



MUNICIPALITY *of the*  
COUNTY *of* KINGS

**MUNICIPAL COUNCIL**  
**Tuesday, March 4, 2025**  
**Following Public Hearing**  
**AGENDA**

**Video Recording Times Noted in Red**  
**Video is available [here](#)**

1. Roll Call **33:54**
2. Approval of Agenda **35:03** Page 1
3. Disclosure of Conflict of Interest Issues **None**
4. Approval of Minutes **36:12**
  - a. February 4, 2025 Council Page 2
  - b. February 18, 2025 Special Council Page 14
5. Business Arising from Minutes **None**
  - a. February 4, 2025 Council Page 2
  - b. February 18, 2025 Special Council Page 14
6. Planning Advisory Committee Recommendations February 11, 2025 Page 19
  - a. Application to rezone three properties in Coldbrook (File 24-06) **38:03**
  - b. Application to rezone a property on Prospect Road in New Minas (File 24-10) **41:26**
  - c. Application to rezone property at 5329 Prospect Road in New Minas (File 24-16) **42:34**
  - d. Next Public Hearing **43:33**
7. Administration Page 20
  - a. Proclamation Requests: Purple Day for Epilepsy & World Down Syndrome Day **43:58**
8. Engineering and Public Works Page 24
  - a. Award of Contract # 24-11A: Chapel Road Infrastructure Upgrade **47:42**
9. Board and Committee Reports **56:59**
  - a. Diversity Kings County Committee Page 27
  - b. Police Advisory Board Page 28
  - c. Interim IMSA Board (Kings Transit & Valley Waste) Page 29
  - d. Committees of Council Page 30
  - e. External Boards and Committees Page 31
10. Correspondence **1:01:04** Page 32
  - a. 2025-02-14 Order of Nova Scotia Call for Nominations 2025
11. Other Business **1:01:30**
12. Comments from the Public **None**
13. Closed Session
  - a. Approval of Council Closed Session Minutes: December 3, 12, and 17, 2024, February 18 and 26, 2025
  - b. MGA s. 22 (2) (a): acquisition, sale, lease and security of municipal property
  - c. MGA s. 22 (2) (e): contract negotiations
14. Adjournment **1:05:04**

Accommodations are available for this meeting: please submit your request at  
[www.countyofkings.ca/accommodationsrequest](http://www.countyofkings.ca/accommodationsrequest).

**THE MUNICIPALITY OF THE COUNTY OF KINGS  
MUNICIPAL COUNCIL  
Tuesday, February 4, 2025  
DRAFT MINUTES**

**Meeting Date  
and Time**

A meeting of Municipal Council was held on Tuesday, February 4, 2025 following a Public Hearing at 7:35 p.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

**1. Attendance**

All Members of Council were in attendance.

**Results for Roll Call**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Tyler Honeywood, Manager, Financial Reporting
- Scott MacKay, Manager, Revenue
- Alice Jacobs, Planner
- Janny Postema, Municipal Clerk/Recording Secretary

**2. [Approval of Agenda](#)**

**On motion of Councillor Gates and Councillor Allen, that Municipal Council approve the February 4, 2025 agenda as circulated.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues** No Conflict of Interest issues were declared.

4. **Approval of Minutes**

4a. [January 7, 2025 Council](#) **On motion of Deputy Mayor Peckford and Councillor Harding, that the minutes of the January 7, 2025 Council meeting be approved as circulated.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

5. **Business Arising from Minutes**

5a. [January 7, 2025 Council](#) There was no business arising from the January 7, 2025 minutes.

6. [Planning Advisory Committee Recommendations January 14, 2025](#)

6a. **Application to enter into a Development Agreement in New Minas (File #20-17)** Councillor Lutz presented the recommendations as attached to the February 4, 2025 Council agenda.

**On motion of Councillor Lutz and Councillor Gates, that Municipal Council give Final Consideration to entering into a development agreement to permit the development of two multi-unit dwellings at Old Dyke Road (PID 55209530), New Minas, which is substantively the same (save for minor differences in form) as the draft set out in the report dated December 10, 2024.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

6b. Application to rezone three properties in North Kentville (File #24-09)

On motion of Councillor Lutz and Councillor Best, that Municipal Council give Second Reading to the application to rezone the properties located on Brooklyn Street (PID 55047856, 55472955, 55473987), North Kentville from the Residential One and Two Unit (R2) Zone to the Residential Multi-unit (R4) Zone, as described in Appendix D of the report dated December 10, 2024.

Motion Carried.

