



MUNICIPALITY *of the*  
COUNTY *of* KINGS

**MUNICIPAL COUNCIL**  
**Tuesday, May 6, 2025**  
**Following Public Hearing**  
**AGENDA**

**Video Recording Times Noted in Red**  
**Video is available [here](#)**

1. Roll Call **56:56**
2. Approval of Agenda **57:05** Page 1
3. Disclosure of Conflict of Interest Issues **58:56**
4. Approval of Minutes **1:00:02**
  - a. April 1, 2025 Council Page 3
  - b. April 2, 2025 Special Council - Budget Page 16
  - c. April 15, 2025 Special Council Page 25
5. Business Arising from Minutes **None**
  - a. April 1, 2025 Council Page 3
  - b. April 2, 2025 Special Council - Budget Page 16
  - c. April 15, 2025 Special Council Page 25
6. Planning Advisory Committee Recommendations April 8, 2025 Page 32
  - a. Application to rezone a portion of property at 7015 Hwy 1, Coldbrook (File 24-19) **1:02:01**
  - b. Application to rezone a property on Ernst Drive, Aylesford (File 24-12) **1:03:36**
  - c. Application to rezone the property at 1733 Highway 1, Auburn and amend the Land Use By-law (File 24-21) **1:07:19**
  - d. Application to enter into a development agreement at 1143 West Halls Harbour Road, Halls Harbour (File 23-16) **1:08:24**
  - e. Application to rezone the property at 683 Central Avenue, Greenwood (File 23-16) **1:09:21**
  - f. Application to enter into a development agreement at 1081 Cape Split Road, Scots Bay (File 24-15) **1:10:14**
  - g. Next Public Hearing **1:11:20**
7. Administration
  - a. Proclamations: Lyme Disease Awareness Month, VON Week, Cole Wittenberg Day **1:12:04** Page 34
  - b. Policy FIN-05-002: Council and Committee Remuneration (adoption) **1:16:19** Page 38
  - c. Policy DBS-03-006: Storm Water Management (adoption) **1:17:25** Page 41
  - d. Request for Helicopter Flyby and Landing at Camp Aldershot Family Day **1:18:17** Page 44
  - e. Loan Guarantee- Village of Canning **1:19:56** Page 47
  - f. Guarantee Resolution: Valley Region Solid Waste-Resource Management Authority **1:27:01** Page 55
  - g. Regional Sewer Update (presentation) **1:33:15**

*Agenda continued on next page*



MUNICIPALITY *of the*  
COUNTY *of* KINGS

**MUNICIPAL COUNCIL**  
**Tuesday, May 6, 2025**  
**Following Public Hearing**  
**AGENDA**

8. Board and Committee Reports **2:13:57**
  - a. Diversity Kings County Committee Page 69
  - b. Interim IMSA Board (Kings Transit & Valley Waste) Page 70
  - c. Regional Emergency Management Advisory Committee Page 71
  - d. Valley Community Fibre Network (Authority) Board Page 76
  - e. Committees of Council Page 77
  - f. External Boards and Committees Page 78
9. Correspondence **2:23:43**
  - a. 2025-04-08 International Network of Michelin Cities Page 79
  - b. 2025-04-16 Village of Cornwallis Square Name Change Page 83
  - c. 2025-04-17 Minister of Emergency Management - Fire Services Review Page 85
  - d. 2025-04-01 Municipalities to Minister of Communities, Culture, Tourism and Heritage re: Annapolis Valley Regional Library Page 87
  - e. 2025-04-17 Response from Minister of Communities, Culture, Tourism and Heritage re: Annapolis Valley Regional Library Page 89
  - f. 2025-03-07 Municipal Affairs re: Wind Turbine Setbacks Page 90
  - g. 2025-04-23 Mayor of Colchester to Minister Lohr re: Wind Turbine Setbacks Page 93
  - h. 2025-04-23 Village of New Minas - Location for Regional Recreation Centre Page 94
10. Other Business **2:25:58**
11. Comments from the Public **None**
12. Adjournment **2:29:53**

Accommodations are available for this meeting: please submit your request at  
[www.countyofkings.ca/accommodationsrequest](http://www.countyofkings.ca/accommodationsrequest).

**THE MUNICIPALITY OF THE COUNTY OF KINGS**  
**MUNICIPAL COUNCIL**  
**Tuesday, April 1, 2025**  
**DRAFT MINUTES**

**Meeting Date  
and Time**

A meeting of Municipal Council was held on Tuesday, April 1, 2025 at 6:36 p.m. following a Public Hearing in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

**1. Attendance**

All Members of Council were in attendance.

***Results for Roll Call***

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Scott MacKay, Manager, Revenue
- Laura Mosher, Manager, Planning
- Sarah Burko, Climate Change Project Specialist
- Dan Hagan, Strategic Project Specialist
- Alice Jacob, Planner
- Janny Postema, Municipal Clerk/Recording Secretary

**2. [Approval of Agenda](#)**

Mayor Corkum noted that an item would be added to the agenda under Administration: CAO Role Relative to the Positions of Treasurer and of Clerk.

**On motion of Councillor Gates and Councillor Hiltz, that Municipal Council approve the April 1, 2025 agenda as amended.**

**Motion Carried.**

***Results***

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For

District 8	Christina Sappington	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Approval of Minutes**

4a. [February 26, 2025](#)

On motion of Councillor Sappington and Councillor Luz, that the minutes of the February 26, 2025 Special Council meeting be approved as circulated.

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

4b. [March 4, 2025](#)

On motion of Councillor Harding and Councillor Allen, that the minutes of the March 4, 2025 Council meeting be approved as circulated.

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

5. **Business Arising from Minutes**

5a. [February 26, 2025](#)

There was no business arising from the February 26, 2025 minutes.

5b. [March 4, 2025](#)

There was no business arising from the March 4, 2025 minutes.



6. [Planning Advisory Committee Recommendations March 11, 2025](#)

6a. **Application to rezone a property on Prospect Road in New Minas (File 24-10)**

Councillor Lutz presented the recommendations as attached to the April 1, 2025 Council agenda.

**On motion of Councillor Lutz and Councillor Allen, that Municipal Council give Second Reading to the application to rezone a vacant property located on Prospect Road (PID 55199145), New Minas from the Highway Commercial (C5) Zone to the Mixed Commercial (C3) Zone, as described in Appendix D of the report dated February 11, 2025.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

6b. **Application to rezone the property at 5329 Prospect Road in New Minas (File 24-16)**

**On motion of Councillor Lutz and Councillor Best, that Municipal Council give Second Reading to the application to rezone the property located at 5329 Prospect Road (PID 55199129), New Minas from the Highway Commercial (C5) Zone to the Mixed Commercial Residential (C3) Zone, as described in Appendix D of the report dated February 11, 2025.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

6c. **Application to rezone a portion of property at 7015 Highway 1, Coldbrook (File 24-19)**

**On motion of Councillor Lutz and Councillor Hiltz that Municipal Council give First Reading to and hold a Public Hearing regarding the application to rezone 1.94 acres of 7015 Highway 1 (PID 55153811), Coldbrook from the Heavy Industrial (M2) Zone to the Light Industrial Commercial (M1) Zone, as described in Appendix C of the report dated March 11, 2025.**

**Motion Carried.****Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

- 6d. **Application to rezone a property on Ernst Drive in Aylesford (File 24-12)**

On motion of Councillor Lutz and Councillor Sappington, that Municipal Council give First Reading to and hold a Public Hearing regarding the application to rezone a parcel of vacant land on Ernst Drive (PID 55552640), Aylesford from the Residential One and Two Unit (R2) Zone to the Residential mixed Density (R3) Zone, as described in Appendix C of the report dated March 11, 2025.

**Motion Carried.****Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

- 6e. **Next Public Hearing Date**

Councillor Lutz noted that the next Public Hearing would be held on Tuesday, May 6, 2025 at 6:00 p.m.

7. **Administration**

- 7a. [Proclamation Requests: Autism Acceptance Month & Gaelic Nova Scotia Month](#)

Janny Postema, Municipal Clerk, presented the proclamations as attached to the April 1, 2025 Council agenda.

On motion of Councillor MacPherson and Deputy Mayor Peckford, that Municipal Council proclaim April 2025 to be "Autism Acceptance Month" in the Municipality of the County of Kings.

**Motion Carried.****Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

On motion of Councillor Lutz and Councillor Hiltz, that Municipal Council proclaim May 2025 to be “Gaelic Nova Scotia Month” in the Municipality of the County of Kings.

Motion Carried.

#### Results

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

7b. CAO Role Relative to the Positions of Treasurer and of Clerk

Scott Conrod, CAO, presented the Request for Decision as provided to Council on April 1, 2025 Council and provided a [presentation](#).

On motion of Councillor MacPherson and Councillor Gates, that Municipal Council pursuant to section 31(4) *Municipal Government Act* provide its consent for the Municipality’s Chief Administrative Officer to serve as Clerk or as Treasurer during periods of time when either of these positions are temporarily vacant or during periods when an appointed Municipal Clerk or Treasurer are temporarily out of office; and

That the period of time of this consent be limited to term of office of the present-day Municipal Council expiring when a new Council is sworn in after the 2028 general municipal election.

Motion Carried.

#### Results

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For

District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

## 8. Engineering and Public Works

### 8a. [2020-2024 Lake Monitoring Program Report](#)

Dan Hagan, Strategic Projects Specialist, Sarah Burko, Climate Change Project Specialist, and representatives of Coastal Action presented the Briefing as attached to the April 1, 2025 Council agenda and provided a [presentation](#).

**On motion of Councillor Gates and Councillor Allen, that Municipal Council receive the April 1, 2025 Briefing regarding the results of the 2020 - 2024 Lake Monitoring Programs as information.**

**Motion Carried.**

#### *Results*

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

## 9. Financial Services

### 9a. [Change of Bank Signing Officers](#)

Scott MacKay, Revenue Manager, presented the Request for Decision as attached to the April 1, 2025 Council agenda and provided a [presentation](#).

**On motion of Councillor MacPherson and Councillor Hiltz, that Municipal Council approve the changes to the current arrangements for bank signing officers to temporarily replace the Director of Finance and Information Technology with the Deputy Chief Administrative Officer.**

**Motion Carried.**

#### *Results*

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For

District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

10 [Recommendations from Committee of the Whole March 18, 2025](#)

- 10a. **Award of Contract # 25-12: Mee Road Easement Sewer Upgrade** Mayor Corkum presented the recommendations as attached to the April 1, 2025 Council agenda.

**On motion of Councillor Lutz and Councillor Allen, that Municipal Council pre-approve debt issuance and use of capital reserves for fiscal 2025/26 for the increased capital costs of \$356,050 associated with the Mee Road Easement Sewer Upgrade, as detailed in the Request for Decision dated March 18, 2025.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

- 10b. **Award of Contract # 25-12: Mee Road Easement Sewer Upgrade** On motion of Councillor Harding and Councillor Lutz, that Municipal Council award Contract # 25-12: Mee Road Easement Sewer Upgrade to Atlantic Snow and Ice Management in the amount of \$723,998.07 including non-recoverable HST, as described in the Request for Decision dated March 18, 2025.

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

- 10c. **Amendments to Policy FIN-05-026: Tax** On motion of Councillor Gates and Councillor Sappington, that Municipal Council give seven days' notice, per s.48(1) *Municipal Government Act*, to

**Exemption for Non-Profit Organizations**

**amend Policy FIN-05-026: Tax Exemption for Non-Profit Organizations, as detailed in the March 18, 2025, Request for Decision.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

10d. **Fire Department Funding Agreements**

**On motion of Councillor Allen and Councillor Lutz, that Municipal Council provide direction to the Mayor and CAO to enter into Fire Funding Agreements for the non-contracted Fire Departments based on the March 18, 2025, Request for Decision.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

10e. **Funding Agreement for Kings Point-To-Point Transit Society (KPPT)**

**On motion of Councillor Allen and Councillor MacPherson, that Municipal Council instruct the Chief Administrative Officer to enter into an agreement with the Kings Point-to-Point Transit Society based on the terms and conditions set out in the March 18, 2025 Request for Decision.**

**Motion Carried.**

**Results**

For 9  
Against 1

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For

District 5	Tim Harding	For
District 6	Bob Best	Against
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

11. [Recommendations from Nominating Committee March 18, 2025](#)

11a. **Citizen Member  
Appointment to Joint  
Accessibility Advisory  
Committee**

Mayor Corkum presented the recommendations as attached to the April 1, 2025 Council agenda.

**On motion of Councillor Sappington and Councillor Lutz, that Municipal Council appoint Jordan Waterbury as citizen member to the Joint Accessibility Advisory Committee for the remainder of a three-year term commencing April 1, 2025 and ending May 31, 2026.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

11b. **Citizen Member  
Appointment to Police  
Advisory Board**

**On motion of Deputy Mayor Peckford and Councillor Best, that Municipal Council appoint Daniel Toney as citizen member to the Police Advisory Board for a two-year term commencing April 1, 2025, conditional on criminal record and background checks.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

## 12. Board and Committee Reports

### 12a. [Kentville Joint Fire Services Committee](#)

Councillor Hiltz presented the report as attached to the April 1, 2025 Council agenda.

**On motion of Councillor Hiltz and Councillor Best, that Municipal Council receive the Kentville Joint Fire Services Committee report as attached to the April 1, 2025 agenda for information.**

**Motion Carried.**

#### *Results*

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

### 12b. **Kings Regional Rehabilitation Centre Board**

Councillor Harding shared that the Kings Regional Rehabilitation Centre (KRRC) Board of Directors held its last meeting on March 31, 2025, and that KRRC was now fully divested from the Municipality.

**On motion of Councillor Harding and Councillor Allen, that Municipal Council receive the Kings Regional Rehabilitation Centre Board report as provided verbally for information.**

**Motion Carried.**

#### *Results*

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

### 12c. **Kentville Water Commission**

Councillor Gates noted that he had sent his regrets to the meeting on March 26<sup>th</sup> as it conflicted with the Municipality's budget meeting.



- 12d. **Annapolis Valley Regional Library Board** Councillor Lutz thanked the Mayor and other Mayors/Wardens on behalf of the Annapolis Valley Regional Library Board for their letter to Minister Dave Ritcey, Minister of Communities, Culture, Tourism and Heritage, in support of a fair and equitable funding formula to support the library system.
- 12e. **Landscape of Grand Pré Inc. Member** Councillor Sappington noted that she had sent regrets to the meeting on March 26<sup>th</sup> as it conflicted with the Municipality's budget meeting.
- 12f. **Interim IMSA Board (Kings Transit & Valley Waste)** Mayor Corkum provided a brief update from the last meeting.

**On motion of Councillor Harding and Councillor Lutz, that Municipal Council receive the Interim IMSA Board (Kings Transit & Valley Waste) Report as provided verbally for information.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

- 12g. [Committees of Council](#) For information.
- 12h. [External Boards and Committees](#) For information.
13. **Correspondence** Mayor Corkum presented the correspondence as attached to April 1, 2025 Council agenda.

**On motion of Councillor Sappington and Councillor Allen, that Municipal Council receive the correspondence as attached to the April 1, 2025 agenda for information.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For

District 8	Christina Sappington	For
District 9	Peter Allen	For

- 13a. [Courtney Harris - Recreation Facility](#) For information.
- 13b. [Blomidon Naturalists Society - Resource Development Concerns](#) For information.
- 13c. [Municipal Affairs - Mandatory Code of Conduct Training](#) For information.
- 13d. [Laura L. Connors - Acadia Pool Closure](#) For information.
14. **Other Business** There was no other business to come before Council.
15. **Comments from the Public** MLA Julie Vanexan was present but did not provide comments.
16. **Closed Session & Adjournment** **On motion of Councillor Sappington and Councillor Gates, that Council adjourn to move into closed session in accordance with section 22 (2) (e) *Municipal Government Act*: contract negotiations.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Council moved into closed session at 7:49 p.m. and adjourned at 8:38 p.m.

