2024
Greenwood Water Utility Source Water Protection Committee	Tim Harding (Chair)	November 16, 2023 Next: TBD	Written report provided November 1, 2022
Joint Accessibility Advisory Committee	Lexie Burgess (Vice-Chair)	December 13, 2023 Next: March 13, June 12, 2024	Written report provided October 17, 2023
Kingston Area Advisory Committee	Martha Armstrong	No recent meetings	Written report provided October 6, 2020
Lake Monitoring Committee	Tim Harding Alternate - Emily Lutz	July 22, 2020 Next: TBD	
Nominating Committee	Martha Armstrong (Chair), Joel Hirtle (Vice-Chair), Peter Muttart, Peter Allen	January 23, 2024 Next: TBD	Recommendations provided February 6, 2024
Planning Advisory Committee	June Granger, Dick Killam (Vice- Chair), Martha Armstrong (Chair), Peter Allen, Kevin Davison	May 14, 2024 Next: June 11, 2024	Recommendations provided June 4, 2024
Police Services Advisory Committee	June Granger, Joel Hirtle (Chair), Tim Harding (Vice-Chair), Dick Killam, Peter Allen	February 21, 2024 Next: May 15, September 18, 2024	Verbal report provided May 21, 2024
Port Williams Area Advisory Committee	June Granger	No recent meetings	
Regional Sewer Committee	Joel Hirtle (Chair) Alternate - Kevin Davison	February 1 & 22, 2024 Next: April 25, 2024	Recommendation provided August 15, 2023
Sandy Court Source Water Protection Committee	Martha Armstrong	March 18, 2021 Next: March 24, 2022	

External Board and Committee Reports – June 4, 2024

Board/Committee	Reporting Councillor	Last / Next Meeting	Report
Annapolis Valley Regional Library Board	Emily Lutz Alternate - Lexie Burgess	September 2023	Verbal report provided October 3, 2023
Annapolis Valley Trails Coalition Board	Emily Lutz Alternate - Joel Hirtle	November 2023	Verbal report provided November 6, 2023
Canning Source Water Protection Committee	June Granger	No recent meetings?	
Kentville Joint Fire Services Committee	Lexie Burgess, Dick Killam, Peter Allen	September 21, 2023 Next: March 21, 2024	Verbal report provided October 3, 2023
Kentville Water Commission	Lexie Burgess	February 2, 2022 Next: April 6, 2022	Written report provided February 15, 2022
Kings Point To Point Transit Society Board	Tim Harding	February 21, 2024 Next: TBD	Verbal report provided March 5, 2024
Kings Regional Rehabilitation Centre Board	Dick Killam, Tim Harding, Joel Hirtle, Kevin Davison	November 2023 Next: December 2023	Verbal report provided December 5, 2023
Kings Regional Emergency Management Advisory Committee	Peter Muttart Dick Killam	April 15, 2024 Next: July 15, 2024	Written report provided May 7, 2024
Kings Transit Authority Board → Interim Board for 2 years	Peter Muttart	September 21, 2022 Next: Oct. 5, Oct. 19, 2022	
Landscape of Grand Pré Inc. Member	Peter Allen Alternate: Vacant		
Landscape of Grand Pré Inc. Board	Emily Lutz	September 2023	Verbal report provided October 3, 2023
New Minas Source Water Protection Committee	Kevin Davison Alternate: Emily Lutz	January 16, 2022 Next: Feb. 16, 2022	Verbal report provided April 5, 2022
Nova Scotia Federation of Municipalities Board	Martha Armstrong	Fall Conference November 1-4, 2022	Verbal report provided October 18, 2022
Port Williams Source Water Protection Committee	June Granger	March 5, 2024 Next: TBD	Verbal report provided March 5, 2024
Regional Recreation Facility Feasibility Study Working Group	Peter Muttart	November 1, 2021 Next: Dec. 6, 2021	Verbal report provided at November 2, 2021 Council
Trans County Transportation Society (West) Board	Martha Armstrong Alternate - Tim Harding	July 6, 2023 Next: September 20, 2023	Written report provided August 15, 2023
Valley Community Fibre Network (Authority) Board	Joel Hirtle	October 31, 2022 Next: TBD	Verbal report provided November 1, 2021
Valley Regional Enterprise Network Liaison & Oversight Committee	Martha Armstrong, Chair	February 15, 2023 Next: April 19, 2023	Verbal report provided April 4, 2023
Valley Region Solid Waste-Resource Management Authority Board → Interim Board for 2 years	Peter Muttart	September 21, 2022 Next: October 5, 2022	
Western Regional Housing Authority Board	Citizen Member only		
Wolfville Source Water Protection Advisory Committee	Peter Allen	January 13, 2021 Next: April 14, 2021	Written report provided January 19, 2021



May 15, 2024

The Municipality of the County of Kings

Attention: *Mayor and councillors*

I am Barbara MacDonald and I live at [REDACTED] Scott's Bay, N.S. I am writing to let you know of my concerns about a chicken barn that is being built on Huntley Road in Scott's Bay. They are being built by Lindsay Steele.

I cannot understand how Miss. Steele obtained permission to have it built on this particular piece of land.

I hear that there are 4 more to go on this site, One every 5 years. Miss. Steele has several parcels of land that would have been a much better choice.

Number 1: It is very close to the Community Hall. This Hall, has fund raisers - chicken BBQ's. To me, the chicken could be polluted from the odor the chicken barn gives off. Also, there is the matter of chicken manure. That gives off a terrible odor. The BBQ pits are very close to the barn. To me, that chicken wouldn't be very sanitary.

Number 2: It is just above the Children's Playground and Sport Pad. How save can this be for the youth? Also, the traffic will contain: propane trucks, chicken catchers, 18 wheelers delivering the chickens to be processed, tractors, etc.

Number 3: The closeness to several homes and the Canada Post community mailboxes. I certainly wouldn't want to be this close to stinky chicken barns and have to put up with the traffic to and from the barns all hours of the night.

Number 4: The Huntley Road joining onto Rogers Road (this we call the square) is used daily for walking. I have heard several residents that use it a lot that they will no longer be able to do this safely .This is too bad that this will be taken from them.

Sincerely,

Barbara R. MacDonald