Results

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

6c. Application to amend the Land Use By-law (File 24-14)

On motion of Councillor Lutz and Councillor Allen, that Municipal Council give Second Reading to amendments of the text of the Land Use By-law to enable bed and breakfast operations within residential units in all zones that permit residential units as described in Appendix A of the report dated December 10, 2024.

Motion Carried.

Results

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

6d. Application to rezone three properties in Coldbrook (File 24-06)

On motion of Councillor Lutz and Councillor Harding, that Municipal Council give First Reading to and hold a Public Hearing regarding the application to rezone 6746 and 6754 Highway 1 (PID 55154025, 55154017, 55450936), Coldbrook from the Residential One and Two Unit (R2) Zone to the Residential Mixed Density (R3) Zone as described in Appendix C of the report dated January 14, 2025.

Motion Carried.

Results

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

6e. **Next Public Hearing Date**

Councillor Lutz noted that the next Public Hearing would be held on Tuesday, March 4, 2025 at 6:00 p.m.

7. **Administration**

7a. **[Proclamation Request: Amyloidosis Awareness Month](#)**

Janny Postema, Municipal Clerk, presented the proclamation as attached to the February 4, 2025 Council agenda.

**On motion of Deputy Mayor Peckford and Councillor Hiltz, that Municipal Council proclaim March 2025 to be “Amyloidosis Awareness Month” in the Municipality of the County of Kings.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

8. **Engineering and Public Works**

8a. **[Detailed Design Approval - Canning WWTF Expansion Project](#)**

Brad Carrigan, Director of Engineering & Public Works, presented the Request for Decision as attached to the February 4, 2025 Council agenda and provided a [presentation](#).

**On motion of Councillor MacPherson and Deputy Mayor Peckford, that Municipal Council approve a purchase order to Dillon Consulting for continuation of professional services related to expansion and upgrades at the Canning Wastewater Treatment Facility, in the amount of \$185,243.22 for detailed design (including non-recoverable HST).**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

9. **Financial Services**

9a. [Amendments to Policy FIN-05-024: Property Tax Sales \(adoption\)](#)

On motion of Councillor Lutz and Councillor Harding, that Municipal Council adopt amendments to Policy FIN-05-024: Property Tax Sales as attached to the February 4, 2025, agenda package.

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

9b. [Amendments to Policy FIN-05-009: Personal Property Tax Exemption \(notice\)](#)

Scott MacKay, Manager of Revenue, presented the Request for Decision as attached to the February 4, 2025 Council agenda and provided a [presentation](#).

On motion of Councillor Best and Councillor Lutz, that Municipal Council give seven days' notice, per s.48(1) *Municipal Government Act*, to amend Policy FIN-05-009: Personal Property Tax Reduction, as detailed in the February 4, 2025 Request for Decision.

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For

District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

9c. [Valley Region Solid Waste-Resource Management Authority Fiscal 2025/26 Operating and Capital Budget](#)

Tyler Honeywood, Manager of Financial Reporting, presented the Request for Decision as attached to the February 4, 2025 Council agenda and provided a [presentation](#).

**On motion of Councillor Lutz and Councillor Allen, that Municipal Council approve the Valley Region Solid Waste-Resource Management Authority Fiscal 2025/2026 Operating and Capital Budget as attached to the Request for Decision dated February 4, 2025.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

9d. [Kings Transit Authority Fiscal 2025/26 Operating and Capital Budget](#)

Tyler Honeywood, Manager of Financial Reporting, presented the Request for Decision as attached to the February 4, 2025 Council agenda and provided a [presentation](#).

**On motion of Councillor Gates and Councillor Lutz, that Municipal Council approve the Kings Transit Authority Fiscal 2025/2026 Operating and Capital Budget as attached to the Request for Decision dated February 4, 2025, with approval of the capital budget contingent on the completion of an electric bus infrastructure deployment and long-term capital financing plan approved by the Parties to the Intermunicipal Services Agreement.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For

District 8	Christina Sappington	For
District 9	Peter Allen	For

10. [Committee of the Whole Recommendations January 21, 2025](#)

- 10a. **Addition to Reserve - Annapolis Valley First Nation**      **On motion of Councillor Harding and Councillor Best, that Municipal Council direct the Mayor to respond to the correspondence from Indigenous Services Canada, expressing the complete support of the Municipality of the County of Kings for the proposed Addition to Reserve for the Annapolis Valley First Nation.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