**Approved by:**

\_\_\_\_\_  
Dave Corkum  
Mayor

\_\_\_\_\_  
Janny Postema  
Municipal Clerk/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest

For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

DRAFT

**THE MUNICIPALITY OF THE COUNTY OF KINGS  
SPECIAL COUNCIL - BUDGET  
Wednesday, April 2, 2025  
DRAFT MINUTES**

**Meeting Date  
and Time**

A special budget meeting of Municipal Council was held on Wednesday, April 2, 2025 at 9:00 a.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

**1. Attendance**

All Members of Council were in attendance, with the exception of Councillor MacPherson with notice.

**Roll Call**

***Results for Roll Call***

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Tyler Honeywood, Manager, Financial Reporting
- Chad West, Manager, IT
- Chris Ritchie, Funding Analyst
- Katrina Roefs, Financial Analyst
- Kevin Wheaton, Financial Analyst
- Haley Hutt, Administrative Assistant/Recording Secretary

**2. [Approval of Agenda](#)**

**On motion of Councillor Allen and Councillor Harding, that Council approve the April 2, 2025 agenda as circulated.**

**Motion Carried.**

***Results***

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For

District 9	Peter Allen	For
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3. **Disclosure of Conflict of Interest Issues**

No Conflict of Interest issues were declared.

4. **Financial Services**

4a. **Municipality of the County of Kings 2025/2026 Operating and Capital Budgets Request for Decision**

Tyler Honeywood, Manager of Financial Reporting, and Katrina Roefs, Financial Analyst, presented the 2025/2026 Operating and Capital Budgets Request for Decision as attached to the April 2, 2025 Special Council agenda and provided a [presentation](#).

1. **Greenwood Water Utility**

On motion of Councillor Allen and Councillor Lutz, that Municipal Council approve the 2025/26 Operating and Capital Budget for the Greenwood Water Utility which includes \$1,147,500 of Gross Expenditures, \$32,000 in Capital out of Revenue, and a total Capital Budget of \$10,989,060 funded out of Prior Period Surplus, Long Term Debt, and Operating Revenue attached as Appendix A to the April 2, 2025 Request for Decision.

**Motion Carried.**

***Results***

For 9

Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

2. **Regional Sewer System**

On motion of Councillor Gates and Councillor Hiltz, that Municipal Council approve the 2025/26 Operating and Capital Budget for the Regional Sewer System which includes \$2,724,800 of Gross Expenditures and a Capital Budget of \$4,625,000 attached as Appendix B to the April 2, 2025 Request for Decision.

**Motion Carried.**

***Results***

For 9

Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For

District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

3. [Grant Program Funding](#)

On motion of Councillor Sappington and Councillor Best, that Municipal Council approve the grant program funding identified in Appendix C attached to the April 2, 2025 Request for Decision totaling \$3,850,600.

**Motion Carried.**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

4. [Specific External Organizational Funding](#)

On motion of Councillor Allen and Councillor Lutz, that Municipal Council approve specific funding to external organizations identified in Appendix D: Schedule of Specific External Organization Funding attached to the April 2, 2025 Request for Decision totaling \$2,444,590.

**Motion Carried.**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

5. [Kentville Volunteer Fire Department Operating Budget](#)

On motion of Councillor Lutz and Councillor Hiltz, that Municipal Council approve the 2025/26 Operating Budget for the Kentville Volunteer Fire Department attached as Appendix E to the April 2, 2025 Request for Decision totaling \$803,700.

**Motion Carried.**

**Results**

For 9

Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

6. **Kentville Volunteer Fire Department Municipal Contribution**

On motion of Councillor Hiltz and Councillor Sappington, that Municipal Council approve the 2025/26 Municipal contribution in the amount of \$476,702 to the Kentville Volunteer Fire Department.

Motion Carried.

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

7. **Hantsport Volunteer Fire Department Municipal Contribution**

On motion of Deputy Mayor Peckford and Councillor Harding, that Municipal Council approve the 2025/26 Municipal contribution in the amount of \$127,700 to the West Hants Regional Municipality for the Hantsport Volunteer Fire Department as summarized in Appendix F to the April 2, 2025 Request for Decision.

Motion Carried.

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

8. [Berwick Volunteer Fire Department Municipal Contribution](#)

On motion of Councillor Sappington and Councillor Gates, that Municipal Council approve the 2025/26 Municipal contribution in the amount of \$186,320 to the Town of Berwick and the Berwick and District Volunteer Fire Department as summarized in Appendix G to the April 2, 2025 Request for Decision.

Motion Carried.

**Results**

For 9

Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

9. [2025/2026 Capital and Project Budget with Gross Expenditures](#)

On motion of Councillor Lutz and Councillor Sappington, that Municipal Council approve the 2025/26 Capital and Project Budget with Gross Expenditures of \$48,135,544 as summarized in Appendix H to the April 2, 2025 Request for Decision.

Motion Carried.

**Results**

For 9

Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

10. [Five-Year Capital Plan](#)

On motion of Councillor Allen and Councillor Sappington, that Municipal Council approve the Five-Year Capital Plan as summarized in Appendix H to the April 2, 2025 Request for Decision, and as detailed within the Project Justification Sheets of the Proposed 2025/26 Budget Document, included as Appendix L to the April 2, 2025 Request for Decision.

Motion Carried.

**Results**

For 9

Against 0



District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

11. [Temporary Borrowing Resolution](#)

On motion of Councillor Gates and Councillor Lutz, that Municipal Council approve the request of a Temporary Borrowing Resolution from the Province of Nova Scotia in the amount of \$14,963,256 attached as Appendix I to the April 2, 2025 Request for Decision.<sup>1</sup>

Motion Carried.

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

12. [Amendments to Policy FIN-05-003: Fees](#)

On motion of Councillor Lutz and Councillor Sappington, that Municipal Council provide seven days' notice, per s. 48(1) *Municipal Government Act*, to adopt amendments to Policy FIN-05-003, the Fees Policy, attached as Appendix J to the April 2, 2025 Request for Decision.

Motion Carried.

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For

<sup>1</sup> Note: the amount in this motion is incorrect; a revised motion will be on the agenda of the next Council meeting.

District 8	Christina Sappington	For
District 9	Peter Allen	For

13. [2025/2026 Operating Budget with Gross Expenditures](#)

On motion of Councillor Sappington and Councillor Lutz, that the 2025/26 Operating Budget with Gross Expenditures of \$69,813,150 be approved as summarized in Appendix K to the April 2, 2025 Request for Decision.

**Motion Carried.**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

14. **Residential and Resource Property Tax Rate**

On motion of Councillor Gates and Deputy Mayor Peckford, that the residential and resource property tax rate for 2025/26 be set at \$0.853 per \$100 of assessment.

**Motion Carried.**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

15. **Commercial Property Tax Rate**

On motion of Councillor Sappington and Councillor Lutz, that the commercial property tax rate for 2025/26 be set at \$2.287 per \$100 of assessment.

**Motion Carried.**

**Results**

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For

District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

## 5. IT Services

### 5a. [Award of Contract #24-42: Asset Maintenance Management Software](#)

Chad West, Manager of IT, presented the Request for Decision as attached to the April 2, 2025 Special Council agenda and provided a [presentation](#).

**On motion of Councillor Best and Councillor Sappington, that Municipal Council award Contract #24-42: Asset Maintenance Management Software to Applied GeoLogics for a term of five (5) years at a total cost of \$1,078,830.33 (including non-recoverable HST), as described in the April 2, 2025 Request for Decision.**

**Motion Carried.**

#### *Results*

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

### 5b. [Award of Contract #24-45: Human Resource Information System](#)

Chad West, Manager of IT, presented the Request for Decision as attached to the April 2, 2025 Special Council agenda and provided a [presentation](#).

**On motion of Councillor Sappington and Councillor Harding, that Municipal Council award Contract #24-45: Human Resource Information System to ADP Canada for a term of five (5) years at a total cost of \$176,940.25 (including non-recoverable HST), as described in the April 2, 2025 Request for Decision.**

**Motion Carried.**

#### *Results*

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For

District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

6. **Other Business**

Councillors Gates and Harding asked for clarification on the Temporary Borrowing Resolution.

7. **Comments from the Public**

No members of the public were present.

8. **Adjournment**

**On motion of Councillor Sappington and Councillor Harding, there being no further business, the meeting adjourned at 9:43 a.m.**

**Motion Carried.**

**Results**

For 9

Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	-
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Approved by:

\_\_\_\_\_  
Dave Corkum  
Mayor

\_\_\_\_\_  
Haley Hutt  
Administrative Assistant/Recording Secretary

Results Legend	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

**THE MUNICIPALITY OF THE COUNTY OF KINGS**  
**SPECIAL MUNICIPAL COUNCIL**  
**Tuesday, April 15, 2025**  
**MINUTES**

**Meeting Date  
and Time**

A special meeting of Municipal Council was held on Tuesday, April 15, 2025 following Committee of the Whole at 11:26 a.m. in the Council Chambers, Municipal Complex, Coldbrook, Nova Scotia.

**1. Attendance**

All Members of Council were in attendance. Councillor Harding attended virtually.

***Results for Roll Call***

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Also in attendance were:

- Scott Conrod, Chief Administrative Officer
- Rob Frost, Deputy Chief Administrative Officer
- Brad Carrigan, Director, Engineering & Public Works
- Trish Javorek, Director, Planning & Inspections
- Scott MacKay, Manager, Revenue & Acting Director, Finance & IT
- Tyler Honeywood, Manager, Financial Reporting
- Dan Hagan, Strategic Projects Specialist
- Janny Postema, Municipal Clerk/Recording Secretary

**2. [Approval of Agenda](#)**

**On motion of Deputy Mayor Peckford and Councillor Allen, that Municipal Council approve the April 15, 2025 agenda as circulated.**

**Motion Carried.**

***Results***

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

3. **Disclosure of Conflict of Interest Issues** Councillor Hiltz declared a Conflict of Interest with respect to item 5b. Amendments to Policy FIN-05-026: Tax Exemption for Non-Profit Organizations given his employment at the Kings Regional Rehabilitation Centre.

4. **Committee of the Whole Recommendations April 15, 2025**

- 4a. **Amendments to Policy FIN-05-002: Council and Committee Remuneration** On motion of Councillor Best and Councillor Lutz, that Municipal Council provide seven days' notice, per s.48(1) *Municipal Government Act*, to amend Policy FIN-05-002: Council and Committee Remuneration as attached to the April 15, 2025 Committee of the Whole agenda.

**Motion Carried.**

***Results***

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

On motion of Councillor Gates and Councillor MacPherson, that Municipal Council direct the Chief Administrative Officer to remunerate Nicole VandenHof in accordance with Policy FIN-05-002: Council and Committee Remuneration for attending meetings of the Police Advisory Board from December 1, 2022, to March 1, 2025.

**Motion Carried.**

***Results***

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

- 4b. **2025/26 J-Class Road Agreement** On motion of Councillor Lutz and Councillor Sappington, that Municipal Council accept the proposed road for repaving (Sandy Court) as detailed in the letter dated March 27, 2025 received from the Office of Minister of Public Works.

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

**On motion of Councillor Sappington and Councillor Best, that Municipal Council authorize the Chief Administrative Officer to propose a replacement J-Class Program to the Province of Nova Scotia based on information provided to Municipal Council on November 19, 2024.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

**4c. Award of Contract #25-09: Permitting Software**

**On motion of Councillor Best and Councillor Lutz, that Municipal Council award Contract #25-09: Permitting Software to Clariti Cloud Inc. for a term of five (5) years at a total cost of \$346,518.88 (including non-recoverable HST), as described in the April 15, 2025 Request for Decision.**

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For

District 9	Peter Allen	For
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## 5. Financial Services

### 5a. [Amendments to Policy FIN-05-003: Fees \(adoption\)](#)

Mayor Corkum presented the Policy as attached to the April 15, 2025 Special Council agenda.

**On motion of Councillor Allen and Councillor Sappington, that Municipal Council adopt amendments to Policy FIN-05-003, the Fees Policy, as attached to the April 15, 2025 Special Council agenda package.**

**Motion Carried.**

#### *Results*

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

### 5b. [Amendments to Policy FIN-05-026: Tax Exemption for Non-Profit Organizations \(adoption\)](#)

Mayor Corkum presented the Policy as attached to the April 15, 2025 Special Council agenda.

Councillor Hiltz left his seat due to a conflict of interest.

**On motion of Councillor Gates and Councillor Best, that Municipal Council adopt amendments to Policy FIN-05-026, the Tax Exemption for Non-Profit Organizations Policy, as attached to the April 15, 2025 Special Council agenda package.**

**Motion Carried.**

#### *Results*

For 9  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	COI
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Councillor Hiltz returned to his seat.



5c. [Revised Temporary Borrowing Resolution](#)

Tyler Honeywood, Manager of Financial Reporting, presented the Request for Decision as attached to the April 15, 2025 Special Council agenda and provided a [presentation](#).

**On motion of Councillor Allen and Councillor MacPherson, that Municipal Council rescind the motion passed on April 2, 2025 to approve the request of a Temporary Borrowing Resolution from the Province of Nova Scotia in the amount of \$14,963,256 attached as Appendix I to the April 2, 2025 Request for Decision.**

**Motion Carried.**

***Results***

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

**On motion of Councillor MacPherson and Councillor Best, that Municipal Council approve and submit for Provincial approval the Temporary Borrowing Resolution from the Province of Nova Scotia in the amount of \$20,776,027 attached as Appendix A to the April 15, 2025 Request for Decision.**

**Motion Carried.**

***Results***

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

6. **Other Business**

There was no other business to come before Council.

7. **Comments from the Public**

No members of the public were present.

## 8. Closed Session

On motion of Councillor Allen and Councillor Sappington, that Council move into closed session in accordance with sections 22 (2) (a) and (e) *Municipal Government Act*: “acquisition, sale, lease and security of municipal property” and “contact negotiations”.

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

Council moved into closed session at 11:44 a.m. and returned to open session at 2:46 p.m.

9. Policy DBS-03-006:  
Storm Water  
Management (notice)

On motion of Councillor Sappington and Councillor Gates, that Municipal Council take the tabling motion related to the Storm Water Management Policy from the table.

**Motion Carried.**

**Results**

For 9  
Against 1

District	Name	Results
Mayor	Dave Corkum	For
District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	Against
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

On motion of Councillor Gates and Councillor Sappington, that Municipal Council give seven days' notice, per s. 48(1) *Municipal Government Act*, to adopt Policy DBS-03-006: Storm Water Management as detailed in the April 15, 2025 Request for Decision.

**Motion Carried.**

**Results**

For 10  
Against 0

District	Name	Results
Mayor	Dave Corkum	For

District 1	Everett MacPherson	For
District 2	Doug Gates	For
District 3	Robbie Hiltz	For
District 4	Riley Peckford	For
District 5	Tim Harding	For
District 6	Bob Best	For
District 7	Emily Lutz	For
District 8	Christina Sappington	For
District 9	Peter Allen	For

10. **Adjournment**

There being no further business, Council adjourned at 2:57 p.m.

