

## Climate Change & Environmental Services Summer Student

The **Municipality of the County of Kings** is seeking a highly motivated and detail-oriented Summer Student to join our Environmental Services and Climate Resilience Division (Engineering & Public Works Department). The primary responsibilities will involve gathering and analyzing data pertinent to various Water Treatment and Wastewater Treatment Facilities. Additionally, the successful candidate will assist our Climate Change staff with the coordination and planning of future capital projects. This hands-on role presents an unparalleled opportunity to actively contribute to environmental compliance initiatives while gaining invaluable practical experience within the field.

Our commitment is to be a diverse and inclusive workforce representative of the communities we serve at all job levels. If you are ready to take on the challenge, we invite you to consider joining us in our mission of providing municipal services to residents, businesses, and organizations in a friendly, effective, and innovative manner.

**Wage** - \$21.00 per hour    **Work term:** May 5, 2025 to August 22, 2025.

**Hours** - Monday to Friday 8:30am – 4:30pm, 35hrs/week.

### Job Responsibilities

- Collaborate with plant personnel to gather data related to water quality, treatment processes and regulatory compliance.
- Aid in the Lake Monitoring Program, collecting water samples in the field and assisting in data analysis.
- Organize and catalog collected data in a systematic manner for easy retrieval and analysis.
- Prepare documentation summarizing findings, analyses and data trending developments.
- Contribute to the creation of reports for internal and regulatory purposes.
- Assisting with planning and design of climate change projects.
- Ongoing development and confirmation of data for the Municipality's asset management system.
- Preparing project meeting agendas and taking minutes.

### Education & Qualifications

- Currently enrolled in a degree program related to Environmental Science or Engineering, Water Resources, Climate Change or a closely related field.
- Proficient in data collection methodologies and tools and familiarity with data analysis software.
- Experience in using drafting and design software for schematic development.
- Strong communication skills.
- Exceptional attention to detail in data collection, organization, and analysis.
- Demonstrated ability to collaborate effectively within cross-functional teams and stakeholders.
- Ability to manage and prioritize tasks effectively and meet deadlines.
- Must have a valid driver's licence.
- Experience with canoeing or kayaking.

We encourage applications from Indigenous People, Persons of African Descent, and other Racially Visible Persons, Persons Living with Disabilities, Gender Diverse Persons, and members of other historically underrepresented communities. While we recognize the inherent difficulty of doing so, if you are a member of a traditionally excluded or marginalized community, you are encouraged to self-identify in your cover letter or your resume.

To apply, please merge your cover letter and resume into one document and email to Cathy Nichols, Human Resources Manager at [workhere@countyofkings.ca](mailto:workhere@countyofkings.ca). Submission deadline is **4:30pm Friday February 21, 2025**.

In order to provide an equitable experience for all candidates, the Municipality is happy to offer accommodation, adjustments and changes throughout our recruitment process. Persons who anticipate needing accommodations for any part of the recruitment process may contact, in confidence, [workhere@countyofkings.ca](mailto:workhere@countyofkings.ca).

Offer of employment is conditional upon the completion of all applicable reference and background checks.

*We thank all applicants for their time and effort in applying, however, only applicants selected for an interview will be contacted.*