- 10b. **Fees Policy Amendments for Permit Application Fees on Residential Units and Residential Solar Projects (notice)**      **On motion of Councillor Allen and Councillor Lutz, that Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to adopt amendments to Policy FIN-05-003: Fees, as detailed in the January 21, 2025, Request for Decision.**
- Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

- 10c. **Screening Building Project Design Revisions – Aldershot & Avonport Sites**      **On motion of Councillor Sappington and Councillor Lutz, that Municipal Council approve a change order to Dillon Consulting for additional professional services related to design upgrades at the Screening Building Projects in Aldershot and Avonport locations, in the amount of \$62,600.80 for design and \$4,673.47 for additional construction management services (both amounts including non-recoverable HST).**

**Motion Carried.**



**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

10d. **Aylesford Lift Station AD2 Upgrades**

**On motion of Councillor Gates and Councillor MacPherson, that Municipal Council approve a change order to CBCL Limited for additional professional services related to design upgrades and geotechnical investigation for the Lift Station Project in Aylesford at AD2, in the total amount of \$82,662.30 (including non-recoverable HST).**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

11. **Diversity Kings County Committee Recommendation January 6, 2025**

11a. [Diversity Training](#)

Councillor Sappington presented the recommendation as attached to the February 4, 2025 Council agenda.

**On motion of Councillor Sappington and Councillor Hiltz, that Municipal Council complete the VANSDA Overcoming History training by the end of the calendar year and extend the opportunity for this training to other Municipal Councils within Kings County.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For

District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

12. **Board and Committee Reports**

- 12a. [Regional Emergency Management Advisory Committee](#) Report provided by Dan Stovel, Regional Emergency Management Coordinator.
- 12b. [Annapolis Valley Regional Library Board](#) Councillor Lutz presented the report as attached to the February 4, 2025 Council agenda.
- 12c. [Kentville Joint Fire Services Committee](#) Councillor Hiltz presented the report as attached to the February 4, 2025 Council agenda.
- 12d. **Regional Waste Authority** Mayor Corkum gave a brief verbal report on the orientation workshop and meeting of Nova Scotia Solid Waste Regional Chairs he attended in Elmsdale on January 30 and 31.
- 12e. **Committees of Council** For information.
- 12f. **External Boards and Committees** For information.

**On motion of Councillor Gates and Councillor Lutz, that Municipal Council receive the Board and Committee Reports as attached to the February 4, 2025 agenda and as provided verbally for information.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

13. **Correspondence**

Mayor Corkum presented the correspondence as attached to February 4, 2025 Council agenda.

**On motion of Councillor Lutz, and Councillor Hiltz, that Municipal Council receive the correspondence as attached to the February 4, 2025 agenda for information.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

13a. [Canadian Union of Postal Workers: Industrial Inquiry Commission Reviewing Canada Post](#) For information.

13b. [Minister of Emergency Management: Moving towards Consistent and Impactful Emergency Response](#) For information.

13c. [Response to the Minister of Emergency Management](#) For information.

13d. [Kentville Business Centre: Support of Regional Recreation Complex](#) For information.

13e. [Old Orchard Inn: Support of Regional Recreation Complex](#) For information.

14. **Other Business** Rob Frost, Deputy CAO, presented the [Briefing](#) as attached to the February 4, 2025 Council agenda and provided a [presentation](#).

**On motion of Deputy Mayor Peckford and Councillor Best, that Municipal Council receive the February 4, 2025 Briefing regarding the February 3, 2025 meeting with MLAs for information.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For

District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Councillor Sappington encouraged all to attend the African Heritage Month event happening in Council Chambers on February 6 at 6:00 p.m.

15. **Comments from the Public**

Leanne Jennings, Executive Director of Open Arms, thanked Council and staff for meeting with the MLAs and provided clarification on Open Arms' funding request to Council.

Oonagh Proudfoot, Coldbrook, provided comments and asked questions relating to the Nominating Committee and the process for citizen appointments.

16. **Adjournment**

**On motion of Deputy Mayor Peckford and Councillor Hiltz, there being no further business, Council adjourned at 8:50 p.m.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

**Approved by:**

\_\_\_\_\_  
Dave Corkum  
Mayor

\_\_\_\_\_  
Janny Postema  
Municipal Clerk/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the

	preceding subsection, shall be deemed as voting in the negative.
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DRAFT

**THE MUNICIPALITY OF THE COUNTY OF KINGS  
SPECIAL MUNICIPAL COUNCIL  
Tuesday, February 18, 2025  
DRAFT MINUTES**

**Meeting Date and Time**

A special meeting of Municipal Council was held on Tuesday, February 18, 2025 following Committee of the Whole at 12:33 p.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

**1. Attendance**

All Members of Council were in attendance, with the exception of Councillor Harding with notice.