**Approved by:**

\_\_\_\_\_  
Dave Corkum  
Mayor

\_\_\_\_\_  
Janny Postema  
Municipal Clerk/Recording Secretary

<b>Results Legend</b>	
-	Absent
COI	Conflict of interest
For	A vote in favour
Against	A vote in the negative or any Councillor who fails or refuses to vote and who is required to vote by the preceding subsection, shall be deemed as voting in the negative.

<b>COMMITTEE</b>	Planning Advisory Committee
<b>COMMITTEE MEETING DATE</b>	<a href="#">April 8, 2025</a>
<b>COUNCIL MEETING DATE</b>	May 6, 2025

## RECOMMENDATIONS

a.	Application to rezone a portion of the property at 7015 Highway 1, Coldbrook (File 24-19)	That Municipal Council give Second Reading to the application to rezone 1.94 acres of 7015 Highway 1 (PID 55153811), Coldbrook from the Heavy Industrial (M2) Zone to the Light Industrial Commercial (M1) Zone as described in Appendix C of the report dated <a href="#">March 11, 2025</a> .
b.	Application to rezone a property on Ernst Drive, Aylesford (File 24-12)	That Municipal Council give Second Reading to the application to rezone a parcel of vacant land on Ernst Drive (PID 55552640), Aylesford from the Residential One and Two Unit (R2) Zone to the Residential mixed Density (R3) Zone as described in Appendix C of the report dated <a href="#">March 11, 2025</a> .
c.	Application to rezone the property at 1733 Highway 1, Auburn and amend the Land Use By-law (File 24-21)	That Municipal Council give First Reading to and hold a Public Hearing regarding the application to amend the Land Use By-law text and map to permit the expansion of an existing day care facility at 1733 Highway 1 (PID 55079073), Auburn as described in Appendix D and E of the report dated <a href="#">April 8, 2025</a> .
d.	Application to enter into a development agreement at 1143 West Halls Harbour Road, Halls Harbour (File 23-16)	That Municipal Council give Initial Consideration to and hold a Public Hearing regarding entering into a Development Agreement to legalise the three tourist cabins on the property located at 1143 West Halls Harbour Road (PID 55041065), Halls Harbour which is substantively the same (same for minor differences in form) as the draft set out in Appendix D of the report dated <a href="#">April 8, 2025</a> .
e.	Application to rezone the property at 683 Central Avenue, Greenwood (File 23-16)	That Municipal Council give First Reading to and hold a Public Hearing regarding the application to rezone 683 Central Avenue (PID 55314876), Greenwood from the General Commercial (C1) Zone to the Mixed Commercial Residential (C3) Zone as described in Appendix D of the report dated <a href="#">April 8, 2025</a> .

## Committee Recommendations

f.	Application to enter into a development agreement at 1081 Cape Split Road, Scots Bay (File 24-15)	<b>That Municipal Council give Initial Consideration to and hold a Public Hearing regarding entering into a Development Agreement to permit a Tourist Commercial Use, within an existing building, at 1081 Cape Split Road (PID 55014047), Scots Bay which is substantively the same (save for minor differences in form) as the draft set out in Appendix C of the report dated <a href="#">April 8, 2025</a>.</b>
g.	Next Public Hearing	<b>Tuesday, June 3, 2025 at 6:00 p.m.</b>

# Clerk Recommendations

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**FROM** Janny Postema, Municipal Clerk  
**COUNCIL MEETING DATE** May 6, 2025

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## **RECOMMENDATIONS**

a.	Proclamation Request: Lyme Disease Awareness Month	That Municipal Council proclaim May 2025 to be “Lyme Disease Awareness Month” in the Municipality of the County of Kings. <u>Proclamation attached</u>
b.	Proclamation Request: VON Week	That Municipal Council proclaim May 18 - 24, 2025 to be “VON Week” in the Municipality of the County of Kings. <u>Proclamation attached</u>
c.	Proclamation Request: Cole Wittenberg Day	That Municipal Council proclaim June 12, 2025 to be “Cole Wittenberg Day” in the Municipality of the County of Kings. <u>Proclamation attached</u>



MUNICIPALITY *of the*  
COUNTY *of* KINGS

PROCLAMATION

Lyme Disease Awareness Month

May 2025

**WHEREAS**, Lyme Disease is a serious illness caused by the bite of a blacklegged tick infected with the bacterium *Borrelia burgdorferi*; and

**WHEREAS**, blacklegged ticks carrying a variety of diseases or illnesses can now be found in all parts of Nova Scotia; and

**WHEREAS**, awareness, education and practicing preventative measures, such as daily tick checks and proper tick removal, can help reduce your chances of contracting tick-borne diseases;

**THEREFORE, BE IT RESOLVED**, that I, Mayor Corkum, on behalf of Municipal Council, proclaim May 2025 to be “Lyme Disease Awareness Month” in the Municipality of the County of Kings.

Signed this 6<sup>th</sup> day of May 2025,

---

Mayor David Corkum



MUNICIPALITY *of the*  
COUNTY *of* KINGS

PROCLAMATION

VON Week

May 18 - 24, 2025

**WHEREAS**, The Victorian Order of Nurses for Canada is a charitable community-based health care organization addressing community health and social needs; and

**WHEREAS**, VON Annapolis Valley nurses, home support workers, community service coordinators and many other staff and volunteers are caring for the lives and well-being of residents of Kings and Annapolis Counties; and VON's nursing, health promotion and support services contribute to the health care system in Nova Scotia, particularly during the COVID-19 pandemic;

**THEREFORE, BE IT RESOLVED**, that I, Mayor Corkum, on behalf of Municipal Council, proclaim May 18 - 24, 2025 "VON Week" in the Municipality of the County of Kings and that Council encourage all residents of the Annapolis Valley to support the VON and the community by sharing positive virtual messages.

Signed this 6<sup>th</sup> day of May 2025,

---

Mayor Dave Corkum





MUNICIPALITY *of the*  
COUNTY *of* KINGS  
PROCLAMATION

## Cole Wittenberg Day

June 12, 2025

**WHEREAS**, Cole Wittenberg was an inspiration and motivator of community involvement for anyone who met him; and

**WHEREAS**, Cole was a resident of Coldbrook and sadly passed away at the age of 4½ on June 2, 2017; and

**WHEREAS**, Cole was to be the honorary host of Rewind 89.3's first ever Radiothon in support of Make-a-Wish less than two weeks later; and

**WHEREAS**, Cole's family participated in the Radiothon and, together with the community, raised more than \$60,000 for children like Cole, 'Wish Kids'; and

**WHEREAS**, Rewind 89.3 will host its ninth Radiothon on June 12, 2025 and Cole will be in everyone's thoughts and actions; and

**WHEREAS**, The Radiothon and broadcast on June 12, 2025 will be dedicated to raising money for Wish Kids so they may experience joy, family time, and fun with loved ones; and

**WHEREAS**, Cole Wittenberg Day is to be a day of celebration, community fundraising, and storytelling and celebrating Wish Kids like Cole, and their families, who cherish memories made through their granted wishes; and

**WHEREAS**, Rewind 89.3 will also be giving an annual award in Cole's name to a community volunteer who exemplifies dedication, compassion, and commitment to children in our community;

**THEREFORE, BE IT RESOLVED**, that I, Mayor Corkum, on behalf of Municipal Council, proclaim June 12, 2025 to be "Cole Wittenberg Day" in the Municipality of the County of Kings.

Signed this 6<sup>th</sup> day of May 2025,

---

Mayor David Corkum



## Municipality of the County of Kings

### Council and Committee Remuneration Policy

<b>Policy Category</b>	Finance	<b>Most Recent Amendment</b>	July 16, 2024
<b>First Council Approval</b>	April 6, 1999	<b>Future Review Date</b>	July 2026

#### 1. Purpose

The Municipality of the County of Kings ("the Municipality") will provide fair remuneration for work and contributions of members of Council and citizens appointed to Committees, Boards, and Corporations established by Council or required of the Municipality by Provincial Statute.

#### 2. Scope

This Policy applies to all members of Council (Mayor, Deputy Mayor, and Councillors), and citizens appointed by Council to any Committee, Board, or Corporation established by Council, the Ministerial appointee to the Police Advisory Board, and the Nova Scotia Federation of Agriculture Appointee to the Fences Arbitration Committee.

#### 3. Policy Statements

3.1 Sections 23, 24, and 202 of the *Municipal Government Act* provide that Council may establish policies for remuneration of all members of Council and citizens appointed by Council to any Committee, Board, or Corporation established by Council.

3.2 Municipal Council recognizes the importance of adequate remuneration for members of Council and citizen appointees that reflects the duties and responsibilities of these individuals.

##### Remuneration for Elected Officials

3.3 As of April 1, 2025, ~~the~~ Mayor, Deputy Mayor, and Councillors shall have annual remuneration as follows ~~(as of the Council elected in October 2024):~~

Mayor	<del>\$96,006.35</del> 95,150
Deputy Mayor	<del>\$63,440.88</del> 62,875
Councillors	<del>\$53,764.57</del> 53,285

3.4 The remuneration established in Section 3.3 of this Policy is exclusive of any optional benefits a Member of Council may choose to receive at cost.

3.5 Where a Council member is appointed by the Council to a Board, Commission, or Body Corporate, or is otherwise appointed as a representative of the Municipality, any remuneration from that position, excluding reimbursement of expenses, shall be paid to the Municipality (s.23(2) *Municipal Government Act*).

Consumer Price Index Annual Adjustment to Remuneration

- 3.6 The remuneration established in Section 3.3 of this Policy shall be annually adjusted by the December year-over-year Nova Scotia Consumer Price Index rate for all products as determined by Statistics Canada.
- 3.7 Notice of the Consumer Price Index adjustments to remuneration for members of Council shall be calculated and applied by the Director of Finance & IT.

Allowable Expenses for Elected Officials

- 3.8 The Municipal Council sets the maximum amount of remuneration allowable for expenses incidental to the discharge of duties for expenses at 20% of the total remuneration provided to Council.

Deductions for Missed Meetings

- 3.9 Should any member of Council not attend a meeting of Council or a Committee to which they have been appointed by Council, their regular remuneration shall be deducted by \$50.00 for each unexcused absence after three absences.
- 3.10 If the member of Council is attending a Council, Committee, Corporation, or Board meeting, conference, or seminar held simultaneously to another meeting, there shall be no deduction.

Honoraria for Citizen Members

- 3.11 The honorarium for any citizen appointed to a Corporation, Committee, or Board who has been appointed by Council or the Province of Nova Scotia or Nova Scotia Federation of Agriculture and is not a member of Council, and is not otherwise remunerated by the Corporation, Committee, or Board shall be set at \$100 per meeting to a maximum of \$1,300 per year.
- 3.12 Honoraria shall be based on actual meeting attendance in accordance with any committee-related by-laws and policies of Council.
- 3.13 Exceptions to Section 3.11 include:

Audit & Finance Committee      \$400 per meeting to a maximum of \$1,200 per year  
~~Kings Regional Rehabilitation      \$450 per quarter, or as determined by the Board of the~~  
~~Centre      Kings Regional Rehabilitation Centre~~

Mileage Reimbursement for Citizen Members

- 3.14 Citizen members appointed by Council who are not Members of Council or are appointed by the Province of Nova Scotia or the Nova Scotia Federation of Agriculture shall be reimbursed for mileage at the Province of Nova Scotia's rate per kilometre.

**4. Responsibilities**

- 4.1 Council will:
- 4.1.1 ensure the Municipality has a current and comprehensive Policy to address remuneration for members of Council and citizen appointees to Committees, Corporations, and Boards; and

4.1.2 review and amend this Policy as required.

4.2 The Chief Administrative Officer will:

4.2.1 implement this Policy; and

4.2.2 identify and propose revisions to this Policy.

## 5. Amendments

Date	Amendments
October 5, 2004	
June 7, 2005	
May 2, 2006	
March 4, 2008	
May 20, 2008	
May 5, 2009	
August 4, 2009	
August 2, 2016	
June 5, 2018	
November 6, 2018	
July 16, 2024	Migration to new template. Update figures per July 5, 2022 Council motion adjusted by CPI. Addition of governing legislation for Council to establish remuneration policies.
<u>June 3, 2025</u>	<u>Addition of provisions for remuneration and reimbursement of expenses for the Ministerial appointee to the Police Advisory Board and Nova Scotia Federation of Agriculture appointee to the Fences arbitration committee. Removal of references to Kings Regional Rehabilitation Board following divestment in 2025.</u>



## Municipality of the County of Kings

### Storm Water Management

<b>Policy Category</b>	Development & Building Services	<b>Most Recent Amendment</b>	Not Applicable
<b>First Council Approval</b>	TBD	<b>Future Review Date</b>	Approval + 5 Years

#### 1. Purpose

The Municipality of the County of Kings ("Municipality") recognizes the importance of effective Storm Water management and the need for property owners to take responsibility to mitigate potential flooding risks to neighbouring properties associated with poor Storm Water management. This Policy provides clarity and guidance on the Municipality's limited role related to the management of Storm Water on private property.

#### 2. Scope

This Policy applies to all future development within the Municipality.

#### 3. Definitions

- 3.1 **Lot coverage:** the percentage of the lot area covered by all buildings above ground level and shall not include that portion of such lot area which is occupied by a building or portion thereof which is completely below ground level.
- 3.2 **Storm Water:** water from precipitation of all kinds and includes water from the melting of snow and ice, groundwater, and surface water.
- 3.3 **Storm Water Management Plan:** a combination of diagrams, documents, drawings and/or specifications, prepared and stamped by a Professional Engineer licensed to practice in the Province of Nova Scotia, that demonstrates how Storm Water will be managed within a property.

#### 4. Policy Statements

##### 4.1 Municipal Role

- 4.1.1 The Municipality is not responsible for Storm Water management issues on private property. It shall be the responsibility of a property owner to manage drainage on their property such that neighbouring properties are not negatively affected by Storm Water drainage arising from development.
- 4.1.2 The Municipality shall provide guidance to property owners and their agents at the time of permitting to minimize impacts related to Storm Water management and drainage on private property. The guidance incorporated through the minimum standards in the Municipal Services Specifications Manual does not relieve the owner of their responsibility and it is not represented by the Municipality as assurance that there will not be negative Storm Water flows onto other properties.

**4.2 Permitting**

- 4.2.1 At the time of application for a development and/or building permit, the Development Officer may request a Storm Water Management Plan for any development and/or building permit consisting of the following:
- New multi-unit dwellings.
  - New grouped dwellings of three residential units or more.
  - New townhouses of three residential units or more.
  - New main commercial and industrial buildings.
  - Expansions of commercial and industrial buildings of more than 50% of the current main building footprint.
  - New development or expansion of existing development that exceeds 35% Lot Coverage.
- 4.2.2 Notwithstanding 4.2.1, the Development Officer may exempt the following developments:
- Development of individual lots containing a one- or two-unit dwelling.
  - Developments with less than 35% Lot Coverage.
  - Developments where drainage is regulated through a development agreement.
  - Developments where building footprints are not proposed to expand.
- 4.2.3 Any Storm Water Management Plan submitted in accordance with 4.2.1 may be reviewed by the Municipal Engineer or designate for consistency with the Municipal Services Specifications Manual, even when no municipal infrastructure is involved.

