

Agenda

New Minas Secondary Planning Strategy (SPS)
Working Group Meeting
2021.08.10, 6:30pm to 8:30pm
Municipal Offices, Council Chambers

1. Opening

Chair Jim Winsor, 5 minutes

- » Review and additions to the Agenda
- » Review of Posted Meeting Notes
- » Declaration of Conflict of Interest

2. Project Update

UPLAND, 5 minutes

- » Brief update of other aspects of the SPS project

3. Presentation

Gary Morse, developer and Realtor,
15 minutes

4. Public Workshop Results

UPLAND, 15 minutes

- » Recap of public workshop + results

5. Guiding Principles

UPLAND, 30 minutes

- » Review public input on Guiding Principles
- » Adjust + finalize Guiding Principles

6. Preferred Development Concept

UPLAND, 45 minutes

- » Review public input on preliminary development concepts
- » Discussion of “key questions” to establish preferred direction
- » Review preferred direction against Guiding Principles

7. Closing

Chair Jim Winsor, 5 minutes

- » Check-in

Related Topic List

Over the course of the Working Group meetings and discussions a number of topics related to development and community life in New Minas have arisen. Some of these topics will be addressed later in the secondary planning process as we get into finer details, while others are outside the scope of a secondary plan but are nonetheless important and may be suitable priorities for future work in New Minas. This list captures these items so that they are not forgotten at later stages of the project. It will be updated each meeting to add anything new that was discussed.

- Stormwater management
- Recreational facilities
- School facilities
- Vending
- Promoting New Minas
- Source water protection
- Crosswalk safety
- Collector road
- Underground power lines

Meeting Notes

New Minas Secondary Planning Strategy (SPS)

Working Group Meeting

2021.06.21, 6:30pm to 8:00pm

Online (Zoom)

1. Opening

- » Add Guiding Principles to agenda as item 6.

2. Project Update

- » Village and Municipality met to discuss Source Water Protection Plan and having a Source Water Protection Committee (outside of Secondary Plan project scope, but related to development and has come up in Vision New Minas discussions)
- » Transportation Study is entering “Phase 2” to test the development scenarios

3. Public Workshop Plan

- » Workshop on July 7th
- » In-person, with COVID Phase 3 limits on capacity; adapted format to accommodate these restrictions
- » Series of stations, with people in smaller cohorts throughout the day
- » Online engagement in following weeks for people who can't or don't feel comfortable attending
- » Stakeholder engagement in following weeks
- » Working Group encouraged to promote event among social networks
- » Working Group invited to sign up as participants

4. Project Timeline and Milestones

- » Scott Conrod presented on Terms-of-Reference
 - Land Use Planning falls to Municipality, will be amendment to new County of Kings planning documents
 - SPS will primarily direct land use matters. Other topics are coming up too; some may be addressed through SPS, and ones that can't are being added to the “Related Topic List” on meeting notes for later follow-up
 - Working Group process includes review of materials generated by UPLAND, discussion, and then review of the Secondary Plan that arise from that discussion
 - Working Group can be heard by Planning Advisory Committee (PAC) as part of approval process
 - Municipal Council is responsible for adoption, following Public Hearing
 - Adopted documents go to Province for review versus Statements of Provincial Interest

Project Timeline and Milestones cont'd

- » Comment: Would like to see clear process in terms of back-and-forth and adoption.
 - Response: Expectation is that UPLAND would bring materials for Working Group review and comment and then move on to next task; at end of process Working Group review final documents to determine if everything is captured. UPLAND would then present draft to PAC.
- » Comment: Want to make sure Working Group role in review is meaningful.
- » Q to Scott: what do you see as best-guess timeline for approval?
 - A: End of fiscal year to align with provincial funding deadlines.
- » Q to Scott: who is PAC? Are any members on Working Group?
 - A: Planning Advisory Committee. Five members of Council, including Jim Winsor, three members of public. Councillor Winsor is only person on both.
- » Q to Scott: is there anything in the statutes that preclude the Working Group making a recommendation?
 - A: Not that we know of. Look to Working Group to provide community knowledge, and UPLAND to provide land use planning expertise.
- » UPLAND presented on project timelines and workplan
 - Provincial deadline of March, 2022.
 - Will release Summary and Scenarios report following Public Workshop
 - Comment: Would be useful to have materials like the schedule in advance of meeting.
 - Next Working Group meeting will be a big milestone in terms of reviewing engagement results and setting direction for Secondary Plan.
 - Workshop part way through plan drafting to review detailed policy issues.
 - Public draft in November, with engagement
 - In new year the Working Group will review public feedback and provide direction for any changes, which would be followed by formal adoption
 - **Action:** UPLAND to share schedule with Working Group
- » Q: Is this schedule set?
 - A: Yes, if we're aiming to make March funding deadline.

5. Development Techniques for Environmentally-sensitive Communities

- » Nick Hill presented on planning for nature in development.
 - Upland landscape is providing water services - water soaking; can we emulate that in how we build?
 - Maintain trees on slopes
 - Understand wetlands and drainage patterns; try to maintain these
 - Avoid using "hard" drains (pipes), try to use permeable landscapes
 - Slow water, rather than trying to move it away as fast as possible
 - "Daylight" the streams that have been buried in New Minas
 - Wetland restoration - funding is available
- » Q for Nick: What are bioswales and daylight streams?
 - A: Bioswales use biological landscapes to slow and soak water into the ground. Daylighting streams is opening up streams that have been buried in pipes/sewers.
- » Q for Nick: are there certain types of development that are better than others in terms of landscape effects?
 - A: Personal bias is towards residential, which makes it easier to avoid disturbing natural spaces. Also taking care in how we grade the landscape.
- » Comment: 2015 collector road study recommends further study regarding topography, watercourses, and natural habitats

6. Guiding Principles

- » Had great discussion at last workshop; UPLAND went back and used this to better organize and clarify the Guiding Principles
- » Reviewed the new Guiding Principles and made the following suggestions:
 - Include one relating to establishing and promoting neighbourhoods
 - One regarding places of historical and cultural significance
 - Promote ecological services
 - Clarify that there are opportunities for infrastructure funding to come from Province or Federal Government
 - Be clearer that this includes New Minas South
 - Clarify the preamble

7. Closing

- » Next meeting targeted for first week of August
- » Due to holiday conflict UPLAND will circulate a poll to select a new date
- » Q for UPLAND: Will the scenarios be circulated to the Working Group?
 - A: Yes, those will be part of the Summary and Scenarios Report