**Results for Roll Call**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	-
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Greg Barr, Director, Finance & IT
- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Ashley Brooker, Trails, Parks & Active Transportation Coordinator
- Amie Johnstone, Grants & Funding Administrator
- Haley Hutt, Administrative Assistant/Recording Secretary

**Excuse Absence**

**On motion of Councillor Sappington and Councillor Allen, that Councillor Harding's absence from the February 18, 2025, Special Council meeting be excused.**

**Motion Carried.**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	-
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

2. [Approval of Agenda](#)

On motion of Councillor Lutz and Councillor Sappington, that Municipal Council approve the February 18, 2025 agenda as circulated.

**Motion Carried.**

*Results*

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	-
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Financial Services**

4a. [Policy FIN-05-009: Personal Property Tax Reduction \(adoption\)](#)

On motion of Councillor Hiltz and Councillor Lutz, that Municipal Council adopt amendments to Policy FIN-05-009: Personal Property Tax Reduction as attached to the February 18, 2025 agenda package.

**Motion Carried.**

*Results*

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	-
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

4b. [Policy FIN-05-003: Fees - Amendments for Permit Application Fees on Residential Units and Residential Solar Projects \(adoption\)](#)

On motion of Councillor Allen and Councillor Lutz, that Municipal Council adopt amendments to Policy FIN-05-003: Fees as attached to the February 18, 2025 agenda package.

**Motion Carried.**

*Results*

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For

District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	-
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

5. [Committee of the Whole Recommendations February 18, 2025](#)

- 5a. **Proclamation Requests for the Month of March 2025** **On motion of Councillor MacPherson and Councillor Sappington, that Municipal Council proclaim March 8, 2025 as International Women’s Day in the Municipality of the County of Kings.**

**Motion Carried.**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	-
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

**On motion of Councillor Gates and Councillor Lutz, that Municipal Council proclaim March 21, 2025 as International Day for the Elimination of Racial Discrimination in the Municipality of the County of Kings.**

**Motion Carried.**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	-
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

**On motion of Councillor Lutz and Deputy Mayor Peckford, that Municipal Council proclaim March 31, 2025 as International Transgender Day of Visibility in the Municipality of the County of Kings.**

**Motion Carried.**



**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	-
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

**5b. First Nations Consultation**

**On motion of Councillor Gates and Councillor Sappington, that Municipal Council direct the CAO to formally issue letters to the First Nations of Nova Scotia, initiating the process for consultation discussion, as outlined in the February 18, 2025 Request for Decision.**

**Motion Carried.**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	-
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

**5c. Open Arms Funding Proposal**

**On motion of Councillor Best and Deputy Mayor Peckford, that Municipal Council direct Open Arms to the Community Grants Program for future funding as outlined in the February 18, 2025 Request for Decision.**

**Motion Carried.**

**Results**

For 7  
Against 2

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	-
District 6	Bob Best	For
District 7	Emily Lutz	Against
District 8	Christina Sappington	Against
District 9	Peter Allen	For

- 6. **Other Business**                    There was no other business to come before Council.
- 7. **Comments from the Public**                    No members of the public were present.
- 8. **Adjournment & Closed Session**                    **On motion of Councillor MacPherson and Councillor Gates, that Council adjourn to move into closed session in accordance with section 22 (2) (e) *Municipal Government Act*: contract negotiations.**

**Motion Carried.**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	-
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Council moved into closed session at 12:43 p.m. and adjourned at 1:29 p.m.

**Approved by:**

\_\_\_\_\_  
Dave Corkum  
Mayor

\_\_\_\_\_  
Haley Hutt  
Administrative Assistant/Recording Secretary

<b>Results Legend</b>	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

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<b>COMMITTEE</b>	Planning Advisory Committee
<b>COMMITTEE MEETING DATE</b>	<a href="#">February 11, 2025</a>
<b>COUNCIL MEETING DATE</b>	March 4, 2025