**5. Responsibilities**

- 5.1 Council shall:
- 5.1.1 Ensure the Municipality has a current Policy for Storm Water management.
- 5.1.2 Review and amend this Policy as required.
- 5.2 The Chief Administrative Officer or designate shall:
- 5.2.1 Implement this Policy.
- 5.2.2 Identify and propose revisions to this Policy.
- 5.3 The Municipal Engineer or designate shall:
- 5.3.1 Review the submitted Storm Water Management Plan.
- 5.3.2 Request any additional required information or clarification necessary for the review of the Storm Water Management Plan.
- 5.3.3 Provide written notification that the Storm Water Management Plan addresses the management of drainage on the property to the Development Officer.
- 5.4 The Development Officer shall:
- 5.4.1 Request the submission of a Storm Water Management Plan from the applicant for all applicable projects as part of development permit application review.
- 5.4.2 Forward the submitted Storm Water Management Plan and any subsequent inquiries to the Municipal Engineer or designate for review.
- 5.4.3 Issue the development permit upon receipt of notification described in 5.3.3 from the Municipal Engineer or designate.

**6. Amendments**

Date	Amendments

# Request for Decision

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<b>TO</b>	Municipal Council
<b>PREPARED BY</b>	Janny Postema, Municipal Clerk
<b>MEETING DATE</b>	May 6, 2025
<b>SUBJECT</b>	Request for Helicopter Flyby and Landing at Camp Aldershot Family Day

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## **ORIGIN**

- First introduction to Council

## **RECOMMENDATION**

That Municipal Council authorize the Chief Administrative Officer to send letters to Canadian Air Division Headquarters to express support of a flyby by Canadian Armed Forces aircraft as low as 500 feet and to grant permission for the Canadian Armed Forces to land a helicopter at the Family Fay event at 5 CDSG Det Aldershot on June 14, 2025.

## **INTENT**

For Municipal Council to consider the request from the Commanding Officer of Camp Aldershot.

## **DISCUSSION**

On April 30, 2025, Mayor Corkum received an e-mail request from Major David Garvin, Commanding Officer, Camp Aldershot for support of a flyby by Canadian Armed Forces aircraft as low as 500 feet for a Family Day event being held at Camp Aldershot on June 14, 2025 for transit, practice, and shows at this event, and to grant permission for the Canadian Armed Forces to land a helicopter for a static display at this event. The event is open to the general public.

In the absence of a Municipal Policy on flybys and landing of aircraft, this request is brought to Council for a decision on authorizing the CAO to send the required letters to Canadian Air Division Headquarters in Winnipeg.

## **FINANCIAL IMPLICATIONS**

- None

## **STRATEGIC PLAN ALIGNMENT**

	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
✓	Other	Response to request from Canadian Armed Forces

## **ALTERNATIVES**

- Council may choose to deny either or both requests.



# Request for Decision

## **IMPLEMENTATION**

- Send two letters to Canadian Air Division Headquarters, Winnipeg.

## **ENGAGEMENT**

- No engagement was undertaken in this matter.

## **APPENDICES**

- Appendix A: April 30, 2025 e-mail request from Commanding Officer, Camp Aldershot

## **APPROVALS**

Scott Conrod, Chief Administrative Officer

May 2, 2025

**From:** [DAVID.GARVIN@forces.gc.ca](mailto:DAVID.GARVIN@forces.gc.ca) <[DAVID.GARVIN@forces.gc.ca](mailto:DAVID.GARVIN@forces.gc.ca)>

**Sent:** Wednesday, April 30, 2025 2:15 PM

**To:** Mayor Dave Corkum <[mayor.corkum@countyofkings.ca](mailto:mayor.corkum@countyofkings.ca)>

**Cc:** [Reid.Murphy@forces.gc.ca](mailto:Reid.Murphy@forces.gc.ca) <[Reid.Murphy@forces.gc.ca](mailto:Reid.Murphy@forces.gc.ca)>

**Subject:** Detachment Aldershot Family Day - Support Request

Good afternoon your worship

I am emailing you to inform you that on 14 June 2025, Det Aldershot will host a Family Day, open to the general public. Part of this day's events will include support from the Royal Canadian Air Force. To that end, we intend to have helicopters that will fly past as well as land here at Aldershot. Given the nature of this event, I have drafted two letters for the County of Kings to complete in order for me to send off to the RCAF Headquarters in Winnipeg. The one letter is for you to show that you support a fly by of RCAF helicopters as low as 500 feet on the 14<sup>th</sup>, and the second letter showing support for the helicopter to land here as part of the static display. To complete these, I ask that your staff pay attention to the highlighted portions of the letter and to essentially complete as stated.

Further to this, I would like to invite you and your family to come to Aldershot on this family day, to enjoy the (hopefully good!) weather and to engage with local members of the Canadian Armed Forces who work here at Aldershot, day in and day out. A formal invitation will follow, once we firm up more details.

David Garvin  
Major  
Commanding Officer  
Camp Aldershot

Maj / maj D.W. Garvin, CD  
The RCR

Commanding Officer, 5<sup>th</sup> CDSG, Detachment Aldershot  
Canadian Armed Forces Government of Canada  
[david.garvin@forces.gc.ca](mailto:david.garvin@forces.gc.ca) / Tel : 902-678-7930 X 2128 / Cell : 506-447-7744 / CSN 678-2128  
God save the King.

Commandant, GdS5<sup>°</sup>DC, Detachment Aldershot  
Forces armées canadiennes Gouvernement du Canada  
[david.garvin@forces.gc.ca](mailto:david.garvin@forces.gc.ca) / Tél: 902-678-7930 X 2128 / Tél. cell: (506) 447-7744 / RCCC: 678-2128  
Dieu sauve le roi.



**FORTS. FIER. PRÊTS.**  
**STRONG. PROUD. READY.**

---

<b>TO</b>	Municipal Council
<b>PREPARED BY</b>	Scott Conrod, CAO
<b>MEETING DATE</b>	May 6, 2025
<b>SUBJECT</b>	Loan Guarantee – Village of Canning

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## **ORIGIN**

- [May 16, 2023](#) – Initial Guarantee for Village of Canning Temporary Borrowing Resolution: Fire Truck

## **RECOMMENDATION**

That Municipal Council approve the Guarantee of the Village of Canning's Debenture issue (45-A-1) in the amount of \$550,000 in relation to the purchase of a new fire truck for the Canning & District Volunteer Fire Department, attached as Appendix A to this May 6, 2025 Request for Decision.

## **INTENT**

For Municipal Council to approve the attached Guarantee Resolution, providing a guarantee of a \$550,000 debenture being issued to fund the balance of funds owing on a new fire truck.

## **DISCUSSION**

In 2023, the Village of Canning requested and the Municipality approved a Guarantee Resolution related to a Temporary Borrowing Resolution in the amount of \$1,150,000. This guarantee related to bridge financing of a new fire truck. The Village advises that the Commission obtained the prior approval of the electors to borrow up to \$1,150,000 for the proposed purchase at a meeting held May 2, 2023 in compliance with the terms of s.90 *Municipal Government Act*.

The Village has since retired \$600,000 of the bridge financing leaving an outstanding amount of \$550,000. The Village has arranged for long-term financing (the issue of a debenture) to retire the \$550,000 over a four-year term.

The *Municipal Government Act* requires municipalities to guarantee the long-term debt of Villages.

## **FINANCIAL IMPLICATIONS**

- The loan guarantee has no financial impact on the Municipality unless the Village of Canning were to default on the loan.
- Loan guarantees are not included in the evaluation of the Municipality's Financial Condition Indicators and do not affect the Municipality's ability to borrow for its own projects.

## **STRATEGIC PLAN ALIGNMENT**

	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	

# Request for Decision

✓	Other	To provide the Village of Canning with the Guarantee required to secure long-term financing for the related capital purchase
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## **ALTERNATIVES**

- There are no recommended alternatives.

## **IMPLEMENTATION**

- Approval of the Guarantee by the Municipality of the County of Kings.
- The Municipal Clerk will execute and return the requested copies of the Guarantee.

## **ENGAGEMENT**

- Section 90 *Municipal Government Act* prescribes the method of public participation of the electors of a Village prior to any proposed borrowing. The Village has complied with those requirements.

## **APPENDICES**

- Appendix A: Village of Canning Debenture and Guarantee Agreement

THIS AGREEMENT ENTERED INTO AS OF THE \_\_\_\_\_ DAY OF MAY 2025.

BETWEEN: HIS MAJESTY THE KING in right of the PROVINCE OF NOVA SCOTIA, as  
represented by the MINISTER of FINANCE (the " Province")

OF THE FIRST PART

- and -

VILLAGE OF CANNING,  
in the County of Kings,  
Province of Nova Scotia ("the Village")

OF THE SECOND PART

WITNESSETH that in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. (a) The Village shall sell to the Province one fully registered Debenture in substantially the form attached hereto, in the total principal amount of \$550,000.00 in lawful money of Canada, (the "Debenture") and the Province shall purchase the Debenture and shall pay therefor a total purchase price of \$546,781.00 (the "Purchase Price");
- (b) The Debenture shall be delivered by the Village to the Province and the Purchase Price shall be paid by the Province to the Village on the 30th day of May 2025; and
2. The interest and principal payments shall be made in accordance with a Pre-Authorized Payment Plan authorized by the Village for the benefit of the Province.
3. The Village represents, warrants and covenants as follows:
- (a) That a Debenture Register will be kept at the Village Office.
- (b) That it will forward to the Province, at its expense, in each year during which any principal amount of the Debenture remains outstanding, its audited financial statements; and
- (c) That this agreement is entered into pursuant to a resolution duly passed by the Village and approved by the Minister of Municipal Affairs and Housing.
4. This agreement shall extend and enure to the benefit of and shall be binding upon the Parties hereto, their successors and assigns.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by their respective officers duly authorized in that behalf on day and year mentioned.

**PROVINCE OF NOVA SCOTIA**

\_\_\_\_\_  
DEPUTY MINISTER

\_\_\_\_\_  
CONTROLLER

**VILLAGE OF CANNING**

.....  
CHAIRMAN

.....  
CLERK

SERIAL DEBENTURE

Fully Registered  
as to Principal and Interest  
Transferable

\$550,000.00

45-A-1

VILLAGE OF CANNING

Issued under the Authority of Chapter 18 of the Statutes of Nova Scotia, 1998, the Municipal Government Act and of a resolution passed at a meeting of the Council of the Village of Canning on the 16th day of May 2023.

VILLAGE OF CANNING

FOR VALUE RECEIVED PROMISES TO PAY TO THE REGISTERED HOLDER HEREOF THE PRINCIPAL SUM OF

----- FIVE HUNDRED FIFTY THOUSAND DOLLARS -----

IN LAWFUL MONEY OF CANADA AT ANY BRANCH OF the Valley Credit Union in Nova Scotia, and at the principal branch of the said bank in Saint John, New Brunswick; Charlottetown, Prince Edward Island; Montreal, Quebec; or Toronto, Ontario, (the "Branches"), at the option of the registered holder, in annual installments on the 30th day of May in each of the years as shown below, and to pay interest in like money on the outstanding principal amount half-yearly on the 30th day of November and the 30th day of May, at the rates listed below, the first of such interest payments to be made on the 30th day of November 2025.

30-May-26	137,500.00	2.7200%
30-May-27	137,500.00	2.8010%
30-May-28	137,500.00	2.9220%
30-May-29	137,500.00	3.0730%

THIS DEBENTURE is not subject to redemption prior to maturity.

THIS DEBENTURE is transferable upon presentation at the office of the issuer hereof upon presentation for such purpose by the registered holder or his executors or administrators or other legal representatives, or his or their duly authorized attorney.

Issued at the Village of Canning, in the County of Kings.

THIS 30<sup>th</sup> day of May 2025.

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
CHAIRMAN

Page 2.

The Municipality of Kings, a body corporate, do hereby unconditionally guarantee to the registered holder of the within Debenture, the due and punctual payment, upon default in payment by the Village of Canning, sums not exceeding Five Hundred Fifty Thousand Dollars (\$550,000.00) of the principal of the said Debenture and the interest thereon, as and when the same shall respectively become due and payable.

Mayor

DATE OF REGISTRATION	NAME OF REGISTERED HOLDER	REGISTRAR (Municipal Clerk)
May 30, 2025	Province of Nova Scotia	

Dated at the Halifax Regional Municipality this \_\_\_\_\_ day of May 2025.

Deputy Minister  
Department of Municipal Affairs

PRE-AUTHORIZED PAYMENT PLAN  
AUTHORIZATION

TO: **VALLEY CREDIT UNION**  
(the name of bank where account is maintained)

You are hereby requested and authorized to pay and debit to the account of the undersigned mentioned below, whether it continues to be maintained at the branch named below or is from time to time transferred to another branch or office of the **VALLEY CREDIT UNION**.

- (a) all cheques or orders purporting to be drawn on you on behalf of the undersigned, or of any of the undersigned if more than one, and purporting to have been credited to PROVINCE OF NOVA SCOTIA and presented to you for payment, and
- (b) all amounts specified in a debit slip or other media that, in either case, is or purports to be a direction to you to credit an amount to the said Payee and to debit such amount to the said account.

"Other media" as used in this letter means the data on a magnetic or computer produced paper tape that is written in accordance with regulations prescribed from time to time by The Canadian Bankers' Association.

This authorization may be revoked on ten days' written notice to the branch of the **Valley Credit Union** (bank) at which the said account is for the time being maintained. In consideration of your acting as aforesaid, it is agreed that your rights with respect to the payment, debit and credit of the amount stated on the cheque or order or the amount specified in the debit slip or other media shall be the same as if such cheque, order or debit slip or other media were a written direction signed by the undersigned, or by each of the undersigned if more than one, personally authorizing and requesting you to pay and credit such amount to the said Payee and to debit such amount to the said account, and that failure whether with or without cause and whether intentional or inadvertent to pay any such cheque or to credit or debit the amount in any such debit slip or in any such other media shall give rise to no liability on your part even if such failure results in a default in the fulfilment of any obligations of the undersigned or a forfeiture of insurance or loss or damage of any kind.

Any delivery of this authorization to you will constitute delivery by the undersigned.

BANK ACCOUNT standing in the name of the **VILLAGE OF CANNING**  
now maintained at 969 Seminary Avenue, Canning, N.S.  
under Account No. **0839-12633-25614141**

Date \_\_\_\_\_ Name: **VILLAGE OF CANNING**

.....

.....  
Authorized signature(s) as shown in the records of the  
Valley Credit Union for the account mentioned above

\* Attach cancelled cheque or copy of cheque which clearly shows the MICR coding of the bank account to be charged



PROVINCE OF NOVA SCOTIA  
P.O. Box 187  
Halifax, Nova Scotia  
B3J 2N3

Please transfer the proceeds of Debenture 45-A-1 dated May 30, 2025, in the amount of \$546,781.00 to:

VALLEY CREDIT UNION  
BANK  
  
969 Seminary Avenue, Canning, N.S.  
BRANCH  
  
0839-12633-25614141  
ACCOUNT NUMBER

For credit of: **VILLAGE OF CANNING**

**VILLAGE OF CANNING**

.....  
CLERK

YEAR	DATE	PRINCIPAL	TOTAL INTEREST	TOTAL REPAYMENT	INTEREST RATE
1	30-Nov-25	0.00	7,917.26	7,917.26	2.7200%
1	30-May-26	137,500.00	7,917.26	145,417.26	2.7200%
2	30-Nov-26	0.00	6,047.26	6,047.26	2.8010%
2	30-May-27	137,500.00	6,047.26	143,547.26	2.8010%
3	30-Nov-27	0.00	4,121.57	4,121.57	2.9220%
3	30-May-28	137,500.00	4,121.57	141,621.57	2.9220%
4	30-Nov-28	0.00	2,112.69	2,112.69	3.0730%
4	30-May-29	137,500.00	2,112.69	139,612.69	3.0730%
		550,000.00	40,397.56	590,397.56	

NET PROCEEDS:

546,781.00

Do not return this repayment schedule  
to the FTB - Municipal Finance Division.  
Keep this for your own municipal files.

