

# Climate Project Specialist



This opportunity is simple: we're inviting you to bring your skill and talent to our organization through the role of *Climate Project Specialist!*

We're looking for a dynamic team member ready to contribute to our vision of being a community of communities where all people belong. We're excited about this role and the opportunity it presents for the successful applicants, our organization and our community.

The Climate Project Specialist is responsible for the management of adaptation and mitigation projects intended to achieve Provincial, National, and international goals of limiting warming to not more than 1.5°C. This position will be instrumental in leading projects in decarbonizing the region to a net zero level by 2050.

*Statement of Intent: Our goal is to be a diverse and inclusive workforce representative of the communities we serve at all job levels. We encourage applications from Indigenous People, Persons of African Descent, Black/African Nova Scotians and other Racially Visible Persons, Persons Living with Disabilities, Gender Diverse Persons and members of other historically excluded communities. While we recognize the inherent difficulty of doing so, members of equity seeking communities are encouraged to self-identify in their cover letter or your resume.*

## Primary Responsibilities

- Assist the Management Team and Municipal Council in setting program priorities to achieve Greenhouse Gas (GHG) reductions relative to the 2016 baseline.
- Work with the Management Team on implementation of all on-the-ground adaptation or mitigation-focused decarbonization projects including, but not limited to Adaptation and Mitigation.
- Research of legislation, regulations, best practices, and development and adoption of carbon-based budgets.
- Liaise with internal and external partners and stakeholders.
- Seek and manage funding and grant opportunities.
- Adopt, monitor, and adapt Municipal Policies and practices to reflect decarbonization priorities.
- Serve as a member of the Asset Management Working Group to inform and champion projects in decarbonization, mitigation, and adaptation efforts.
- Coordinate with Communications and Engagement staff to develop educational tools, programs, and engagement initiatives.

## Candidate Profile

- Bachelor Degree in Business, or Environmental Engineering, Environmental Science, or Environmental Studies with significant business experience, or other relevant Degrees, Diplomas, or experience. A Master's degree is considered an asset.
- Strong project management experience is required.
- A Project Management Professional designation is considered an asset. (The Municipality would be willing to assist the successful candidate in obtaining this designation).
- Knowledge and experience in climate change adaptation, sustainable development, and asset management.
- Demonstrated understanding of climate change issues and sustainable development within the context of municipal government.

### Knowledge, Skills, Abilities

- Must have strong research and analytical skills.
- Must possess well developed interpersonal, public relations, presentation and technical writing skills.
- Must be able to facilitate, negotiate and resolve conflict and possess strong problem solving skills.
- Ability to use Microsoft Outlook, Word, Power Point and Excel at an intermediate level.

# Compensation & Benefits

This is a full-time unionized position that is governed in accordance with the Collective Agreement between the Municipality of the County of Kings and CUPE, Local 2618-01. Compensation includes a competitive salary and a benefits plan - including a pension plan (8% employer & 8% employee match)! Salary will be Level 8 (\$35.77/hr - \$40.64/hr) of the Municipal Pay Band. Hours of work will be Monday to Friday 8:30am to 4:30pm (35 hours per week). Some evening hours may be required.

For more information, you can find a detailed job description [here](#).

## Extra Details

The Municipality of the County of Kings is a community of communities, both urban and rural, offering an exceptional lifestyle to residents. With a population of more than 60,000, the Kings Region offers full-service amenities you'd typically find in more urban environments in quaint small towns with vast rural landscapes and amazing vistas.

Learn more about our region, our organization and our commitment to equity and diversity [here](#).

## How to apply

Send us your resume and cover letter merged into a single PDF with the position title in the email subject line. Help us understand how your talent and experience will help us achieve our vision, mission and goals. Don't be afraid to be personal! We are excited to get to know you.

Send your complete application package to Cathy Nichols, Human Resources Manager at [workhere@countyofkings.ca](mailto:workhere@countyofkings.ca) by **4:30pm Wednesday June 7, 2023**.

In order to provide an equitable experience for all candidates, the Municipality is happy to offer accommodation, adjustments and changes throughout our recruitment process. Persons who anticipate needing accommodations for any part of the recruitment process may contact, in confidence, [workhere@countyofkings.ca](mailto:workhere@countyofkings.ca).

We thank all applicants for their time and effort in applying however, only applicants selected for an interview will be contacted.

Note: Offer of employment is conditional upon the completion of all applicable background checks and confirmation of credentials, the results of which must be satisfactory to the employer. Checks may include one or all of the following checks: Reference/ Employment Verification, Criminal Background, Vulnerable Sector and Education.