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## RECOMMENDATIONS

a.	Application to rezone three properties in Coldbrook (File 24-06)	<b>That Municipal Council give Second Reading to the application to rezone 6746 and 6754 Highway 1 (PIDs 55154025, 55154017, 55450936), Coldbrook from the Residential One and Two Unit (R2) Zone to the Residential Mixed Density (R3) Zone, as described in Appendix C of the report dated <a href="#">January 14, 2025</a>.</b>
b.	Application to rezone a property on Prospect Road in New Minas (File 24-10)	<b>That Municipal Council give First Reading to and hold a Public Hearing regarding the application to rezone a vacant property located on Prospect Road (PID 55199145), New Minas from the Highway Commercial (C5) Zone to the Mixed Commercial (C3) Zone, as described in Appendix D of the report dated <a href="#">February 11, 2025</a>.</b>
c.	Application to rezone the property at 5329 Prospect Road in New Minas (File 24-16)	<b>That Municipal Council give First Reading to and hold a Public Hearing regarding the application to rezone the property located at 5329 Prospect Road (PID 55199129), New Minas from the Highway Commercial (C5) Zone to the Mixed Commercial Residential (C3) Zone, as described in Appendix D of the report dated <a href="#">February 11, 2025</a>.</b>
d.	Next Public Hearing	<b>Tuesday, April 1, 2025 at 6:00 p.m.</b>

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**FROM** Janny Postema, Municipal Clerk  
**COUNCIL MEETING DATE** March 4, 2025

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**RECOMMENDATION**

a.	Proclamation Request: Purple Day	<p><b>That Municipal Council proclaim March 26, 2025 to be “Purple Day” in the Municipality of the County of Kings.</b></p> <p><b><u>Proclamation attached</u></b></p> <p><b><u>Letter of Request attached</u></b></p>
b.	Proclamation Request: World Down Syndrome Day	<p><b>That Municipal Council proclaim March 21, 2025 to be “World Down Syndrome Day” in the Municipality of the County of Kings.</b></p> <p><b><u>Proclamation attached</u></b></p>



MUNICIPALITY *of the*  
COUNTY *of* KINGS

**PROCLAMATION**

**Purple Day**

**March 26, 2025**

**WHEREAS**, Purple Day is a global effort dedicated to promoting epilepsy awareness in countries around the world, and

**WHEREAS**, epilepsy is one of the most common neurological conditions, estimated to affect over 50 million people worldwide and 42 people in Canada are diagnosed every day, and

**WHEREAS**, one in ten persons will have at least one seizure during his or her lifetime, and

**WHEREAS**, the public is often unable to recognize common seizure types, or how to respond with appropriate first aid, and

**WHEREAS**, Purple Day will be celebrated on March 26 annually to increase understanding, reduce stigma and improve the quality of life for people with epilepsy throughout the country and globally.

**THEREFORE**, be it resolved that I, Mayor Corkum, on behalf of Municipal Council, do hereby proclaim March 26, 2025 to be “Purple Day” in the Municipality of the County of Kings.

Signed this 4<sup>th</sup> day of March 2025,

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Mayor Dave Corkum



Dear Municipalities,

The Epilepsy Association of the Maritimes (EAM) and Purple Day are reaching out to all three Maritime provinces to encourage participation in Purple Day on March 26th. Many municipalities have supported this initiative in the past, and this year, we hope to see all municipalities, towns, and cities take part.

Purple Day was created in 2008 by Cassidy Megan, inspired by her own experiences with epilepsy. Her goal was to spark conversations, dispel myths, and let those living with seizures know they are not alone. The Epilepsy Association of the Maritimes proudly partnered with Cassidy that same year to help develop what is now a globally recognized awareness initiative.

We invite every municipality to participate in Epilepsy Awareness Month this March by showing support for community members living with epilepsy. We can provide purple ribbons for all council members to wear on Purple Day and throughout the month. Your participation helps reduce stigma, spread awareness, and foster a more inclusive community.

For over 40 years, EAM has been dedicated to providing education, programming, and support for individuals living with epilepsy and their families across the Maritime provinces. We offer advocacy, navigation support, and educational resources for workplaces, schools, and community groups.

To arrange ribbon delivery and access additional resources for your community, please reach out to us. We have also attached a copy of our Purple Day proclamation in both English and French. The proclamation is read in the House of Commons and recognized by many cities and towns throughout the Maritimes and across Canada.

Thank you for your time and support! We look forward to hearing from you about receiving ribbons and seeing photos from your council meetings.