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<b>TO</b>	Municipal Council
<b>PREPARED BY</b>	Scott Conrod, Chief Administrative Officer
<b>MEETING DATE</b>	May 6, 2025
<b>SUBJECT</b>	Guarantee Resolution: Valley Region Solid Waste-Resource Management Authority

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## **ORIGIN**

- May 6, 2025 Municipal Council Motion

## **RECOMMENDATION**

That Municipal Council approve the Municipality of the County of Kings' proportional share of the guarantee associated with Valley Regional Solid Waste-Resource Management Authority's Debenture 45-A-1 as set out and appended to the May 6, 2025 Request for Decision.

## **INTENT**

To have Municipal Council consider Valley Region Solid Waste-Resource Management Authority's (VWRM) request for the Municipality of the County of Kings (Municipality) to guarantee its proportional share of a debenture 45-A-1.

## **DISCUSSION**

On May 6, 2024 Municipal Council approved a guarantee of a Valley Waste Temporary Borrowing Resolution. The total forecasted short-term borrowing was for \$1,735,000 with the Municipality's share of the guarantee being \$1,284,421.

The capital acquisitions for the prior year have now been complete and the short-term borrowing is to be repaid from a debenture issue. The total of the short-term borrowing is lower than anticipated, (\$1,202,846 down from the \$1,735,000).

The Provincial debenture process requires municipalities to guarantee the long-term borrowing (debenture in this instance) of an Intermunicipal Services Agreement Corporation. The following details the guarantees being requested from each of the owners of VWRM.<sup>1</sup>

Total of Debenture			\$ 1,202,846.00
Kings		74.03%	890,466.89
Kentville		10.26%	123,412.00
Wolfville		8.76%	105,369.31
Berwick		3.45%	41,498.19
Middleton		2.44%	29,349.44
Annapolis Royal		1.06%	12,750.17
County of Annapolis		0.00%	-
Total of Guarantees		100.00%	\$ 1,202,846.00

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<sup>1</sup> Present day the Municipality of the County of Annapolis is not an owner. It is anticipated that the new Intermunicipal Service Agreement being drafted will introduce Annapolis County as an owner.

# Request for Decision

The following table breaks down what is being financed through the debenture issue.

Purpose	Loan Amount	Term (years)
Bailers	\$ 60,357	10
Loader	339,651	10
Grinder	588,244	5
Excavator	214,594	10
Total	\$ 1,202,846	

## **FINANCIAL IMPLICATIONS**

- Debenture guarantees have no financial impact on the Municipality, unless VRWM were to default on the loan, in which case the guaranteeing municipal partners would be responsible for their proportionate share of the net debts of the organization.
- Loan guarantees are not currently included in the evaluation of the Municipal Financial Condition Indicators and do not currently affect the Municipality's ability to borrow for its own purposes.

## **STRATEGIC PLAN ALIGNMENT**

	Strong Communities	
	Environmental Stewardship	
	Economic Development	
	Good Governance	
	Financial Sustainability	
✓	Other	To ensure VWRM is able to secure debenture financing to repay bridge financing and to smooth the impact on rates and charges over the term of the debenture.

## **ALTERNATIVES**

- No alternatives are recommended.

## **IMPLEMENTATION**

- The Province requires that a Guarantee Resolution be duly passed at a meeting of the Council of the Municipality of the County of Kings.
- The Mayor and Municipal Clerk will sign the requested copies of the Guarantee Resolution and circulate to the appropriate parties.

## **ENGAGEMENT**

- The capital expenditures and financing sources were approved as part of the VWRM capital budgeting process.

## **APPENDICES**

- Appendix A: Copy of the Debenture and Guarantee Agreement

THIS AGREEMENT ENTERED INTO AS OF THE \_\_\_\_\_DAY OF MAY 2025.

BETWEEN: HIS MAJESTY THE KING in right of the PROVINCE OF NOVA SCOTIA, as  
represented by the MINISTER of FINANCE (the " Province")  
OF THE FIRST PART

- and -

VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY  
In the County of Kings,  
Province of Nova Scotia ("the Authority")  
OF THE SECOND PART

WITNESSETH that in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. (a) The Authority shall sell to the Province one fully registered Debenture in substantially the form attached hereto, in the total principal amount of \$1,202,846.00 in lawful money of Canada, (the "Debenture") and the Province shall purchase the Debenture and shall pay therefor a total purchase price of \$1,195,057.00 (the "Purchase Price");
- (b) The Debenture shall be delivered by the Authority to the Province and the Purchase Price shall be paid by the Province to the Authority on the 30th day of May 2025 and
2. The interest and principal payments shall be made in accordance with a Pre-Authorized Payment Plan authorized by the Authority for the benefit of the Province.
3. The Authority represents, warrants and covenants as follows:
- (a) That a Debenture Register will be kept at the Authority Office.
- (b) That it will forward to the Province, at its expense, in each year during which any principal amount of the Debenture remains outstanding, its audited financial statements; and
- (c) That this agreement is entered into pursuant to a resolution duly passed by the Authority and approved by the Minister of Municipal Affairs and Housing.
4. This agreement shall extend and enure to the benefit of and shall be binding upon the Parties hereto, their successors and assigns.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by their respective officers duly authorized in that behalf on day and year mentioned.

PROVINCE OF NOVA SCOTIA

\_\_\_\_\_  
DEPUTY MINISTER

\_\_\_\_\_  
CONTROLLER

VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
SECRETARY

SERIAL DEBENTURE

\$1,202,846.00

Fully Registered  
as to Principal and Interest  
Transferable

45-A-1

VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY

Issued under the Authority of Chapter 18 of the Statutes of Nova Scotia, 1998, the Municipal Government Act and of a resolution passed at a meeting of the Council of the Valley Region Solid Waste-Resource Management Authority on the 19<sup>th</sup> day of June 2024.

VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY

FOR VALUE RECEIVED PROMISES TO PAY TO THE REGISTERED HOLDER HEREOF THE PRINCIPAL SUM OF

----- ONE MILLION TWO HUNDRED TWO THOUSAND EIGHT HUNDRED FORTY-SIX -----DOLLARS

IN LAWFUL MONEY OF CANADA AT ANY BRANCH OF the at Canadian Imperial Bank of Commerce in Nova Scotia, and at the principal branch of the said bank in Saint John, New Brunswick; Charlottetown, Prince Edward Island; Montreal, Quebec; or Toronto, Ontario, (the "Branches"), at the option of the registered holder, in annual installments on the 30th day of May in each of the years as shown below, and to pay interest in like money on the outstanding principal amount half-yearly on the 30th day of November and the 30th day of May, at the rates listed below, the first of such interest payments to be made on the 30th day of November 2025.

30-May-26	179,109.00	2.7200%
30-May-27	179,109.00	2.8010%
30-May-28	179,109.00	2.9220%
30-May-29	179,109.00	3.0730%
30-May-30	179,108.00	3.2290%
30-May-31	61,460.00	3.4250%
30-May-32	61,460.00	3.6030%
30-May-33	61,460.00	3.7760%
30-May-34	61,460.00	3.9450%
30-May-35	61,462.00	4.0960%

THIS DEBENTURE is not subject to redemption prior to maturity.

THIS DEBENTURE is transferable upon presentation at the office of the issuer hereof upon presentation for such purpose by the registered holder or his executors or administrators or other legal representatives, or his or their duly authorized attorney.

ISSUED AT THE TOWN OF KENTVILLE, IN THE COUNTY OF KINGS

THIS 30th day of May 2025.

SECRETARY

CHAIR



**Guarantee**

The Town of Berwick, a body corporate, do hereby unconditionally guarantee to the registered holder of the within Debenture, the due and punctual payment, upon default in payment by the VALLEY WASTE RESOURCE MANAGEMENT AUTHORITY, of \$41,499.00 of the principal of the said Debenture and the interest thereon, as and when the same shall respectively become due and payable.

Town of Berwick \_\_\_\_\_  
Clerk Mayor

DATE OF REGISTRATION	NAME OF REGISTERED HOLDER	REGISTRAR (Municipal Clerk)
May 30, 2025	Province of Nova Scotia	

THIS DEBENTURE is valid and binding according to its terms and its validity is not open to question in any Court in the Province of Nova Scotia, and this certificate is given pursuant to Section 96 of the Municipal Government Act.

Dated at the Halifax Regional Municipality this                      day of MAY 2025.

\_\_\_\_\_  
Deputy Minister  
Department of Municipal Affairs and Housing



Page 4.

## Guarantee

The Town of Kentville, a body corporate, do hereby unconditionally guarantee to the registered holder of the within Debenture, the due and punctual payment, upon default in payment by the VALLEY WASTE RESOURCE MANAGEMENT AUTHORITY, of \$123,412.00 of the principal of the said Debenture and the interest thereon, as and when the same shall respectively become due and payable.

Town of Kentville

Clerk

Mayor

DATE OF REGISTRATION	NAME OF REGISTERED HOLDER	REGISTRAR (Municipal Clerk)
May 30, 2025	Province of Nova Scotia	

THIS DEBENTURE is valid and binding according to its terms and its validity is not open to question in any Court in the Province of Nova Scotia, and this certificate is given pursuant to Section 96 of the Municipal Government Act.

Dated at the Halifax Regional Municipality this                      day of MAY 2025.

Deputy Minister  
Department of Municipal Affairs and Housing

**Guarantee**

The Town of Middleton, a body corporate, do hereby unconditionally guarantee to the registered holder of the within Debenture, the due and punctual payment, upon default in payment by the VALLEY WASTE RESOURCE MANAGEMENT AUTHORITY, of \$29,349.00 of the principal of the said Debenture and the interest thereon, as and when the same shall respectively become due and payable.

Town of Middleton \_\_\_\_\_  
Clerk Mayor

DATE OF REGISTRATION	NAME OF REGISTERED HOLDER	REGISTRAR (Municipal Clerk)
May 30, 2025	Province of Nova Scotia	

THIS DEBENTURE is valid and binding according to its terms and its validity is not open to question in any Court in the Province of Nova Scotia, and this certificate is given pursuant to Section 96 of the Municipal Government Act.

Dated at the Halifax Regional Municipality this                      day of MAY 2025.

\_\_\_\_\_  
Deputy Minister  
Department of Municipal Affairs and Housing



**Guarantee**

The Municipality of Kings, a body corporate, do hereby unconditionally guarantee to the registered holder of the within Debenture, the due and punctual payment, upon default in payment by the VALLEY WASTE RESOURCE MANAGEMENT AUTHORITY, of \$890,467.00 of the principal of the said Debenture and the interest thereon, as and when the same shall respectively become due and payable.

Municipality of Kings

Clerk

Mayor

DATE OF REGISTRATION	NAME OF REGISTERED HOLDER	REGISTRAR (Municipal Clerk)
May 30, 2025	Province of Nova Scotia	

THIS DEBENTURE is valid and binding according to its terms and its validity is not open to question in any Court in the Province of Nova Scotia, and this certificate is given pursuant to Section 96 of the Municipal Government Act.

Dated at the Halifax Regional Municipality this                      day of MAY 2025.

Deputy Minister  
Department of Municipal Affairs and Housing

PRE-AUTHORIZED PAYMENT PLAN  
AUTHORIZATION

TO: **Canadian Imperial Bank of Commerce**  
(the name of bank where account is maintained)

You are hereby requested and authorized to pay and debit to the account of the undersigned mentioned below, whether it continues to be maintained at the branch named below or is from time to time transferred to another branch or office of the **Canadian Imperial Bank of Commerce**.

- (a) all cheques or orders purporting to be drawn on you on behalf of the undersigned, or of any of the undersigned if more than one, and purporting to have been credited to PROVINCE OF NOVA SCOTIA and presented to you for payment, and
- (b) all amounts specified in a debit slip or other media that, in either case, is or purports to be a direction to you to credit an amount to the said Payee and to debit such amount to the said account.

"Other media" as used in this letter means the data on a magnetic or computer produced paper tape that is written in accordance with regulations prescribed from time to time by The Canadian Bankers' Association.

This authorization may be revoked on ten days' written notice to the branch of the Canadian Imperial Bank of Commerce (bank) at which the said account is for the time being maintained. In consideration of your acting as aforesaid, it is agreed that your rights with respect to the payment, debit and credit of the amount stated on the cheque or order or the amount specified in the debit slip or other media shall be the same as if such cheque, order or debit slip or other media were a written direction signed by the undersigned, or by each of the undersigned if more than one, personally authorizing and requesting you to pay and credit such amount to the said Payee and to debit such amount to the said account, and that failure whether with or without cause and whether intentional or inadvertent to pay any such cheque or to credit or debit the amount in any such debit slip or in any such other media shall give rise to no liability on your part even if such failure results in a default in the fulfilment of any obligations of the undersigned or a forfeiture of insurance or loss or damage of any kind.

Any delivery of this authorization to you will constitute delivery by the undersigned.

BANK ACCOUNT standing in the name of Valley Region Solid Waste-Resource Management Authority.  
at Canadian Imperial Bank of Commerce now maintained at, Town of Kentville, N.S. ,  
under Account No. 0010-00433-1916211

Date \_\_\_\_\_

Name: VALLEY REGION SOLID WASTE-RESOURCE  
MANAGEMENT AUTHORITY

\_\_\_\_\_

Authorized signature(s) as shown in the records  
of the CIBC for the account  
mentioned above.

\* Attach cancelled cheque or copy of cheque which clearly shows the MICR coding of the bank account to be charged

PROVINCE OF NOVA SCOTIA  
P.O. Box 187  
Halifax, Nova Scotia  
B3J 2N3

Please transfer the proceeds of Debenture 45-A-1 dated May 30, 2025, in the amount of \$1,195,057.00 to:

Canadian Imperial Bank of Commerce  
BANK

Kentville, N.S.  
BRANCH

0010-00433-1916211  
ACCOUNT NUMBER

For credit of: VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY

VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY

\_\_\_\_\_  
SECRETARY

DATE	PRINCIPAL	TOTAL INTEREST	TOTAL REPAYMENT	COMBINED LOANS
				Interest Rates
30-Nov-25	0.00	18,995.90	18,995.90	2.7200%
30-May-26	179,109.00	18,995.90	198,104.90	2.7200%
30-Nov-26	0.00	16,560.01	16,560.01	2.8010%
30-May-27	179,109.00	16,560.01	195,669.01	2.8010%
30-Nov-27	0.00	14,051.59	14,051.59	2.9220%
30-May-28	179,109.00	14,051.59	193,160.59	2.9220%
30-Nov-28	0.00	11,434.81	11,434.81	3.0730%
30-May-29	179,109.00	11,434.81	190,543.81	3.0730%
30-Nov-29	0.00	8,682.80	8,682.80	3.2290%
30-May-30	179,108.00	8,682.80	187,790.80	3.2290%
30-Nov-30	0.00	5,791.10	5,791.10	3.4250%
30-May-31	61,460.00	5,791.10	67,251.10	3.4250%
30-Nov-31	0.00	4,738.60	4,738.60	3.6030%
30-May-32	61,460.00	4,738.60	66,198.60	3.6030%
30-Nov-32	0.00	3,631.40	3,631.40	3.7760%
30-May-33	61,460.00	3,631.40	65,091.40	3.7760%
30-Nov-33	0.00	2,471.04	2,471.04	3.9450%
30-May-34	61,460.00	2,471.04	63,931.04	3.9450%
30-Nov-34	0.00	1,258.74	1,258.74	4.0960%
30-May-35	61,462.00	1,258.74	62,720.74	4.0960%
1,202,846.00		175,231.98	1,378,077.98	

NET PROCEEDS: 1,195,057.00

Do not return this repayment schedule to the FTB - Municipal Finance Division. Keep this for your own municipal files.

