



Engineering (Operations) Summer Student Position

The **Municipality of the County of Kings** is a community of communities, both urban and rural, offering an exceptional lifestyle to residents. We are looking for a dynamic, values-based individual to support our vision of being *a community of communities where all people belong* by joining our fantastic team.

Our commitment is to be a diverse and inclusive workforce representative of the communities we serve at all job levels. If you are ready to take on the challenge, we invite you to consider joining us in our mission of providing municipal services to residents, businesses, and organizations in a friendly, effective, and innovative manner.

This position will offer the successful candidate an opportunity to improve their skills and gain experience working in a municipal environment. By the end of the work term and under the supervision of the professional engineers, the student will have a working knowledge and experience of Municipal Engineering and Public Works Services and familiarity with the municipal water and wastewater systems, storm, and roads.

- **Work term:** May 6, 2024 to August 23, 2024
- **Hours:** 35 hours per week, Monday to Friday 8:30am – 4:30pm
- **Wage:** \$20.00 per hour

Working under the supervision of the Manager of Operations, the summer student will assist with:

- Researching industry best practices related to ongoing water distribution and wastewater collection operations (e.g., condition assessments, inspection programs, SCADA systems);
- Updating Safety Manuals, Standard Operating Procedures, and other work procedures for Engineering and Public Works Department (e.g. operations and maintenance);
- Working with the applicable team to identify, label, and risk register confined spaces and hazardous workspaces within the County's water and wastewater worksites.
- Conducting ongoing regulatory compliance activities such as wastewater sample collection and analysis, water cross-connection surveys;
- Providing input and participation in the planning, design, and construction of the County's water, wastewater, storm, and roads/sidewalks projects;
- Ongoing development of the County's Asset Management plan;
- Assisting the CCTV operator in field operations, and reviewing the CCTV Videos;
- Assisting with fire hydrant condition assessments;
- Other related duties as assigned.

The successful candidate will have:

- Education Level – 2nd / 3rd year of civil or environmental engineering program;
- Good organizational and interpersonal skills;
- The ability to work well in a team environment;
- A working knowledge of MS Office 365, MS Teams, and MS SharePoint;
- General knowledge of office equipment such as printers, photocopiers, and scanners.

We encourage applications from Indigenous People, Persons of African Descent, and other Racially Visible Persons, Persons Living with Disabilities, Gender Diverse Persons, and members of other historically underrepresented communities. While we recognize the inherent difficulty of doing so, if you are a member of a traditionally excluded or marginalized community, you are encouraged to self-identify in your cover letter or your resume.

To apply, please merge your cover letter and resume into one document and email your application to Cathy Nichols, Human Resources Manager at workhere@countyofkings.ca by **4:30pm Friday, March 15, 2024**.

In order to provide an equitable experience for all candidates, the Municipality is happy to offer accommodation, adjustments, and changes throughout our recruitment process. Persons who anticipate needing accommodations for any part of the recruitment process may contact, in confidence, workhere@countyofkings.ca.

Offer of employment is conditional upon the completion of all applicable reference and background checks.

We thank all applicants for their time and effort in applying however, only applicants selected for an interview will be contacted.