Best regards,



EAM President  
[Angela.McCarthy@epilepsymaritimes.org](mailto:Angela.McCarthy@epilepsymaritimes.org)  
(902)292-0198



Founder, Purple Day  
[Cassidy@purpleday.org](mailto:Cassidy@purpleday.org)



**MUNICIPALITY** *of the*  
**COUNTY** *of* **KINGS**

**PROCLAMATION**

**World Down Syndrome Day**

**March 21, 2025**

**WHEREAS**, Individuals living with Down syndrome are valued members of our families, communities and workplaces, they actively participate in events within our society, attend schools and universities, they hold jobs, and enjoy social times with friends; and

**WHEREAS**, Individuals living with Down syndrome are important to our community for their uniqueness and teach others through awareness and acceptance; and

**WHEREAS**, The Municipality of the County of Kings values our citizens with Down syndrome, as well as their families, and fully supports the rights, inclusions and wellbeing of all individuals with Down syndrome;

**THEREFORE, BE IT RESOLVED**, that I, Mayor Corkum, on behalf of Municipal Council, proclaim March 21, 2025 to be “World Down Syndrome Day” in the Municipality of the County of Kings.

Signed this 4<sup>th</sup> day of March 2025

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Mayor Dave Corkum

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<b>TO</b>	Municipal Council
<b>PREPARED BY</b>	Brad Carrigan, Director of Engineering & Public Works
<b>MEETING DATE</b>	March 4, 2025
<b>SUBJECT</b>	Award of Contract # 24-11A: Chapel Road Infrastructure Upgrade

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## ORIGIN

- [December 17, 2018 RFD 12-18-18 ICIP Priority List](#)
- [January 9, 2024 RFD Chapel Road Canning Infrastructure Design](#)

## RECOMMENDATIONS

That Municipal Council pre-approve debt issuance and use of capital reserves for fiscal 2025-26 for the Municipality's share of increased capital costs associated with the Chapel Road Infrastructure Upgrades Project as detailed in the March 4, 2025 Request for Decision; and

That Municipal Council authorize the Mayor and CAO to execute Contract # 24-11A: Chapel Road Infrastructure Upgrade with Gary Parker Excavating Limited in the amount of \$5,088,794.94 including non-recoverable HST, as described in the Request for Decision dated March 4, 2025, with said execution being subject to the Village of Canning securing approval of their share of the project funding.

## INTENT

For Council to approve a conditional award of the Chapel Road Infrastructure Upgrade project to Gary Parker Excavating Limited.

## DISCUSSION

The contract relates to the replacement of infrastructure on Chapel Road within the Village of Canning. This work scope is a shared between the Village of Canning (Village) and the Municipality of the County of Kings (Municipality). The Village owns the water assets and will own the new curb/gutter and sidewalk infrastructure. The Municipality owns the sewer infrastructure. The cost to replace the base gravels and first lift of road infrastructure would be shared by both partners. The Province (NS Department of Public Works) will be responsible for application of the top lift of asphalt following project completion.

The Municipality's Procurement Policy [FIN-05-006](#), section 9.4 states: "All tenders valued in excess of \$150,000 shall require a report from the Director, including an award recommendation, to Council."

On January 24, 2025, four bids were received for this tender 24-11A. Staff reviewed the proposed bids for completeness and is proposing the award to the lowest bidder per the tender call.

## FINANCIAL IMPLICATIONS

- This capital project 08-3410 has been approved for a contribution of \$900,198.93 towards the Municipality sewer portion funding from the Investing in Canada Infrastructure Program (ICIP).
- The project is budgeted from GL 23-3-382-103 and will be funded from a combination of capital reserves, grant funding, and long-term debt.



# Request for Decision

	Total	Water + Sidewalk Total (Village)	Sewer Total (Municipality)
<b>Construction</b>	\$4,879,653	\$2,973,449	\$1,906,203
Non-Recoverable HST	209,142	127,442	81,700
<b>Total Bid Costs:</b>	<b>\$5,088,795</b>	<b>\$3,100,891</b>	<b>\$1,987,903</b>

<b>Total Construction Costs (Municipality Portion)</b>	
Construction	\$1,906,203
Non-Recoverable HST	81,700
Construction Contingency (20%)	397,581
<b>Total Municipality Project Costs</b>	<b>2,385,484</b>
2024/25 Approved Capital Budget	(1,177,544)
<i>Approved Budget Includes ICIP Funding of \$900,199</i>	
<b>2025/26 Budget Pre-Approval Request</b>	<b>\$1,207,940</b>
<b>Funding Sources:</b>	
CCBF	203,970
Capital Reserves	203,970
Debt	800,000
<b>Total Project Funding for Pre-Approval</b>	<b>\$1,207,940</b>

## STRATEGIC PLAN ALIGNMENT

✓	Strong Communities	
✓	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
✓	Other	This project supports continued delivery of core municipal services.

## ALTERNATIVES

- Council may choose not to award this contract. This is not the recommendation to Council.

## IMPLEMENTATION

- Mayor and CAO sign Form of Agreement with successful contractor.
- Issue Purchase Order to successful contractor.