FINANCE AND TREASURY BOARD - MUNICIPAL FINANCE DIVISION				Municipal Enterprise	
For Spring 2025 ISSUE - "CY"			Loan Date	30-May-25	Valley Waste
Purpose: Bailers, Loader, Excavator					
YEAR	DATE	PRINCIPAL	TOTAL INTEREST	TOTAL REPAYMENT	INTEREST RATE
1	30-Nov-25	0.00	10,322.24	10,322.24	2.7200%
1	30-May-26	61,460.00	10,322.24	71,782.24	2.7200%
2	30-Nov-26	0.00	9,486.38	9,486.38	2.8010%
2	30-May-27	61,460.00	9,486.38	70,946.38	2.8010%
3	30-Nov-27	0.00	8,625.63	8,625.63	2.9220%
3	30-May-28	61,460.00	8,625.63	70,085.63	2.9220%
4	30-Nov-28	0.00	7,727.70	7,727.70	3.0730%
4	30-May-29	61,460.00	7,727.70	69,187.70	3.0730%
5	30-Nov-29	0.00	6,783.37	6,783.37	3.2290%
5	30-May-30	61,460.00	6,783.37	68,243.37	3.2290%
6	30-Nov-30	0.00	5,791.10	5,791.10	3.4250%
6	30-May-31	61,460.00	5,791.10	67,251.10	3.4250%
7	30-Nov-31	0.00	4,738.60	4,738.60	3.6030%
7	30-May-32	61,460.00	4,738.60	66,198.60	3.6030%
8	30-Nov-32	0.00	3,631.40	3,631.40	3.7760%
8	30-May-33	61,460.00	3,631.40	65,091.40	3.7760%
9	30-Nov-33	0.00	2,471.04	2,471.04	3.9450%
9	30-May-34	61,460.00	2,471.04	63,931.04	3.9450%
10	30-Nov-34	0.00	1,258.74	1,258.74	4.0960%
10	30-May-35	61,462.00	1,258.74	62,720.74	4.0960%
		614,602.00	121,672.40	736,274.40	

NET PROCEEDS: 610,360.00

Do not return this repayment schedule  
to the FTB - Municipal Finance Division.  
Keep this for your own municipal files.

FINANCE AND TREASURY BOARD - MUNICIPAL FINANCE DIVISION				Municipal Enterprise	
For Spring 2025 ISSUE - "CY"			Loan Date	30-May-25	Valley Waste
Purpose: Grinder					
YEAR	DATE	PRINCIPAL	TOTAL INTEREST	TOTAL REPAYMENT	INTEREST RATE
1	30-Nov-25	0.00	8,673.66	8,673.66	2.7200%
1	30-May-26	117,649.00	8,673.66	126,322.66	2.7200%
2	30-Nov-26	0.00	7,073.63	7,073.63	2.8010%
2	30-May-27	117,649.00	7,073.63	124,722.63	2.8010%
3	30-Nov-27	0.00	5,425.96	5,425.96	2.9220%
3	30-May-28	117,649.00	5,425.96	123,074.96	2.9220%
4	30-Nov-28	0.00	3,707.11	3,707.11	3.0730%
4	30-May-29	117,649.00	3,707.11	121,356.11	3.0730%
5	30-Nov-29	0.00	1,899.43	1,899.43	3.2290%
5	30-May-30	117,648.00	1,899.43	119,547.43	3.2290%
		588,244.00	53,559.58	641,803.58	

NET PROCEEDS: 584,697.00

Do not return this repayment schedule  
to the FTB - Municipal Finance Division.  
Keep this for your own municipal files.



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<b>TO</b>	Municipal Council
<b>FROM</b>	Councillor Sappington
<b>COMMITTEE</b>	Diversity Kings County Committee
<b>COMMITTEE MEETING DATE</b>	April 7, 2025
<b>COUNCIL MEETING DATE</b>	May 6, 2025

---

Diversity Kings continues to do amazing engagement in house and out in our community. I especially enjoyed the MOK family potluck, where our staff brought comfort food from their family and culture. We also shared why our dish was special to us.

I was truly honoured to have been given the opportunity to proclaim March 21<sup>st</sup> World Down Syndrome Day to a packed council chambers and watched the delight of the attendees as their flag was raised.

I also attended the MOK Combatting Anti Trans Hate Lunch and Learn. I was happy to see all levels of staff there. I applaud the team that presented the session and the attendees who came to learn.

At our Diversity Kings meeting, we had our 2<sup>nd</sup> session for our Work Plan discussion and creation. We attempted to sit with different people than we sat with at our last session, so we could get even more perspectives. It was interesting to see what everyone's goals are/were and how they may have shifted due to contemporary issues. Also, I couldn't help but note that each table brought both similar goals, but perhaps different methodologies of achieving them. I'm excited to see this action plan come to fruition.

Respectfully Submitted,

Councillor Christina Sappington

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<b>TO</b>	Municipal Council
<b>FROM</b>	Mayor Corkum
<b>BOARD</b>	Interim IMSA Board (Valley Waste and Kings Transit)
<b>BOARD MEETING DATE</b>	April 16, 2025
<b>COUNCIL MEETING DATE</b>	May 6, 2025

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## **Kings Transit**

Kings Transit is looking at procuring new buses with Federal and Provincial funding. For now, purchasing of fully electric buses is on hold due to concerns in other areas that have switched to electric buses.

Meg Hodges was the successful candidate for the position of General Manager. Dwight Whynot will be staying on during the transition period.

## **Valley Waste**

The Board passed a temporary borrowing resolution to install ground water monitoring wells.

Contaminated wood products are no longer being accepted by the previous location, but an alternative location has been found. However, there is a higher cost on transportation.

Respectfully submitted,

Mayor Dave Corkum

<b>TO</b>	Municipal Council
<b>FROM</b>	Dan Stovel, Regional Emergency Management Coordinator
<b>COMMITTEE</b>	Regional Emergency Management Advisory Committee (REMAC)
<b>COMMITTEE MEETING DATE</b>	April 22, 2025
<b>COUNCIL MEETING DATE</b>	May 6, 2025

The Kings REMO Regional Emergency Management Advisory Committee met on Tuesday, April 22, 2025.

Key issues of discussion included:

**Presentation: Team Rubicon**

- Team Rubicon is a veteran-led humanitarian organization that serves global communities before, during, and after disaster and crises
- More than 180,000 volunteers across North America
- Team Rubicon serves communities affected by disasters and humanitarian crises by harnessing the skills and experiences of veterans, first responders and skilled civilians to help people prepare, respond, and recover
- Team Rubicon involved in the following activities:
  - Incident Management
  - Debris Removal
  - Disaster Mapping & Work-Order Management
  - Hazard Mitigation
  - Expedient Home Repair
  - Spontaneous Volunteer Management
  - Mobile Medical Testing
  - Food Insecurity & Supply Delivery

**Kings REMO ECC Activation**

Reference: 2025-03-05 NS DEM Minister's Letter

- "When a significant event is likely to impact a municipality, the ECC will be activated at least to a monitoring level" and
- "When local impacts are imminent or emergency, and the Province has activated the Provincial Coordination Centre (PCC) to a level 2 or higher, municipalities in the affected areas will also increase the posture to their ECCs to support First Responders, facilitate the critical flow of information, and lead the coordination of incident management to better protect residents."  
"Later this year, the Province will consult with stakeholders on a set of standards (including activation standards) for REMOs which will help to further inform activation protocols and will stand up and staff regional offices which will help to provide more support to municipalities and REMOs in meeting those standards."

**Alert Ready**

Reference: 2025-03-10 NS DEM Alert Ready Letter

- "[NS DEM] Staff have been in discussions with their provincial counterparts across the country to identify best practices and evaluate the feasibility of implementing some of those practices here."

- “[NS DEM] has identified the alerts portal and training program from Alberta as one that Nova Scotia could leverage. We will have more to share on that soon.”

## **Kings REMO Regional EM Plan, Change 4**

REMC summarized the changes being put forward in Change 4 to the Kings REMO Regional Emergency Management Plan

- Foreword – amended signature block to chair of Kings REMO REMAC
- Section 5.2 Risk Analysis Matrix updated from the recent HRVA conducted in December 2024 and approved by Kings REMO REMAC January 2025
- Section 8.1 Declaration of a State of Local Emergency (SOLE) – organization name update for NS Department of Emergency Management (NS DEM)
- Section 9.2 Plan Maintenance & Responsibility – annual reviews updated and plan revisions amended to March 20, 2025 with approval on April 22, 2025
- Section 10.0 Plan Distribution – amendments to organization names
- Annex A – Updates to organization names
- Annex C – ECC Activation Flowchart & Triggers
- Annex L – Volunteer Registration – Assumption of Risks & Waiver Liability form included as approved at Kings REMO REMAC meeting 2025-04-15
- Annex M – NS DEM Duty Officer contact telephone number updated

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE KINGS REMO REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE APPROVE CHANGE 4 TO THE KINGS REMO REGIONAL EMERGENCY MANAGEMENT PLAN, DATED MARCH 2025**

## **Kings REMO Winter Storm Preparedness & Response Plan, Change 1**

REMC summarized the changes being put forward in Change 1 to the Kings REMO Winter Storm Preparedness & Response Plan

- Administrative – map updated with REMO & municipal logos
- Administrative – Foreword signature block amended to Chair of REMAC
- Section 2.9 Winter Storm Organizational Structure – Key ECC activation triggers outlined in Annex D
- Section 3.2.2 NS Department of Emergency Management – administrative organization name change
- Section 3.2.3 NS DPW & Engineering Departments – administrative organization name change
- Section 3.3.8 NS Department of Public Works (NS DPW) – administrative organization name change
- Section 5.2 Plan Review & Maintenance – updated to include dates of reviews and Plan Revision (Change 1)
- Section 6.0 Distribution List – administrative organization name changes
- Annex D ECC Activation – Key Triggers to consider during a Winter Storm

**MOTION: IT WAS REGULARLY MOVED AND SECONDED THAT THE KINGS REMO REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE APPROVE CHANGE 1 TO THE KINGS REMO WINTER STORM PREPAREDNESS AND RESPONSE PLAN, DATED MARCH 2025**

## 2025 Wildfire Season

- Nova Scotia Wildfire Season March 15 to October 15
- Kings County has seen an average of 20 wildfires per year over the last 19 years
- Kings REMO issued a 2025 Wildfire Season Awareness News Release on March 14, 2025
- The [NS Burn Safe Map](#) is updated daily at 2:00 pm

## Comfort Centres

[www.kingsremo.ca/Comfort-Centres](http://www.kingsremo.ca/Comfort-Centres)

- 27 Comfort Centres (as of 2024-01-23)
  - Coldbrook Lions Community Centre removed from list of active Comfort Centres – generator repairs being investigated
  - Centreville Community Centre removed from list of active Comfort Centres – generator repairs/replacement being investigated

Pending Additions (Provincial & Municipality of the County of Kings Generator Program Funding):

- Salvation Army Church (Kentville)
- Morden Community Centre (Morden)
- Bethany Memorial Baptist Church (Aldershot)
- Valley Community Learning Association (Kentville)

## Community Outreach

2025 Presentations: 12 as of 2025-04-22

- 2025-01-14 Village of Port Williams
- 2025-02-10 Horton Community Centre
- 2025-02-19 Wolfville Legion
- 2025-02-22 Burlington Community Centre
- 2025-03-05 Kings Central High School - Grade 12 Class
- 2025-03-11 Kingston Area Seniors Association (KASA)
- 2025-03-18 Berwick Legion
- 2025-03-19 Canning Community Group
- 2025-04-01 Kids Action Program
- 2025-04-02 Senior Home Care by Angels (am presentation)
- 2025-04-02 Senior Home Care by Angels (pm presentation)
- 2025-04-09 Booker School (Gr 6-8)

## Kings REMO Social Media

- Social media offer the opportunity to connect and cooperate with the networked public, take advantage of the capabilities and innovations of virtual volunteers, and to reach people quickly with alerts, warnings, and preparedness messages
- Kings REMO actively uses Social Media to increase community awareness:
  - Facebook followers – annual increase:
    - 9,636                      2024-04-15           + 4,709
    - 11,844                    2025-04-22           + 2,208
  - 'X' account cancelled and replaced with Bluesky (@kingsremo.bsky.social)

## Vulnerable Persons Registry (VPR) Program

<https://www.kingsremo.ca/VPR/>

- Registrations:
  - 2023-01-16 32 registrations
  - 2024-01-15 47 registrations
  - 2025-01-22 55 registrations
  - 2025-04-22 56 registrations
- Kings REMO working to develop a 'Community of Champions' to increase awareness of the VPR Program
- Strategic partnerships developed with Family 1<sup>ST</sup> Medical & Seniors Homecare by Angels

## Training & Exercises

- 2025 Training Schedule:
  - BEM
    - 2025-03-13 (Thu)
    - 2025-06-26 (Thu), 2 registered as of 2025-04-22
    - 2025-09-25 (Thu)
    - 2025-12-11 (Thu)
  - ECC
    - 2025-02-20 (Thu)
  - I100
    - 2025-03-12 (Wed)
    - Additional courses as required
  - I200
    - 2025-04-23/24 (Wed/Thu), 24 registered
  - I300
    - 2025-10-15/16/17 (Wed/Thu/Fri), 19 registered
- 2025-04-03 NS DEM Evacuation Workshop
  - Workshop Overview:
    - Causes of Evacuation
    - Who is at Risk?
    - Community Behaviour in Evacuations
    - Evacuation Requirements
    - Evacuation Communications
    - Re-Entry
    - Evacuation Planning
  - A well-attended workshop in Kings County with 26 Municipal Staff & Agency Representatives in attendance
  - Information from Workshop will be support Change 2 to the Kings REMO Regional Emergency Evacuation Plan being put forward for review/approval: June-REMP/July-REMAC
- 2025 Exercise program for Kings REMO:
  - 2025-05-20/21 NS DEM EMC Workshop

- Emphasis on priorities for NS DEM & evolving relationship between REMOs, new REOCs & PCC
- 2025-06-10 NSEMO Exercise Nova Charlie
  - Focus on educating participants about and testing new lines of communication created with establishment of new NS DEM functions
- 2025-07-17 (Thu) Hurricane-ECC Activation TTX
- 2025-11-20 (Thu) Winterstorm – Shelter TTX

## Roundtable Discussion

Dan Stovel, Kings REMO REMC

Emergency Preparedness Week, May 4-10, 2025. This year's theme is "Be Prepared, Know your Risks." News release prepared to be sent out May 1st to highlight emergency preparedness. As part of EP Week, Alert Ready system will be tested in Nova Scotia Wednesday, April 7th at 1:55pm

Councillor Howard Williams, Town of Wolfville

Table 1 of Section 5.3.1 Blizzards and Heavy Snowfalls, indicates location of "National, except North of 20". REMC to investigate and confirm Environment & Climate Change Canada's location for Blizzard Warnings.

