

Recreation Services - Summer Intern

The **Municipality of the County of Kings** is a community of communities, both urban and rural, offering an exceptional lifestyle to residents. As a division of Community Development, Recreation Services staff are dedicated to improving and promoting park, leisure, and recreational opportunities for all and to support residents and communities in active living throughout the Region through Leisure Education, Recreation Programs, celebrating Volunteer, Advocacy, Leadership Development, Communication, Financial Assistance and Cooperative Efforts with other Stakeholders.

Our commitment is to be a diverse and inclusive workforce representative of the communities we serve at all job levels. If you are ready to take on the challenge, we invite you to consider joining us in our mission of providing municipal services to residents, businesses, and organizations in a friendly, effective, and innovative manner.

We encourage applications from Indigenous People, Persons of African Descent, and other Racially Visible Persons, Persons Living with Disabilities, Gender Diverse Persons, and members of other historically underrepresented communities. While we recognize the inherent difficulty of doing so, if you are a member of a traditionally excluded or marginalized community, you are encouraged to self-identify in your cover letter or your resume.

Wage: \$20.00 per hour

Work term: May 6, 2024, to August 30, 2024 (Some flexibility may be negotiated with term end date.)

Hours: Monday to Friday 8:30am – 4:30pm (35 hrs/week. Occasional evening or weekend work will be required.)

Reporting to a Recreation Coordinator, the Recreation Intern will work collaboratively to plan the framework and support the delivery of youth day camps and mini camps (in various locations) as well as a variety of engaging community play activities for all age groups throughout Kings County during the summer months. The responsibilities of the Intern will also include overseeing and supporting the Play Specialist Lead and Paddle Program Lead, to achieve program goals and ensure the safety of participants, interacting with parents/guardians, and collaborating with the Municipality's Community Development staff.

The Summer Recreation Intern will specifically plan, organize, and collaboratively deliver a variety of unique events and programs in the Kings County area including but not limited to:

- Canada Day Celebration
- Party in the Park
- Youth Fun Run

The Recreation Intern will help to organize and participate as a leader in the Kings County area summer staff Training Session, Valley Summer Recreation Staff Training Day, and other broad support, as needed, to Recreation Services.

We are seeking an enthusiastic, organized, and self-motivated individual for this role. The ideal candidate will be in the 3rd or final year of a recognized University or Community College Recreation Management Program, possessing both administration and programming experience. However, applicants with similar training and experience will also be considered. Previous involvement in or supervision of summer camps is an asset. Access to an automobile throughout the summer is necessary.

To apply, please merge your cover letter and resume into one document and email Cathy Nichols, Human Resources Manager at workhere@countyofkings.ca. Submission deadline is **4:30pm Monday, March 11, 2024**.

To provide an equitable experience for all candidates, the Municipality is happy to offer accommodation, adjustments, and changes throughout our recruitment process. Persons who anticipate needing accommodation for any part of the recruitment process may contact, in confidence, workhere@countyofkings.ca.

Offer of employment is conditional upon the completion of all applicable reference and background checks.

We thank all applicants for their time and effort in applying, however, only applicants selected for an interview will be contacted.