# Request for Decision

## ENGAGEMENT

- This project was publicly tendered through the Municipal and Nova Scotia Procurement websites.

## APPENDICES

- None

## APPROVALS

Scott Conrod, Chief Administrative Officer

February 25, 2025

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<b>TO</b>	Municipal Council
<b>FROM</b>	Councillor Sappington
<b>COMMITTEE</b>	Diversity Kings County
<b>COMMITTEE MEETING DATE</b>	N/A
<b>COUNCIL MEETING DATE</b>	March 4, 2025

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Diversity Kings County did not meet in February because African Heritage Month was a very busy month. The African Heritage Month Proclamation Event was a great success. It was a packed chamber! Municipal Staff, Diversity Kings, the student presenters, musical performers and honoured guests have much to be proud of. Mayor Corkum, Councillor MacPherson and I spoke at the event. Kudos to all!

The International Women's Day Luncheon will be Friday, March 7<sup>th</sup> at 11:45-1:00pm. Keynote speaker is Tia Upshaw. Food provided by Cumin Kitchen and Drink. Tickets are \$25.

Respectfully Submitted,

Councillor Christina Sappington

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<b>TO</b>	Municipal Council
<b>FROM</b>	Councillor Sappington
<b>BOARD/COMMITTEE</b>	Police Advisory Board
<b>BOARD/COMMITTEE MEETING DATE</b>	February 19, 2025
<b>COTW/COUNCIL MEETING DATE</b>	March 4, 2025

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The Police Advisory Board met in Council Chambers on February 19, 2025 at 1:30 pm.

Councillor Sappington was appointed as Chair and Councillor Best was appointed as Vice Chair of the Board.

S/Sgt. Ed Nugent of the RCMP presented the quarterly Kings District Policing Report for October – December 2024. There was also a presentation provided by the Nova Scotia Department of Justice on the role of the Police Advisory Board.

A draft Work Plan was prepared by staff in consultation with Board members and reviewed during the meeting. A motion was passed to accept the work plan as presented.

The PAB's citizen member vacancy has been advertised, and staff will be conducting interviews to prepare a recommendation to the Nominating Committee.

A motion was passed by the PAB setting the 2025 meeting schedule for the Board. The next meeting will be on May 21.

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<b>TO</b>	Municipal Council
<b>FROM</b>	Mayor Corkum
<b>BOARD</b>	Interim IMSA Board (Kings Transit & Valley Waste)
<b>BOARD MEETING DATE</b>	February 19, 2025
<b>COUNCIL MEETING DATE</b>	March 4, 2025

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As the Municipal representative and Chair of the Interim IMSA Board please accept this report on the meeting of February 19, 2025.

#### Kings Transit:

Dwight Whynot provided a report.

- Ridership is down from January 2024 to January 2025. Believed to be largely in part from a change in how users are recorded.
- Bus maintenance remains an issue; however, staff are doing a tremendous job keeping the buses safely on the road.
- A request for proposals for the purchase of buses and charging equipment has been posted.
- The search for a new General Manager is ongoing. 38 applications have been received.

#### Valley Waste:

Andrew Garrett provided a report.

- Savings of over \$100,000 on diversion and recovery, which is the best in the province. Staff are doing excellent work in these areas.
- Expenses are down for the year.
- Contract with Halifax has been extended by 2 months to allow for Scotia Recycling to start running again.