Section 10.0 Plan Distribution includes Acadia University but not NSCC. REMC highlighted that the distribution of the plan was to membership of the Regional EM Planning Committee

Mayor Corkum, Municipality of the County of Kings

The meeting provided a better understanding of Regional Emergency Management issues

**Next Meeting:** Monday, July 21, 2025

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<b>TO</b>	Municipal Council
<b>FROM</b>	Councillor Sappington
<b>BOARD</b>	Valley Community Fibre Network (Authority) Board
<b>BOARD MEETING DATE</b>	April 8, 2025
<b>COUNCIL MEETING DATE</b>	May 6, 2025

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I had the privilege of filling in for Councillor Lutz. The Valley Community Fibre Network Board met virtually. Chad West, Manager of IT, provided a brief operations update. Then Chad provided an overview of Network Operations Centre services and their ability to handle network outages. Chad also presented a draft workplan to the Board.

The VCFN Board approved the recommended 2025 VCFN Rate Card. We also approved the contract with Differ Communications as presented.

The VCFN Authority Board met right after the VCFN Board meeting. Chad West presented a recommendation for the redesign of the Common Internet Service.

VCFNA awarded the contract to Cimgem Consulting for Phase 1 of the redesign.

Respectfully Submitted,

Councillor Christina Sappington



### Committee of Council Reports – May 6, 2025

<b>Board/Committee</b>	<b>Chair/Reporting Councillor/ Members</b>	<b>Last/Next Meeting</b>	<b>Report</b>
Asset Management Committee	Peter Allen, Doug Gates, Tim Harding	September 3, 2024 Next: April 29, 2025	
Audit & Finance Committee	Dave Corkum, Everett MacPherson (Chair), Riley Peckford (Vice-Chair), Emily Lutz	December 12, 2024 Next: May 6, 2025	Recommendations provided December 17, 2024
Diversity Kings County	Everett MacPherson (Vice-Chair) Christina Sappington (Chair)	March 3, 2025 Next: April 7, 2025	Written report provided May 6, 2025
Fences Arbitration Committee	Bob Best Alternate: Christina Sappington	No meetings	
Fire Services Advisory Committee	Peter Allen, Doug Gates, Riley Peckford (Reporting Councillor)	December 5, 2024 Next: February 20, 2025	Recommendation provided January 7, 2025
Greenwood Water Utility Source Water Protection Committee	Riley Peckford	March 20, 2025 Next: May 8, September 11, 2025	Verbal report to be provided April 1, written report April 15, 2025
Joint Accessibility Advisory Committee	Robbie Hiltz	December 11, 2024 Next: March 12, June 11, 2025	Recommendation provided January 7, 2025
Lake Monitoring Committee	Riley Peckford Alternate: Tim Harding	No recent meetings	
Nominating Committee	Dave Corkum (Chair), Peter Allen, Everett MacPherson, Riley Peckford	March 18, 2025 Next: TBD	Recommendations provided April 1, 2025
Planning Advisory Committee	Emily Lutz (Chair), Riley Peckford (Vice-Chair), Doug Gates, Everett MacPherson	April 8, 2025 Next: May 22, 2025	Recommendations provided April 1, 2025
Police Advisory Board	Bob Best, Robbie Hiltz, Christina Sappington	February 19, 2025 Next: May 21, 2025	Written report provided March 4, 2025
Regional Sewer Committee	Tim Harding Alternate: Everett MacPherson	January 16, 2025 Next: March 6, April 8, May 22, 2025	Verbal report provided January 21, 2025
Sandy Court Source Water Protection Committee	Tim Harding	February 25, 2025 Next: May 6, 2025	Written report provided March 18, 2025

### External Board and Committee Reports – May 6, 2025

Board/Committee	Reporting Councillor	Last / Next Meeting	Report
Annapolis Valley Regional Library Board	Emily Lutz Alternate: Peter Allen	February 20, 2025 Next: March 17, 2025	Written report provided March 18, 2025
Annapolis Valley Trails Coalition Board	Bob Best Alternate: Robbie Hiltz	August 2024	Verbal report provided September 3, 2024
Canning Source Water Protection Committee	Everett MacPherson		
Interim IMSA Board (Kings Transit & Valley Waste)	Dave Corkum (Chair) Alternate: Emily Lutz	April 16, 2025 Next: May 21, 2025	Written report provided May 6, 2025
Kentville Joint Fire Services Committee	Bob Best, Robbie Hiltz, Christina Sappington	March 20, 2025 Next: TBD	Written report provided April 1, 2025
Kentville Source Water Protection Advisory Group	Doug Gates	March 26, 2025	
Kentville Water Commission	Doug Gates	March 26, 2025	
<a href="#">Kings Regional Emergency Management Advisory Committee</a>	Dave Corkum, Robbie Hiltz	April 22, 2025 Next: July 21, 2025	Written report provided May 6, 2025
Landscape of Grand Pré Inc. Member	Christina Sappington Alternate: Vacant		
Landscape of Grand Pré Inc. Board	Peter Allen	September 2024	Verbal report provided September 3, 2024
New Minas Source Water Protection Committee	Christina Sappington		
Port Williams Source Water Protection Committee	Doug Gates		Verbal report provided March 18, 2025
Valley Community Fibre Network (Authority) Board	Emily Lutz	Next: January 6, 2025	Written report provided May 6, 2025
Valley Regional Enterprise Network Liaison & Oversight Committee	Dave Corkum	February 3, 2025 Next: April 14, 2025	Verbal report provided April 15, 2025
Western Regional Housing Authority Board	Citizen Member only		
Wolfville Source Water Protection Advisory Committee	Peter Allen		

Clermont-Ferrand, 06 MAR. 2025

Dear INMC City Members,

As we enter the year 2025, we hope to continue our fruitful and enriching collaborations that will encourage us to work together with ever greater commitment and creativity to achieve new goals and meet the challenges that lie ahead.

We would like to express our gratitude for your active participation in the Labs and workshops organized in Anderson (SC) and in other member cities. Your contribution has enabled the Network to position itself in two European project calls, focusing on key themes such as sustainable mobility, water and circular economy. This momentum is the result of your commitment, for which we thank you most sincerely.

During the last General Assembly in Anderson (SC) on April 18th 2024, it was voted that cities of the Network could invite their sister and/or partner cities to join the INMC. As agreed, a sample letter of invitation is attached for you to forward to them.

We are also preparing the 5th INMC International Conference, which will take place in Cuneo, Italy, in autumn 2026. We will soon communicate the exact dates as well as a draft program.

We invite you to visit our website and LinkedIn page regularly for the latest news from the Network. We also encourage you to let us know about any international events taking place in your city, so that we can share them with all the members.

Finally, to ensure the smooth running of the Network, we would like to remind you that it is essential that each member city is up to date with its membership fees. Please, find attached the membership fee notice, and do not hesitate, if needed, to contact David Mitchell, the Association's treasurer : [david.mitchell@bridgewater.ca](mailto:david.mitchell@bridgewater.ca)

We thank you once again for your valuable support and remain at your disposal for any further information. Please accept, dear members, our warmest regards.

A handwritten signature in blue ink, appearing to read "Olivier Banchi".

Olivier BANCHI  
INMC Co-chairman  
Mayor of Clermont-Ferrand



PATRIZIA  
MANASSERO  
06.03.2025  
11:03:47  
GMT+01:00

Patrizia MANASSERO  
INMC Co-chairman  
Mayor of Cuneo





[City logo]

[Name]

[Titre]

[Company/Organization]

[Address]

[City, State, Zip Code]

## LETTER OF INVITATION TO JOIN THE INTERNATIONAL NETWORK OF MICHELIN CITIES

Dear [Name] :

In an interdependent world, enabling cities to meet and exchange is a necessity. Through thematic collaborations and biennial meetings, INMC addresses challenges in a sustainable urban development involving public and private key stakeholders of its member cities.

The city, [Name], has been a member of the Network since 2019. This has provided the city with a valuable opportunity to connect with innovative and forward-thinking cities and engage in joint exchanges in various sectors. Leveraging these connections, the Network has recently positioned itself in two European project calls (Horizon Europe, Fleximove, Water4All), focusing on key areas such as sustainable mobility, water management and circular economy, further reinforcing its commitment to address global challenges.

For more information about the Network and membership conditions, do not hesitate to contact the secretariat at [contact@inmc21.com](mailto:contact@inmc21.com)

The INMC and the City [Name] would be delighted to have you join our Network, which would open up new opportunities to expand and strengthen our existing cooperations, while fostering collaboration with new partners.

Best regards.

[Name]

[Titre]







### INMC registration form

**Name of the city :** .....

**Address :**

.....

**City, State, Zip Code :**

.....

**Contact person (Name and function) :** .....

Demographic Criteria	Membership Fee Rates in Euros
Category 1 : > 500 000 inhabitants	6 000 €
Category 2 : 100 000 – 500 000 inhabitants	4 000 €
Category 3 : < 100 000 inhabitants	1 000 €

Please, send the registration form by return e-mail at [contact@inmc21.com](mailto:contact@inmc21.com)





## ASSOCIATION OF THE INTERNATIONAL NETWORK OF MICHELIN

Non-profit association under French Law governed by the Law of the 1st July 1901

**SIRET : 851 979 112 00014**

**National Directory of Associations (RNA) number: W632012842**

**10 rue Philippe Marcombes 63 000 Clermont-Ferrand**

Re: International Network of Michelin Cities 2025 membership fees

### Request for membership fees

**Year 2025**

The Mayor,

In accordance with Articles 6, 10.3 and 13 of the Articles of Association for The International Network of Michelin Cities and the decisions taken on April 18th, 2024 by the general assembly and the executive committee, the annual membership fees for the City of County of Kings has been set at 1 000 Euros for 2025.

The membership fees must be paid by the 31st July 2025 at the latest by bank transfer to the bank account of the association:

N° Compte	Code Banque	Code Guichet	N° de Compte	Clé RIB
	3 0 0 0 3	0 0 6 4 0	0 0 0 3 7 2 7 2 4 1 2	4 8
BIC		IBAN		
S O G E F R P P X X X		F R 7 6 3 0 0 0 3 0 0 6 4 0 0 0 0 3 7 2 7 2 4 1 2 4 8		

As you know, membership fees are an important resource for the smooth functioning of our association and we would be grateful for your cooperation in this matter.

Thank you in advance for your reply.





April 16, 2025

Mayor Dave Corkum and Councillors  
Municipality of the County of Kings  
181 Village Park Drive,  
Coldbrook, NS  
B4R1B9

Sent via email to: [jpostema@countyofkings.ca](mailto:jpostema@countyofkings.ca) with hard copy to follow.

RE: LEGAL NAME CHANGE – Village of Cornwallis Square

Dear Mayor Corkum and Councillors,

The village commission of Cornwallis Square has successfully completed a multi-year initiative to change our village name. We are confident the time and care we have taken to consult with residents, organizations, the Annapolis Valley First Nation community and a number of other concerned parties now supports the new name.

As per Sections 404A of the Municipal Government Act, “The Governor in Council may, on the request of a village commission, change the name of the village to a name chosen by the commission.”

At the Village Commission meeting of April 15, 2025, the following motion was adopted:

**Whereas** Section 404A of the Municipal Government Act provides a mechanism to all a village commission to request that the Governor in Council change the name of a village to a name chosen by the commission; and

**Whereas** the Village commissioners of the Village of Cornwallis Square have consulted widely with the local communities and residents; and

**Whereas** the Village wishes to promote a more vibrant and inclusive community spirit; and

**Whereas** the Village wishes to have its name clearly indicate, for residents and the wider public, where it is;

**Therefore**, Be It Resolved that the Commission approves the Village of Cornwallis Square change its name to the Village of Kings Square.

We have now engaged the Department of Municipal Affairs to continue with next steps, including minister and cabinet review and approval of the new name. We will continue to use Village of Cornwallis Square until we are formally approved for a legal name change, anticipated to take several months.

Sincerely,

Judy Rafuse

Clerk-Treasurer, Village of Cornwallis Square

cc

Michael Keith, Chair, Village Commission of Cornwallis Square





## Emergency Management Office of the Minister

Duke Tower, 5251 Duke Street, Halifax, Nova Scotia, Canada B3J 1P3 • Telephone 902-424-5620 • [Minister.EmergencyManagement@novascotia.ca](mailto:Minister.EmergencyManagement@novascotia.ca)

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April 17, 2025

### **VIA EMAIL**

To: Mayors, CAOs and Wardens

### **Re: Fire Services Review**

The Departments of Emergency Management and Municipal Affairs greatly value the essential role fire services play in ensuring the safety of Nova Scotians during emergencies across the province. Firefighters put their lives at risk every day to protect our communities, and we are deeply grateful for their unwavering dedication.

The Fire Services Association of Nova Scotia is conducting a comprehensive governance review of fire services in Nova Scotia. This review will focus on ensuring best practices are in place and that our firefighters are fully supported and protected. Key areas of examination will include governance, operations, communications, interoperability, human resources, mental health supports, training, equipment, facilities, fire dispatch, and funding.

We recognize that previous reviews have been conducted. However, this governance review will build upon those efforts and consider the growing impact of climate change on the frequency and severity of weather events such as floods, wildfires, and hurricanes. It is vital that the governance of fire services evolves to address these new challenges, ensuring that we are fully prepared for unprecedented weather events.

Your input is a critical part of this process. We strongly encourage municipalities to participate in the governance review and provide your valuable feedback. By working together, we can create a stronger, more resilient, and responsive fire service for Nova Scotia.

Additionally, we would like to take a moment to address a common concern regarding the Nova Scotia Guard. The Guard is designed to complement existing resources in the province, not to replace them. We are committed to ensuring that firefighters who volunteer for the Nova Scotia Guard will not be deployed outside their communities in ways that could leave their fire departments understaffed. Members will be deployed based on their availability, ensuring they can continue serving their local communities.

Thank you for your ongoing dedication to the safety of Nova Scotians. We look forward to collaborating with you in this important initiative and working together to strengthen fire services across the province.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kim Masland".

Minister Kim Masland

A handwritten signature in blue ink, appearing to read "John Lohr".

Minister John Lohr

February 19, 2025

The Honourable Dave Ritcey  
Minister of Communities, Culture, Tourism and Heritage  
Department of Communities, Culture, Tourism and Heritage  
1741 Brunswick St., 3rd Floor  
P.O. Box 456, STN Central  
Halifax, NS B3J 2R5

Via email: MIN\_CCTH@novascotia.ca

Dear Minister Ritcey,

Congratulations on your election win and on your important appointment to the Communities, Culture, Tourism and Heritage portfolio.

We are writing to you on behalf of our respective Councils to request your department's finalization and implementation of a fair and equitable funding formula to support our library system. We are dismayed that improved library funding did not appear as part of 2025-26 Provincial budget, but wish to reaffirm our desire to participate in deliberations that brings forward an adjusted formula.

In support of our position, I wish to advise that on December 11, 2024, elected representatives of all member units of the Annapolis Valley Regional Library (AVRL) (the units from West Hants, Kings and Annapolis counties), met and received an impactful presentation on the state of the vital services provided by AVRL.

As a collective, we were duly impressed by the:

- significant growth in usage over the last three years
- amount and diversity in services being offered
- efficiency improvements being garnered through the creation of the Same Page provincial consortium of libraries and increased access to digital collections; and
- the large number of age groups and newcomers being served

We also heard tangible examples of how the AVRL branches are front and center in our communities, offering services such as rapid testing kits for COVID virus detection, and serving as a referral agency for vulnerable populations.

Unfortunately, as a collective we also heard and are troubled by the:

- high turnover of staff and the present disparity between the current remuneration levels and a living wage
- unsustainable occurrences of deficit budgeting; and
- the resulting impact that these and other negative factors are having on the volume and reliability of services being offered by AVRL

Mr. Minister, we know you will agree that our province and region is presently in a state of unprecedented transition. We also believe, Mr. Minister that you will agree that many of these impacts couldn't have been planned for, but that our library system is integral in addressing the challenges and benefits our communities are facing.

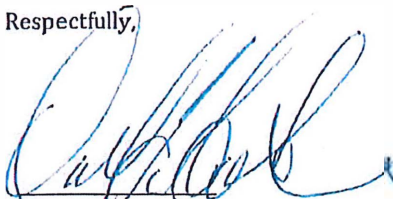
Many of our municipalities are stepping up with significant capital improvements with respect to physical libraries. Creating modern and accessible libraries and community spaces has been and will continue to be a growing priority.

.../2

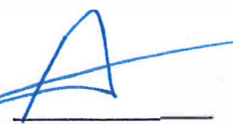
The Honourable Dave Ritcey  
March 27, 2025  
Page 2

We believe that a refreshed funding formula to support a vibrant library system is an important part of the government's plan to grow the population of our province. We would be most appreciative if you would action the vital work your government has been undertaking in modernizing the financial relationship.


Respectfully,



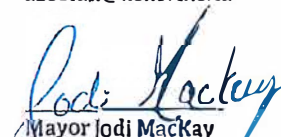
Mayor Dave Corkum  
Municipality of the County of Kings  
mayor.corkum@countyofkings.ca



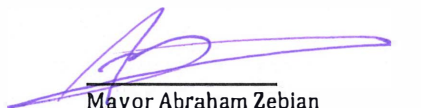
Mayor Andrew Zebian  
Town of Kentville  
azebian@kentville.ca




Mayor Mike Trinacty  
Town of Berwick  
mayor@berwick.ca




Mayor Jodi MacKay  
Town of Wolfville  
jmacKay@wolfville.ca



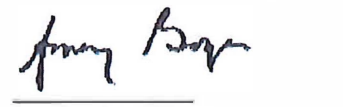
Mayor Abraham Zebian  
West Hants Regional Municipality  
mayor.zebian@westhants.ca



Warden Diane LeBlanc  
Municipality of the County of Annapolis  
dleblanc@annapoliscounty.ca



Mayor Gail Smith  
Town of Middleton  
gsmith@town.middleton.ns.ca



Mayor Amery Boyer  
Town of Annapolis Royal  
mayorboyer@annapolisroyal.com

- c. The Honourable Tim Houston, Premier  
Christopher Shore, Deputy Minister of Communities, Culture, Tourism and Heritage  
Stephanie Smith, Executive Director, Archives, Libraries and Museums, Dept of  
Communities, Culture, Tourism and Heritage  
Lynn Somers, Director, Nova Scotia Provincial Library, Dept of Communities,  
Culture, Tourism and Heritage  
Mayor Pam Mood, President NSFM

## Haley Hutt

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**From:** Minister of Communities, Culture, Tourism and Heritage <MIN\_CCTH@novascotia.ca>  
**Sent:** Thursday, April 17, 2025 11:21 AM  
**To:** Haley Hutt  
**Cc:** Smith, Stephanie N  
**Subject:** RE: Letter of Support for AVRL

Mayor Dave Corkum  
Municipality of the County of Kings  
[hhutt@countyofkings.ca](mailto:hhutt@countyofkings.ca)

Dear Dave Corkum:

Thank you for your email of April 1, 2025, expressing concern regarding funding for the Annapolis Valley Regional Library (AVRL).

Like you and your colleagues, I believe that public libraries are important community assets. They have demonstrated their strategic position and willingness to assist government in getting resources and information to Nova Scotians. Their contributions to their communities are significant. I appreciate having a better understanding of the specific pressures your library region is facing in 2025/26.

I am also aware of the benefits of, and concerns for, libraries that you have identified in your email. Communities, Culture, Tourism & Heritage staff have a strong working relationship with all nine library regions and are in regular communication with the senior staff, including Julia Merritt, AVRL's Chief Executive Officer.

I am pleased to inform you that we were able to provide \$800,000 in bridge funding to help mitigate some of the immediate challenges currently being faced by Nova Scotia's public libraries. We will give due consideration to the Council of Regional Librarians' current request of \$1.6 Million in bridge funding for 2025-26, in alignment with government's budgeting and decision-making processes. As I'm sure you can appreciate, the current economic context facing the country and our province needs to be considered in all government funding decisions.

We will continue the work needed to develop a fair and equitable funding formula for libraries. I have been well briefed on the report provided by the Library Funding Review Committee and recognize the challenges identified through this important work. I can assure you that the committee's recommendations have been brought forward for government's consideration. We know how valued libraries are to Nova Scotians.

Thank you again for your letter and for your ongoing commitment to Nova Scotia's public libraries.

Sincerely,

Dave Ritcey  
Minister



**Municipal Affairs  
Office of the Minister**

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PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902 424-5550 Fax 902 424-0581 • [novascotia.ca](http://novascotia.ca)

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March 7, 2025

Dear Mayors and Wardens:

I am writing to inform you that the Minimum Planning Regulations under Section 214 of the *Municipal Government Act* (MGA) and Section 229 of the *Halifax Regional Municipality Charter* (HRMC) have been amended to implement a maximum setback for commercial wind turbines.

The new regulations will require that the maximum distance between a commercial wind turbine and a dwelling cannot be more than either four times the height of the turbine, or the distance needed to keep noise levels below 40 decibels outside the home and limit shadow flicker to no more than 30 minutes a day or 30 hours a year.

Additionally, the amendments stipulate that visual impact or aesthetic appearance of a wind turbine development is not a matter Council can consider prior to approval.

The Government of Nova Scotia is committed to reaching 80% renewables by 2030. These regulatory amendments will support this goal by providing consistent standards across Nova Scotia's municipalities, making it easier for wind energy projects to move forward, while also protecting residents from negative impacts from wind development projects such as noise and shadows.

You can find the updated Minimum Planning Regulations using the following links:

- *Halifax Regional Municipality Charter*  
<https://novascotia.ca/just/regulations/rxaa-l.htm#hrmcmpr>
- *Municipal Government Act*  
<https://novascotia.ca/just/regulations/rxam-z.htm#mgampr>

I have also included a Question-and-Answer document that provides further information about the updated regulations.

I want to thank you for taking the time to participate in the online survey from earlier this summer. Your feedback was invaluable throughout the regulation development process.

Sincerely,

Honourable John A. Lohr  
Minister of Municipal Affairs and Housing

c: Juanita Spencer, NSFM  
Chief Administrative Officers

# Wind Turbine Setbacks

## Summary of Changes

The Department of Municipal Affairs is making amendments to the Minimum Planning Requirements Regulations under Section 214 of the *Municipal Government Act* (MGA) and Section 229 of the *Halifax Regional Municipality Charter* (HRMC) to implement a provincial standard for wind turbine setbacks.

The new regulations will require that the maximum distance between a commercial wind turbine and a dwelling cannot be more than either four times the height of the turbine or the distance needed to keep noise levels below 40 decibels outside the home and limit shadow flicker to no more than 30 minutes a day or 30 hours a year.

Additionally, the amendments stipulate that visual impact or aesthetic appearance of a wind turbine development is not a matter Council can consider prior to approval.

Nova Scotia is committed to reaching 80% renewables by 2030. These changes support this goal by providing consistent standards across Nova Scotia's municipalities, making it easier for wind energy projects to move forward while protecting residents from negative impacts from wind development projects such as noise and shadows.

## FAQ

### Q: What are the benefits of Wind Energy in Nova Scotia

Wind energy does not result in emissions that cause the health problems associated with fossil fuels, such as sulfur dioxide, nitrous oxide, mercury, or the environmental problems that come from carbon dioxide - one of the greenhouse gases that contribute to climate change. Every megawatt of wind energy can reduce our greenhouse gas emissions by as much as 2,500 tonnes per year—enough clean energy to power 350–400 Nova Scotian homes.

Wind energy does not use up natural resources. Capturing and transforming the energy of wind into the energy of electricity is infinitely renewable.

Nova Scotia has legislated goals in the *Environmental Goals and Climate Change Reduction Act* (PDF) to get off coal and have 80% of electricity generated with renewables by 2030 – and to reach net zero by 2050. [Learn more here.](#)

### Q: Should residents be concerned about the resulting noise and light flicker of Wind Turbines? What about concerns with the turbines causing illness?

It's important to remember that potential wind farms over 2 megawatts must undergo an environmental assessment which requires companies to identify the benefits of their project, its potential impacts on the environment and human health, and their plans to mitigate impacts. Projects must also obtain other required authorizations, permits and permissions from various levels of government before being built. There is no scientific evidence to support the belief that wind turbines cause illnesses.

The proposed regulatory changes will ensure municipalities have consistent standards regarding wind turbine setback distances that will ensure that residents will not be impacted by noise and light flicker.

**Q: What about the threat to migratory birds that turbines present?**

Wind turbines are attributable to less bird deaths than cats and tall buildings. Consideration of potential impacts to migratory birds as a result of a wind turbine project are included within the Government of Nova Scotia's environmental assessment process. Companies must ensure that they comply with federal migratory bird legislation.

**Q: Why is the Nova Scotia Government Making this change?**

Wind turbines do create noise and may not be appropriate for all locations. The Government of Nova Scotia is making this change to ensure that wind projects are properly developed and managed consistently across all municipalities.

**Q: How would distance required for sound and shadow flicker be established?**

Distance for sound and shadow flicker is based on project specific factors. The provincial Environmental Assessment process considers these factors prior to granting approval of commercial Wind Turbine projects (at least 2MW). A municipality may decide to incorporate the *Minimum Planning Requirements Regulations* about setbacks from wind turbines to dwellings, as written, into their Planning Documents for ease of implementation.

**Q: How does a municipality determine if their existing requirements are consistent with the proposed maximums?**

We understand that many municipalities who regulate wind turbines, have policies or bylaws including a distance setback (i.e., Kms). These policies or bylaws may be contrary to the *Minimum Planning Requirements Regulations* amendments. The Provincial Planners supporting your region and the NRR contact provided can help you consider how your existing requirements relate to the amendments to the *Minimum Planning Requirements Regulations*. You should also seek advice from your solicitor should you have questions regarding the regulations.

**Q: Will there be a deadline for when municipalities that have existing wind requirements should be consistent with the new requirements?**

There is no specific deadline set. It is expected that municipalities bring their setback requirements in line with the newly amended *Minimum Planning Requirements Regulations* as soon as reasonably possible.



April 14, 2025

The Honourable John Lohr  
Department of Municipal Affairs and Housing  
14th Floor North, Maritime Centre  
1505 Barrington Street  
P.O. Box 216  
Halifax, NS B3J 2M4  
Via Email: [dmamin@novascotia.ca](mailto:dmamin@novascotia.ca)

Dear Minister Lohr:

I am writing to express the disappointment of our Council and residents regarding the recently announced amendments to the Minimum Planning Requirements Regulations, which establish new maximum allowable setbacks for wind turbines in Nova Scotia municipalities.

For almost two years, our Municipality had been actively engaged in extensive community consultation on this matter. Our goal was to address residents' concerns while remaining open to new wind turbine development. Through this thoughtful and inclusive process, we have established setback provisions within our By-law that we believe were both reasonable and appropriate. Once set, these provisions were submitted for ministerial approval and that approval was received. It was, therefore, extremely disheartening to learn that the Province had unilaterally imposed new maximum allowable setbacks, effectively disregarding the significant efforts and community input that shaped our local policy. In our opinion, this decision undermines the principles of local autonomy and disregards the considerable work undertaken by our community. We would like the Province to give municipal units more discretion than this unilateral approach. Colchester approved a 2km setback that was carefully considered and approved in November 2023.

We remain committed to serving the best interests of our residents and taxpayers. Therefore, we request that the Province change its decision on the amendments to the Minimum Planning Requirements Regulations, by reinstating Municipal autonomy on this issue and allowing our Municipality's aforementioned By-law to be upheld.

We also hope the Province will strive to work more closely with municipalities in future decision-making processes that affect our mutual residents most directly.

Regards,



Christine Blair  
Mayor

c: Nova Scotia Federation of Municipalities  
Nova Scotia Mayors and Wardens



VILLAGE OF NEW MINAS  
9489 COMMERCIAL STREET  
NEW MINAS, NS B4N 3G3  
PHONE 902-681-6972 | FAX 902-681-0779  
[www.newminas.com](http://www.newminas.com)

April 22, 2025

Municipality of the County of Kings  
c/o Mayor Dave Corkum  
181 Coldbrook Village Park Drive  
Coldbrook, NS  
B4R 1B9

**Subject: Letter of Support for Regional Recreation Facility in New Minas**

**Dear Mayor Corkum**

I am writing this letter on behalf of the New Minas Village Commission to express our strong support for the development of a regional recreation facility in New Minas, and to urge the Municipality of the County of Kings to prioritize this project and locate it within New Minas. The Commission believes this facility would be a transformative asset for our community and the broader Kings County region, offering numerous benefits and capitalizing on New Minas' unique strengths.

**New Minas: A Strategic Location for a Regional Recreation Facility**

New Minas' central location within Kings County makes it the ideal location for a regional recreation facility. Its accessibility to residents from various communities across the county, including Wolfville and Kentville, is a significant advantage.

**Competitive Advantages of New Minas:**

**Central Location:**

New Minas serves as a central hub for Kings County, making it easily accessible to residents from all corners of the region.

**Existing Infrastructure:**

New Minas boasts a well-established infrastructure, including road networks and public transportation, which would facilitate the construction and operation of a regional recreation facility.

**Community Support:**

New Minas has a strong sense of community and a history of supporting local initiatives, making it a receptive environment for a new regional recreation facility.

**Economic Opportunities:**

A regional recreation facility in New Minas would attract visitors and investment, boosting the local economy and creating new job opportunities.

**Social Benefits:**

The facility would provide a much-needed space for recreation, fitness, and social interaction, enhancing the quality of life for residents of all ages and backgrounds.

**Benefits of a Regional Recreation Facility:****Improved Health and Wellness:**

The facility would provide access to a wide range of recreational activities, promoting physical activity and improving the health and well-being of residents.

**Enhanced Community Spirit:**

The facility would serve as a gathering place for residents, fostering a sense of community and social cohesion.

**Economic Growth:**

The facility would attract visitors and investment, boosting the local economy and creating new job opportunities.

**Attracting Events:**

The facility could host regional and national events, further boosting the local economy and tourism.

**Increased Property Values:**

The facility would enhance the attractiveness of New Minas, potentially leading to increased property values and investment.

**Conclusion:**

The New Minas Village Commission urges the Municipality of the County of Kings to recognize the numerous benefits of locating a regional recreation facility in New Minas. We believe that this project would be a transformative asset for our community and the broader Kings County region, and we are confident that New Minas is the ideal location for this important initiative. Should there be an interest in pursuing New Minas as the destination, Village staff and Commissioners are prepared to work with the Regional Recreation Facility Committee to locate potential sites and assist with contacting potential site owners.

Thank you for your time and consideration. We look forward to working with you to make this vision a reality.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Dave Chaulk', with a long horizontal stroke extending to the right.

Chair Dave Chaulk  
New Minas Village Commission

Cc:  
Kentville Mayor and CAO  
Wolfville Mayor and CAO  
New Minas Village Commission