Respectfully submitted,

Mayor Dave Corkum

**Committee of Council Reports - March 4, 2025**

<b>Board/Committee</b>	<b>Chair/Reporting Councillor/ Members</b>	<b>Last/Next Meeting</b>	<b>Report</b>
Asset Management Committee	Peter Allen, Doug Gates, Tim Harding	September 3, 2024 Next: TBD	
Audit & Finance Committee	Dave Corkum, Everett MacPherson (Chair), Riley Peckford (Vice-Chair), Emily Lutz	December 12, 2024 Next: TBD	Recommendations provided December 17, 2024
Diversity Kings County	Everett MacPherson (Vice-Chair) Christina Sappington (Chair)	January 6, 2025 Next: March 3, 2025	Written report provided March 4, 2025
Fences Arbitration Committee	Bob Best Alternate: Christina Sappington	No meetings	
Fire Services Advisory Committee	Peter Allen, Doug Gates, Riley Peckford (Reporting Councillor)	December 5, 2024 Next: February 20, 2025	Recommendation provided January 7, 2025
Greenwood Water Utility Source Water Protection Committee	Riley Peckford	July 25, 2024 Next: TBD	
Joint Accessibility Advisory Committee	Robbie Hiltz	December 11, 2024 Next: March 12, 2025	Recommendation provided January 7, 2025
Lake Monitoring Committee	Riley Peckford Alternate: Tim Harding	No recent meetings	
Nominating Committee	Dave Corkum (Chair), Peter Allen, Everett MacPherson, Riley Peckford	November 21, 2024 Next: TBD	Recommendations provided December 3, 2024
Planning Advisory Committee	Emily Lutz (Chair), Riley Peckford (Vice-Chair), Doug Gates, Everett MacPherson	February 11, 2025 March 11, 2025	Recommendations provided March 4, 2025
Police Advisory Board	Bob Best, Robbie Hiltz, Christina Sappington	February 19, 2025 Next: May 21, 2025	Written report provided March 4, 2025
Regional Sewer Committee	Tim Harding Alternate: Everett MacPherson	January 16, 2025 Next: Budget Meeting March 6, 2025	Verbal report provided January 21, 2025
Sandy Court Source Water Protection Committee	Tim Harding	November 30, 2023 Next: February 25, 2025	

**External Board and Committee Reports - March 4, 2025**

<b>Board/Committee</b>	<b>Reporting Councillor</b>	<b>Last / Next Meeting</b>	<b>Report</b>
Annapolis Valley Regional Library Board	Emily Lutz Alternate: Peter Allen	January 16, 2025	Written report provided February 4, 2025
Annapolis Valley Trails Coalition Board	Bob Best Alternate: Robbie Hiltz	August 2024	Verbal report provided September 3, 2024
Canning Source Water Protection Committee	Everett MacPherson		
Interim IMSA Board (Kings Transit & Valley Waste)	Dave Corkum (Chair) Alternate: Emily Lutz	January 15, 2025 Next: February 19, 2025	Written report provided March 4, 2025
Kentville Joint Fire Services Committee	Bob Best, Robbie Hiltz, Christina Sappington	January 23, 2025	Written report provided February 4, 2025
Kentville Water Commission	Doug Gates		
Kings Regional Rehabilitation Centre Board	Peter Allen, Bob Best, Tim Harding, Christina Sappington	Last Monday of the Month	Verbal report provided January 7, 2025
<a href="#">Kings Regional Emergency Management Advisory Committee</a>	Dave Corkum, Robbie Hiltz	January 22, 2025 Next: April 22, 2025	Written report provided February 4, 2025
Landscape of Grand Pré Inc. Member	Christina Sappington Alternate: Vacant		
Landscape of Grand Pré Inc. Board	Peter Allen	September 2024	Verbal report provided September 3, 2024
New Minas Source Water Protection Committee	Christina Sappington		
Port Williams Source Water Protection Committee	Doug Gates		
Valley Community Fibre Network (Authority) Board	Emily Lutz	Next: January 6, 2025	Written report provided January 21, 2025
Valley Regional Enterprise Network Liaison & Oversight Committee	Dave Corkum	October 2, 2024	Written report provided February 18, 2025
Western Regional Housing Authority Board	Citizen Member only		
Wolfville Source Water Protection Advisory Committee	Peter Allen		



## THE ORDER OF NOVA SCOTIA

3<sup>rd</sup> February 2025  
H A L I F A X

Mayor Dave Corkum  
Municipality of the County of Kings  
181 Coldbrook Village Park Drive  
Coldbrook, NS B4R 1B9

Your Worship,

I have been asked by the Chancellor of the Order of Nova Scotia, His Honour the Honourable Mike Savage, to remind you that nominations to the Order of Nova Scotia may be made up until Friday April 18, 2025.

As a leader in your community, you are in an exceptional position to help recognize the work of exemplary citizens and those who have contributed to the life and vibrancy of our province.

You can download further information about the Order, along with electronic nomination forms via <https://novascotia.ca/iga/order.asp>. Should you require additional information or material, please do not hesitate to contact Ms. Julie Langille, Chief of Protocol at (902) 424-4194, or [julie.langille@novascotia.ca](mailto:julie.langille@novascotia.ca). You may also contact me directly at 902-424-7050, or [christopher.mccreery@novascotia.ca](mailto:christopher.mccreery@novascotia.ca).

The closing date for 2025 nominations is Friday April 18<sup>th</sup>. The Lieutenant Governor and Advisory Council very much appreciate your assistance in this matter.

With all kind regards,

Yours sincerely,

Christopher McCreery, MVO  
Secretary of the Order of Nova Scotia